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**RECORD OF PROCEEDINGS
WORK SESSION MEETING AGENDA OF THE
TOWN COUNCIL OF THE TOWN OF FRISCO
SEPTEMBER 13, 2016
4:30PM**

Agenda Item #1: Housing Works Initiative 4:30pm

Agenda Item #2: Council Strategic Plan and Council Goals 5pm

**RECORD OF PROCEEDINGS
REGULAR MEETING AGENDA OF THE
TOWN COUNCIL OF THE TOWN OF FRISCO
SEPTEMBER 13, 2016
7:00PM**

**STARTING TIMES INDICATED FOR AGENDA ITEMS ARE ESTIMATES ONLY AND
MAY CHANGE**

Call to Order: Gary Wilkinson, Mayor

Roll Call: Gary Wilkinson, Jessica Burley, Kim Cancelosi, Rick Ihnken, Dan Kibbie, Hunter Mortensen, and Deborah Shaner

Public Comments: Citizens making comments during Public Comments or Public Hearings should state their names and addresses for the record, be topic-specific, and limit comments to no longer than three minutes.

NO COUNCIL ACTION IS TAKEN ON PUBLIC COMMENTS. COUNCIL WILL TAKE ALL COMMENTS UNDER ADVISEMENT AND IF A COUNCIL RESPONSE IS APPROPRIATE THE INDIVIDUAL MAKING THE COMMENT WILL RECEIVE A FORMAL RESPONSE FROM THE TOWN AT A LATER DATE.

Mayor and Council Comments:

Staff and Council Updates:

Consent Agenda:

Minutes August 23, 2016 Meeting
Community Care Clinic Funding Request

Executive Session:

Agenda Item #1: An Executive Session Pursuant to Sections 24-6-402(4)(a), C.R.S., Concerning the Sale of Certain Real Property Owned by the Town, and 24-6-402(4)(e), to Determine Positions Relative to Matters That May be Subject to Negotiations, to

Develop Strategy for Negotiations, and to Instruct Negotiators Concerning the Sale of Certain Real Property Owned by the Town

Adjourn:

**JOINT STAFF REPORT FROM THE SCHA AND FIRC
TO
BOARD OF COUNTY COMMISSIONERS OF SUMMIT COUNTY**

PRESENTED: August 23, 2016 by JENNIFER KERMODE and TAMARA DRANGSTVEIT

DISCUSSION ITEM: HOUSING WORKS INITIATIVE

Purpose: The purpose of this pilot program is to explore new approaches to address the housing crisis in Summit County by increasing the availability and affordability of quality rental units for our full-time work force. The program will recruit landlords who are willing to lease their properties to high-quality, year-round workers as an alternative to offering their property as short-term rentals for visitors.

Overview of the Housing Crisis:

- The April 2016 Rental Survey from the SCHA shows 0% vacancy at all county apartment complexes and long-term property managers
- Rents have increased by 30-100% over the last two years
- Building projects aren't keeping pace with current need
- Overcrowding results in loss of workforce
- Locally-owned businesses are struggling to find/keep employees because of housing shortage
- Households find it an extreme financial burden to come up with first and last months' rent as well as a security deposit when having to relocate

Background: In the summer of 2015 Rob Murphy (of the FIRC at that time), contacted Jennifer about an evidence-based curriculum he had discovered that originated at the Portland (OR) Housing Authority known as the Ready-to-Rent program. It is a six-course curriculum designed to assist households that face barriers to obtain stable rental housing overcome those barriers. Rob and Jennifer thought it would be worth investigating to see if such a program could assist in addressing some of the challenges landlords and tenants face in Summit County.

FIRC eventually became certified to offer the curriculum in the county.

In September 2015 FIRC again approached the SCHA with the idea of expanding the Ready-to-Rent program to include a three-legged approach to ease some of the rental housing pressures:

- Educate households that face challenges to finding stable rental situations with FIRC's Ready-to-Rent program
- Utilize a property manager to solicit property owners to enter into a master-lease program through the SCHA
- Manage the occupants of the units in the program for the protection of the property owners

FIRC and SCHA explored other housing agency programs to see if there was a model that could be used in the development of a master-lease program suitable for Summit County. Investigations included contact with:

- Colorado Mountain Housing Coalition members (an organization of 13 small resort and rural housing agencies on the Western Slope)
- Longmont Housing Authority
- Boulder Housing Partners
- Fort Collins Housing Authority
- Extensive internet searching

It was discovered that there are master-lease programs on the Front Range, but they operate differently than what could be replicated in Summit. Longmont Housing Authority, for example, owns and manages rental units which are rented by local nonprofits (e.g. domestic violence services provider, mental health services provider) and sublet to program participants. The other agencies contacted do not operate any similar programs.

FIRC and the SCHA realized that a program specific to our needs and resources would have to be developed.

The 2016 SCHA Program Plan: In January 2016, the SCHA Board of Directors approved the 2016 Program Plan, which includes Section Six – Rental Housing. Objective #2 reads:

Goal (Short Term) – Develop and implement a Master Lease Program to increase housing opportunities for local families and employees

1. Activities and Resources to achieve objective:
 - a. Craft an MOU between FIRC and SHDC to govern agency roles and responsibilities
 - b. Collaborate with FIRC to research and apply for funding opportunities
 - c. Educate and recruit homeowners to participate on a long-term basis
 - d. Educate and certify qualified tenants for participation in the program
 - e. Enter into master leases with homeowners and place tenants in units
 - f. Provide rent subsidies where needed
2. Performance Measures:
 - a. Monitor tenants on a semi-annual basis to ensure compliance with program goals and objectives
 - b. Increase the number of units entered into the program on an annual basis

The Summit Foundation: Work began in February on finding sources of funding for the program, to address 1.b. of the Program Plan. The Summit Foundation (TSF) made FIRC aware of their Special Initiatives Grant program that was accepting applications by the end of March, for funding consideration at the end of April. (The Special Initiative Grants are designed to address critical needs in the community that are not adequately met by one non-profit on its own.) The Summit Foundation however, requested that the Summit Housing Development Corporation (SHDC) as a 501c3, be one of the applicants rather than the SCHA.

Staff and trustees from TSF assisted greatly in the development of the grant application, which was presented to the Board of Trustees by FIRC and SHDC on April 28, 2016.

On May 13, 2016, Jeanne Bistranin, Executive Director of The Summit Foundation presented a \$50,000 check to the Summit Housing Development Corporation on behalf of The Summit Foundation's Board of Trustees. The grant funds are divided with \$20,000 to be used by FIRC for administrative/staff costs, \$20,000 to SHDC for administrative/staff costs, and \$10,000 to be used as assistance with security deposits.

