

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
MAY 28, 2019**

Mayor Wilkinson called the meeting to order at 7:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

Present: Jessica Burley
Dan Fallon
Rick Ihnken
Hunter Mortensen
Deborah Shaner
Melissa Sherburne
Gary Wilkinson

Absent:

Public Comment:

Frisco resident Dave Owens spoke in support of the Unified Development Code sign regulations. He suggested that the Town needs to regulate removal of freestanding signs.

Council Comment:

Mayor Wilkinson thanked everyone for their participation in the Town's Clean Up Day. He also reminded the audience to remember Mental Health Awareness Month, and utilize the resources available in Summit County.

Council member Shaner asked the audience to be mindful of dogs on leashes regulations as summer begins.

Consent Agenda:

- Minutes May 14, 2019 Meeting
- Warrant List
- Purchasing Cards

MOTION: COUNCIL MEMBER MORTENSEN. MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. SECOND, COUNCIL MEMBER SHERBURNE. VOTE:

BURLEY	ABSENT	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

New Business:

Agenda Item #1: Resolution 19-20, Adopting the Frisco Strategic Plan STAFF: NANCY KERRY
1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4)

MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry stated that Town Council held a two-day workshop in April, reviewing the list of priorities and goals to be accomplished during the next 12 to 18 months. Council identified five high-priority goals which include: Inclusive Community, Thriving Economy, Vibrant Recreation, Sustainable Environment, and Quality Core Services; actions to achieve those goals; and timelines by which they intend the work to be completed. Council discussed social media strategies to increase viewer numbers; citizen participation in a citizen academy. Council directed staff to provide council with the timeline for consultant use. They requested that a subtitle in vibrant recreation be changed from waterfront marina to Frisco Bay Marina; and replace the word drainage with the word damage in the narrative regarding the water treatment plant. Council complimented staff on the strategic plan. Mayor Wilkinson opened the public hearing at 7:55 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:56 p.m.

MOTION: COUNCIL MEMBER MORTENSEN MOVED TO APPROVE RESOLUTION 19-20, ADOPTING THE FRISCO STRATEGIC PLAN. SECOND, COUNCIL MEMBER FALLON. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Agenda Item #2: First Reading Ordinance 19-07, Establishing, Pursuant to Section 171-11 of the Code of Ordinances of the Town of Frisco, the Plant Investment Fees, Capital EQR Schedules, Delivery Charges, Flat Rates, and Usage Fees to be Charged in Connection with the Town's Water System STAFF: BONNIE MOINET 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Finance Director Bonnie Moinet stated that the Town last completed a water rate study in May of 2006, effective in January 2007. This study covered a ten year period beginning in 2007 and remained in effect through 2016. Rates have remained unchanged for over two years. In 2018, Council directed staff to conduct a new five-year study and present various rate alternatives to Council. The Council has held three work sessions on this subject matter. One on November 27, 2018, at which time the Council asked staff to return with more in-depth analysis and recommendations, which was provided during the February 12, 2019 work session. Due to the complexity of the analysis, and the various options to consider, Council requested additional information, which was provided during the April 23, 2019 work session. During the April work session, Council provided direction to implement "Alternative 3", which was identified as the option to meet the goals of the Water Efficiency Plan, encourage conservation, sustain the infrastructure of the water system, and provide a sustainable revenue for the water system based on number of EQRs. Staff presented several worksheets, demonstrating financial impacts of the proposed optional rate structures. All of the options maintain the Water Fund balance at approximately \$2,000,000 year-over-year. The adoption of the Water Efficiency Plan and the addition of conservation programs have led to increases in capital project needs and ongoing revenue. These projects and programs were not known at the time of 2019 budget

preparation but are reflected in the projections. Council directed staff to implement alternative 3. Council directed staff to implement a 5% flat rate rather than a graduated rate effective October 1. Council directed staff to increase tap fees to \$5000 effective January 1, 2020 with a 10% annual increase beginning October 1, 2020. Council requested that staff provide information regarding the Colorado Water Conservation Board to local businesses for funding opportunities. Mayor Wilkinson opened the public hearing at 8:44 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 8:54 p.m.

