

***THE MAY 28, 2019 COUNCIL PACKET MAY BE VIEWED  
BY GOING TO THE TOWN OF FRISCO WEBSITE.***

**RECORD OF PROCEEDINGS  
WORK SESSION MEETING AGENDA OF THE  
TOWN COUNCIL OF THE TOWN OF FRISCO  
MAY 28, 2019  
4:00PM**

Agenda Item #1: US Forest Service Fire Update 4:00pm

Agenda Item #2: Community Plan: Four Guiding Principles – Mobility, Recreation, Housing, and Environment 4:30pm

Agenda Item #3: Granite Street Design Discussion 5:30pm

**RECORD OF PROCEEDINGS  
REGULAR MEETING AGENDA OF THE  
TOWN COUNCIL OF THE TOWN OF FRISCO  
MAY 28, 2019  
7:00PM**

**STARTING TIMES INDICATED FOR AGENDA ITEMS ARE ESTIMATES ONLY AND  
MAY CHANGE**

**Call to Order:**

Gary Wilkinson, Mayor

**Roll Call:**

Gary Wilkinson, Jessica Burley, Daniel Fallon, Rick Ihnken, Hunter Mortensen, Deborah Shaner, and Melissa Sherburne

**Public Comments:**

Citizens making comments during Public Comments or Public Hearings should state their names and addresses for the record, be topic-specific, and limit comments to no longer than three minutes.

NO COUNCIL ACTION IS TAKEN ON PUBLIC COMMENTS. COUNCIL WILL TAKE ALL COMMENTS UNDER ADVISEMENT AND IF A COUNCIL RESPONSE IS APPROPRIATE THE INDIVIDUAL MAKING THE COMMENT WILL RECEIVE A FORMAL RESPONSE FROM THE TOWN AT A LATER DATE.

**Mayor and Council Comments:**

**Staff Updates:**

**Consent Agenda:**

- Minutes May 14, 2019 Meeting
- Warrant List
- Purchasing Cards

**New Business:**

Agenda Item #1: Resolution 19-20, Adopting the Frisco Strategic Plan STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Agenda Item #2: First Reading Ordinance 19-07, Establishing, Pursuant to Section 171-11 of the Code of Ordinances of the Town of Frisco, the Plant Investment Fees, Capital EQR Schedules, Delivery Charges, Flat Rates, and Usage Fees to be Charged in Connection with the Town's Water System STAFF: JEFF GOBLE 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

**Old Business:**

Agenda Item #3: Second Reading Ordinance 19-05, Amending Chapter 130 of the Code of Ordinances of the Town of Frisco, Concerning Parks, by Amending Section 130-12, Concerning the Use of Motorized Vehicles in Town Parks, Open Space, Recreation Areas, and Pathways STAFF: THAD RENAUD 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Agenda Item #4: Second Reading Ordinance 19-06, Amending Chapter 13 of the Code of Ordinances of the Town of Frisco, Colorado, Concerning the Management of the Town Cemetery, by Repealing Section 13-21, Concerning the Rates and Charges for Lots and Burials; and by Renumbering Existing Section 13-22 Concerning Winter Burials STAFF: DEBORAH WOHLMUTH 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Agenda Item #5: Resolution 19-21, Adopting the Town of Frisco Cemetery Rules and Regulations Dated May 28, 2019 STAFF: DEBORAH WOHLMUTH 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

**Adjourn:**



---

MEMORANDUM

---

P.O. BOX 4100 ♦ FRISCO, COLORADO 80443

**TO:** MAYOR AND TOWN COUNCIL  
**FROM:** SUSAN LEE, COMMUNITY PLANNER  
**RE:** GOVERNMENT SERVICES AND HOUSING, MOBILITY, RECREATION, AND SUSTAINABLE ENVIRONMENT ELEMENTS OF THE COMMUNITY PLAN  
**DATE:** MAY 28, 2019

**Summary:** This work session is intended to provide an opportunity for discussion and feedback on the Frisco Community Plan elements related to Government Services and Housing, Mobility, Recreation, and Sustainable Environment. Staff would like to share the guiding principles, goals, and policies being proposed for these four elements in order to have a focused conversation on these topics. No specific action is being asked of the Town Council.

**Background:** As part of the 2018 budget, Town Council approved funds to complete an update of the Frisco Community Plan. Throughout the summer and fall of 2018, an extensive public outreach program and data analysis phase was completed. From the information gained, staff has prepared a draft of plan elements, goal statements, and proposed policies. This information was reviewed by the community at the public workshop held on March 6, 2019.

**Recommendation:** Staff recommends the Town Council use this work session to have a deeper discussion about the four plan elements that focus on Government Services and Housing, Mobility, Recreation, and Sustainable Environment. Staff would like to ensure that these goals, policies, and action items accurately reflect Town Council's expectations.

**Financial Impact:** At this time, financial impacts of the Frisco Community Plan have not been defined. Implementation action items will be defined as the process moves forward and probable costs can then be associated with each of them. It is anticipated that implementation of the Community Plan will take place over the next five to ten years. Once the implementation strategies of the plan have been identified, Staff will provide associated costs and timing to the Council.

**Reviews and Approvals:** This report has been reviewed by:  
Joyce Allgaier, Community Development Director - Approved  
Nancy Kerry, Town Manager - Approved  
Bonnie Moinet, Finance Director

**Attachments:**  
Exhibit A –Preliminary Policy Framework (this work session is for Guiding Principles 3, 4, 5, & 6)  
Exhibit B – Power point Presentation

# EXHIBIT A



## Preliminary Policy Framework

Draft: 05.10.19

### Guiding Principles and Goals

The following statements represent our community's overall core values. Described here as 'guiding principles', they depict our shared beliefs about what is important to Frisco citizens and what we value as a community. The Community Plan will include goals, policies, and implementation strategies that will support these principles. Preliminary policy directions are articulated for each goal as a starting point for further discussion.

***"A close knit, welcoming community that cherishes our history, environment, healthy lifestyle, and unique sense of place."***



**GP 1: Vibrant neighborhoods and thriving Main Street with an eclectic small, mountain town character**



**GP2: A strong economy with diverse, year-round opportunities**



**GP4: A well-connected, multi-modal transportation network that encourages active uses**



**GP3: Robust community services, and housing opportunities and for workers and residents**



**GP5: An active, inviting place with a multitude of recreation opportunities**



**GP6: Protection of the natural resources that define and support Frisco**

## **GP1 – Vibrant neighborhoods and a thriving Main Street with an eclectic small, mountain town character.**

Frisco is rich with small mountain-town character. The Ten Mile Range mountain backdrop, historic structures and layout, and lively Main Street characterize Frisco but the friendly people and welcoming vibe are what define the community. As Frisco grows, this character and identity should be maintained throughout Town. The Town needs to share its past by preserving character-rich structures and educating residents and visitors through programing and exhibits.

### **Goal 1.1: Create a positive entry experience at Summit Boulevard and Exit 203 that supports and enhances Frisco’s unique mountain town character.**

- A. Enhance the Summit Boulevard corridor to reflect a cohesive community image. Emphasize a streetscape that includes lighting, multimodal enhancements, and signage.
  - *Potential action:* Actively engage CDOT in discussions regarding the community’s vision for Summit Boulevard.
- B. Improve community entrances through gateway redevelopment that is aesthetically appealing, inviting to visitors, and that reflects the history and vision of Frisco.
  - *Potential action:* Develop streetscape plans for the Summit Boulevard corridor.
- C. Encourage infill and redevelopment along Summit Boulevard that improves the aesthetic appeal, and supports an economically thriving corridor.
- D. Support the integration of workforce housing as part of future redevelopment efforts along Summit Boulevard through the potential intensification of land uses along the corridor.
  - *Potential action:* Revise regulations in the Gateway and Commercial Oriented zone districts to allow for increased bulk and massing at an appropriate scale.
  - *Potential action:* Evaluate and consider updates to existing development incentives to support Community Plan goals.
  - *Potential action:* Amend the Gateway- and Commercial-Oriented zone district development standards to allow for workforce housing, while maintaining high-visibility frontages for commercial uses.

### **Goal 1.2: Celebrate Main Street as the heart of the community, from the lake to the mountains.**

- A. Enhance community entrances through West Main to create a gateway that is aesthetically appealing, inviting to visitors, and is an extension of the history and vision of Frisco.
- B. Improve the entry experience at West Main by creating a public amenity that highlights the Tenmile Creek.
  - *Potential action:* Explore a public/private partnership to develop a new building and public plaza along Tenmile Creek at West Main Street.
  - *Potential action:* Develop and implement streetscape plans (e.g., lighting, multimodal enhancements, bridge enhancements, signage) for West Main Street.

- C. Encourage infill and redevelopment that complements the character, scale, and massing of historic structures.
  - *Potential action:* Develop a Main Street Master Plan to guide development and plan for enhancement of this corridor.
- D. Preserve Frisco’s historic street grid to retain the character and walkability of the town core.
- E. Design and orient buildings to maintain historic development patterns along public rights of way.
- F. Ensure ground floor uses on Main Street create a balanced mix of uses that support a thriving commercial atmosphere. Housing should be located above the ground floor along Main Street, to help support the vitality of downtown.
  - *Potential action:* Review allowable uses for the ground floor levels along Main Street to ensure an appropriate mix of uses within the town core.

**Goal 1.3: Preserve and enhance the Town’s historic resources.**

- A. Expand knowledge of and protections for Frisco’s historic resources.
  - *Potential action:* Prepare a comprehensive inventory of resources (currently underway).
- B. Expand tools available to support historic preservation at the local level.
  - *Potential action:* Revise land use regulations to strengthen protection of historical structures.
- C. Expand access to, and awareness of, educational and financial resources (e.g., grants, tax credits) available at the state and federal level to support historic preservation.
- D. Encourage the adaptive reuse of historic structures and keeping buildings in place.
- E. Educate residents and visitors through the historic park and museum, programming, and events.

**Goal 1.4: Protect the character and livability of Frisco’s residential neighborhoods.**

- A. Ensure new housing compliments adjacent properties and neighborhoods through appropriate mass, scale, and design.
  - *Potential action:* Review zoning and design standards to address community character concerns (e.g., more restrictive lot coverage and/or setback limitations, evaluate density, limitations on bulk and massing).
- B. Invest in targeted improvements (e.g., trail connections, bike paths, sidewalks) that enhance the safety and quality of life of residents.
- C. Strive to create an appropriate balance of full-time residents, second homes, and short-term rentals to maintain a diverse and vibrant community.
  - *Potential action:* Review zoning and short term rental regulations on an annual basis to ensure neighborhood compatibility.

## **GP2 – A thriving economy with diverse, year-round opportunities.**

The Frisco economy is built upon a balance of tourism and its role as a hub for the region, with many amenities, major retailers, and services located in town. Tourism, driven by recreational opportunities, and the small, mountain-town appeal of Main Street, creates jobs and revenue. Locals and visitors shop at large retailers and grocery stores and support the small businesses on Main Street. While the Frisco economy has seen steady growth in the past decade, diversification of the economy going forward is important. More year-round opportunities will provide stability through the seasons and economic downturns. The Town should focus on small, incremental changes that preserve the town character that residents and visitors are drawn to and support an engaged community, and healthy small businesses

### **Goal 2.1: Maintain a diverse and strong economy.**

- A. Continue to attract and retain businesses that support and enhance Frisco’s tourism revenues, while also seeking to build upon entrepreneurship and new or emerging niches.
- B. Provide opportunities for a balanced mix of housing and services to support local businesses, employees, residents and visitors.
- C. As development and infill occurs, ensure that the Town’s overall mix of land uses remains aligned with community goals.
- D. Participate in regional and state economic development efforts that support a diverse economy.

### **Goal 2.2: Strengthen Frisco’s role as the year-round-local commercial and service hub for the region.**

- A. Support the retention and expansion of regionally-serving commercial and industrial uses.
- B. Protect the Light Industrial zone district from intrusion by other uses.
  - *Potential action:* Discourage rezoning from industrial to other uses.
- C. Encourage continued reinvestment in existing commercial centers.

### **Goal 2.3: Facilitate the retention and expansion of locally-owned businesses.**

- A. Create a positive business environment that encourages investment and expansion.
- B. Support efficient regulations and processes that foster a supportive business environment.
- C. Expand workforce housing options to support small businesses, and local employees.

## **GP3 – Robust government and community-based services, and housing opportunities for workers and residents.**

Frisco is a place for people to live and work. Government and community-based services, such as adequate public infrastructure, child care, health services, and public safety, are integral to making Frisco a sustainable community for residents of all ages and incomes. Diverse housing options must be available to support the local workforce. These opportunities help businesses recruit workers, contribute to a tight-knit community, and ensure the year-round vitality of our economy.

**Goal 3.1: Provide high quality public services to meet current needs and accommodate growth.**

- A. Improve public infrastructure such as roads, sidewalks, transit, and municipal utilities to maintain high quality of life for the community.
- B. Plan for growth and change – Analyze existing operational levels and plan for efficient implementation of improvements.

**Goal 3.2: Promote open communication and responsive governmental actions.**

- A. Provide meaningful opportunities for residents, local businesses, and special interest groups to engage with Town staff and government officials and participate in decisions that impact the community.
- B. Encourage participation and representation in regional planning efforts for transportation, public health, and hazard mitigation.

**Goal 3.3: Promote a balanced community through support for diverse and equitable housing options.**

- A. Develop a diverse portfolio of workforce housing programs to support a broad range of housing needs—type, rental vs. ownership, and price points—at the community and neighborhood level.
  - *Potential action:* Adopt a strategic housing plan with benchmarks, unit quality goals, and metrics (e.g., strive to house 60% of the local workforce within the Town).
- B. Stimulate the creation of workforce housing through town policies, incentives, and regulatory procedures.
  - *Potential action:* Evaluate the efficacy of existing regulatory incentives (e.g., bonus density, Accessory Dwelling Units) and explore additional options to support the advancement of workforce housing goals.
  - *Potential action:* Pursue zoning modifications to integrate workforce housing into commercial areas.
  - *Potential action:* Adopt workforce housing requirements for new developments.
  - *Potential action:* Capitalize on retaining existing housing for locals through a buy-down program as an alternative to new construction.
- C. Collaborate with community partners and the private sector to expand the reach of Frisco’s workforce housing efforts.
  - *Potential action:* Develop programs to help local businesses maintain a reliable and sustainable workforce base through partnerships (between businesses, governments, nonprofits, etc.) tax benefits, deed restrictions, and the creation and retention of workforce housing options.
- D. Nurture relationships with non-profits that enhance the lives of residents and businesses.



## **GP4 – A well-connected, multi-modal transportation network that encourages active uses**

Frisco is a small, compact town where schools, parks and trailheads, restaurants, shops, and other businesses are located in close proximity. Year-round walking and biking paths, along with bus routes, must continue to enable residents and visitors to reach destinations sans automobile. Supporting these modes of transportation, creating off-road connections, and reducing gaps in the walking, biking and transit network will alleviate parking needs and congestion and promote active lifestyles.