There are three conditions of the grant, which include:

- Semi-annual updates to The Summit Foundation on the progress of this program
- Specifically targeting owners of properties that have not already been long-term rental units
- Give priority to families who have been in Summit County for at least one year

If a demonstrated success can be presented to TSF in April 2017, SHDC and FIRC hope to apply for continued funding in 2017 and 2018.

According to Jeanne Bistranin, Executive Director of The Summit Foundation, the philosophy behind supporting this program is to address the significant negative impact that the short-term rental market has had on the availability of adequate housing for working families who need long-term housing solutions.

The continued role of The Summit Foundation will be to assist in building support from local employers to contribute funds for rent subsidies. Additionally, their grant provides the "local match" that other potential funding sources would require. With The Summit Foundation's assistance with this pilot program, we hope to build more community support and local business participation.

Program Structure: It is the goal of the program to have fifteen properties occupied with qualified occupants by April 30, 2017, and to increase the pool of occupied properties by fifteen during each of the next two years.

Both FIRC and the SHDC have separate roles and responsibilities in the program, however, some of the roles must work in close cooperation with each other to ensure success. A process flowchart is attached for your reference.

FIRC's role will be to:

- Recruit and qualify families and individuals for income, employment and financial sufficiency
- Provide Ready-to-Rent training on being a responsible tenant
- Work with clients throughout the year to provide support services and financial management strategies as necessary

SHDC's roll will be to:

- Retain the services of an experienced property manager through an independent contractor agreement
- Administer the property management part by entering into lease agreements with owners for their qualified properties
- Perform background checks on potential owners
- Collect rents from clients and make payments to property owners on a monthly basis
- Conduct monthly inspections to confirm compliance with the lease agreements
- Collect evidence that the tenants are properly insured to protect the SHDC and owners

Legal considerations required for the program include:

- MOU between FIRC and SHDC appropriate to the roles and responsibilities of each organization –to be completed as those details are fleshed out
- Master Lease Agreement between SHDC and property owners – this document has already been drafted, vetted and finalized by the County Attorney's office
- Occupancy Agreement between SHDC and tenants - – this document has already been drafted, vetted and finalized by the County Attorney's office
- Compliance with the Fair Housing Act – vetted through Colorado Division of Housing and County Attorney's office

Funding Sustainability: A finalized budget for the program is attached.

With demonstrated success in this first year of the pilot program, anticipated funding sources for future years include:

- Grants from local banks who need to meet their Community Reinvestment Act (CRA) credits
- Employers who find that contributing a small monthly subsidy towards rent for their employees is significantly less than the costs of employee turnover
- Possibility to leverage federal and state grant funds
- Possibility to acquire state housing choice vouchers that would be permanently attached to the units rather than the tenants
- Support from local jurisdictions using a portion of their 5A funds

Current Progress:

- FIRC has offered the Ready-to-Rent class once and will be offering a course in Spanish this fall
- Two property owners have executed lease agreements and currently have their properties occupied by locally working residents (one household was homeless, one property was pulled out of the short-term rental pool)
- More than expected interest from property owners seeking to enter the program and be part of the housing solutions in the county
- Dedicated website for applicants
- Marketing and outreach to owners and tenants is on-going

In Conclusion: The Family and Intercultural Resource Center and the Summit Housing Development Corporation (through its association with the Summit Combined Housing Authority) hope that this presentation of the Housing Works Initiative answers many questions that you have had about the genesis of the program and its current operations.

Acknowledging that it is a pilot program, both FIRC and the SHDC anticipate that challenges to its successful operation will present themselves in the months ahead. Through the support of local organizations such as The Summit Foundation, local employers and government bodies, we anticipate that such challenges will be overcome and in April, 2017, we can report on positive results for our local workforce and property owners.



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: BILL EFTING, TOWN MANAGER
RE: TOWN MANAGER REPORT
DATE: SEPTEMBER 13, 2016

Work Session Agenda Items:

Joyce Kermode, Executive Director of the Summit Combine Housing Authority will give a presentation regarding the Housing Works Initiative.

Council will review the Strategic Plan and Council Goals document.

Other Items:

- Staff has been busy preparing the 2017 Budget and scheduling the meetings.
- Silverthorne will be hosting the CML District 12 Meeting on Monday, September 12th.



MEMORANDUM

P.O. BOX 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: BILL GIBSON, ASSISTANT DIRECTOR
RE: COMMUNITY DEVELOPMENT DEPARTMENT (CDD) REPORT
DATE: SEPTEMBER 13, 2016

Department Updates:

- On August 5, the Community Development Department held its annual team retreat and goal setting session. The team got an early start at the Marina, kayaked for two hours on a perfect morning, and spent 2 hours establishing our work program for the remainder of 2016 and 2017. Joyce shared these goals at your council meeting on August 23rd.
- On August 24, the Citizen Resource Team met to discuss the Uniform Development Code (UDC) project. Clarion and Associates presented recommendations to the development review administrative procedures and Central Core District simplification strategies. Subgroups were formed to focus on the topics of design standards, affordable housing, and sustainability. Affordable Housing subgroup met on 9/8.
- On August 30, Rick Weinman, Building Official, was a panelist at the *Workshop for City & County Sustainability Managers and Local Non-Profits: How Building Energy Codes Can Support Your Sustainability Goals* event hosted by the Colorado Municipal League (CML) at their office in Denver.

Planning Commission Activities: The Planning Commission's August 4, 2016, meeting agenda included the following item(s):

Work Session Items:

1. Planning File No. 154.16.SK: A sketch plan review for Frisco Plaza to construct three ground floor additions that will create two new commercial tenant spaces and an expansion to the existing Christy Sports located at 805 North Summit Boulevard / Lot C, Ten Mile Subdivision. Applicant: Frisco Ten Mile Drive LLC, represented by Jim Neville

The Planning Commission takes no formal action on sketch plan applications.

The Planning Commission's August 18, 2016, meeting agenda included the following item(s):

Work Session Items:

1. Summit County planning representatives will present a draft master plan of the Lake Hill workforce housing project, located on the Dillon Dam Road.

The Planning Commission took no formal action on this work session item.

