



Program Priorities



Program Priorities 2012

PUBLIC WORKS		
Core	Desired	Non-essential
Field maintenance - Level of Service (LOS)	Landscaping parks – LOS	PRA trail maintenance
Required certification and training	Summit Blvd. Median Cleanup	Nordic/Marina assistance
Pavement striping	Noxious Weed Management	Community Garden Program
Sanding, MgC12	Parks/public locations permits	Dust control/grading alleys
Park maintenance, irrigation	Pine beetle program at PRA	Ice rink plowing/maintenance
Maintain historic buildings	Mosquito abatement program	Salting sidewalks
Street sweeping	Curb/Sidewalk Replacement	Pet pick-ups
Capital equip. replacement	Beaver abatement program	Fourth/Main cross-walk
Administration/supervision	Wayfinding	Summit Blvd. banners
Water tap fee assessment	Admin Bldg. Cleaning-LOS	
Excavation permits	Building mechanical contracts	
Development application review	Christmas decorations	
Project bidding and oversight	Right-of-way mowing	
Water-related inspections	Capital projects	
Water agreement contracts	Dues/subscriptions	
Town building maintenance	Main Street planters	
Utilities for town buildings	Main St. benches/bike-racks	
Trash removal – public areas	Fabrication	
Snow-plowing streets/sidewalks	Disc golf maintenance–reduced LOS	
Annual storm sewer cleaning	Skate park maintenance-reduced LOS	
Flood plain management	Tennis court maintenance–reduced LOS	
Street/pathway maintenance		
Main Street trash collection		
Regulatory/wayfinding signage repair/replace		
Street light maintenance/utilities		
Equip. preventive maint. & repair		
Fuel and fuel system		
Engineering/GIS		
Contract management		
Facilities security		
Fire Sprinklers (contract)		
Port-o-let		
Trash removal (contract)		
Elevator Inspection		

POLICE		
Core	Desired	Non-essential
Admin/supervision – LOS	Animal registration	D.A.R.E. Program
Patrol functions – LOS	Dues/subscriptions	
Investigations	Police Advisory Committee	
SCCC (dispatch)		
Animal impounds		
Range/weapons		
Towing		
Detox		
Background checks		
Blood screens		
Drug tests		
S.W.A.T. Team		
Incident Management Team		
Required training		
Hazardous materials		
Code enforcement (proactive)		
Abandoned vehicles		
Pine beetle		
Signage		
Liquor inspections		
Parking		

COMMUNITY DEVELOPMENT		
Core	Desired	Non-essential
Building permit review	Floodplain administration	
Building/site inspections	Grant-writing	
Planning permit review	Outreach ed. bldg/zoning regs.	
Zoning reg./enforcement	Community outreach	
Code enforcement		
Development assistance		
Master plan updates (every 5 yrs)		
Planning commission staffing		
Sustainability planning and programs		

MARKETING/COMMUNICATIONS		
Core	Desired	Non-essential
Interstate 70 attraction sign	Photography and ad design	Social Media Campaigns
Website maintenance	Destination tourist advertising	
	Guides/Handbooks/Brochures	
	Web marketing	
	Summit print advertising	
	TV advertising	
	Fam trips	
	Trade shows	
	Front Range Marketing	
	TV advertising	
	Print advertising	
	Local/in-town-visitor marketing	
	Radio Advertising	
	Community outreach	
	Christmas cards	
	Town meetings	
	Conferences/Education	

EVENTS		
Core	Desired	Non-essential
Barbecue Challenge	Run the Rockies	Classic Boat Show
July 4 th	Wassail Days	Town/Chamber Mixer
Music on Main	Autumn Spectacular	Vettes on the Rockies
Beetlefest	Art on Main	Family Fun Fest
	Gold Rush	
	Tubbs Romp	
	K9 4K	
	Ride the Rockies	
	Banners	
	Halloween	
	Employee Christmas	
	Town Clean-up	
	Bike to Work	
	Founders' Day	
	America Cup	

RECREATION		
Core	Desired	Non-essential
Fun Club	Arts & Crafts Workshop	Frisco Bay Rowing Clinics
All-day trips	Boat Safety and skills	Sailing Days
Mountain Bike Clinic	Kids Kayak Day	Intro to Triathlon Training
Skate Park Experience	Glassblowing Class	Roller Hockey
Sk8 Field Trips	Golf	Hair care 101
The Collision	Teen Programming	Nordic Center Sleepover
Women's Mountain biking		Kids Campout
Soccer Club with HCSA		Backpacking 101
Tennis (Youth & Adult)		Dog Obedience
Outdoor Adventure		Tots Tuesday
Youth Art		
Bon Appetit – Jr. Cooking		
14ers Club		

FINANCE		
Core	Desired	Non-essential
Yearly audit	Education/conferences	
Budget management		
Revenue collection		
Investments		
Balance monthly bank statements		
Payroll		
Accounts payable		
Water billing		
Daily bank deposits		
Daily cash balance reports		
General ledger entries		
Financial policies		
Sales tax/bus. license comparison		
Petty cash rectification		
Balance DRA accounts		
Improvement agreement accts. Rec.		
Certification requirements		
Risk Management		
Contract Renewals		

ADMINISTRATION		
Core	Desired	Non-essential
Liquor licenses	HR coordination – LOS	Council meals
Business licenses	Communication/PIO duties - LOS	
Elections	Community relations	
IT	Education/conferences	
Legal notices	Reception/customer service	
Website maintenance	Clerical/administrative support	
Required certification/training	Ed/conferences (all depts.)	
Code updates	Council discretionary support	
Office management		

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