### **Goal 4.1: Provide a safe and efficient multimodal transportation system.**

- A. Update the Town’s comprehensive Multimodal Transportation Master Plan.
- B. Place a higher priority on bicycle and pedestrian options for moving around town.
  - *Potential action:* Adopt ‘complete street’ design standards that include safe and attractive multi-modal transportation options. Complete streets are streets designed and maintained to facilitate safe and efficient use for all users including pedestrians, bicyclists, and mass transit.
- C. Manage parking resources in downtown to promote the efficient use of available spaces.
  - *Potential action:* Begin enforcement of established time limits for on street parking and consider expanding time limits in areas adjacent to a Summit Stage stop.
  - *Potential action:* Improve signage to direct drivers to public lots.
  - *Potential action:* Launch a public information campaign to help Main Street businesses guide employees to use low-occupancy parking areas.
  - *Potential action:* Complete the installation of diagonal parking and curb, gutter, sidewalk on the numbered avenues between Main Street and Granite/Galena.
- D. Establish traffic control, parking, and management protocols for special events/seasonal peaks.

### **Goal 4.2: Promote walking, bicycling, and other alternative modes of travel.**

- A. Improve the safety and efficiency of bicycle and pedestrian crossings and travel along Summit Boulevard.
- B. Ensure connections to Marina, the Peninsula Recreation Area, and local schools are safer and more efficient.
- C. Prioritize high-traffic corridors within the Central Core for the construction of more developed, urban streetscape.
  - *Potential action:* Develop and implement ‘complete street’ plans for Granite and Galena.
  - *Potential action:* Strengthen development requirements for pedestrian and bicycle connections.
- D. Enhance connections between neighborhoods and commercial areas, and the County-wide recreational pathway system.
  - *Potential action:* Prioritize implementation the 2017 Frisco Trails Master Plan.
  - *Potential action:* Continue to maintain the Town’s paved recreational pathway system.
- E. Explore Frisco Flyer-type shuttle for around town movement.

**Goal 4.3: Continue to expand regional transportation options for Frisco residents and visitors.**

- A. Take a proactive role in planning and design for the SH 9 and I-70 interchanges and corridors.
  - *Potential action:* Develop and adopt a 1041 plan to improve and protect the Summit Boulevard corridor.
- B. Collaborate with Summit County, CDOT, Copper Mountain, and others to maintain/increase the frequency of Summit Stage, Busstang, Greyhound and others.

**GP5 – An active, inviting place with a multitude of recreation opportunities**

Frisco’s recreation opportunities distinguish the Town and make it a fantastic place to live, visit, and play. Residents and visitors greatly enjoy the Town’s accessible trail system, dynamic waterfront and many parks. These assets and amenities should be preserved and enhanced to provide diverse recreation opportunities for a variety of experiences and abilities.

**Goal 5.1: Provide access to high quality, year-round recreational amenities that appeal to both residents and visitors.**

- A. Recognize and support the role of neighborhood/community parks as places for neighbors and community members to gather and celebrate together.
  - *Potential action:* Create spaces for community gathering and promote social interaction, as appropriate for each park.
- B. Design recreation facilities to strengthen and diversify the amenities available in Frisco. Adapt existing facilities as needed to reflect current trends and changing community needs.
- C. Maintain and upgrade existing park facilities to achieve a high level of quality, safety, aesthetic appeal, and function.
- D. Coordinate new facilities with the Trails Master Plan (and other Town Master Plans) to ensure appropriate connections and access.
  - *Potential action:* Coordinate with Summit County and the USFS to maintain and improve local and regional trail network.
  - *Potential action:* Support the implementation of the Peninsula Recreation Area vision (policy/vision aligned w/recent charrette outcomes)
  - *Potential action:* Support the implementation of the Marina Master Plan

- E. Park facilities and amenities should utilize consistent visual cues (signage, site furnishings, and maintenance standards) to communicate public accessibility to users.

**Goal 5.2: Offer diverse programs and events that encourage active and healthy lifestyles.**

- A. Offer events to encourage more local participation to promote inclusion and build community pride.
- B. Promote healthy lifestyle choices through programing and special events.
- C. Collaborate with the County and other organizations on various health and wellness initiatives.

**Goal 5.3: Create opportunities and improve the quality of interaction with the natural environment.**

- A. Enhance opportunities for passive enjoyment of open space and scenic areas.
- B. Recognize that the park system provides important ecological functions and should be maintained and operated to preserve and enhance those functions (i.e. storm water management, water quality, wildlife migration corridors, etc.).
- C. Ensure that tourism-driven recreation opportunities do not create negative impacts on the natural environment and surrounding community.
- D. Take advantage of existing easements to increase and improve public access to Tenmile Creek.

**GP6 – Protection of the natural resources that define and support Frisco.**

Frisco’s natural environment is the primary quality that attracts residents and visitors. It supports our economy and drives our recreational pursuits. Protecting the surrounding mountains, forests, waterways, and views are all deeply important to the community. These natural assets make Frisco beautiful, unique, and drive a thriving year-round economy. Pollution, wildfires, avalanches, and floods are threats to Town resources that should be recognized and minimized to the extent possible. The community should embrace measures for sustainability that reduce greenhouse gas emissions and conserve its water resources.

**Goal 6.1: Protect and preserve the quality and health of the natural environment in Frisco and the surrounding area.**

- A. Protect and enhance surface and ground water quality in Lake Dillon, Ten Mile Creek, and other locations.
- B. Encourage the use of alternative modes—transit, walking, and bicycling, for local and regional trips.
- C. Work collaboratively with regional partners on efforts to maintain and enhance air quality in Summit County.
- D. Work with the United States Forest Service (USFS), Summit County, and other partners to preserve the undeveloped character of the mountains and forest that surround Frisco as future annexations occur.
- E. Encourage the use of native plants and species that protect and enhance Frisco’s biodiversity and wildlife habitat.

- F. Educate residents and visitors about strategies to reduce wildlife conflicts and discourage activities with a negative impact on wildlife.

**Goal 6.2: Lead by example on efforts to advance community sustainability and the region’s ability to prepare for and adapt to the impacts of climate change.**

- A. Expand waste reduction and recycling rates within the Town organization and the community as a whole.
- B. Expand the use of alternative energy sources, water conservation measures, and other sustainable development practices in Town facilities and operations.
- C. Incentivize the use of green building practices for all new development.
- D. Educate residents, businesses, and visitors on sustainable practices.
- E. Establish parameters to improve the resilience of Town infrastructure as part of routine improvements and upgrades.
  - *Potential action:* Adopt and support the implementation of countywide climate action goals.

**Goal 6.3: Minimize risks to property, infrastructure, and lives from natural hazards and disasters.**

- A. Continue to collaborate with regional partners on efforts to implement the Community Wildfire Protection Plan (CWPP) and Summit County All-Hazards Mitigation Plan.
- B. Limit new development, or the significant expansion of existing development, in areas that are most susceptible to risk from natural hazards—in the Wildfire Urban Interface (WUI), in flood hazard areas along Ten Mile Creek, and on steep slopes.



# I hope Frisco

Get A Planning Commission Team Acting Enforcers  
... MORE BIKE FRIENDLY CORSES

I hope Frisco Bigger Dismount Signs  
I hope Frisco White Bike Biche to Marina  
I hope Frisco Walking Mall Main St. in Summer  
I hope Frisco Keep small kids out of park  
I hope Frisco Keep small kids out of park

frisco  
community  
plan

envision our future

# I hope Frisco

✓ Fantastic Frisco Dog Park!! ✓  
Rework Granite Save the pocket park ✓  
I hope Frisco never turns into a transit  
I hope Frisco adds More Renewable Energy  
I hope Frisco teachers/honors our past  
I hope Frisco better cell service

I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!

I hope Frisco HAS MORE CULTURE + ART  
I hope Frisco Senior Living House  
I hope Frisco Has a Senior Living House  
I hope Frisco Has a Senior Living House  
I hope Frisco Has a Senior Living House  
I hope Frisco Has a Senior Living House  
I hope Frisco Has a Senior Living House  
I hope Frisco Has a Senior Living House  
I hope Frisco Has a Senior Living House  
I hope Frisco Has a Senior Living House

Stops allowing cheap ugly building that crowd lots  
I hope Frisco improves Music Center  
I hope Frisco puts in Sidewalks All of Central  
I hope Frisco more bike/nordic trails  
I hope Frisco more bike/nordic trails  
I hope Frisco more bike/nordic trails  
I hope Frisco more bike/nordic trails  
I hope Frisco more bike/nordic trails  
I hope Frisco more bike/nordic trails  
I hope Frisco more bike/nordic trails  
I hope Frisco more bike/nordic trails

I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!  
I hope Frisco has CHICKENS!

Town Council  
Work Session  
May 28, 2019

# Agenda



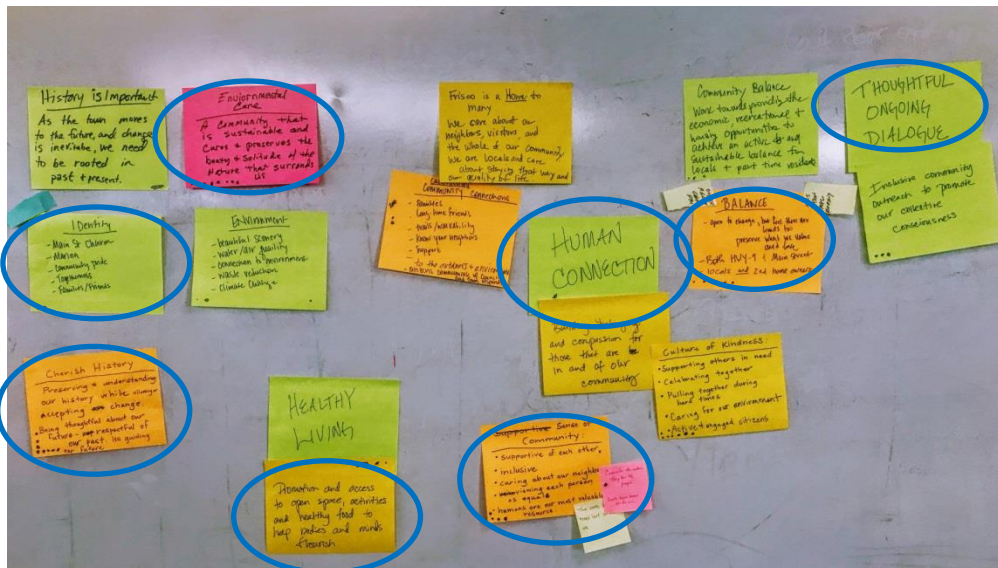
- Project Timeline
- Background Context
- Guiding Principles
- Policy Framework
- GP3 and GP6: Goals, Policies, & Actions
  - Community feedback (from latest public meeting)
  - Planning Commissioner feedback
  - Discussion
- Next steps

# Project Timeline





# Background Context



Using three words or less, describe what the phrase  
"small town mountain character" means to you.





# 2019 Strategic Plan



# Guiding Principles

***“A close knit, welcoming community that cherishes our history, environment, healthy lifestyle, and unique sense of place.”***



**GP 1: Vibrant neighborhoods and thriving Main Street with an eclectic small, mountain town character**



**GP2: A sustainable economy with diverse, year-round opportunities**



**GP3: Housing opportunities and robust community services for workers and residents**



**GP4: A well-connected, multi-modal transportation network that encourages active uses**



**GP5: An active, inviting place with a multitude of recreation opportunities**



**GP6: Protection of the natural resources that define and support Frisco**

# Policy Framework

## Guiding Principles

- Aspirational statements that collectively convey our vision for the future
- Shared beliefs and values that help define what it means to be part of the Frisco community

## Goals

- Articulate specific aspirations the community wishes to strive for in support of each guiding principle

## Policies

- Provide direction as to how the guiding principles and goals will be carried out in day-to-day decision-making

## Implementation Strategies

- Specific strategies or actions that the Town and its partners will take in the future to implement the Community Plan



## GP3: Robust government and community services, and housing opportunities for workers and residents



- Public infrastructure
- Public safety
- Community services
- Efficient government
- Workforce housing
- Civic engagement and partnerships



## GP3: Robust government and community services, and housing opportunities for workers and residents

### Goal 3.1: Provide high quality public services to meet current needs and accommodate growth.

- A. Improve public infrastructure such as roads, sidewalks and multi-modal pathways, transit, and municipal utilities to maintain high quality of life for the community.
- B. Plan for growth and change – Analyze existing operational levels and plan for efficient implementation of improvements.

### **Planning Commissioner comments:**

- *Include public works and public safety policies.*
- *Add “improve storm water management facilities”*
- *Add Potential actions -*
  - *Develop a master drainage plan.*
  - *Pursue improvements to telecommunication infrastructure.*
  - *Actively monitor demographic changes to ensure proactive government service compatibility.*







## GP3: Robust government and community services, and housing opportunities for workers and residents

### Goal 3.2: Promote open communication and responsive governmental actions.

- A. Provide meaningful opportunities for residents, local businesses, and special interest groups to engage with Town staff and government officials and participate in decisions that impact the community.
- B. Encourage participation and representation in regional planning efforts for transportation, public health, and hazard mitigation.

#### **Planning Commissioner comments:**

- *Include participation in regional child care efforts to support working families*
- *Add Potential action -
  - *Explore avenues for effective public participation such as social media dedicated to local government issues.**





## GP3: Robust government and community services, and housing opportunities for workers and residents



### Goal 3.3: Promote a balanced community through support for diverse and equitable housing options.

- A. Develop a diverse portfolio of workforce housing programs to support a broad range of housing needs—type, rental vs. ownership, and price points—at the community and neighborhood level.
  - *Potential action:* Adopt a strategic housing plan with benchmarks, unit quality goals, and metrics (e.g., strive to house 60% of the local workforce within the Town).
- B. Stimulate the creation of workforce housing through town policies, incentives, and regulatory procedures.
  - *Potential action:* Evaluate the efficacy of existing regulatory incentives (e.g., bonus density, Accessory Dwelling Units) and explore additional options to support the advancement of workforce housing goals.
  - *Potential action:* Pursue zoning modifications to integrate workforce housing into commercial areas.
  - *Potential action:* Adopt workforce housing requirements for new developments.
  - *Potential action:* Capitalize on retaining existing housing for locals through a buy-down program as an alternative to new construction.
- C. Collaborate with community partners and the private sector to expand the reach of Frisco’s workforce housing efforts.
  - *Potential action:* Develop programs to help local businesses maintain a reliable and sustainable workforce base through partnerships (between businesses, governments, nonprofits, etc.) tax benefits, deed restrictions, and the creation and retention of workforce housing options.
- D. Nurture relationships with non-profits that enhance the lives of residents and businesses.