Planning Division Activities:

Administrative planning applications approved last month: 33

Exterior Finish	John Olson	306 Emily Lane
Exterior Finish	Jennifer Payne	131 Rose Crown Circle
Exterior Finish	Lehr Construction	100 Creekside Drive
Exterior Finish	Heflin Remodeling	1650 Lakeview Terrace, Unit 306E
Exterior Finish	SBR Inc.	700 Lakepoint Drive, Unit A-1
Exterior Finish	Town of Frisco	102 School Road
Exterior Finish	Town of Frisco	110 South 3rd Avenue
Banner permit	CST Brands/Valero	1012 North Summit Boulevard
Sign Permit	Gonzo's Coffee	710 North Summit Boulevard, Unit 101
Sign Permit	Slifer Smith & Frampton	400 East Main Street
Tenant Finish	Dillon Benbow	300B North 5th Avenue
Sign Permit	Ebert Family Clinic	730 North Summit Boulevard, Unit 101
Outdoor Commercial Establishment	Safeway "Colorado Proud"	1008 North Summit Boulevard
Exterior Finish	Heflin Remodeling	215B Pitkin Street
Exterior Finish	Renewal By Anderson	163B Wichita Avenue
Small Project	CWW Construction	542 Water Dance Drive
Small Project	Creation Custom Builders	232A Creekside Drive
Exterior Finish	Tim Teyler	536 Water Dance Drive
Banner Permit	Summit County Builders Association	1000 North Summit Boulevard
Banner Permit	Summit County Builders Association	507 North Summit Boulevard
Sign Permit	Riverside Place Owner's Association	91 Riverside Place & 93 Sunset Drive
Exterior Finish	Maximum Comfort Pool & Spa	418 South 5th Avenue
sept 9th.	Breeze Ski Rentals	908 North Summit Boulevard
Exterior Finish	Scottish Home Improvements	304 A, B, & C Creekside Drive
Exterior Finish	Rosemary Bittorf	124 Rose Crown Circle
Banner Permit	Summit County Republicans	107 South 6th Avenue
Modification to Approved Development Application	Richard Backlund	700 Little Chief Way

Exterior Finish	Patriot Constructors	300 North 7th Avenue
Exterior Finish	Patriot Constructors	300 North 7th Avenue
Exterior Finish	Patriot Constructors	300 North 7th Avenue
Exterior Finish	Home Depot	450 West Main Street
Exterior Finish	Renewal By Anderson	71B West Main Street
Exterior Finish	Elysia Doyle	190 West Main Street

Building Division Activities: Permits issued last month included the following:

- Building Permits: 25
- Plumbing & Mechanical Permits: 17
- Electrical Permits (issued by Summit County): 7

Valuation of permits issued last month: \$ 1,809,974

Inspections performed last month: 139 (43 re-inspections)

Rapid Review Wednesday customers assisted last month: 31

Certificates of Completion / Certificates of Occupancy issued last month: 6

- Including a commercial remodel at Utopia Tire

Photos:



new single family residence at 301 Streamside Lane



new multi-family residence at 481 West Main Street, Building A



new multi-family residence at 1 Alpine Drive

Community Development Department

Dedicated to building a desirable, resilient and safe community



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: VANESSA AGEE, MARKETING AND COMMUNICATIONS DIRECTOR
RE: MARKETING AND SPECIAL EVENTS DEPARTMENT
DATE: SEPTEMBER 13, 2016

Public Relations:

- On September 9 and 10, Frisco is hosting 6 French journalists in partnership with the Colorado Tourism Office's International sales staff. Frisco is hosting their lodging (2 nights), a Friday dinner and a Saturday morning boat ride along with attendance at Fall Fest. These journalists are from Nice Matin (daily newspaper in Nice- 366,000 readers), Madame Figaro Pocket (monthly women's magazine- 100,000 copies), Le Monde (national newspaper- 2,231,000 readers), La Croix (national newspaper- 454,000 readers) and i-voyages.net (travel consumer website).
- As a result of hosting Lauren Finney from Lonely Planet Magazine this summer in partnership with the Colorado Tourism Office, she wrote a one-page feature on Denver in their fall issue, which also mentions Frisco. Lonely Planet Magazine has a circulation of 450,000 and a media value of \$65,072.
- Channel 7 Denver wrote up the Frisco Bay Marina's boat sale in their daily digital roundup as a result of a simple media release we put out- <http://bit.ly/2bQDwff>.

Special Events:

The 3rd Fall Fest with a Flavors of Frisco component is on September 10, and this year, events staff secured Hofbrau beer as a sponsor. The event will once again benefit Friends of the Dillon Ranger District who bring significant volunteer labor to the event.

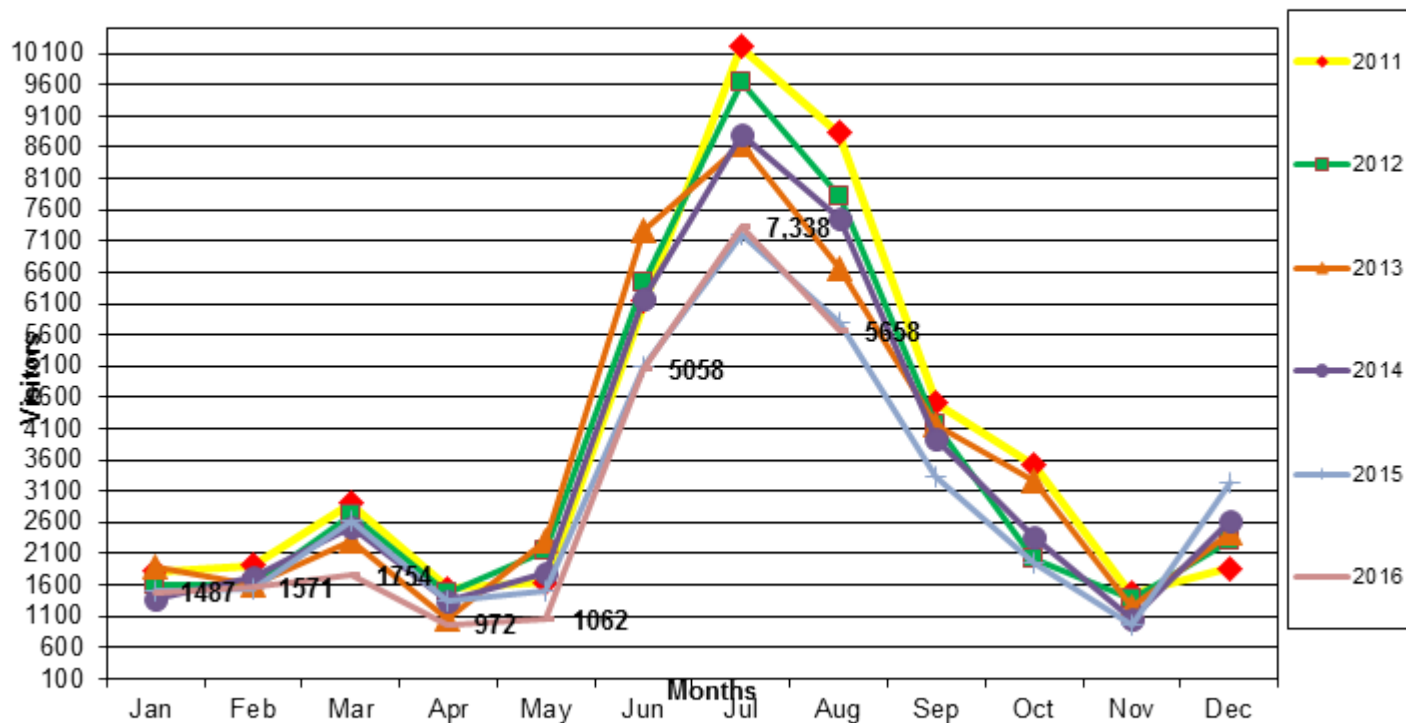
The inaugural Fall Locals' Party: Boats, Bloodies and Brunch is on Sunday, September 18 from 11am-2pm with \$5 brunch food and beverage specials and Marina adventure giveaways every 20 minutes.

