

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING  
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO  
FEBRUARY 26, 2019**

Mayor Wilkinson called the meeting to order at 7:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

**Present:** Jessica Burley  
Dan Fallon  
Rick Ihnken  
Hunter Mortensen  
Deborah Shaner  
Melissa Sherburne

**Absent:** Gary Wilkinson

**Public Comment:**

There was no public comment.

**Council Comment:**

There was no Council comment.

**Consent Agenda:**

Minutes February 12, 2019 Meeting  
Warrant List  
Purchasing Cards  
Nomination of Kelsey Withrow to Ten Mile Basin Planning Commission  
Resolution 19-10, Water Construction Standards

**MOTION: COUNCIL MEMBER BURLEY MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. SECOND, COUNCIL MEMBER SHERBURNE VOTE:**

<b>BURLEY</b>	<b>YEA</b>	<b>SHANER</b>	<b>YEA</b>
<b>FALLON</b>	<b>YEA</b>	<b>SHERBURNE</b>	<b>YEA</b>
<b>IHNKEN</b>	<b>YEA</b>	<b>WILKINSON</b>	<b>ABSENT</b>
<b>MORTENSEN</b>	<b>YEA</b>	<b>MOTION CARRIED.</b>	

**New Business:**

Agenda Item #1: Resolution 19-11, Marina Dock System STAFF: TOM HOGEMAN 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Marina Manager Tom Hogeman stated that staff is requesting approval of a sole source purchase for a marina dock system from Meeco Sullivan as part of the Marina Master Plan

implementation. The Frisco Town Council has adopted the Marina Master Plan, including the lengthening and reconfiguring of the current walkway and a new fuel dock system. These changes are included in the improvements in Phase One of the master plan. Phase One construction is currently out to bid for a general contractor at this time with proposals due March 11, 2019. A general contractor will not be responsible for such dock purchases because this is a specialized field with the docks being made off-site, to Frisco Bay Marina specs, and then built and delivered by a specific dock company. Different companies have different structural designs and connection methods that would make connecting to the existing docks difficult. Nearly 90% of the docks at the marina were supplied by Meeco Sullivan. The new dock sections will need to fit together with the old sections to create one safe and seamless walkway. Purchasing the new dock sections from the same manufacturer of the current docks will ensure compatibility and ease of construction. Their quote of \$513,281 is fair and competitive within the industry. Council directed staff to bring this item back under consent to the next meeting including a contract with a final dollar amount. Mayor Wilkinson opened the public hearing at 7:02 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:14 p.m.

**MOTION: COUNCIL MEMBER IHNKEN MOVED TO TABLE RESOLUTION 19-11, BURLEY SECOND, COUNCIL MEMBER BURLEY. VOTE:**

<b>BURLEY</b>	<b>YEA</b>	<b>SHANER</b>	<b>YEA</b>
<b>FALLON</b>	<b>YEA</b>	<b>SHERBURNE</b>	<b>YEA</b>
<b>IHNKEN</b>	<b>YEA</b>	<b>WILKINSON</b>	<b>ABSENT</b>
<b>MORTENSEN</b>	<b>YEA</b>	<b>MOTION CARRIED.</b>	

Agenda Item #2: Colorado Communities for Climate Action Request for Support STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry indicated that CC4CA requests the Town Council's support of four policy CC4CA advocacy statements: Create new task forces, staffed positions, programs and initiatives, and/or other entities to support and improve solid waste diversion efforts in the state and to improve funding and technical assistance for such efforts; Create new task forces, staffed positions, and/or statewide initiatives to support the expansion of recycling business in Colorado; Allow local governments to regulate disposal plastic waste; and require or incentivize state agencies to improve their recycling, composting, and other solid waste reduction efforts. Mayor Wilkinson opened the public hearing at 7:21p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:22 p.m.