## GP3: Robust government and community services, and housing opportunities for workers and residents



### ***Planning Commissioner comments on Goal 3.3:***

- *Housing programs should Goal should be broken into two parts:*
  - *Goal 3.3: Regarding diverse and equitable housing options.*
    - *Include language about equitable housing options for seniors and persons with disabilities.*
    - *Strive to maintain a diverse portfolio of housing types to meet community needs.*
    - *Maintain appropriate balance of full-time residents, second homeowners, and short term rentals to support community vitality.*
  - *Goal 3.4: Focused on workforce housing.*
    - *The programs, policies, and regional collaboration necessary to achieve workforce housing goals.*
- *Move “D. Nurture relationships with non-profits that enhance the lives of residents and businesses.” to general community services.*





## GP4: A well-connected, multi-modal transportation network that encourages active uses



- Bicycle and pedestrian infrastructure
- Regional connections
- Safety and efficiency
- Parking
- Public transport and multi-modal options



## GP4: A well-connected, multi-modal transportation network that encourages active uses

### Goal 4.1: Provide a safe and efficient multi-modal transportation system

- A. Update the Town's comprehensive Multimodal Transportation Master Plan.
- B. Place a higher priority on bicycle and pedestrian options for moving around town.
  - *Potential action:* Adopt 'complete street' design standards that include safe and attractive multi-modal transportation options. Complete streets are streets designed and maintained to facilitate safe and efficient use for all users including pedestrians, bicyclists, and mass transit.
- C. Manage parking resources in downtown to promote the efficient use of available spaces.
  - *Potential action:* Begin enforcement of established time limits for on street parking and consider expanding time limits in areas adjacent to a Summit Stage stop.
  - *Potential action:* Improve signage to direct drivers to public lots.
  - *Potential action:* Launch a public information campaign to help Main Street businesses guide employees to use low-occupancy parking areas.
  - *Potential action:* Complete the installation of diagonal parking and curb, gutter, sidewalk on the numbered avenues between Main Street and Granite/Galena.
- D. Establish traffic control, parking, and management protocols for special events/seasonal peaks.



## GP4: A well-connected, multi-modal transportation network that encourages active uses

### ***Planning Commissioner comments on Goal 4.1. C:***

- *Consider the idea of on-street parking, or overnight parking for local employees and residents with a permit or pass purchased from the Town.*
- *Consider directing bus users headed to Copper for the day to park in specific lots in order to encourage people to begin and end their ski day in Frisco and support local businesses.*



## GP4: A well-connected, multi-modal transportation network that encourages active uses

### Goal 4.2: Promote walking, biking, and other alternative modes of travel

- A. Improve the safety and efficiency of bicycle and pedestrian crossings and travel along Summit Boulevard.
- B. Ensure connections to Marina, the Peninsula Recreation Area, and local schools are safer and more efficient.
- C. Prioritize high-traffic corridors within the Central Core for the construction of more developed, urban streetscape.
  - *Potential action:* Develop and implement ‘complete street’ plans for Granite and Galena.
  - *Potential action:* Strengthen development requirements for pedestrian and bicycle connections.
- D. Enhance connections between neighborhoods and commercial areas, and the County-wide recreational pathway system.
  - *Potential action:* Prioritize implementation of the 2017 Frisco Trails Master Plan.
  - *Potential action:* Continue to maintain the Town’s paved recreational pathway system.
- E. Explore Frisco Flyer-type shuttle for around town movement.



## GP4: A well-connected, multi-modal transportation network that encourages active uses

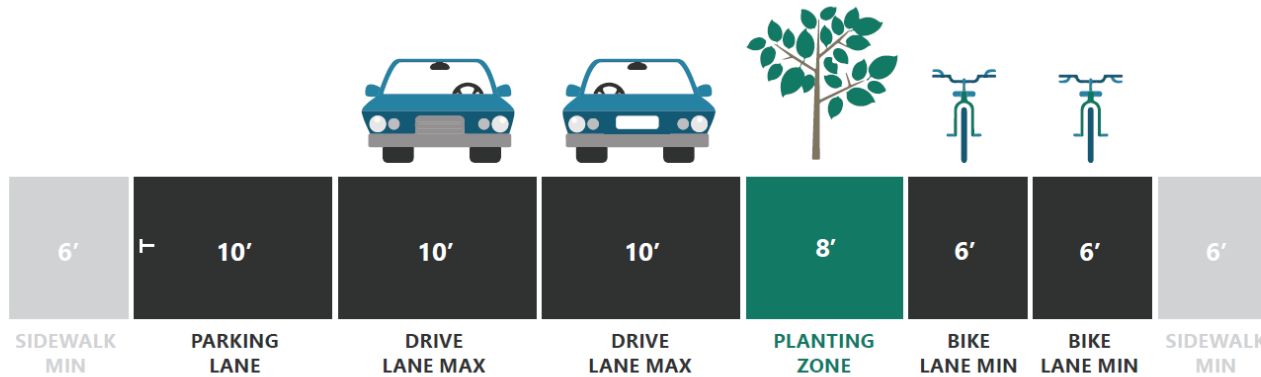
### ***Planning Commissioner comments on Goal 4.2:***

- *Biking and pedestrian mobility should be year-round.*
- *Main Street should be shared with bikes. Sharrows should be relocated to middle of travel lane.*
- *Exploration of Frisco-flyer should be focused on more frequent service, located in closer proximity to residential areas.*



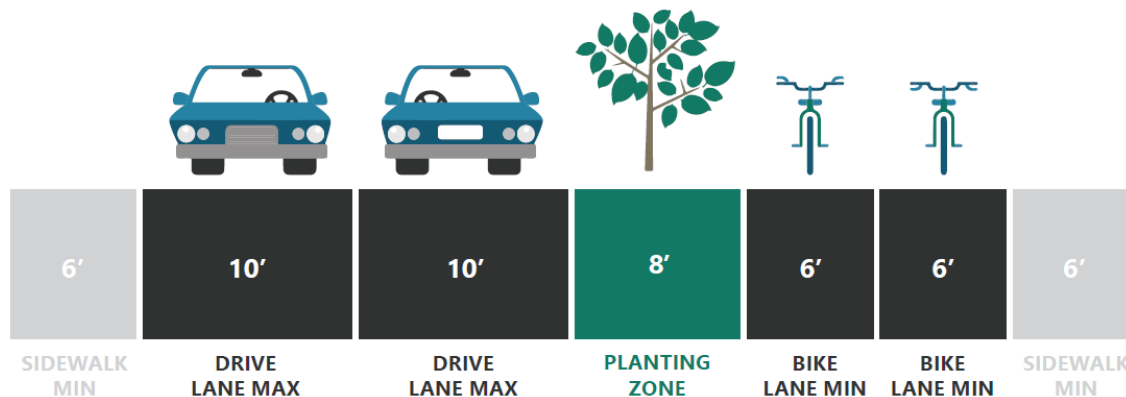
# GP4: A well-connected, multi-modal transportation network that encourages active uses

## Granite Street – Between Madison and 4<sup>th</sup> Avenue



Right of Way is 80 feet. Concept shown is 62 feet.

## Granite Street – Between 4<sup>th</sup> and 7<sup>th</sup> Avenue



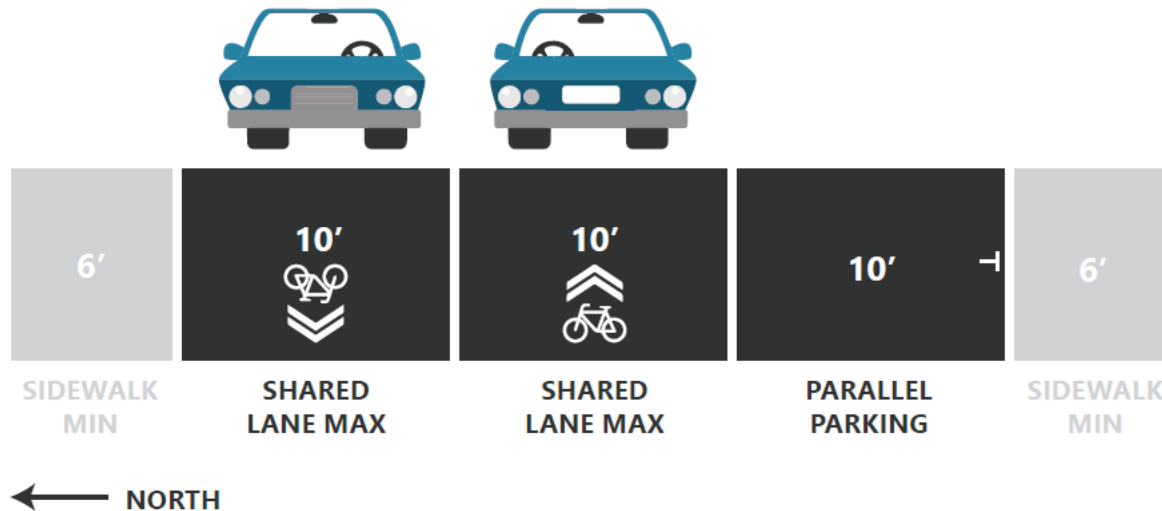
← NORTH

Right of Way is 80 feet. Concept shown is 52 feet.



## GP4: A well-connected, multi-modal transportation network that encourages active uses

### Galena Street



Right of Way is 80 feet. Concept shown is 42 feet.

### **Planning Commissioner comments on cross section:**

- *Bike lane should be provided on northern edge of ROW, with sidewalks and diagonal parking on the southern edge of the ROW.*



## GP4: A well-connected, multi-modal transportation network that encourages active uses

### Goal 4.3: Continue to expand regional transportation options for Frisco residents and visitors

- A. Take a proactive role in planning and design for the SH 9 and I-70 interchanges and corridors.
- *Potential action:* Develop and adopt a 1041 plan to improve and protect the Summit Boulevard corridor.
- B. Collaborate with Summit County, CDOT, Copper Mountain, and others to maintain/increase the frequency of Summit Stage, Busstang, Greyhound and others.

### Planning Commissioner comments:

- *The Town should take a stronger role in regional planning for the I-70 and SH 9 corridors.*

movement.

**GOAL 4.3: CONTINUE TO EXPAND REGIONAL TRANSPORTATION OPTIONS FOR FRISCO RESIDENTS AND VISITORS**

- Strengthen Frisco's voice in regional planning efforts for the SH 9 and I-70 Corridors - develop.
- Collaborate with Summit County, CDOT, Copper Mountain, and others to maintain/increase the frequency of Summit Stage, Busstang, Greyhound and others.
- Ensure connections to Marina and PRA are safer and more efficient.

How well do the goals and preliminary policy directions for GP4 align with your vision for Frisco ("1- not well at all" to "5 - very well")? Place your mark below to indicate where you land on the scale.

1 — 2 — 3 — 4 — 5

frisco community plan

*Handwritten notes on sticky notes:*

- Syncronize the traffic lights on Summit Blvd. How can we deal with traffic metrics on I-70?
- We need to take a proactive role in regional planning.
- How well do the goals and preliminary policy directions for GP4 align with your vision for Frisco ("1- not well at all" to "5 - very well")? Place your mark below to indicate where you land on the scale.
- How well do the goals and preliminary policy directions for GP4 align with your vision for Frisco ("1- not well at all" to "5 - very well")? Place your mark below to indicate where you land on the scale.





## GP5: An active, inviting place with a multitude of recreation opportunities



- Parks, trails, and open space
- Year round activities
- Active and healthy lifestyles
- Trail access and connectivity



## GP5: An active, inviting place with a multitude of recreation opportunities



### Goal 5.1: Provide access to high quality, year-round recreational amenities that appeal to both residents and visitors

- A. Recognize and support the role of neighborhood/community parks as places for neighbors and community members to gather and celebrate together.
  - Potential action - Create spaces for community gathering and promote social interaction, as appropriate for each park.
- B. Design recreation facilities to strengthen and diversify the amenities available in Frisco. Adapt existing facilities as needed to reflect current trends and changing community needs.
- C. Maintain and upgrade existing park facilities to achieve a high level of quality, safety, aesthetic appeal, and function.
- D. Coordinate new facilities with the Trails Master Plan (and other Town Master Plans) to ensure appropriate connections and access.
  - Potential action: Coordinate with Summit County and the USFS to maintain and improve local and regional trail network.
  - Potential action: Support the implementation of the Peninsula Recreation Area vision (policy/vision aligned w/recent charrette outcomes)
  - Potential action: Support the implementation of the Marina Master Plan
- E. Park facilities and amenities should utilize consistent visual cues (signage, site furnishings, and maintenance standards) to communicate public accessibility to users.



## GP5: An active, inviting place with a multitude of recreation opportunities



### *Planning Commissioner comments on Goal 5.1:*

- *Public trails should be signed with consistent visual clues to guide use and parking.*
- *Existing public access easements should be promoted and better utilized for alternative access.*



## GP5: An active, inviting place with a multitude of recreation opportunities

### Goal 5.2: Offer diverse programs and events that encourage active and healthy lifestyles

- A. Offer events to encourage local participation and build community pride.
- B. Promote healthy lifestyle choices through programing and special events.
- C. Collaborate with the County and other organizations on various health and wellness initiatives.



### ***Planning Commissioner comments on Goal 5.2:***

- *Better coordination with Summit County and neighboring towns for safer and more efficient mobility during special events.*



## GP5: An active, inviting place with a multitude of recreation opportunities

### Goal 5.3: Create more opportunities and improve the quality of interaction with the natural environment

- A. Enhance opportunities for passive enjoyment of open space and scenic areas.
- B. Recognize that the park system provides important ecological functions and should be maintained and operated to preserve and enhance those functions (i.e. storm water management, water quality, wildlife migration corridors, etc.).
- C. Ensure that tourism-driven recreation opportunities do not create negative impacts on the natural environment and surrounding community.
- D. Take advantage of existing easements to increase and improve public access to Tenmile Creek.



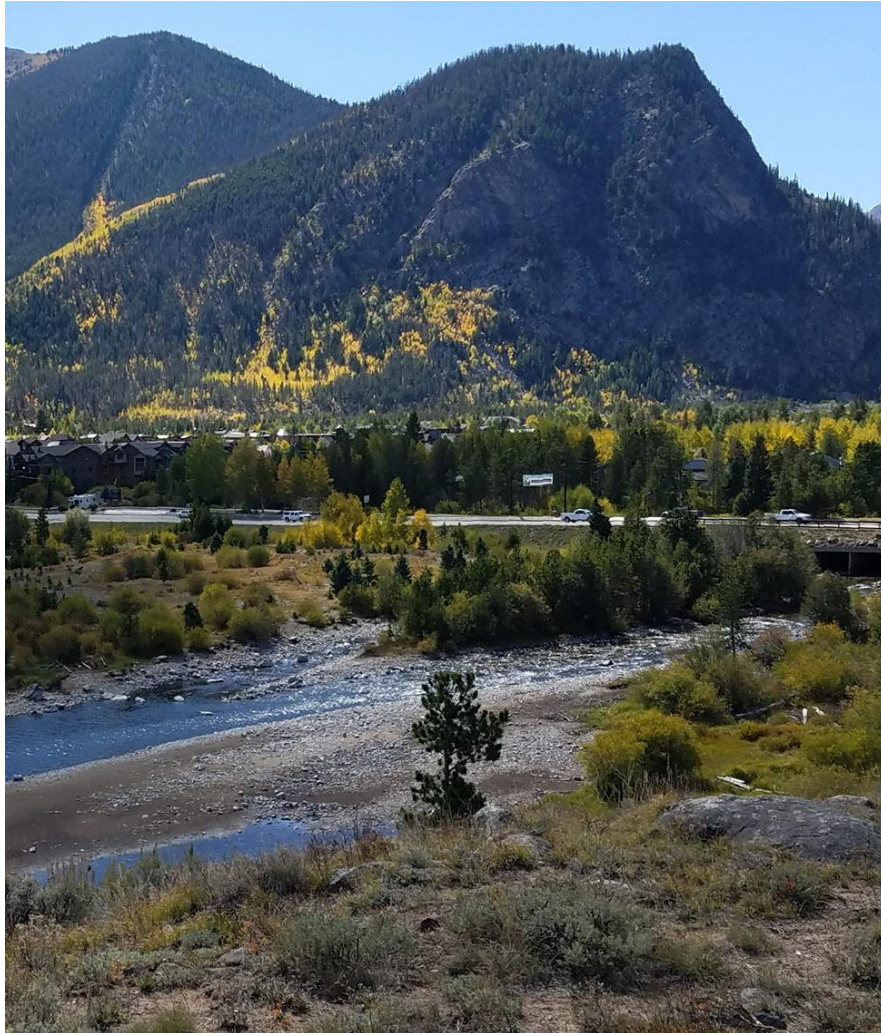
### ***Planning Commissioner comments on Goal 5.3:***

- *Collaborate with Summit County on open space initiatives to promote trail access and cohesive open space efforts.*
- *More interpretive signage at trailheads and in parks to educate users.*





## GP6: Protection of the natural resources that define and support Frisco



- Protection of the natural environment
- Community sustainability
- Hazard mitigation



# GP6: Protection of the natural resources that define and support Frisco



## Goal 6.1: Protect and preserve the quality and health of the natural environment in Frisco and the surrounding area.

- A. Protect and enhance surface and ground water quality in Lake Dillon, Ten Mile Creek, and other locations.
- B. Encourage the use of alternative modes—transit, walking, and bicycling, for local and regional trips.
- C. Work collaboratively with regional partners on efforts to maintain and enhance air quality in Summit County.
- D. Work with the United States Forest Service (USFS), Summit County, and other partners to preserve the undeveloped character of the mountains and forest that surround Frisco as future annexations occur.
- E. Encourage the use of native plants and species that protect and enhance Frisco's biodiversity and wildlife habitat.
- F. Educate residents and visitors about strategies to reduce wildlife conflicts and discourage activities with a negative impact on wildlife.