Planning is underway for Wassail Days (December 2-11, 2016). The Ugly Sweater Challenge will move off of Main Street and to the Frisco Adventure Park for a change of scenery and format and to prevent a Main Street closure.

Frisco/Copper Visitor Information Center: Visitor numbers for August 2016:

- The Information Center saw 5,658 visitors in August 2016 (5,783 in August 2015). There were 7,338 visitors in July 2016.
- The Information Center answered 392 phone calls in August 2016 (336 in August 2015).
- Public computer use- 126 in August 2016 (135 in August 2015)
- Snapshot of August survey results - 41.46% were staying in paid/rented lodging, 19.51% were staying with friends/family who live in the area, 12.20% were in a vacation home or timeshare they or family/friends owned, 9.76 were tent/RV camping and 17.07 were other
- The Visitor Information Center staffed an info tent at the Adventure Park for the Frisco Free Family Fun Fair on August 20 and Colorado League Expo Mtn. Bike Race on August 27 & 28, complete with a new wheel to spin for prizes and door prize giveaway.
- The Info Center has interacted with many hikers passing through on the Colorado Trail- all of whom were loving their stop in Frisco and appreciated the information and services like free wifi and postcards.
- Guestbook comments: "Super nice Folks!" "Good directions/answers. Thanks!" "Our Anniversary, Loved it!" "Frisco is da bomb" "God's Country" "So cool! (literally and figuratively)"

Walk in Visitors 2011-2016



Report Criteria:
 Business.License status = "Active"
 Business.Year opened = "August 2016"
 Business Owner.Sequence number = 1

in or out City	Business Name	Name	Location	Location City	Business Telephone 1	Business Activity
In	Gonzo's Coffee	Markis, Phillip	710 Summit Boulevard #101	Frisco	303-466-6683	Restaurant
In	James S Poturalski	Poturalski, James	620 South 7th Avenue Unit D227	Frisco	303-668-5882	Vacation Rentals
In	Jonas Frey	Frey, Jonas and Deirdre	570 Bills Ranch Rd, Bldg A, #115	Frisco	831-324-3440	Vacation Rentals
In	OCD Cleaners	Jacox, RAchel Shewack and Liene	3 Granite Street	Frisco	719-427-9231	Services
In	Steve Welsh	Welsh, Steve	313 Main Street	Frisco	389-5228	Retail - Arts/Crafts
In	Summit Oxygen	Miller, Jeffrey	117 South 6th Street Unit A-1	Frisco	970-468-0142	Health/Beauty
Out	Air Methods Corporation	Air Methods Corporation	340 Peak One Drive	Frisco	303-792-7474	Retail - General
Out	Cintas Fire Protection	Cintas Corporation No 2	1100 West 120th Avenue Ste #50	Westminster	303-455-3340	Retail - HomeImprove
Out	Comcast Business SmartOffice	Comcast	1701 John F. Kennedy Boulevard	Philadelphia	215-286-3300	Utility
Out	Creation Custom Builders	Crenshaw, Daron	401 August Drive	Leadville	719-293-1908	Retail - HomeImprove
Out	CWW Construction Inc.	Wierson, Craig and Cindy	461 Clayton Road	Silverthorne	970-389-8227	Retail - HomeImprove
Out	Godfrey Hirst USA Inc.	Godfrey Hirst USA	7629 Adairsville Highway	Adairsville	800-480-7134	Retail - HomeImprove
Out	Hyundai Lease Titling	Hyundai Lease Titling	3161 Michelson Drive Suite 1900	Irvine	949-468-4000	Retail - Automotive
Out	Micro-Tech Endoscopy USA	Micro-Tech Endoscopy USA	5864 Interface Drive Suite A	Ann Arbor	877-552-4027	Retail - Office
Out	Ortho Molecular Products	Ortho Molecular Products	3017 Business Park Drive	Stevens Point	815-337-0089	Retail - General
Out	Oscar's Roofing Services LLC	Sarabia, Oscar	615 West 7th Street	Leadville	719-966-4761	Retail - HomeImprove
Out	Paragon Excavating Services	Paragon Excavating Services	557 Park Avenue	Rifle	970-319-8104	Retail - HomeImprove
Out	Patriot Constructors	Mann, Dave	7791 Oakview Place	Castle Pines	818-353-1253	Retail - HomeImprove
Out	SFE 2, LLC	Wall, Michael	6500 Sprint Parkway, 5ATTX	Overland Park		Utility
Out	SFE 6, LLC	Wall, Michael	6500 Sprint Parkway, 5ATTX	Overland Park		Utility
Out	SLV-III LLC	Wall, Michael	6500 Sprint Parkway, 5ATTX	Overland Park		Utility



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: TOWN COUNCIL
FROM: DIANE MCBRIDE, RECREATION & CULTURE DIRECTOR / ASSISTANT TOWN MANAGER
CC: BILL EFTING, TOWN MANAGER
SIMONE BELZ, MUSEUM MANAGER
PHIL HOFER, MARINA GENERAL MANAGER
KATIE BARTON, GENERAL MANAGER – ADVENTURE PARK
LINSEY JOYCE, PROGRAMS MANAGER
RE: RECREATION & CULTURE DEPARTMENT REPORT – JULY 2016
DATE: AUGUST 10, 2016

Overview: This Department report highlights operations, programs and events for the month of July. This report was never submitted in August - therefore it is presented now in the September 13th Council packet.

- July was an exceptionally busy month. The volume of locals and guests in town was exceptionally high – every aspect of the Department felt the volume and worked hard to deliver great guest service and exceptional products.
- The Fourth of July saw a very busy week – the Marina had extra staff on just to park cars and a person dedicated to bathroom cleaning, restocking and trash removal.
- July events included:
 - 4th of July Celebration
 - Frisco Triathlon
 - Get Out Girl
 - Mountain Goat Kids Trail Running Series
 - Bike In Movie Night
 - Lunchtime Lectures
 - Masontown Tour
 - Historic Town Tour
 - Founder's Day

The report below details each of the different divisions (Adventure Park, Marina, Historic Park and Museum, Recreation Programs and Events) within the Department. Attendance numbers, when appropriate, are presented for July, while financials are reported for June.