MOTION: COUNCIL MEMBER SHANER MOVED TO APPROVE ON FIRST READING ORDINANCE 19-07, ESTABLISHING, PURSUANT TO SECTION 171-11 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, THE PLANT INVESTMENT FEES, CAPITAL EQR SCHEDULES, DELIVERY CHARGES, FLAT RATES, AND USAGE FEES TO BE CHARGED IN CONNECTION WITH THE TOWN'S WATER SYSTEM WITH DIRECTION TO SECTION 2 PLANT INVESTMENT FEES AS DESCRIBED BY THE MAYOR AND CHANGES TO MINIMUM DELIVERY AND SERVICE FEES AND USAGE RATES TO SET AN ANNUAL INCREASE OF 5%. SECOND, COUNCIL MEMBER BURLEY. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	NO	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Old Business:

Agenda Item #3: Second Reading Ordinance 19-05, an Ordinance Amending Chapter 130 of the Code of Ordinances of the Town of Frisco, Concerning Parks, by Amending Section 130-12, Concerning the Use of Motorized Vehicles in Town Parks, Open Space, Recreation Areas, and Pathways STAFF: THAD RENAUD 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Attorney Thad Renaud stated that this ordinance amends Chapter 130 specifically regulating e-bikes to class one (pedal assist only with guvnor not to exceed 20mph), matching Summit County's regulations. Mayor Wilkinson opened the public hearing at 8:59 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 9:00 p.m.

MOTION: COUNCIL MEMBER IHNKEN MOVED TO APPROVE ON SECOND READING ORDINANCE 19-05, AN ORDINANCE AMENDING CHAPTER 130 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING PARKS, BY AMENDING SECTION 130-12, CONCERNING THE USE OF MOTORIZED VEHICLES IN TOWN PARKS, OPEN SPACE, RECREATION AREAS, AND PATHWAYS. SECOND, COUNCIL MEMBER SHANER. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Agenda Item #4: Second Reading Ordinance 19-06, an Ordinance Amending Chapter 13 of the Code of Ordinances of the Town of Frisco, Colorado, Concerning the Management of the Town Cemetery, by Repealing Section 13-21, Concerning the Rates and Charges for Lots and Burials; and by Renumbering Existing Section 13-22 Concerning Winter Burials STAFF: DEBORAH WOHLMUTH 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Clerk Deborah Wohlmuth stated that this ordinance moves rates and charges from the Cemetery Code to the cemetery rules and regulations, allowing Council to pass future rates via resolution requiring one meeting as opposed to ordinance requiring two readings. Additionally, this ordinance renumbers the chapter to reflect the change. Ms. Wohlmuth indicated that the resolution concerning the cemetery rules and regulations update include: Increases to Excavation Fees to reflect actual costs incurred by the Public Works Department for labor and equipment; Changes to dates of Winter Burials to reflect winter weather occurring through May 15th, and the impact that winter conditions have on winter burials/excavations; Additional \$250 labor fee for work occurring after 3pm or on Saturdays in order to account for unscheduled Public Works labor; Additional \$250 monument placement fee in order to account for unusual labor costs incurred as a result of winter conditions; Modified interment and marker placement notification requirements; Clarification regarding allowed monuments; and clarification regarding approved burial containers. Mayor Wilkinson opened the public hearing at 9:04 p.m. County resident Joanie Merrick 101 CR 1040 asked Council to consider having a memorial wall or brick walkway for people that are not buried in the Frisco Cemetery. There being no further public comment, Mayor Wilkinson closed the public hearing at 9:06 p.m.

MOTION: COUNCIL MEMBER MORTENSEN MOVED TO APPROVE ON SECOND READING ORDINANCE 19-06, AN ORDINANCE AMENDING CHAPTER 13 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, COLORADO, CONCERNING THE MANAGEMENT OF THE TOWN CEMETERY, BY REPEALING SECTION 13-21, CONCERNING THE RATES AND CHARGES FOR LOTS AND BURIALS; AND BY RENUMBERING EXISTING SECTION 13-22 CONCERNING WINTER BURIALS; AND TO APPROVE RESOLUTION 19-21, A RESOLUTION ADOPTING THE TOWN OF FRISCO CEMETERY RULES AND REGULATIONS DATED MAY 28, 2019. SECOND, COUNCIL MEMBER SHERBURNE VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Adjourn:

There being no further business, the meeting adjourned at 9:06 p.m.

Respectfully Submitted,

Deborah Wohlmuth, CMC
Town Clerk