### ***Planning Commissioner comments on Goal 6.1:***

- *Add potential action item – Review development regulations to require on-site surface infiltration to protect Frisco's watershed.*



# GP6: Protection of the natural resources that define and support Frisco

## Goal 6.2: Lead by example on efforts to advance community sustainability and the region's ability to prepare for and adapt to the impacts of climate change.

- A. Expand waste reduction and recycling rates within the Town organization and the community as a whole.
- B. Expand the use of alternative energy sources, water conservation measures, and other sustainable development practices in Town facilities and operations.
- C. Incentivize the use of green building practices for all new development.
- D. Educate residents, businesses, and visitors on sustainable practices.
- E. Establish parameters to improve the resilience of Town infrastructure as part of routine improvements and upgrades.
  - *Potential action:* Adopt and support the implementation of countywide climate action goals.







## GP6: Protection of the natural resources that define and support Frisco



### ***Planning Commissioner comments on Goal 6.2:***

- *Town should lead by example by implementing Climate Action Plan principles and encouraging greater use of LEED certified building techniques on Town facilities.*
- *Support and encourage participation in 100% Renewable Energy initiative.*
- *Support a plastic bag ban.*



## GP6: Protection of the natural resources that define and support Frisco



### Goal 6.3: Minimize risks to property, infrastructure, and lives from natural hazards and disasters.

- A. Continue to collaborate with regional partners on efforts to implement the Community Wildfire Protection Plan (CWPP) and Summit County All-Hazards Mitigation Plan.
- B. Limit new development, or the significant expansion of existing development, in areas that are most susceptible to risk from natural hazards—in the Wildfire Urban Interface (WUI), in flood hazard areas along Ten Mile Creek, and on steep slopes.

### ***Planning Commissioner comments on Goal 6.3:***

- *Would like to add language about minimizing risks to our economy from natural hazards.*
- *Would like to consider avalanche hazards in planning mitigation efforts.*

# Next Steps

- ***April – May: Review and Draft Plan***

- *Work Sessions with Town Council and Planning Commission*

Planning Commission	Town Council	Topic
Thursday, April 04, 2019	Tuesday, April 09, 2019	Land Use/ Economy
Thursday, May 02, 2019	Tuesday, May 14, 2019	Mobility/ Recreation
Thursday, May 16, 2019	Tuesday, May 28, 2019	Housing/Environment

- *Refine draft for adoption based on input received*

- ***June - July: Final Plan Adoption***

- *Final Community Meeting*
- *Final Adoption*



---

MEMORANDUM

---

P.O. BOX 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: JEFF GOBLE, PUBLIC WORKS DIRECTOR**  
**RE: GRANITE STREET MULTI-USE PATH DISCUSSION**  
**DATE: MAY 28, 2019**

The purpose of this work session discussion is to get direction from Council on if and how you would like to proceed with this commencement of the design of the Granite Street Multi-Use Path, which was budgeted for this fiscal year. This project was proposed and approved in Policy Question 13d (Town of Frisco 2019 Budget) with the thought of providing a safer alternative route for pedestrians and bicycles through the Central Core area of Town while paralleling Main Street. The Granite Street path is also described in the 2017 Frisco Trails Master Plan.

Preliminary investigations by staff show that there will be some challenging areas for this project on either side of the street due to driveways, Right-of-Way (ROW) encroachments, grades and drainage issues. These issues would be addressed during the design process should Council decide to move forward with this project.

Staff is bringing this discussion forward to request the Town Council provide direction before design work is commenced. The Council's options include the following, or other direction as provided by the Council:

1. Direct staff to produce and release a Request for Proposals to design a multi-use path on Granite Street as outlined in Policy Question 13d and funded with \$50,000 in the 2019 Capital Improvement Fund (20-2000-5075).
2. Postpone the project and have it become part of a larger Main Street / Core Area plan at a future date.
3. Postpone the project and have it become part of the future Sabatini / Glassman project discussions.
4. Cancel the project completely.

**Financial Impact:**

The 2019 budget includes \$50,000 for design of the Granite Street Multi-Use Path.



MEMORANDUM

P.O. BOX 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: BILL GIBSON, ASSISTANT DIRECTOR AND JOYCE ALLGAIER, DIRECTOR**  
**RE: COMMUNITY DEVELOPMENT DEPARTMENT REPORT**  
**DATE: MAY 28, 2019**

**Planning Commission Activities:**

Planning Commission meeting on April 18, 2019:

1. Planning File No. 238-18-MAJ: A public hearing of the Major Site Plan Application for the proposed Rainbow Court East Building mixed-use project, located at 310 East Main Street / Lots 3-5, Block 9, Frisco Townsite. Applicant: Myra Mesko, MM Properties LLC

*The Planning Commission tabled this item to its May 2, 2019 meeting.*

2. Planning File No. 019-19-CU: A public hearing of a Conditional Use Application for an Auto, Boat, and Recreational Vehicle Sales or Leasing Use (i.e. seasonal motorcycle rentals), located at 720 Ten Mile Drive / Lot E, Ten Mile Subdivision. Applicant: Jason Smith, Rocky Mountain Moto Rental LLC

*The Planning Commission approved this application with conditions by a vote of 4-0.*

Planning Commission meeting on May 2, 2019:

1. Planning File No. 238-18-MAJ: A public hearing of the Major Site Plan Application for the proposed Rainbow Court East Building mixed-use project, located at 310 East Main Street / Lots 3-5, Block 9, Frisco Townsite. Applicant: Myra Mesko, MM Properties LLC

*The Planning Commission approved this application with conditions by a vote of 7-0.*

2. Work Session to discuss the Community Plan update. The discussion will focus on the topics of mobility and recreation.

*The Planning Commission discussed the community plan and provided input to staff. As this was a work session, no formal action was taken.*

Planning Commission meeting on May 16, 2019:

1. Work Session to discuss the Community Plan update. The discussion will focus on the topics of housing and environment.

*The Planning Commission discussed the community plan and provided input to staff. As this was a work session, no formal action was taken.*

**Planning Division Activities:** Administrative review applications approved last month: 18

Application Type	Applicant	Address
Administrative Site Plan	Lake Forest Condominium Assoc.	1610-1660 Lakeview Terrace
Administrative Site Plan	Steve Hultgren	480A Hammerstone Lane
Master Sign Plan	Crossroads Condominium Owners Assoc.	710-740 North Summit Boulevard
Final Plat	Frisco Foray LLC	112 North 5th Avenue
Administrative Site Plan	Prospect Point Homeowners Assoc.	1510-1522 Point Drive, 1502-1508 Berino Court
Administrative Site Plan	Weber Enterprises	507 East Main Street
Minor Site Plan	Bryan Scott-Williams	320 North 6th Avenue
Modifications to Approved Site Plan	Board of County Commissioners	1010 Meadow Drive
Minor Site Plan	Jeff Flynn	102 Pitkin Street
Sign Permit	Sherwin Williams	699 Ten Mile Drive, #10
Administrative Site Plan	Inger Hudson	108 Pitkin Street
Administrative Site Plan	Verizon Wireless	1129 Dillon Dam Road
Administrative Site Plan	Smile Doctors	984 North Ten Mile Drive, Suite 10
Modifications to Approved Site Plan	Frisco Auto Wash	857 North Summit Boulevard
Administrative Site Plan	Joel Levy	342 Emily Lane
Sign Permit	The Steadman Clinic	226 Lusher Court, Suite 201
Administrative Site Plan	Daniel McCrerey	5B Alpine Drive
Administrative Site Plan	RG Roof & Construction LLC	111 South Summit Boulevard

**Building Division Activities:**

- Permits issued last month included the following:
  - Building Permits: 75
  - Plumbing & Mechanical Permits: 44
  - Electrical Permits (issued by Summit County): 7
- Valuation of permits issued last month: \$1,076,680
- Inspections performed last month: 161
- Rapid Review Wednesday customers assisted last month: 93
- Certificates of Completion / Certificates of Occupancy issued last month: 3
  - Including Unit 1, Deming Crossing Townhomes at 112 North 5<sup>th</sup> Avenue

**Front Desk Activities:** Phone calls and walk-in customers served last month: 455

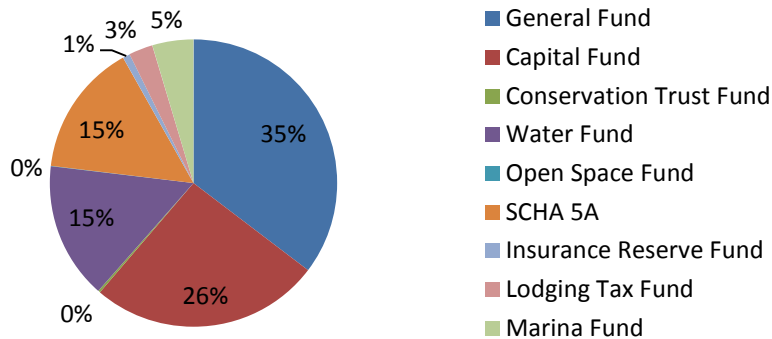


## FINANCE REPORT - CASH POSITION APRIL 2019

### LEDGER BALANCES:

General Fund	\$8,991,917.54
Capital Fund	\$6,591,633.06
Conservation Trust Fund	\$62,973.79
Water Fund	\$3,904,487.85
Open Space Fund	\$12,205.88
SCHA 5A	\$3,801,052.72
Insurance Reserve Fund	\$206,779.38
Lodging Tax Fund	\$687,266.95
Marina Fund	\$1,176,563.73
<b>TOTAL</b>	<b>\$25,434,880.90</b>

### Cash Percentage of Total Ledger

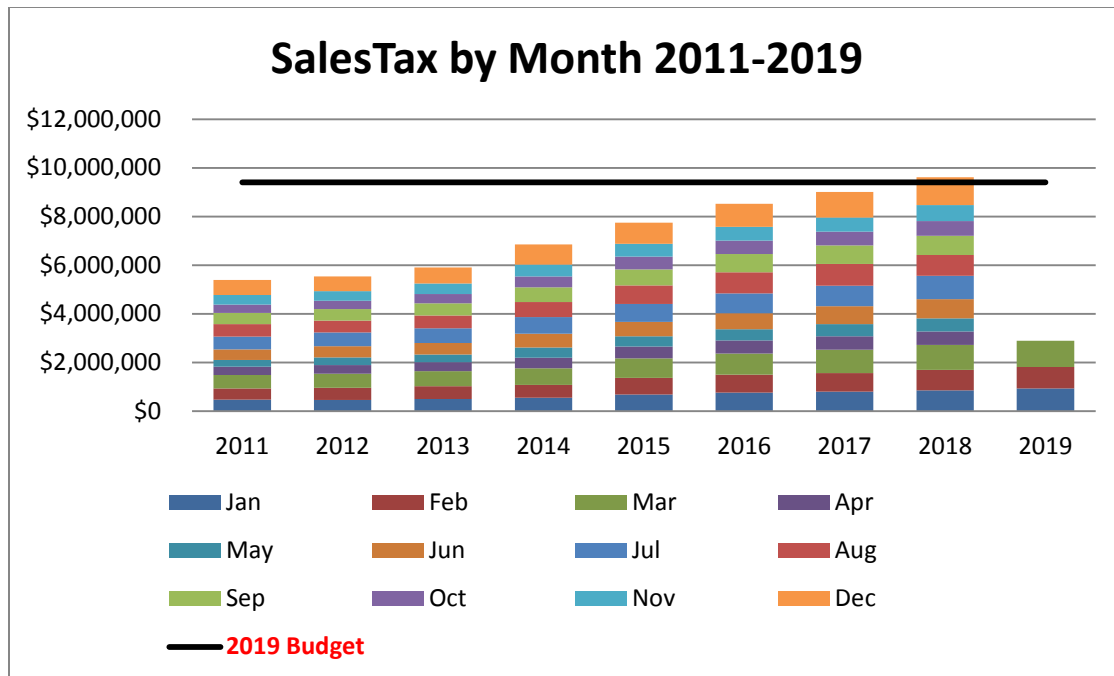


### ALLOCATION OF FUNDS:

Wells Fargo Bank West NA - Operating Account Bank Balance	\$2,991,304.34
Wells Fargo Bank West NA - Payroll Account Bank Balance	(\$2,142.13)
Wells Fargo Bank West NA - Accounts Payable Bank Balance	(\$631,703.20)
DIT Cash Clearing Account	\$0.00
Colotrust Plus	\$11,626,367.39
CSAFE	\$1,113,292.07
CSIP	\$2,313,785.99
Solera National Bank Savings	\$1,390,583.09
Alpine Bank CD	\$271,284.67
FirstBank CD	\$268,534.70
Wells Fargo CD	\$2,533.41
Flatirons Bank CD	\$240,000.00
SIGMA Securities	\$2,666,804.66
McCook National Bank CD	\$250,000.00
Mountain View Bank of Commerce CD	\$240,000.00
Mutual Securities	\$1,211,918.94
ProEquities	\$1,482,316.97
<b>TOTAL</b>	<b>\$25,434,880.90</b>

**TREASURER'S REPORT**  
**FUND SUMMARIES - APRIL 2019**

<b>Department</b>	<b>2018 Budget</b>	<b>Year to Date</b>	<b>% of Budget</b>
<b>General Fund:</b>			
Revenues	\$14,528,650	\$4,955,248	34.1%
Expenditures	\$13,757,644	\$3,990,558	29.0%
<b>Capital Fund:</b>			
Revenues	\$2,654,007	\$409,341	15.4%
Expenditures	\$5,457,591	\$427,230	7.8%
<b>Conservation Trust Fund:</b>			
Revenues	\$29,300	\$12,077	41.2%
Expenditures	\$39,600	\$0	0.0%
<b>Water Fund:</b>			
Revenues	\$1,059,000	\$244,940	23.1%
Expenditures	\$1,249,931	\$231,583	18.5%
<b>Open Space Fund:</b>			
Revenues	\$175	\$94	53.6%
Expenditures	\$0	\$0	0.0%
<b>SCHA 5A Fund:</b>			
Revenues	\$1,294,320	\$381,890	29.5%
Expenditures	\$2,092,740	-\$470	0.0%
<b>Insurance Reserve Fund:</b>			
Revenues	\$1,800	\$1,588	88.2%
Expenditures	\$65,000	\$0	0.0%
<b>Lodging Tax Fund:</b>			
Revenues	\$568,000	\$255,358	45.0%
Expenditures	\$572,365	\$114,500	20.0%
<b>Marina Fund</b>			
Revenues	\$6,370,000	\$5,771,007	90.6%
Expenditures	\$5,438,064	\$94,488	1.7%
<b>33% OF THE FISCAL YEAR HAS ELAPSED</b>			



March total sales tax receipts posted a robust 5.01% growth percentage over March of 2018, or \$51,516 in actual dollars. The actual year to date dollar amount for March is \$1,078,959 compared to \$1,027,442 for March 2018.