Adventure Park: July highlights for the Adventure Park included the following:

- The Day Lodge was busy with summer camps, private rentals, and the Mountain Goat Kids Trail Running Series.
- Operational updates included the following:
 - Continuous maintenance of the Bike Park but no structural features
 - Ordering of parts for snow guns and overall repairs for the fall
 - Started to clean out Nordic Shed and boneyard area
- Through June, revenues are tracking exceptionally well at 89.4% of budget already for the year, and nearly 16% ahead of 2015 year to date figures. Expenses are also tracking well at this time at 46.8% of budget and comparable to 2015 figures.

Table 1: Frisco Adventure Park Figures
June budget/financial numbers for reference only

	June 2016	June 2015	June 2014
Revenue – 1160	\$4,409	\$6,389	\$4,526
Expenses – 1160	\$51,293	\$44,801	\$37,507

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 1160	\$1,363,470	\$1,526,000	\$1,173,644	\$896,929
Expenses – 1160	\$498,958	\$1,067,276	\$489,228	\$460,341

Marina: July highlights for the Marina included the following:

- July was a very busy month for the Marina. The Fourth of July saw a very busy week - we had extra staff on just to park cars and a person dedicated to bathroom cleaning, restocking and trash removal.
- Each weekend all month we have been sold out of powerboats and all paddle sports booked until the afternoons. Parking is a challenge; there are not enough spaces for marina tenants, restaurant goers, boat renters, people enjoying the special events, and park users. Once people start parking in the truck and trailer only spaces, others follow suit and then the day boaters are unhappy as they cannot find a place to park their truck and trailer.
- The Frisco Tri was a huge success, and boaters seemed happy.
- We lost 3 dock staff members and have acquired a few part time helpers from special events to assist us.
- Boat rentals became available for online booking on the 22nd of July and have been very helpful for phone call volume reduction.
- We had a few large wind events that affected some customer boats on the docks.

- Added a new mooring phone to help with shuttles.
- Phone answering at the FAP and IC went live on the 29th. It seems to be working for call volume as well.
- Events included:
 - 4th of July Celebration
 - Frisco Triathlon (hosted at the Marina; ran by Recreation Programs and Special Events)
 - Get Out Girl
 - Bike In Movie Night
- Operational updates include:
 - 300 hour service on all rental and work boats.
 - Kept the rental boats functional with numerous small repairs and adjustments
 - Major repairs to the DYC committee boat (over \$1000 spent on that work order).
 - Operations staff are helping in the office and on the docks as needed.
 - More than 25 work orders completed and invoiced.
 - New pumps ordered and installed for 2 stroke oil and diesel tanks.
 - Many other parts ordered and stocked for both customers and marina boats and equipment.
 - The weather was nice, not lots rain but a few windy afternoons that we had to put a hold on paddle sports.
 - Staff installed safety ladders on all of the docks and reconfigured the pier so that the water taxi has a bigger landing area. On the paddle dock, the launchers were moved to the end to help keep paddlers out of motor boat traffic.
- Through June, revenues are tracking well at 58% of budget, and nearly 31% ahead of 2015 year to date revenues. Expenses are also tracking well at this time at 37% of budget.

Table 2: Frisco Marina Figures

June budget/financial numbers for reference only – Total revenues reflect invoicing

	June 2016	June 2015	June 2014
Revenue – 9000	\$296,150	\$179,454	\$123,769
Expenses – 9000	\$123,699	\$110,724	\$118,116

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 9000	\$617,534	\$1,062,750	\$469,006	\$555,087*
Expenses – 9000	\$374,509	\$1,013,559	\$506,461	\$514,889

* Includes \$200,000 Water Settlement Agreement

Photo 1: Busy Rental Day in July: Only 5 SUP's remaining to rent. All canoes, kayaks and SUP's out on the reservoir!



Photo 2: Flight for Life landing at the Marina for the Get Out Girl inaugural event.



Historic Park and Museum: July highlights for the Historic Park and Museum included the following:

- July visitor attendance totaled 5,525 people (compared to 6,990 in 2015), with an average of 205 people/day. This number is ~21% lower than July 2015 attendance numbers. As always, please note that these attendance numbers are based on a click system and therefore do not always accurately reflect all visitors to the museum and park.
- Museum programs offered in June included the following:
 - Lunchtime Lectures had 285 attendees. (Averaging 72 participants per lecture)
 - Masontown Tour - 20 people.
 - Hosted 2 Group Visits – 30 guests.
 - Historic Town Tour – 20 attendees.
 - Fourth of July - 230 guests. (Museum open half day on Monday)
 - Founder's Day - 700 visitors.
- Ongoing Museum projects included the following:
 - Planning and promotion continues for upcoming fall and winter 2016-2017 events.
 - Staff continues to work on various museum collections projects.
 - Railroad Book edits completed.
 - Continuing AAM Accreditation self-study.
 - Submitted 2017 Preliminary Budget.
 - Staff visited South Park City Museum and Historic Park.
- Through June, revenue is tracking at 41.6% of budget. Expenses are tracking well at 42.9% of budget. Expenses are higher compared to 2015 figures due to the conversion of one part-time, year-round employee into a full time, benefitted, year-round employee in 2016.

Table 3: Frisco Historic Park and Museum Figures

NOTE: July attendance numbers, June budget numbers

	July 2016	July 2015	July 2014
Attendance	5,525	6,990	8,225

	June 2016	June 2015	June 2014
Revenue – 1125	\$1,552	\$1,380	\$1,674
Expenses – 1125	\$19,257	\$22,698	\$16,760

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 1125	\$6,451	\$15,500	\$7,414	\$6,928
Expenses – 1125	\$101,121	\$235,607	\$97,048	\$88,015

Recreation Programs and Special Events: July highlights for Recreation Programs and Special Events included the following:

- The Mountain Goat Kids Trail Running Series presented by Kaiser Permanente returned on Tuesday evenings in July and had a 25% increase in overall Series participation from 2015 (302) to 2016 (376).
- The 3rd Annual Frisco Triathlon saw a 16% increase in participation from 2015 (199) to 2016 (230). Racers enjoyed a new course this year that showcased the Lakeshore Perimeter Trail during the 5k trail run.
- With the way the 4th of July fell this year staff only offered one July Bike camp rather than two like were offered in 2015. Bike camp numbers were similar for the last week of July this year (22) as they were last year (23).
- Through June, revenue is tracking well at 87.6% of budget and ahead of 2015 numbers by ~3%. Expenses are also tracking well at this time and comparable to 2015 figures.

