



**PLANNING DIVISION
SKETCH PLAN SUBMITTAL REQUIREMENTS**

All development applications for commercial development and residential projects consisting of three or more units are required to present an informal plan of the proposed development at a regularly scheduled meeting of the Frisco Planning Commission. There is no approval associated with a sketch plan presentation. A sketch plan presentation allows the applicant to explain the design of the proposed project, the proposed use, and how the proposed project meets the Town of Frisco Master Plan. Feedback received from the Planning Commission, the public, and planning staff regarding the proposed project is then used by the applicant in preparing a formal development application submittal.

The presentation of a sketch plan does not bind the Planning Commission and/or Town Council to approve a preliminary plan or plat; nor does it confer on the applicant any vested rights. If necessary, the Planning Commission may require that an applicant return for additional sketch plan presentations if sufficient information is not received or if substantial changes to a proposal are recommended.

Submittal Deadlines

In order to be placed on a Planning Commission meeting agenda, the applicant must submit to the Community Development Department at least 14 days in advance of the meeting date that a sketch plan is to be presented.

All sketch plans are heard at the end of the regular agenda on a first come/first served basis. If a particular Planning Commission agenda is full, the sketch plan will be moved to the next *available* meeting date. A sketch plan presentation must be made prior to submission of a formal development application.

There is a \$100 application fee associated with a sketch plan review that must be paid as part of the submittal.

Submittal Requirements

At a minimum, 10 copies of the following materials (except samples of building materials and colors) must be submitted 14 days prior to a Planning Commission Meeting:

- _____ 1. Completed Sketch Plan Application form.
- _____ 2. A written project description including the project location, as well a description of how the proposed project meets the principles of the master plan listed below:

The proposed project located at _____ addresses the Town of Frisco Master Plan Principles with the following actions (fill in the blank):

- 1. List any historic structures on the site and describe how they will be maintained or memorialized.

- 2. Describe how the project will assist in maintaining Frisco's stable year-round economy and how it will support the needs of residents and visitors.

3. Describe the sustainable development practices that will be used during development.

4. Describe the energy and resource conservation techniques that will be in the building (such as the use of recycled materials, energy efficient appliances, etc).

5. Describe how the proposed development will assist in Frisco’s long-term sustainability.

6. Describe how the proposed development ensures a variety of housing opportunities.

7. Describe how the proposed development will assist the Town of Frisco in providing attainable housing.

8. Describe how the proposed land uses meet the needs of the community and how it will enhance community character.

9. Describe how the proposed development will assist in maintaining and/or enhance Frisco’s diverse year-round recreational opportunities.

10. Describe how the proposed development will assist in the maintenance of a comprehensive, safe and efficient multi-modal transportation system or provide alternatives to automobile.

Please provide any additional information on how your project furthers the principles, polices, and action items listed in the Frisco Master Plan.

- _____ 3. A site plan showing:
 - _____ a. Location of the proposed buildings, north arrow, public and private spaces, existing structures, wetlands, lot dimensions, and trails.
 - _____ b. Existing and proposed topography.
 - _____ c. Parking areas and Traffic circulation
 - _____ d. Proposed landscaping.
 - _____ e. Easements, Utility Lines, rights-of-way, and snow storage
- _____ 4. Scaled and labeled drawings of all building elevations.
- _____ 5. Samples of all colors and materials proposed (1 sample set is sufficient).
- _____ 6. Overview of sustainability components anticipated for the project, including but not limited to day lighting, energy efficiency, and east/west axis of the project.

In addition, it is recommended that an existing conditions plan, and artist renderings and sketches be presented.



**PLANNING DIVISION
SKETCH PLAN APPLICATION**

Applicant Information

Applicant Name _____

Contact Info. _____

Phone _____ Cell _____ Email _____

Mailing Address _____ City _____ State _____ Zip Code _____

Proposed Project Information

Proposed Project Name: _____

Physical Address _____

Legal Address: Lots(s) _____ Block _____ Subdivision _____

Underlying Zone District: _____

Underlying Design Overlay District:

Main Street Overlay _____ Granite/Galena Overlay _____ Residential Overlay _____
Summit Boulevard Corridor Overlay _____

Type of Project:

Commercial _____ Residential _____ Mixed Use _____ Other _____

Number of Residential Units: _____ Amount of Commercial Square Footage: _____

Number of Buildings: _____ Building(s) Height: _____

Gross Floor Area of Building(s): _____

Types of Exterior Building Materials and Colors being proposed:

Applicant's Name:

(Print) _____ Signature _____

TOWN OF FRISCO WATER DEPARTMENT

General Requirements

This regulation is adopted pursuant to Article IV of the Water Ordinance for the Town of Frisco, Colorado (Chapter 171 of the Town Code of Ordinances).

Additions to the Town of Frisco water distribution system may only be installed between April 15th and October 31. No exceptions.

This document is not intended to be a complete list of every requirement for construction in the Town of Frisco, Colorado, but is designed as a guide to the requirements for materials to be used, and for the installation of water lines (main and service), water meters, and backflow prevention devices.

This document in no way releases the owner, builder, contractor, or their agents from the responsibility to be familiar with the provisions of the water ordinance or other referenced documents and/or to meet the requirements of those documents.

It is hereby declared that the rules and regulations contained here are necessary to insure and protect the health, safety, prosperity, security, and general welfare of the residents of the Town of Frisco, Colorado.

Any area not specifically addressed will be determined by the Water Superintendent or the authorized agent inspecting the project identified.

At the time of application for any class of project, the owner or developer will be required to submit the following to the Water Department for approval:

- 1) Copy of a site plan showing proposed route of water service and sewer service.**
- 2) Copy of mechanical drawings showing building service connection(s).**
- 3) Copy of a floor plan showing proposed location of water meter assembly and proposed location of touch pad on building exterior.**