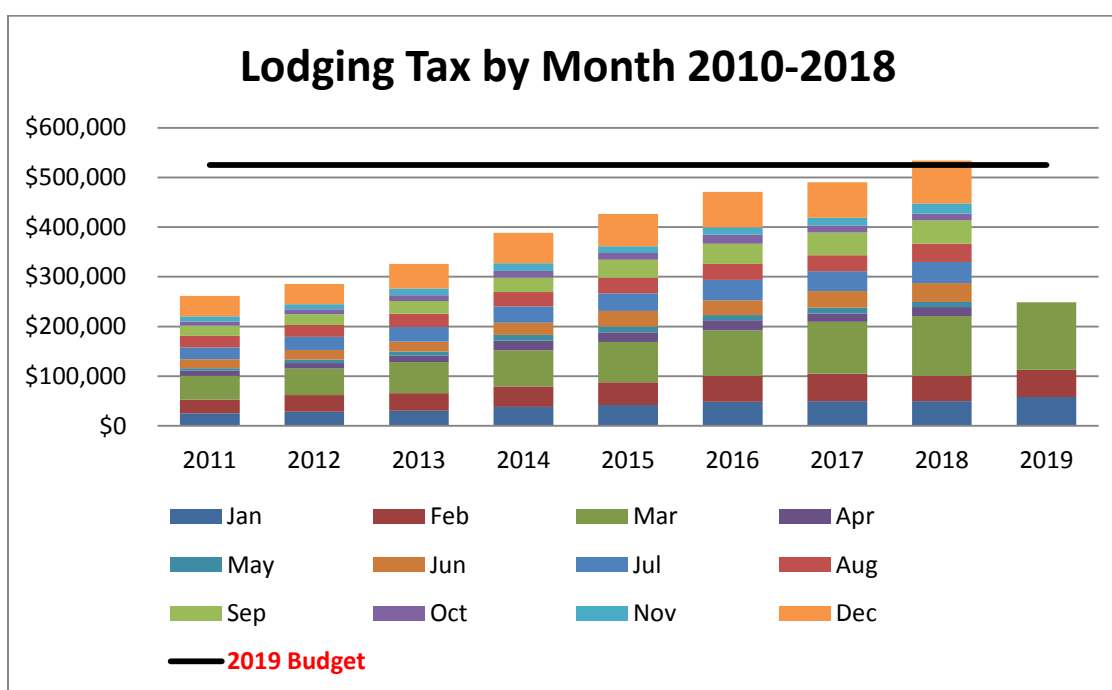
The most significant growth, in terms of actual dollars, was exhibited in the Vacation Rental, Restaurant, Retail-General and Home Improvement categories. Growth in the Vacation Rental, Restaurant and Retail-General categories has been incredibly strong and consistent throughout the second half of the 2018-2019 winter season. Skiing and riding conditions, as compared to the last winter season, have been the most significant factor, though the ten-year high tide of a strong economy continues to “float all boats.” The Home Improvement category rebounded well in March after a February decline amidst increased construction activity throughout the town.

The most significant decline, in terms of actual dollars, was exhibited in the Home Furnishings category. The timing of unpredictable high-dollar purchases in this category can cause more fluctuation on a monthly year-over-year basis than most other categories. Staff has been unable to identify any specific reason for the large March decline, but has noted that the category experienced a full-year decline in 2018 as compared to 2017 as well. Should significant declines continue, staff will delve further into the issue.

All in all, March was another very positive month for the Frisco business community and, thus, for sales tax revenue generation. Strong national, state and local economies continue to drive unemployment levels to historic lows and bolster ancillary consumer spending. Consistent infrastructure improvements and targeted marketing efforts undertaken by Council, staff and the private sector have led multiple new and pre-existing businesses to the Frisco market. Frisco’s positioning as a centrally located grocery hub not only increases overall sales in that category, but also has a marked impact on nearby businesses in other categories. As a mainly service-

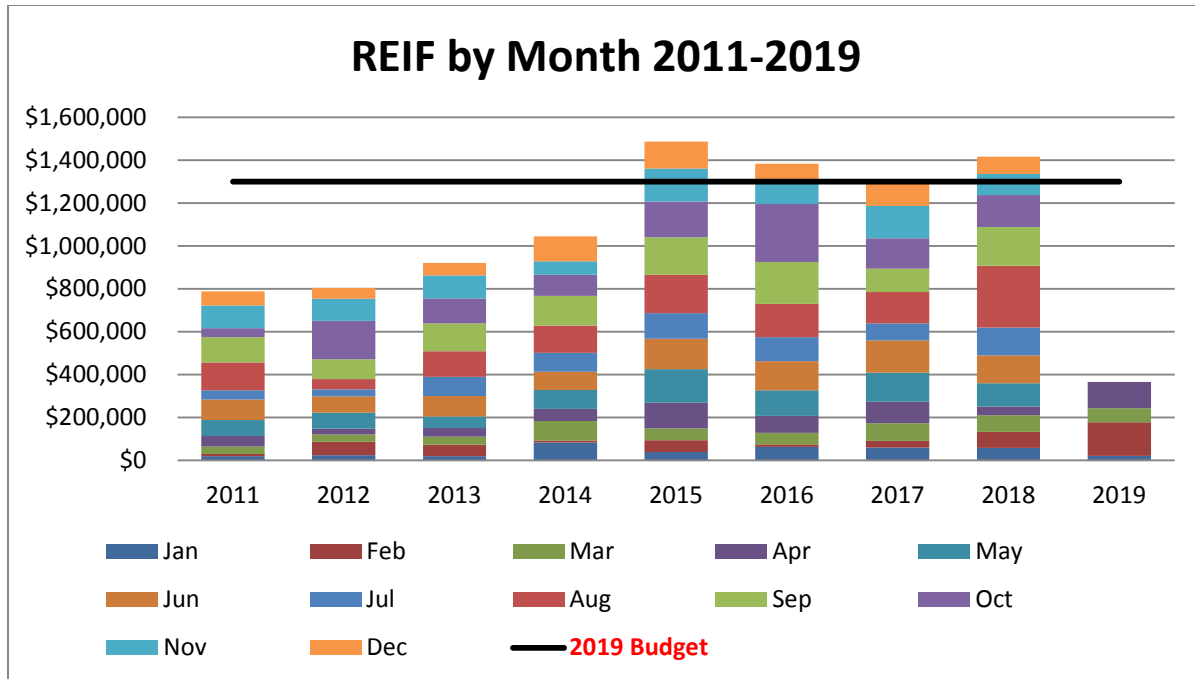
based local economy, the efforts of front-line employees in providing the service and experience necessary to maintain this level of economic strength cannot be overstated.

Nonetheless, it is vital, especially when looking back at the historic levels of growth over the past decade (and the deep recession that preceded them), to keep the very real downside risks inherent in the local economy in the forefront of our minds when preparing for the mid- and long-terms. Typical economic cyclicalities, economies operating at or near capacity, political and climatic uncertainty, stock market and global economic volatility, and the approach of both residential and commercial build-out are all reasons to temper our expectations for growth moving forward. That said, staff remains bullish in the short-term and confident that budgeted revenues will be met and/or exceeded by year end.



Year-to-date through March is up 12.63% or \$27,895 compared to Y-T-D 2018. The actual year to date dollar amount for March is \$135,967 compared to \$120,380 for March 2018.

March continued the very positive start to 2019 sales and lodging tax revenue generation, with city sales tax receipts coming in at 7.21% over March of 2019. As March is one of the highest revenue generating months of the year, the over 7% growth percentage is particularly impactful. Excellent skiing and riding conditions as compared to last winter drove much of the growth. It is important to note, however, that the Frisco business community continues to benefit from strong national and state economies, and its central location along the I-70 corridor in the middle of Summit County. New businesses continue to choose Frisco as their first location and established businesses continue to relocate here.



Year-to-date through April is up 45.92% or \$115,207 compared to Y-T-D 2018. The actual year-to date dollar amount is \$366,120 compared to \$250,913 Y-T-D 2018.

Real estate investment fees roared back in April after a decline in March, largely on the strength of multiple high dollar (over \$1 million) sales, both in the residential and commercial markets. Both February and April 2019 were abnormally strong for REIF revenue generation, a positive sign for the most significant revenue stream in the Capital Improvement Fund, but it is still too early to project these levels of growth for the remainder of the year. Summer and early fall are typically the highest volume periods for real estate sales in Frisco and June through October of 2018 was particularly busy in this regard.

APRIL 2019 REIF REPORT		
SELLER'S LAST NAME	BUYER'S LAST NAME AND ADDRESS	REIF AMOUNT
HARDER	BJH/DRH TRUST, 222 CREEKSID DR. BLDG. B UNIT 112	0.00
LAMBOLEY	GIVEN, 410 HAMMERSTONE LN #C	12500.00
WEINER	WJW TRUST, 855 SOUTH 5TH AVENUE UNIT 296	0.00
GRADE	GRADE, 301 EMILY LANE	0.00
BRUYN	SKEETERS/WALN, 1660 LAKEVIEW TERRACE, UNIT 205F	5100.00

LOVE TRUST	WAHL, 792 SOUTH 7TH AVE	8900.00
YOST FAMILY TRUST	DELGREGO, 1101 9000 DIVIDE ROAD #302	9500.00
GATZEN	HOLLINGSWORTH, 308 W. MAIN STREET UNIT 308	5750.00
KOROL	BRISTLEY, 951 LAKEPOINT DRIVE #C3	0.00
SAVAGE	PTOLEMY TRUST, 730 N SUMMIT BOULEVARD, UNIT A-211	3975.00
KISH	HIGGINS/SAMPSON, 400 W MAIN STREET UNIT 201	5800.00
JACKSON/TIMLIN	TIMLIN, 412C BAYVIEW DRIVE	0.00
ALDERS/LEPORE/THOMPSON LIVING TRUST	THOMPSON LEPORE LIVING TRUST, 14A LARSON LANE	0.00
OLLEY	WHIPPO, 101 FOREST DRIVE, UNIT A	2920.00
BLACKBURN/MCLAUCHLAN	GARFIELD, 951 N. TEN MILE DRIVE, UNIT C7	4050.00
DEVITT	JACKSON, 723 MEADOW CREEK DRIVE, UNIT E	5450.00
HANSON	HANSON, 1521 POINTT DRIVE, UNIT 203	0.00
TOWNSEND FAMILY TRUST	BRUSILOW, 1101 9000 DIVIDE ROAD #409	8600.00
BASECAMP SHOPS & RESIDENCES LLC	JOHNSON/GERBES, 100 BASECAMP WAY #215	2983.55
FORAY, LLC	DENSEN, 112 N 5TH AVENUE, UNIT 1	12598.64
RED PEAK REMODEL LLC	ENTERPRISE PLACE LLC, 721 GRANITE STREET	11750.00
GRADASSI REVOCABLE TRUST	CUTHBERT, 222 LUPINE LANE	13450.00
BRIGGS	ARMSTRONG, 116 SOUTH 5TH AVENUE, UNIT 17	0.00
EMC SUMMIT LLC	DOYLE, 268 N 6TH AVE COURT	9700.00

**\$123,027.19**



## ACTIVITY REPORT - APRIL, 2019

### POLICE

		2019	2018
Property Stolen		\$6,169	\$3,380
Property Recovered		\$1,820	\$0
Animal Control			
Citations		2	0
Warnings		0	1
Bar Checks		0	11
Business Checks		58	441
Assists		10	30
Parking Citations		21	0
Traffic Citations		5	24
Traffic Warnings		66	182
Traffic Accidents		5	6
Public Streets	4		
Private Property	1		
Injury	0		
Open Buildings		0	0
Alarms		3	3
Calls for Service		464	385
Felony Arrests		0	1
Misdemeanor Arrests		5	
Domestic Violence	1		
Warrants	1		
DUI	3		

### MUNICIPAL COURT

	2019	2018
Total number of citations issued for this court da	0	1
Total number of violators due in court	0	0
Total number of violators in court	0	0
Deferred to trial:	0	0
Received Deferred Sentences:	0	0
Dismissed:	0	0
Guilty Pleas:	0	0
Guilty to Amended Charges:	0	0
Guilty from Trial:	0	0
Continued to following month:	0	0
<b>Dismissed Prior to Court</b>	0	0
<b>Handled by Mail</b>		
W/in 20 days for Point Reduction:	0	1
Outside of 20 days:	0	0
<b>No Shows</b>		
Warrants Issued:	0	0
Hold placed on Drivers License:	0	0
Filed Unpaid:	0	0

Luke Gardner and Aaron Freson will be graduating from the Police Academy on May 16th and will begin our training program on May 19th.