Table 4: Recreation Programs and Special Event Figures

NOTE: July attendance numbers, June budget numbers

	July 2016	July 2015	July 2014
Frisco Fun Club	939	1,095	981
Frisco Adventure Camp	124	100	120
Bike Camp	110	225	152
Skateboard Camp	n/a	n/a	50
Girls on the Run Camp	130	185	180
Lego Camp	24	n/a	n/a
Dog Classes	n/a	24	30
Yoga at the Marina	127	73	59
Total Program Participation	1,454	1,702	1,572
Mountain Goat Kids Run Series	376	302	n/a
Frisco Triathlon	230	199	74
Total Event Participation	606	501	74

	June 2016	June 2015	June 2014
Revenue – 1150	\$20,498	\$25,922	\$21,407
Expenses – 1150	\$55,762	\$46,694	\$46,487

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 1150	\$223,356	\$255,000	\$216,641	\$177,658
Expenses – 1150	\$138,117	\$312,196	\$128,011	\$126,427

Photo 3: Paddleboards stacked on the barge after the Frisco Triathlon



Upcoming Programs, Events and Specials: Upcoming summer programs, events and specials within the Frisco Recreation and Culture Department include the following:

Ongoing:

- June 6-August 19: Frisco Fun Club, Monday-Friday
- June 15-August 31: (Wednesdays) Lunchtime Lectures – FHPM

AUGUST

- August 1-5: Frisco Fun Club Week 9 – ONCE UPON A TIME
- August 1-5: Adventure Camp (Youth)
- August 3: FHPM Lunchtime Lecture: LIONS, MOOSE, AND BEARS, OH MY! - LIVING WITH WILDLIFE IN SUMMIT COUNTY
- August 8-12: Frisco Fun Club Week 10 - OLYMPICS

- August 8-12: Bike Camp (Youth)
- August 8-12: Water Camp (Youth)
- August 10: FHPM Lunchtime Lecture: AVALANCHES AND THE NARROW GAUGE RAILROAD: FRISCO TO COPPER
- August 12: Night at the Museum – Meet the Author - FHPM
- August 13: Run the Rockies Trail Races
- August 15-19: Frisco Fun Clun Week 11 – FUN CLUB FESTIVAL
- August 15-19: Water Camp (Youth)
- August 15-19: Play Well Lego Camp
- August 17: FHPM Lunchtime Lecture: DENVER'S UNION STATION: IT'S HISTORY, PRESERVATION AND ADAPTIVE REUSE
- August 20: Sandcastle Competition
- August 20: Classic Boat Show
- August 24: FHPM Lunchtime Lecture: MINING, SKIING, AND SUMMIT COUNTY WATER
- August 31: FHPM Lunchtime Lecture: DILLON, DENVER, AND THE DAM

SEPTEMBER

- September 10 – Lee's Bike Clinics (Adventure Park)
- September 17 – Lee's Bike Clinics (Adventure Park)
- September 18 – Fall Local's Party – Marketing and Communications Department (Marina)

OCTOBER

- October 4-6 – FHPM annual fall closure
- October 22 – Bill's Ranch Walking Tour
- October 28 – Nightmare at the Museum
- October 28 and 31 – Winter Fun Club (no school days)

NOVEMBER

- November 12 – Girls on the Run 5k
- November 19 (tentative) – Frisco Nordic Center Opening Day
- November 19 (tentative) – Two Below Zero Dinner Sleigh Rides Opening Day
- November 24 – Turkey Day 5k
- November 24 – Tubing Hill Opening Day



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: TOWN COUNCIL

FROM: DIANE MCBRIDE, RECREATION & CULTURE DIRECTOR / ASSISTANT TOWN MANAGER

CC: BILL EFTING, TOWN MANAGER
SIMONE BELZ, MUSEUM MANAGER
PHIL HOFER, MARINA GENERAL MANAGER
KATIE BARTON, GENERAL MANAGER – ADVENTURE PARK
LINSEY JOYCE, PROGRAMS MANAGER

RE: RECREATION & CULTURE DEPARTMENT REPORT – AUGUST 2016

DATE: SEPTEMBER 13, 2016

Overview: This Department report highlights operations, programs and events for the month of August.

- August continued to be a very busy month for the Town of Frisco and the Recreation and Culture Department. Rentals, programs, and overall visitation were strong across the different divisions of the Department.
- Events included:
 - Memorial dedication to Zeke
 - Free Frisco Family Fun Fair
 - Colorado High School Mountain Biking Association's first league race of the summer.
 - Putterhead Volleyball Tournament
 - PDGA Disc Golf tournament
 - Ollies Disc Golf Tournament
 - Lake Dillon Challenge
 - Classic Boat Show
 - Cars and Coffee
 - Sand Castle Competition.
 - Lunchtime Lectures
 - Night at Museum
 - Run the Rockies Trail Half Marathon and 10k
- Jim Galanes started on August 4th as our seasonal Nordic Manager. Staff is in full operational mode for the transition of the Frisco Nordic Center from the Daytons (concessionaire) to the Town of Frisco.

This report below details each of the different divisions (Adventure Park, Marina, Historic Park and Museum, Recreation Programs and Events) within the Department. Beginning in September, the Nordic Center will be included in this monthly report. Attendance numbers, when appropriate, are presented for August, while financials are reported for July.

Adventure Park: August highlights for the Adventure Park included the following:

- The Adventure Park continued to be busy in August. The Day Lodge hosted six (6) private events, the memorial dedication to Zeke, Free Frisco Family Fun Fair, and the Colorado High School Mountain Biking Association's first league race of the summer.
- Staff received the following compliment from Kate Rau, Executive Director of the CO High School Mountain Biking Association, "We are extremely grateful for your top-notch support of the CO League 2016 race series. On behalf of the 881 racers, 65 teams, associated supporters, volunteers and race crew - HUGE THANKS! From the trail work on the berms, venue set up support on Friday, and being available throughout the weekend, the staff was professional and accommodating."
- The Putterhead Volleyball Tournament returned to the ballfields on August 12-14.
- Walter Byron Park saw nine (9) private rentals; Meadow Creek saw two (2).
- Operational Updates Include:
 - Snowmaking: Snow gun inventory and parts order. Snowmaking hoses, cords, etc. ordered, Snowgun Plans for retrofit w/ HKD (September)
 - Lift: Service of lift, decking repairs, lift shack painting
 - Bike Park: HS Mountain bike race August 27,28 –Success, still need improved signage; Jump line improvements- wall ride, etc.; Lee Likes Bikes Clinics scheduled for September
 - Snowcats: Snowcat selection process and order for both FAP and Nordic operations; Ranger replacement/ Nordic backup ordered
 - Other: Shop outfitting/tool purchases nearly complete, air compressor is installed, lines are being installed; Shop electric cords, air reels, workbenches, storage installed.
 - Mapping: Northline completed draft of Nordic map, corrections to be implemented and map size/brochure to be overlaid.
- Through July, revenues are tracking exceptionally well at 89.7% of budget already for the year, and nearly 16% ahead of 2015 year to date figures. Expenses are also tracking well at this time at 52.3% of budget and comparable to 2015 figures.