**MOTION: COUNCIL MEMBER SHERBURNE MOVED TO PROVIDE DIRECTION TO THE TOWN MANAGER TO INDICATE TO CC4A THAT THE TOWN OF FRISCO SUPPORTS THE FOUR POLICY ADVOCACY STATEMENTS. SECOND, COUNCIL MEMBER BURLEY. VOTE:**

<b>BURLEY</b>	<b>YEA</b>	<b>SHANER</b>	<b>YEA</b>
<b>FALLON</b>	<b>YEA</b>	<b>SHERBURNE</b>	<b>YEA</b>
<b>IHNKEN</b>	<b>YEA</b>	<b>WILKINSON</b>	<b>ABSENT</b>
<b>MORTENSEN</b>	<b>YEA</b>	<b>MOTION CARRIED.</b>	

**Old Business:**

Agenda Item #3: Second Reading, Ordinance 19-03, an Ordinance Amending Chapter 87 of the Code of Ordinances of the Town of Frisco, Concerning Excavations, by Amending Sections 87-5, Concerning Fees and Bonds; 87-6, Concerning Time and Area Limitations for Street Obstructions; 87-7 Concerning Performance Requirements; 87-8, Concerning Safety Measures; 87-10, Concerning Cuts and Backfill; 87-14 Concerning the Duty to Inform the Town Manager; 87-15, Concerning Conditions for the Issuance of Permits; and 87-19, Concerning Emergencies  
STAFF: ADDISON CANINO 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Assistant Public Works Director Addison Canino stated that the Town is required to review and update, if needed, various Town documents, standards and Ordinances every five years. The last changes to Chapter 171 – Water as well as the Water Construction Standards were completed in 2006 and 2011 respectively. The amended Ordinance is being submitted for approval first, as there are revisions to the Water Construction Standards that tie to the Ordinance therefor, creating the need to amend the Ordinance before we amend the Water Construction Standards. The streets design criteria and water standards document reference each other, so both documents needed to be revised. The April 2014 version of the Street Design and Access Criteria was reviewed by Town staff and found to be out of date. It was also found to be contradictory to rules and regulations that are in place by the Planning and Community Development Departments. These irregularities caused some confusion amongst Town staff during development reviews and to potential developers/designers. Council directed staff to amend the street design criteria document regarding GIS datum (Section VIII, Detailed Design Requirements, #12). 12. Bench Mark, located within one thousand (1,000) feet of the street, tied to USGS datum, and referenced to the Town GIS datum to now read: “Bench Mark, located within one thousand (1,000) feet of the street, tied to USGS datum, and reference to the Town GIS datum (Colorado State Plane Central Zone NAD ‘83/(92) coordinates).” Approval of the amendments to the Water Construction Standards will be done by Resolution 19-09 which is currently on the consent agenda during the February 26<sup>th</sup> Staff will make revisions for second reading concerning snow fencing; and emergencies remains at the direction of the Town Manager. Mayor Wilkinson opened the public hearing at 7:24 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:25 p.m.

**MOTION: COUNCIL MEMBER FALLON MOVED TO APPROVE ON SECOND READING, ORDINANCE 19-03, AN ORDINANCE AMENDING CHAPTER 87 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING EXCAVATIONS, BY AMENDING SECTIONS 87-5, CONCERNING FEES AND BONDS; 87-6, CONCERNING TIME AND AREA LIMITATIONS FOR STREET OBSTRUCTIONS; 87-7 CONCERNING PERFORMANCE REQUIREMENTS; 87-8, CONCERNING SAFETY MEASURES; 87-10, CONCERNING CUTS AND BACKFILL; 87-14 CONCERNING THE DUTY TO INFORM THE TOWN MANAGER; 87-15, CONCERNING CONDITIONS FOR THE ISSUANCE OF PERMITS; AND 87-19, CONCERNING EMERGENCIES. SECOND, COUNCIL MEMBER IHNKEN. VOTE:**

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	ABSENT
MORTENSEN	YEA	MOTION CARRIED.	

**Adjourn:**

There being no further business, the meeting adjourned at 7:26 p.m.

Respectfully Submitted,

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Deborah Wohlmut, CMC  
Town Clerk