**Town of Frisco - Monthly Sales Tax Report**

<b><u>Restaurants</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>Change in \$</u></b>	
January	123,808	138,059	140,750	156,201	166,537	6.62%	10336
February	122,488	133,274	137,809	149,301	159,138	6.59%	9837 #
March	144,212	151,570	165,067	172,194	180,804	<b>5.00%</b>	<b>8610</b>
April	74,813	88,629	80,381	92,165	0		
May	60,260	70,262	79,434	87,404	0		
June	98,021	119,444	136,345	135,401	0		
July	153,430	169,660	158,493	190,926	0		
August	141,945	167,364	159,088	159,691	0		
September	109,126	125,781	128,645	135,573	0		
October	90,225	84,887	89,351	93,044	0		
November	78,024	79,326	82,926	96,329	0		
December	130,367	138,261	141,064	170,659	0		
<b>Total</b>	<b>\$1,326,719</b>	<b>\$1,466,517</b>	<b>\$1,499,353</b>	<b>\$1,638,888</b>	<b>\$506,479</b>	<b>6.03%</b>	<b>28783</b>

<b><u>Hotels &amp; Inns</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>		
January	54,785	60,600	64,623	60,926	71,654	17.61%	10728
February	62,759	70,275	75,564	65,361	68,088	4.17%	2727
March	70,375	66,762	67,259	78,498	79,531	<b>1.32%</b>	<b>1033</b>
April	26,345	36,272	27,374	20,071	0		
May	16,311	15,644	15,695	14,470	0		
June	37,136	33,721	34,961	37,018	0		
July	51,338	55,083	54,072	56,072	0		
August	46,645	45,372	46,517	52,877	0		
September	35,373	38,028	38,566	34,959	0		
October	20,487	22,071	21,741	21,835	0		
November	21,640	20,427	17,926	23,560	0		
December	63,676	59,899	54,167	77,427	0		
<b>Total</b>	<b>\$506,870</b>	<b>\$524,154</b>	<b>\$518,465</b>	<b>\$543,074</b>	<b>\$219,273</b>	<b>7.07%</b>	<b>14488</b>

<b><u>Vacation Rntl</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>		
January	20,546	30,646	25,276	46,147	59,020	27.90%	12873
February	22,195	23,104	32,150	39,981	51,600	29.06%	11619
March	68,814	80,560	97,491	111,099	130,694	<b>17.64%</b>	<b>19595</b>
April	9,400	11,939	11,480	17,470	0		
May	3,765	946	7,252	5,995	0		
June	16,978	15,275	24,430	29,184	0		
July	13,125	16,337	20,191	23,448	0		
August	9,918	12,902	14,905	19,450	0		
September	22,996	27,228	39,637	42,030	0		
October	1,916	7,170	12,026	14,501	0		
November	7,037	8,011	22,146	26,094	0		
December	45,672	58,489	73,342	87,032	0		
<b>Total</b>	<b>\$242,362</b>	<b>\$292,607</b>	<b>\$380,326</b>	<b>\$462,431</b>	<b>\$241,314</b>	<b>22.35%</b>	<b>44087</b>

<b><u>Grocery</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>		
January	140,246	153,153	170,886	177,768	189,175	6.42%	11407
February	137,865	148,305	165,669	173,670	188,245	8.39%	14575
March	144,155	154,072	181,072	197,143	201,316	<b>2.12%</b>	<b>4173</b>
April	112,876	119,076	142,933	130,291	0		
May	76,414	84,800	101,259	109,421	0		
June	92,284	106,376	119,132	147,908	0		
July	133,132	169,321	157,304	221,271	0		
August	207,378	228,754	272,161	173,636	0		
September	127,602	186,582	154,227	161,446	0		
October	103,790	102,128	106,158	110,704	0		
November	100,390	116,365	97,386	141,301	0		
December	150,928	159,419	259,177	208,191	0		
<b>Total</b>	<b>\$1,527,060</b>	<b>\$1,728,351</b>	<b>\$1,927,364</b>	<b>\$1,952,750</b>	<b>\$578,736</b>	<b>5.50%</b>	<b>30155</b>

<b><u>Retail -Gnrl</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>		
January	134,380	142,397	142,695	156,082	167,966	7.61%	11884
February	119,483	126,400	125,800	135,324	155,094	14.61%	19770
March	146,602	148,339	146,621	169,424	177,960	<b>5.04%</b>	<b>8536</b>
April	100,391	103,805	115,380	107,993	0		
May	106,097	111,790	110,343	124,256	0		
June	136,153	147,974	150,766	163,758	0		
July	151,700	163,840	161,460	180,059	0		
August	140,918	149,761	149,692	166,988	0		

September	126,401	125,594	138,046	142,780	0		
October	136,545	127,889	119,127	134,034	0		
November	123,486	131,388	142,805	156,533	0		
December	189,409	184,112	198,047	224,095	0		
<b>Total</b>	<b>\$1,611,565</b>	<b>\$1,663,289</b>	<b>\$1,700,782</b>	<b>\$1,861,326</b>	<b>\$501,020</b>	<b>8.72%</b>	<b>40190</b>

<b>Arts/Crafts</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
January	940	648	318	163	254	55.83%	91
February	1,453	2,984	244	30	536	1686.67%	506
March	1,941	703	784	1,776	1,935	<b>8.95%</b>	<b>159</b>
April	1,061	665	3,478	56	0		
May	824	638	277	147	0		
June	1,466	1,296	633	611	0		
July	2,202	1,590	1,378	2,441	0		
August	3,616	6,859	5,595	5,767	0		
September	7,918	1,815	979	2,316	0		
October	1,787	218	410	388	0		
November	1,142	663	38	360	0		
December	2,565	1,412	1,814	2,208	0		
<b>Total</b>	<b>\$26,915</b>	<b>\$19,491</b>	<b>\$15,948</b>	<b>\$16,263</b>	<b>\$2,725</b>	<b>38.40%</b>	<b>756</b>

<b>Automotive</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
January	30,373	37,268	34,626	28,339	28,807	1.65%	468
February	24,858	25,379	23,245	23,055	23,508	1.96%	453 ##
March	25,806	25,220	25,450	23,886	23,196	<b>-2.89%</b>	<b>(690)</b>
April	25,337	28,611	23,487	23,770	0		
May	24,080	26,745	24,989	25,517	0		
June	26,537	27,009	31,874	28,383	0		
July	34,525	30,145	32,522	31,531	0		
August	31,481	34,226	34,581	31,222	0		
September	28,013	31,170	27,669	27,763	0		
October	28,581	34,176	41,342	35,628	0		
November	36,699	33,763	32,893	31,984	0		
December	22,378	39,044	30,384	31,580	0		
<b>Total</b>	<b>\$338,668</b>	<b>\$372,756</b>	<b>\$363,062</b>	<b>\$342,658</b>	<b>\$75,511</b>	<b>0.31%</b>	<b>231</b>

<b>Clothing</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
January	6,066	7,316	8,757	12,634	10,974	-13.14%	(1660)
February	7,887	10,476	11,819	9,995	12,340	23.46%	2345
March	11,828	11,576	16,478	14,832	17,297	<b>16.62%</b>	<b>2465</b>
April	4,588	8,145	5,047	8,061	0		
May	5,346	6,956	11,026	10,686	0		
June	11,772	13,912	16,222	19,307	0		
July	16,546	21,339	22,573	20,945	0		
August	15,228	18,253	19,487	23,539	0		
September	15,760	17,476	20,336	23,046	0		
October	7,723	9,580	11,300	11,144	0		
November	6,602	6,236	8,621	8,977	0		
December	15,419	21,644	19,570	21,637	0		
<b>Total</b>	<b>\$124,765</b>	<b>\$152,909</b>	<b>\$171,236</b>	<b>\$184,803</b>	<b>\$40,611</b>	<b>8.41%</b>	<b>3150</b>

<b>Furnishings</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
January	16,791	20,878	22,719	29,351	34,680	18.16%	5329
February	18,231	20,521	19,223	26,323	21,639	-17.79%	(4684)
March	15,287	24,373	25,798	28,089	17,201	<b>-38.76%</b>	<b>(10888)</b>
April	12,560	19,930	12,315	12,818	0		
May	16,083	20,545	20,607	18,783	0		
June	23,036	24,167	25,230	21,420	0		
July	25,180	25,821	39,353	31,991	0		
August	21,653	29,061	30,813	29,667	0		
September	23,616	29,937	46,867	30,132	0		
October	18,569	33,785	29,650	29,787	0		
November	23,175	27,183	29,019	27,263	0		
December	29,734	45,303	37,822	32,545	0		
<b>Total</b>	<b>\$243,915</b>	<b>\$321,504</b>	<b>\$339,416</b>	<b>\$318,169</b>	<b>\$73,520</b>	<b>-12.23%</b>	<b>(10243)</b>

<b>Gifts</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>		
January	9,042	7,808	6,637	11,369	8,090	-28.84%	(3279)
February	7,293	8,675	7,974	7,254	8,201	13.05%	947
March	11,627	11,213	11,591	11,813	11,806	<b>-0.06%</b>	<b>(7)</b>
April	5,190	6,519	6,878	6,567	0		
May	5,036	5,376	5,058	6,240	0		

June	9,219	9,752	11,294	11,862	0		
July	14,397	15,760	13,126	15,028	0		
August	10,777	12,240	12,876	13,289	0		
September	10,816	13,345	11,731	12,889	0		
October	8,859	8,141	7,872	7,212	0		
November	6,270	8,045	7,408	6,632	0		
December	16,344	18,320	15,876	16,676	0		
<b>Total</b>	<b>\$114,870</b>	<b>\$125,194</b>	<b>\$118,321</b>	<b>\$126,831</b>	<b>\$28,097</b>	<b>-7.68%</b>	<b>(2339)</b>

<u>HomeImprove</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		
January	20,378	18,844	22,471	19,894	40,997	106.08%	21103
February	14,208	20,598	1,091	44,950	27,399	-39.05%	(17551)
March	23,202	25,375	41,251	37,378	45,890	22.77%	8512
April	18,705	23,179	34,112	36,382	0		
May	32,094	32,369	41,625	58,853	0		
June	43,476	55,720	63,439	74,330	0		
July	37,552	40,048	45,246	63,318	0		
August	30,749	46,690	56,190	65,861	0		
September	56,080	45,570	67,264	69,828	0		
October	30,274	43,848	48,019	59,644	0		
November	29,620	37,462	38,337	41,359	0		
December	34,166	38,477	43,967	68,225	0		
<b>Total</b>	<b>\$370,504</b>	<b>\$428,180</b>	<b>\$503,012</b>	<b>\$640,022</b>	<b>\$114,286</b>	<b>11.80%</b>	<b>12064</b>

<u>Liquor</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		
January	29,879	34,109	34,908	37,193	36,342	-2.29%	(851)
February	31,520	37,225	38,396	39,724	36,712	-7.58%	(3012)
March	30,811	36,457	38,847	42,443	43,026	1.37%	583
April	19,425	19,790	19,673	19,296	0		
May	15,038	16,886	17,900	19,858	0		
June	21,180	25,571	26,991	29,682	0		
July	31,359	35,464	34,824	38,594	0		
August	25,425	29,872	23,802	33,933	0		
September	22,070	24,853	26,368	25,824	0		
October	17,541	18,987	18,851	20,009	0		
November	21,046	23,545	24,361	27,464	0		
December	41,152	43,585	46,989	50,544	0		
<b>Total</b>	<b>\$306,446</b>	<b>\$346,344</b>	<b>\$351,910</b>	<b>\$384,564</b>	<b>\$116,080</b>	<b>-2.75%</b>	<b>(3280)</b>

<u>Office</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		
January	2,561	2,419	2,984	3,640	4,385	20.47%	745
February	2,850	2,471	3,231	2,799	3,480	24.33%	681
March	3,084	3,316	3,862	3,882	4,815	24.03%	933
April	3,132	2,244	2,453	3,248	0		
May	1,958	2,400	3,104	3,188	0		
June	2,485	2,822	4,482	4,436	0		
July	2,225	2,824	3,302	3,446	0		
August	2,499	2,977	3,265	3,818	0		
September	3,427	4,314	4,539	4,089	0		
October	2,654	3,186	3,434	3,471	0		
November	2,396	3,102	3,364	3,296	0		
December	5,383	5,818	6,278	8,999	0		
<b>Total</b>	<b>\$34,654</b>	<b>\$37,893</b>	<b>\$44,298</b>	<b>\$48,312</b>	<b>\$12,680</b>	<b>22.86%</b>	<b>2359</b>

<u>Health/Beauty</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		
January	2,586	5,808	3,561	7,074	6,398	-9.56%	(676)
February	1,616	3,653	7,724	3,295	3,023	-8.25%	(272)
March	5,434	7,078	6,870	5,994	9,221	53.83%	3227
April	2,533	3,769	3,851	4,237	0		
May	2,875	3,572	3,680	3,077	0		
June	5,122	5,849	6,018	6,437	0		
July	2,532	3,547	3,744	3,916	0		
August	2,263	4,099	3,721	3,187	0		
September	7,258	6,144	5,453	8,540	0		
October	1,845	3,666	2,710	3,513	0		
November	1,882	3,552	2,826	2,621	0		
December	6,728	6,966	6,916	13,527	0		
<b>Total</b>	<b>\$42,674</b>	<b>\$57,703</b>	<b>\$57,074</b>	<b>\$65,418</b>	<b>\$18,642</b>	<b>13.93%</b>	<b>2279</b>

<u>Recreation</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		
January	26,830	39,025	48,459	42,007	43,436	3.40%	1429
February	45,237	38,817	44,530	48,795	46,664	-4.37%	(2131)

March	53,634	50,045	53,565	59,541	63,482	6.62%	3941
April	15,578	16,752	20,888	16,770	0		
May	11,669	19,650	14,608	12,596	0		
June	36,185	34,470	35,604	33,700	0		
July	22,065	28,445	42,432	29,948	0		
August	23,953	33,707	4,322	24,299	0		
September	27,795	23,680	22,731	25,031	0		
October	15,781	12,161	10,447	10,601	0		
November	21,554	18,903	17,648	23,479	0		
December	57,921	60,891	54,047	67,869	0		
<b>Total</b>	<b>\$358,202</b>	<b>\$376,546</b>	<b>\$369,281</b>	<b>\$394,636</b>	<b>\$153,582</b>	<b>2.15%</b>	<b>3239</b>

<u>Utility</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		
January	51,370	48,906	49,663	44,089	46,140	4.65%	2051
February	42,255	39,071	41,972	44,868	42,206	-5.93%	(2662)
March	41,961	40,585	42,460	39,552	41,395	4.66%	1843
April	33,246	34,472	34,060	34,859	0		
May	29,498	28,371	29,576	29,875	0		
June	26,961	26,823	31,178	27,374	0		
July	27,369	16,705	34,970	26,360	0		
August	27,227	30,946	34,989	24,172	0		
September	25,370	27,369	18,689	26,115	0		
October	27,653	29,297	28,058	30,857	0		
November	26,771	37,326	31,353	27,416	0		
December	43,814	41,028	38,566	45,407	0		
<b>Total</b>	<b>\$403,495</b>	<b>\$400,899</b>	<b>\$415,534</b>	<b>\$400,944</b>	<b>\$129,741</b>	<b>0.96%</b>	<b>1232</b>

<u>Marijuana</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		
January	14,309	24,010	31,168	27,131	29,311	8.04%	2180
February	20,072	22,824	25,041	26,085	26,709	2.39%	624
March	15,930	25,726	28,648	29,899	29,390	-1.70%	(509)
April	15,011	15,819	16,147	16,065	0		
May	9,480	10,559	11,489	12,648	0		
June	11,318	13,787	15,041	16,920	0		
July	17,586	19,387	18,086	17,930	0		
August	15,034	19,542	19,409	24,648	0		
September	12,761	15,544	16,677	16,074	0		
October	11,563	14,585	15,612	13,013	0		
November	10,236	8,481	14,784	13,171	0		
December	19,464	22,820	24,375	24,141	0		
<b>Total</b>	<b>\$172,764</b>	<b>\$213,084</b>	<b>\$236,477</b>	<b>\$237,725</b>	<b>\$85,410</b>	<b>2.76%</b>	<b>2295</b>

<u>Summary</u>	<u>2015*</u>	<u>2016*</u>	<u>2017*</u>	<u>2018</u>	<u>2018</u>		
January	670,581	771,894	810,501	860,008	944,166	9.79%	84158
February	662,198	734,052	761,482	840,810	874,582	4.02%	33772
March	798,773	862,970	953,114	1,027,443	1,078,959	5.01%	51516
April	465,180	539,616	559,937	550,119	0		
May	407,348	457,509	497,922	543,014	0		
June	588,011	663,968	733,640	787,731	0		
July	718,677	815,316	843,076	957,224	0		
August	741,675	872,625	891,413	856,044	0		
September	649,621	744,430	768,424	788,435	0		
October	514,230	555,775	566,108	599,385	0		
November	507,734	563,778	573,841	657,839	0		
December	855,656	945,488	1,052,401	1,150,762	0		
<b>Total</b>	<b>\$7,579,684</b>	<b>\$8,527,421</b>	<b>\$9,011,859</b>	<b>\$9,618,814</b>	<b>\$2,897,707</b>	<b>6.21%</b>	<b>169446</b>

YTD 2018      **\$2,728,261**  
YTD \$ Difference      **\$169,446**  
YTD Change      **6.21%**

\* Totals include late penalties & interest...