Table 1: Frisco Adventure Park Figures
July budget/financial numbers for reference only

	July 2016	July 2015	July 2014
Revenue – 1160	\$5,753	\$3,767	\$4,814
Expenses – 1160	\$59,610	\$43,659	\$43,844

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 1160	\$1,369,223	\$1,526,000	\$1,177,411	\$901,743
Expenses – 1160	\$558,567	\$1,067,276	\$532,887	\$504,185

Marina: August highlights for the Marina included the following:

- August started out as another busy month for the Marina. The Dillon Challenge was the first weekend in August and was fairly well attended. The race organizers did however have a few problems with having enough powerboats to manage the race.
- Operational Updates Include:
 - Water levels held nicely for the month.
 - Kept all the rental boats running throughout the month, which was no small deal given the variety of issues that presented themselves. Electronic management modules (the engines computer brain) malfunctioned on 2 pontoon boats which was a problem staff had never encountered in 15 years of working with the Etec motors.
 - Staff shrink wrapped the first 2 boats of the year which is kind of sad, another sign summer is winding down.
 - Staff completed 15 work orders and have a few more started.
 - Ordered and installed new hose on poop barge. Ordered and installed new pressure relief valve on hotsty.
 - One of the bigger projects that staff completed was to add an extension to the paddle dock. We were also able to finish painting the deck of the Lund house.
 - A rack was built to hang rental PFD's off of to dry so they don't fall on the ground and get dirty.
 - Later in the month, management staff added many dock staff members from events and Fun Club staffing to assist the Marina after a good portion of seasonal Marina staff went back to college and high school.
- We are sold out on slip spaces and have a waiting list for slips for next summer right now if everyone comes back for 2017.
- The end of the month saw some rain in the afternoons that cooled things down and slowed down the rentals.
- Staff purchased a few inflatable SUPS for retail sales with a great margin and sold all three in 3 weeks. We will be selling more inflatable SUPS for retail next year.
- Staff continues to use Intercept Insight for Marina Guest Feedback. All results will be presented at the end of the season.

- Jenn and Jesse both attended the Outdoor Retailer show in Salt Lake for the first week of August.
- Events included:
 - Lake Dillon Challenge
 - Classic Boat Show with about 18 boats
 - Cars and Coffee with about 25 cars
 - Sand Castle Competition.
- Through July, revenues are tracking well at 92.7% of budget, and nearly 23% ahead of 2015 year to date figures. Expenses are also tracking well at this time at 47%of budget, and below 2015 year to date expenses.

Table 2: Frisco Marina Figures

July budget/financial numbers for reference only

	July 2016	July 2015	July 2014
Revenue – 9000	\$367,340	\$329,812	\$291,467
Expenses – 9000	\$105,694	\$119,374	\$129,223

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 9000	\$984,875	\$1,062,750	\$798,819	\$846,554*
Expenses – 9000	\$480,202	\$1,013,559	\$625,835	\$644,112

* Includes \$200,000 Water Settlement Agreement

Photos 1 and 2: Classic Boat Show



Photo 3: Sandcastle Competition



Historic Park and Museum: August highlights for the Historic Park and Museum included the following:

- August visitor attendance totaled 3,695 people (compared to 4,785 in 2015), with an average of 142people/day. This number is ~22% lower than August 2015 attendance numbers. As always, please note that these attendance numbers are based on a click system and therefore do not always accurately reflect all visitors to the museum and park.
- Museum programs offered in August included the following:
 - Lunchtime Lectures had 860 attendees in 12 weeks. (Averaging 72 people a lecture)
 - Night at Museum - 75 people
 - Hosted 2 Group Visits – 40 guests
 - Hosted L.A.P.S K-9 4K
 - Hosted SC Quilt Show – 100 guests
- Ongoing Museum projects included the following:
 - Planning and promotion continues for upcoming fall and winter 2016 programs.
 - Finalizing 2017 museum events calendar.
 - Staff continues to work on various museum collections projects.
 - Prepared production schedule for 3-Day Closure (Oct. 4th-6th)
 - Railroad Book slated for November Launch.
 - Continuing AAM Accreditation self-study – Due Jan. 2017.
 - Staff visited DAM / History CO Museum / Glendale and Aspen Heritage Sites.
 - Museum Master Planning / AAM Peer Review Follow Up Visit

- Through July, revenue is tracking at 56.8% of budget, which is ~9% lower than 2015 year to date figures. 1st Bank donated \$1,800 to the Museum in August, which was fantastic. Expenses are tracking well at 51% of budget. Expenses are higher compared to 2015 figures due to the conversion of one part-time, year-round employee into a full time, benefitted, year-round employee in 2016.

Table 3: Frisco Historic Park and Museum Figures

NOTE: August attendance numbers, July budget numbers

	August 2016	August 2015	August 2014
Attendance	3,695	4,785	5,535

	July 2016	July 2015	July 2014
Revenue – 1125	\$2,351	\$2,271	\$2,595
Expenses – 1125	\$19,091	\$14,694	\$15,900

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 1125	\$8,802	\$15,500	\$9,685	\$9,523
Expenses – 1125	\$120,212	\$235,607	\$111,742	\$103,915

Recreation Programs and Special Events: August highlights for Recreation Programs and Special Events included the following:

- The Run the Rockies Trail Half Marathon and 10k saw a 61% increase in race registration from 2015 (224) to 2016 (361). Huge kudos to the Marketing team for promoting the event! Salomon sponsored the event and provided prizes for the race winners, Peppinos provided pizza and Backcounty Brewery provided the beer!
- Frisco Fun Club saw a slight increase of 3% in participation from 2015 (707) to 2016 (728). Daily enrollment remained steady through August averaging 48 kids/day. Capacity is 50 kids/day.
- Grant McKay, the Recreation Intern, wrapped up the Pedal the Peaks bike project for the summer. We had 45 kids participate and together they biked 2,341 miles over the course of the summer!
- H2O Camp saw a 27% increase in participation from 2015 (150) to 2016 (190).
- Frisco Fun Club wrapped up with an End of Season BBQ on August 19th; roughly 35 families were in attendance.
- Through July, revenue is tracking well at 93.1% of budget and ahead of 2015 numbers by ~3%. Expenses are also tracking well at this time at 60.3% of budget and ~9% higher than 2015 figures.

