

# ONE- & TWO-FAMILY RESIDENTIAL PLAN SUBMITTAL CHECKLIST

## **SITE PLAN**

- North arrow, property lines, utility easements, & building setback lines
- Building location & dimensions to property lines
- Location & use of other existing or proposed buildings on property
- Description of finish grading & associated site improvements

## **ARCHITECTURAL PLANS AND DETAILS**

- Dimensioned floor plans with room uses labeled
- Locations & dimensions of exterior decks, stairs, & canopies
- Details of stairs, handrails, & guardrails
- Sections & details of wall, roof, & floor assemblies
- Location & type of all plumbing fixtures & mechanical equipment

## **BUILDING ELEVATIONS**

- Exterior grade levels
- All 4 exterior elevations shown
- Dimensioned heights of all finish floor levels & top of roof

## **ENERGY CONSERVATION INFORMATION**

- Exterior envelope component materials
- R-values of the envelope insulation
- U-factors of fenestration products (windows, skylights, & glazed doors)
- Size and type of heating equipment
- Energy Compliance Report or Energy Efficiency Points Worksheet
- Energy Efficiency Codes Certificate of Compliance

## **STRUCTURAL PLANS & INFORMATION**

- Dimensioned foundation plan with details
- Location & details of retaining walls
- Dimensioned floor framing plans & details
- Dimensioned roof framing plan & details
- Details and certification for manufactured trusses & joists
- Details of bearing wall construction
- Details of structural connections
- Details of provisions for lateral bracing
- Type, thickness, & rating of floor, roof, & structural wall sheathing
- General notes specifying all design loads (roof, floors, decks, wind, etc.)
- General notes specifying materials and construction requirements