\*\*\*\*\* Beginning January 2014, medicinal marijuana sales tax will be removed from the Health/Beauty category and reported in a new category, along with retail marijuana sales tax

## Based on a vendor's incorrectly filed returns at the State level, the Dept. of Revenue redistributed a significant amount of County sales tax in the Automotive category for February of 2014

**RECORD OF PROCEEDINGS  
MINUTES OF THE REGULAR MEETING  
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO  
MAY 14, 2019**

Mayor Wilkinson called the meeting to order at 7:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

**Present:** Jessica Burley  
Dan Fallon  
Rick Ihnken  
Melissa Sherburne  
Gary Wilkinson

**Absent:** Hunter Mortensen  
Deborah Shaner

**Public Comment:**

Frisco resident and Planning Commissioner Andy Held spoke in opposition to CDOT Highway 9 Plan and requested that Council host a joint work session with the Planning Commission to discuss design opportunities on Highway 9.

**Council Comment:**

Mayor Wilkinson reminded the audience that Town Clean Up is Saturday May 18.

Council member Burley encouraged the audience to attend the CC4CA policy advocacy training workshop, May 23, 9 am-noon at the Summit County Commons.

**Consent Agenda:**

- Minutes April 923, 2019 Meeting
- Home Rule Charter Review – Chapter 153, Snowmobiles
- Resolution 19-19, a Resolution Setting a Goal to Reach 100 Percent Renewable Energy Sources Community-Wide by 2035
- Minor Amendments to the Island Grill Concessionaire Contract and Lease Agreement for Food and Beverage Services at the Frisco Bay Marina

**MOTION: COUNCIL MEMBER BURLEY MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. SECOND, COUNCIL MEMBER FALLON. VOTE:**

<b>BURLEY</b>	<b>YEA</b>	<b>SHANER</b>	<b>ABSENT</b>
<b>FALLON</b>	<b>YEA</b>	<b>SHERBURNE</b>	<b>YEA</b>
<b>IHNKEN</b>	<b>YEA</b>	<b>WILKINSON</b>	<b>YEA</b>
<b>MORTENSEN</b>	<b>ABSENT</b>	<b>MOTION CARRIED.</b>	



**New Business:**

Agenda Item #1: First Reading Ordinance 19-05, an Ordinance Amending Chapter 130 of the Code of Ordinances of the Town of Frisco, Concerning Parks, by Amending Section 130-12, Concerning the Use of Motorized Vehicles in Town Parks, Open Space, Recreation Areas, and Pathways STAFF: THAD RENAUD 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Attorney Thad Renaud stated that this ordinance amends Chapter 130 specifically regulating e-bikes to class one (pedal assist only with governor not to exceed 20mph), matching Summit County's regulations. Mayor Wilkinson opened the public hearing at 7:11 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:12 p.m.

**MOTION: COUNCIL MEMBER FALLON MOVED TO APPROVE ON FIRST READING ORDINANCE 19-05, AN ORDINANCE AMENDING CHAPTER 130 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING PARKS, BY AMENDING SECTION 130-12, CONCERNING THE USE OF MOTORIZED VEHICLES IN TOWN PARKS, OPEN SPACE, RECREATION AREAS, AND PATHWAYS. SECOND, COUNCIL MEMBER SHERBURNE. VOTE:**

BURLEY	YEA	SHANER	ABSENT
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	ABSENT	MOTION CARRIED.	

Agenda Item #2: First Reading Ordinance 19-06, an Ordinance Amending Chapter 13 of the Code of Ordinances of the Town of Frisco, Colorado, Concerning the Management of the Town Cemetery, by Repealing Section 13-21, Concerning the Rates and Charges for Lots and Burials; and by Renumbering Existing Section 13-22 Concerning Winter Burials STAFF: DEBORAH WOHLMUTH 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Clerk Deborah Wohlmuth stated that this ordinance moves rates and charges from the Cemetery code to the cemetery rules and regulations, allowing Council to pass future rates via resolution requiring one meeting as opposed to ordinance requiring two readings. Additionally, this ordinance renumbers the chapter to reflect the change. Ms. Wohlmuth indicated that the Council will see an additional resolution concerning the cemetery rules and regulations at the next meeting. Mayor Wilkinson opened the public hearing at 7:12 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:13 p.m.

**MOTION: COUNCIL MEMBER BURLEY MOVED TO APPROVE ON FIRST READING ORDINANCE 19-06, AN ORDINANCE AMENDING CHAPTER 13 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, COLORADO, CONCERNING THE MANAGEMENT OF THE TOWN CEMETERY, BY REPEALING SECTION 13-21, CONCERNING THE RATES AND CHARGES FOR LOTS AND BURIALS; AND BY**

**RENUMBERING EXISTING SECTION 13-22 CONCERNING WINTER BURIALS. SECOND, COUNCIL MEMBER IHNKEN. VOTE:**

<b>BURLEY</b>	<b>YEA</b>	<b>SHANER</b>	<b>ABSENT</b>
<b>FALLON</b>	<b>YEA</b>	<b>SHERBURNE</b>	<b>YEA</b>
<b>IHNKEN</b>	<b>YEA</b>	<b>WILKINSON</b>	<b>YEA</b>
<b>MORTENSEN</b>	<b>ABSENT</b>	<b>MOTION CARRIED.</b>	

Agenda Item #3: Peninsula Recreation Area Operations Building Discussion STAFF: DIANE MCBRIDE 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Assistant Town Manager Diane McBride stated that the scope of this project is to provide all design and construction services, architectural design, civil, electrical, structural, mechanical engineering services and any specialty design consultants as required, as well as construction services including pricing and cost validation, scheduling, project administration and management. To reflect the actual office and storage needs, the original scope was a 4,000ft<sup>2</sup> prefabricated metal building to be built out with 1,500ft<sup>2</sup> interior office space and 2,500ft<sup>2</sup> of maintenance and storage space. These are the numbers that were used for the original budgeting purposes. Through the programming and needs review, an alternative was included and accepted as part of the original RFQP. This alternative called for a roughly 1,000ft<sup>2</sup> addition of community/flex space to the planned footprint that would have access to the building via an interior door as well as a separate exterior entrance. During the early site investigations utility locates were called and it was discovered that a snowmaking line and Xcel main service line bisect the originally proposed building on the site. These utility locates, community standards, and program needs have shaped the progress of the project up to this point and have culminated in updates that were presented for Council's review and consideration, including: building size and phasing, code requirements; site location(s) with utility constraints; and pricing impacts. Council options include: 1) Relocate the building in its entirety uphill to avoid all utilities. All programming and construction would be completed in one phase. Estimated construction costs will most likely exceed budget; 2) Build only the original base bid which included the offices and the storage areas; location would still move uphill to avoid all utilities. Break out the multi-purpose space to a future phase and/or location; 3) Combine offices and the multi-purpose space to achieve efficiencies thru common baths, kitchen & staffing; break out storage to separate location, possibly future phase; or 4) Delay the decision: Review the presented budget numbers and alternatives, potentially review other alternatives as appropriate, and return to Council at a future date for further discussion/decision. Council discussed the idea lifts for snow cat storage, questions about flex use and alternative locations for children's programming. Contractors indicated that anything connected to a multipurpose space must have fire sprinklers. Council discussed utility locates for future projects. Contractors suggested that they would be able to develop clearer budgets once they received direction regarding preferred alternatives. Staff indicated they would prioritize office space. Ms. McBride stated that the goal behind storage space was to clean up the site. The flex space was proposed to accommodate growth in youth programming. She suggested that flow and costs for expansion of the existing day lodge weren't the best use of dollars; and expansion of the Nordic Center did not make sense until field house studies and recreation building discussions occurred. Council generally expressed concern regarding the significant increase in costs, and suggested that additional assessment regarding direction needed to take place.

**Executive Session:**

Agenda Item #4: Executive Session Pursuant to C.R.S. 24-6-402(4) (a), Concerning the Sale of Certain Real Property; (b), Conferences with an Attorney for the Town for the Purposes of Receiving Legal Advice on Specific Legal Questions; and (e), to Determine Positions Relative to Matters That May be Subject to Negotiations, and to Instruct Negotiators Concerning the Sale of the Real Property

**MOTION: COUNCIL MEMBER BURLEY MOVED TO ENTER AN EXECUTIVE SESSION PURSUANT TO C.R.S. 24-6-402(4)( A), CONCERNING THE SALE OF CERTAIN REAL PROPERTY; (B), CONFERENCES WITH AN ATTORNEY FOR THE TOWN FOR THE PURPOSES OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS; AND (E), TO DETERMINE POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, AND TO INSTRUCT NEGOTIATORS CONCERNING THE SALE OF THE REAL PROPERTY. SECOND, COUNCIL MEMBER FALLON. VOTE:**

**COUNCIL MEMBER SHERBURNE RECUSED HERSELF FOR THE SECOND ITEM.**

BURLEY	YEA	SHANER	ABSENT
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	ABSENT	MOTION CARRIED.	

**MOTION: COUNCIL MEMBER BURLEY MOVED TO EXIT AN EXECUTIVE SESSION PURSUANT TO C.R.S. 24-6-402(4(A), CONCERNING THE SALE OF CERTAIN REAL PROPERTY; (B), CONFERENCES WITH AN ATTORNEY FOR THE TOWN FOR THE PURPOSES OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS; AND (E), TO DETERMINE POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, AND TO INSTRUCT NEGOTIATORS CONCERNING THE SALE OF THE REAL PROPERTY. SECOND, COUNCIL MEMBER FALLON. VOTE:**

BURLEY	YEA	SHANER	ABSENT
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	ABSENT	MOTION CARRIED.	

**Adjourn:**

There being no further business, the meeting adjourned at 9:24 p.m.