Table 4: Recreation Programs and Special Event Figures**NOTE: August attendance numbers, July budget numbers**

	August 2016	August 2015	August 2014
Frisco Fun Club	728	707	442
Frisco Adventure Camp	115	80	65
Mountain Bike Camp	240	95	13
Dog Classes	n/a	n/a	20
Lego Camp	110	n/a	n/a
Water Camp	190	150	95
Total Program Participation	1,383	1,032	635
Run the Rockies Trail 10k/Half	361	224	264
Peak One Disc Golf Open	220	285	182
Total Event Participation	581	509	446

	July 2016	July 2015	July 2014
Revenue – 1150	\$14,083	\$14,119	\$7,969
Expenses – 1150	\$50,049	\$43,749	\$51,503

	YTD Actual 2016	Budget 2016	YTD Actual 2015	YTD Actual 2014
Revenue – 1150	\$237,438	\$255,000	\$230,760	\$185,628
Expenses – 1150	\$188,165	\$312,196	\$171,761	\$177,930

Upcoming Programs, Events and Specials: Upcoming summer programs, events and specials within the Frisco Recreation and Culture Department include the following:

SEPTEMBER

- September 10 – Lee's Bike Clinics (Adventure Park)
- September 17 – Lee's Bike Clinics (Adventure Park)
- September 18 – Fall Local's Party – Marketing and Communications Department (Marina)

OCTOBER

- October 4-6 – FHPM annual fall closure
- October 22 – Bill's Ranch Walking Tour
- October 28 – Nightmare at the Museum
- October 28 and 31 – Winter Fun Club (no school days)

NOVEMBER

- November 12 – Girls on the Run 5k
- November 19 (tentative) – Frisco Nordic Center Opening Day
- November 19 (tentative) – Two Below Zero Dinner Sleigh Rides Opening Day
- November 24 – Turkey Day 5k
- November 24 – Tubing Hill Opening Day

Winter Fun Club (no school days):

- October 28, 31
- December 22, 23, 26-30
- January 2-4
- February 13-17
- April 17-21

Kids Night Out Winter Programming

- December 16
- January 20
- February 24
- March 31

BOKS (Build Our Kids' Success) Program at Frisco Elementary – NEW

- October 4 - December 15 (Tuesdays, Wednesdays and Thursdays), 7:30am – 8:30am

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
AUGUST 23, 2016**

Mayor Wilkinson called the meeting to order at 7:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

Present: Jessica Burley
Rick Ihnken
Dan Kibbie
Deborah Shaner
Gary Wilkinson

Absent: Kim Cancelosi
Hunter Mortensen

Public Comment:

Frisco resident and Trails Committee member Dan McCrery spoke in support of adopting and funding the Trails Master Plan.

Council Comment:

Council member Shaner thanked Public Works and the sign shop for correcting street signage.

Council member Ihnken thanked staff and the community for supporting the Trails Volunteer Day

Proclamation:

Mayor Wilkinson proclaimed September 12-18, 2016 as Cities and Towns Week.

Consent Agenda:

Minutes August 9, 2016 Meeting
Warrant List
Purchasing Cards
Resolution 16-07, Design and Engineering of Well 7

MOTION: COUNCIL MEMBER KIBBIE MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. SECOND, COUNCIL MEMBER SHANER. VOTE:

BURLEY	YEA	IHNKEN	YEA
CANCELOSI	ABSENT	KIBBIE	YEA
MORTENSEN	ABSENT	SHANER	YEA
WILKINSON	YEA	MOTION CARRIED.	

New Business:

Agenda Item #1: Resolution 16-08, Purchase of the Snowcat(s) STAFF: DIANE MCBRIDE 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Recreation Director Diane McBride stated that the current Nordic concessionaire contract was scheduled to expire at the end of the 2016/2017 season but the concessionaires decided to opt out of this contract one year early, which has left the Town of Frisco with a unique opportunity to operate the Center this season. In order to effectively operate the business, some equipment purchases need to be made. There is also a need to improve the equipment for the tubing hill and ski & ride hill. Originally budgeted for 2017, this request for a new snow cat for the tubing hill and ski & ride hill has been bumped up one year due to the deteriorating condition of the current equipment.

MOTION: COUNCIL MEMBER IHNKEN MOVED TO APPROVE RESOLUTION 16-08, A RESOLUTION FOR THE PURCHASE OF THREE (3) VEHICLES AND EQUIPMENT FOR USE AT THE FRISCO NORDIC CENTER AND THE FRISCO ADVENTURE PARK TUBING HILL AND SKI AND RIDE HILL: THE PRINOTH NEW TIER 4 HUSKY SNOW CAT, THE PRINOTH NEW TIER 4 BISON X, AND THE BOBCAT TOOLCAT 5600 WITH MATT TRACKS AND NORDIC DRAG/GROOMER. SECOND, COUNCIL MEMBER BURLEY. VOTE:

BURLEY	YEA	IHNKEN	YEA
CANCELOSI	ABSENT	KIBBIE	YEA
MORTENSEN	ABSENT	SHANER	YEA
WILKINSON	YEA	MOTION CARRIED.	

Adjourn:

There being no further business, the meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Deborah Wohlmuth, CMC
Town Clerk



TOWN of FRISCO

P.O. Box 4100 • Frisco, Colorado 80443

TO: MAYOR AND TOWN COUNCIL

FROM: BILL EFTING, TOWN MANAGER

RE: 2016 FUNDING REQUEST FROM COMMUNITY CARE CLINIC

DATE: SEPTEMBER 13, 2016

Summary Statement: Due to unanticipated increases in health care needs, Summit Community Care Clinic is requesting funding from the Town of Frisco and other Summit County entities.

Background: Summit Community Care Clinic was established in 1993 as a one night a week walk-in clinic staffed entirely by volunteers and managed by Summit county Public Health. The clinic has evolved over the years to an independent non-profit entity offering high-quality primary care, oral health, behavioral health and reproductive health services to patients, regardless of ability to pay. Additionally, the Clinic also provides these services at School Based Health Centers at four sites in Summit Schools. The Care Clinic has had Federally Qualified Health Center status since 2013 and has been recognized locally, state-wide and nationally for its integrated care model and the high quality of care that they provide.

Staff Analysis: The Summit Community Care Clinic receives funding from state and county government, patient fees, foundations and donations. These sources of funding have allowed the clinic to successfully operate in the past. In a work session on August 23, 2016, staff from the Clinic illustrated that the demand for levels of service, however, is rapidly changing: reimbursable insurance sources have decreased and the need for services has increased by 20%. The Clinic is reaching out to local governments throughout Summit County asking for funding to assure they are able to continue to provide existing services to the County's citizens. They are asking for a contribution of \$20,000 from the Town of Frisco for 2016, as well as \$20,000 for 2017 and \$20,000 for 2018.

Staff Recommendation: This is an unbudgeted 2016 capital request. Staff recommends funding this request, however, with sales tax revenues that are anticipated to be in excess of budget.