Respectfully Submitted,

---

Deborah Wohlmuth, CMC  
Town Clerk

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>A M LOCKSMITH</b>							
180	A M LOCKSMITH	F-274	Service Call	03/18/2019	113.95	113.95	04/25/2019
Total A M LOCKSMITH:					113.95	113.95	
<b>ACORN PETROLEUM INC.</b>							
410	ACORN PETROLEUM INC.	000950657	Bill to Number 756501 - Shop	03/27/2019	1,442.56	1,442.56	04/09/2019
410	ACORN PETROLEUM INC.	000951029	Bill to Number 756501 - Shop	03/29/2019	2,693.60	2,693.60	04/09/2019
410	ACORN PETROLEUM INC.	000951888	Bill to Number 756501 - Shop	04/02/2019	1,781.92	1,781.92	04/09/2019
410	ACORN PETROLEUM INC.	000953229	Bill to Number 756501 - Shop	04/10/2019	2,964.35	2,964.35	04/25/2019
410	ACORN PETROLEUM INC.	000954683	Bill to Number 756501 - Shop	04/17/2019	2,085.44	2,085.44	04/25/2019
Total ACORN PETROLEUM INC.:					10,967.87	10,967.87	
<b>ADCON</b>							
475	ADCON	DP1208B	Customer #5081	04/04/2019	6,240.00	6,240.00	04/09/2019
Total ADCON:					6,240.00	6,240.00	
<b>ADVANCED NETWORK MANAGEMENT, INC</b>							
505	ADVANCED NETWORK MANAG	BD0009438	Town of Frisco	04/11/2019	13,085.00	13,085.00	04/12/2019
Total ADVANCED NETWORK MANAGEMENT, INC:					13,085.00	13,085.00	
<b>AFLAC</b>							
550	AFLAC	222770	Account Number FH181	04/11/2019	177.58	177.58	04/25/2019
Total AFLAC:					177.58	177.58	
<b>ALL ALASKAN RACING PIGS LLC</b>							
765	ALL ALASKAN RACING PIGS LL	TOF 2019	BBQ 2019 - Pig Races/Tractor Pul	04/09/2019	7,900.00	7,900.00	04/11/2019
Total ALL ALASKAN RACING PIGS LLC:					7,900.00	7,900.00	
<b>ANGRY JAMES BREWING LLC</b>							
1484	ANGRY JAMES BREWING LLC	254	Keg for Event	04/21/2019	65.00	65.00	04/25/2019
Total ANGRY JAMES BREWING LLC:					65.00	65.00	
<b>ASPEN HISTORICAL SOCIETY</b>							
1935	ASPEN HISTORICAL SOCIETY	7.17.19	Summer Series Lecture	04/08/2019	650.00	650.00	04/09/2019
Total ASPEN HISTORICAL SOCIETY:					650.00	650.00	
<b>BONNIE D. MOINET</b>							
3210	BONNIE D. MOINET	MARCH 2019	Personal Cell Phone	04/19/2019	70.00	70.00	04/25/2019
Total BONNIE D. MOINET:					70.00	70.00	
<b>BRECKENRIDGE MUSIC FESTIVAL</b>							
3560	BRECKENRIDGE MUSIC FESTIV	32819	Festival Program Book Advertisin	04/02/2019	1,800.00	1,800.00	04/09/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total BRECKENRIDGE MUSIC FESTIVAL:					1,800.00	1,800.00	
<b>CENTURYLINK</b>							
4704	CENTURYLINK	A428978	Account No: CO N440665	03/27/2019	3,829.26	3,829.26	04/25/2019
4704	CENTURYLINK	A428978	Account No: CO N440665	03/27/2019	1,276.42	1,276.42	04/25/2019
Total CENTURYLINK:					5,105.68	5,105.68	
<b>CHAD MOST</b>							
4760	CHAD MOST	FEB EOM	Employee of the Month Award - C	04/03/2019	100.00	100.00	04/04/2019
Total CHAD MOST:					100.00	100.00	
<b>CHRIS EBY</b>							
5060	CHRIS EBY	TOF2	Professional Services	04/18/2019	1,253.00	1,253.00	04/25/2019
Total CHRIS EBY:					1,253.00	1,253.00	
<b>CHRISTIAN JOHNSEN</b>							
5090	CHRISTIAN JOHNSEN	BOOTS 2019	Work Boot Reimbursement	04/09/2019	100.00	100.00	04/09/2019
Total CHRISTIAN JOHNSEN:					100.00	100.00	
<b>CIRSA</b>							
5440	CIRSA	190716	1st Quarter 2019	04/01/2019	39,490.02	39,490.02	04/09/2019
Total CIRSA:					39,490.02	39,490.02	
<b>CLARION ASSOCIATES</b>							
5602	CLARION ASSOCIATES	7795	Project 18027 - Frisco Community	04/11/2019	11,545.57	11,545.57	04/25/2019
Total CLARION ASSOCIATES:					11,545.57	11,545.57	
<b>CODEGEEK.NET</b>							
6707	CODEGEEK.NET	2019-406	Website Maintenance and Hosting	04/02/2019	868.75	868.75	04/09/2019
Total CODEGEEK.NET:					868.75	868.75	
<b>CODY KITCHEN</b>							
6709	CODY KITCHEN	TOF 2019	Employee housing deposit	04/15/2019	300.00	300.00	04/25/2019
Total CODY KITCHEN:					300.00	300.00	
<b>COLORADO DEPARTMENT OF REVENUE</b>							
6110	COLORADO DEPARTMENT OF	1ST QTR 2019	1ST QTR SALES TAX - ACCT#05	04/12/2019	5,851.61	5,851.61	04/19/2019
6110	COLORADO DEPARTMENT OF	1ST QTR 2019	1ST QTR SALES TAX - ACCT#05	04/12/2019	5,023.79	5,023.79	04/19/2019
6110	COLORADO DEPARTMENT OF	1ST QTR 2019	1ST QTR SALES TAX - ACCT#05	04/12/2019	168.20	168.20	04/19/2019
6110	COLORADO DEPARTMENT OF	1ST QTR 2019	1ST QTR SALES TAX - ACCT#05	04/12/2019	87.82	87.82	04/19/2019
6110	COLORADO DEPARTMENT OF	1ST QTR 2019	1ST QTR SALES TAX - ACCT#05	04/12/2019	182.00	182.00	04/19/2019
Total COLORADO DEPARTMENT OF REVENUE:					11,313.42	11,313.42	
<b>COLORADO LOGOS, INC.</b>							
6780	COLORADO LOGOS, INC.	3442	Logo Contract 226983-1	03/11/2019	1,060.00	1,060.00	04/09/2019
6780	COLORADO LOGOS, INC.	3443	Logo Contract 803443	03/11/2019	1,060.00	1,060.00	04/09/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total COLORADO LOGOS, INC.:					2,120.00	2,120.00	
<b>COLORADO P.O.S.T.</b>							
6820	COLORADO P.O.S.T.	0515-1-19	P.O.S.T. Testing	04/08/2019	300.00	300.00	04/09/2019
Total COLORADO P.O.S.T.:					300.00	300.00	
<b>COLORADO TRAVELER MAGAZINE</b>							
6881	COLORADO TRAVELER MAGAZ	1176	Spring Advertising	04/08/2019	2,600.00	2,600.00	04/09/2019
Total COLORADO TRAVELER MAGAZINE:					2,600.00	2,600.00	
<b>DIANE MCBRIDE</b>							
9110	DIANE MCBRIDE	MARCH 2019	Reimburse Personal Cell Phone	04/11/2019	70.00	70.00	04/12/2019
Total DIANE MCBRIDE:					70.00	70.00	
<b>DILLON RESERVOIR RECREATION COMMITTEE</b>							
9205	DILLON RESERVOIR RECREATI	BACON 2019	2019 Frisco Bacon Burner Applica	04/08/2019	150.00	150.00	04/09/2019
9205	DILLON RESERVOIR RECREATI	ROCKIES 2019	2019 Frisco Run the Rockies Trail	04/10/2019	150.00	150.00	04/11/2019
9205	DILLON RESERVOIR RECREATI	RUN ROCKIES	2019 Frisco Run the Rockies Roa	04/23/2019	150.00	150.00	04/25/2019
9205	DILLON RESERVOIR RECREATI	TRI 2019	2019 Frisco Triathlon Application	04/08/2019	150.00	150.00	04/09/2019
Total DILLON RESERVOIR RECREATION COMMITTEE:					600.00	600.00	
<b>DIRECTPATH</b>							
9255	DIRECTPATH	AT42567	Town of Frisco	04/24/2019	249.60	249.60	04/25/2019
Total DIRECTPATH:					249.60	249.60	
<b>DPC INDUSTRIES, INC.</b>							
9580	DPC INDUSTRIES, INC.	737000749-19	Customer No. 73171400	02/27/2019	362.75	362.75	04/09/2019
9580	DPC INDUSTRIES, INC.	DE73000185-1	Customer No. 73171400	02/28/2019	130.00	130.00	04/09/2019
Total DPC INDUSTRIES, INC.:					492.75	492.75	
<b>DUNCANS HEATING AND COOLING</b>							
9695	DUNCANS HEATING AND COOL	469707	Dishwasher Repair - Day Lodge	04/03/2019	170.00	170.00	04/09/2019
Total DUNCANS HEATING AND COOLING:					170.00	170.00	
<b>DUSTY BECKMAN</b>							
9709	DUSTY BECKMAN	GIAM 4/23/19	Leadership Retreat Food	04/23/2019	177.68	177.68	04/25/2019
Total DUSTY BECKMAN:					177.68	177.68	
<b>EMILY COLLINS</b>							
10201	EMILY COLLINS	TOF 2019	Employee housing deposit	04/15/2019	300.00	300.00	04/25/2019
Total EMILY COLLINS:					300.00	300.00	
<b>FAMILY &amp; INTERCULTURAL RESOURCE CENTER</b>							
10620	FAMILY & INTERCULTURAL RES	120	Boomerang Bags	04/08/2019	1,500.00	1,500.00	04/09/2019
Total FAMILY & INTERCULTURAL RESOURCE CENTER:					1,500.00	1,500.00	



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>FAMILY SUPPORT REGISTRY</b>							
10630	FAMILY SUPPORT REGISTRY	04577912-4/19	Remittance Identifier 04577912	04/19/2019	262.80	262.80	04/25/2019
10630	FAMILY SUPPORT REGISTRY	04577912-4/5/	Remittance Identifier 04577912	04/05/2019	262.80	262.80	04/09/2019
10630	FAMILY SUPPORT REGISTRY	07777691-4/19	Remittance Identifier 07777691	04/19/2019	189.23	189.23	04/25/2019
10630	FAMILY SUPPORT REGISTRY	07777691-4/5/	Remittance Identifier 07777691	04/05/2019	189.23	189.23	04/09/2019
Total FAMILY SUPPORT REGISTRY:					904.06	904.06	
<b>FERRELLGAS</b>							
10750	FERRELLGAS	1105517603	Account No. 101415232	03/01/2019	193.99	193.99	04/09/2019
Total FERRELLGAS:					193.99	193.99	
<b>FOOD HEDZ WORLD CAFE &amp; CATERING</b>							
11060	FOOD HEDZ WORLD CAFE & C	040519	Town Council Retreat Dinner	04/04/2019	744.00	744.00	04/04/2019
11060	FOOD HEDZ WORLD CAFE & C	040619	Town Council Retreat Lunch	04/04/2019	540.00	540.00	04/04/2019
11060	FOOD HEDZ WORLD CAFE & C	40519-R	Town Council Retreat Dinner	04/11/2019	259.08	259.08	04/11/2019
Total FOOD HEDZ WORLD CAFE & CATERING:					1,543.08	1,543.08	
<b>FORECADDIE</b>							
11110	FORECADDIE	3272	Frisco Bay Marina	04/18/2019	525.00	525.00	04/25/2019
Total FORECADDIE:					525.00	525.00	
<b>FREEDOM MAILING SERVICES INC.</b>							
11260	FREEDOM MAILING SERVICES I	35390	Town of Frisco	02/20/2019	172.91	172.91	04/09/2019
11260	FREEDOM MAILING SERVICES I	35390	Town of Frisco	02/20/2019	685.52	685.52	04/09/2019
11260	FREEDOM MAILING SERVICES I	35700	Town of Frisco	04/04/2019	896.27	896.27	04/09/2019
Total FREEDOM MAILING SERVICES INC.:					1,754.70	1,754.70	
<b>FRISCO SANITATION DISTRICT</b>							
11530	FRISCO SANITATION DISTRICT	1001100-4/1/19	Account No. 10011000	04/01/2019	191.66	191.66	04/09/2019
11530	FRISCO SANITATION DISTRICT	10047000-4/01	Account No. 10047000	04/01/2019	96.80	96.80	04/09/2019
11530	FRISCO SANITATION DISTRICT	10706000-4/1/	Account No. 10706000	04/01/2019	96.80	96.80	04/09/2019
11530	FRISCO SANITATION DISTRICT	10849000-4/1/	Account No. 10849000	04/01/2019	191.66	191.66	04/09/2019
11530	FRISCO SANITATION DISTRICT	10965000-4/1/	Account No. 10965000	04/01/2019	165.53	165.53	04/09/2019
11530	FRISCO SANITATION DISTRICT	11030000-4/1/1	Account No. 11030000	04/01/2019	67.76	67.76	04/09/2019
11530	FRISCO SANITATION DISTRICT	11204000-4/1/1	Account No. 11204000	04/01/2019	67.76	67.76	04/09/2019
11530	FRISCO SANITATION DISTRICT	11297000-4/1/1	Account No. 11297000	04/01/2019	68.73	68.73	04/09/2019
11530	FRISCO SANITATION DISTRICT	11689000-4/1/1	Account No. 11689000	04/01/2019	96.80	96.80	04/09/2019
11530	FRISCO SANITATION DISTRICT	11998000-4/1/1	Account No. 11998000	04/01/2019	872.17	872.17	04/09/2019
11530	FRISCO SANITATION DISTRICT	12104000-4/1/	Account No. 12104000	04/01/2019	135.52	135.52	04/09/2019
11530	FRISCO SANITATION DISTRICT	12105000-4/1/	Account No. 12105000	04/01/2019	193.60	193.60	04/09/2019
11530	FRISCO SANITATION DISTRICT	12106000-4/1/	Account No. 12106000	04/01/2019	271.04	271.04	04/09/2019
11530	FRISCO SANITATION DISTRICT	1210900-4/1/1	Account No. 12109000	04/01/2019	135.52	135.52	04/09/2019
Total FRISCO SANITATION DISTRICT:					2,651.35	2,651.35	
<b>HAMPTON ENTERTAINMENT</b>							
12825	HAMPTON ENTERTAINMENT	TOWN CLEAN	DJ for Town Clean Up Day	04/24/2019	395.00	395.00	04/25/2019
Total HAMPTON ENTERTAINMENT:					395.00	395.00	
<b>HBL CONSULTING INC.</b>							
12970	HBL CONSULTING INC.	908	IT Services	03/31/2019	9,040.00	9,040.00	04/04/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total HBL CONSULTING INC.:					9,040.00	9,040.00	
<b>HFI - MARIJUANA PREVENTION CAMPAIGN</b>							
13135	HFI - MARIJUANA PREVENTION	HFI-2-2019	Marijuana Media & Education Ca	04/22/2019	6,060.00	6,060.00	04/25/2019
Total HFI - MARIJUANA PREVENTION CAMPAIGN:					6,060.00	6,060.00	
<b>HILARY LITTLE</b>							
13385	HILARY LITTLE	WINTER FUN	Winter Fun Club Cancellation	04/11/2019	42.00	42.00	04/12/2019
Total HILARY LITTLE:					42.00	42.00	
<b>INGER HUDSON</b>							
12501	INGER HUDSON	1	Reimbursement for remaining bal	04/12/2019	325.72	325.72	04/25/2019
Total INGER HUDSON:					325.72	325.72	
<b>KELSEY MOORHOUSE</b>							
16878	KELSEY MOORHOUSE	MARCH2019	Cell Phone Reimbursement	04/08/2019	68.99	68.99	04/09/2019
Total KELSEY MOORHOUSE:					68.99	68.99	
<b>KRONOS INCORPORATED</b>							
17405	KRONOS INCORPORATED	11437912	Bill To: 6089328	04/06/2019	567.00	567.00	04/09/2019
Total KRONOS INCORPORATED:					567.00	567.00	
<b>KUMAR &amp; ASSOCIATES INC.</b>							
17465	KUMAR & ASSOCIATES INC.	190923	Project No. 196-110.00	04/01/2019	5,329.50	5,329.50	04/26/2019
Total KUMAR & ASSOCIATES INC.:					5,329.50	5,329.50	
<b>LANDON SENGELMAN</b>							
17682	LANDON SENGELMAN	COMPUTER P.	Computer Purchase Agreement 2	04/04/2019	2,500.00	2,500.00	04/04/2019
Total LANDON SENGELMAN:					2,500.00	2,500.00	
<b>LEADER'S EDGE CONSULTING INC.</b>							
17937	LEADER'S EDGE CONSULTING	2374	Council Retreat Consultant	03/12/2019	5,449.50	5,449.50	04/04/2019
17937	LEADER'S EDGE CONSULTING	2374	Council Retreat Consultant	03/12/2019	2,335.50	2,335.50	04/04/2019
Total LEADER'S EDGE CONSULTING INC.:					7,785.00	7,785.00	
<b>LEGALSHIELD</b>							
18055	LEGALSHIELD	3/15/2019	Group#: 0148095	04/17/2019	374.80	374.80	04/25/2019
18055	LEGALSHIELD	4/15/2019	Group#: 0148095	04/17/2019	374.80	374.80	04/25/2019
Total LEGALSHIELD:					749.60	749.60	
<b>LESLIE WIESE</b>							
18137	LESLIE WIESE	WINTER FUN	Winter Fun Club Cancellation	04/11/2019	210.00	210.00	04/12/2019
Total LESLIE WIESE:					210.00	210.00	
<b>LINDSAY PRECAST INC</b>							
18382	LINDSAY PRECAST INC	137354-C	MARINA BIG DIG PROJECT WAL	04/05/2019	6,370.50	6,370.50	04/26/2019
18382	LINDSAY PRECAST INC	137455	CUST # TOO170 - MARINA BIG	04/17/2019	6,043.50	6,043.50	04/26/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LINDSAY PRECAST INC:					12,414.00	12,414.00	
<b>LISA HOLENKO</b>							
18401	LISA HOLENKO	EASTER 2019	Reimbursement for Dry Cleaning	04/22/2019	43.26	43.26	04/25/2019
Total LISA HOLENKO:					43.26	43.26	
<b>LOGANSIMPSON</b>							
18475	LOGANSIMPSON	24198	Project No: 185512	03/28/2019	6,984.00	6,984.00	04/26/2019
Total LOGANSIMPSON:					6,984.00	6,984.00	
<b>MARGARET H. FAESSEN</b>							
18860	MARGARET H. FAESSEN	PASS 2019	Ski Pass Agreement 2019-2020	04/19/2019	1,700.00	1,700.00	04/25/2019
Total MARGARET H. FAESSEN:					1,700.00	1,700.00	
<b>MARLIN BUSINESS BANK</b>							
19087	MARLIN BUSINESS BANK	16873390	Account Number 1489058	04/09/2019	313.79	313.79	04/11/2019
19087	MARLIN BUSINESS BANK	16873390	Account Number 1489058	04/09/2019	1,796.87	1,796.87	04/11/2019
Total MARLIN BUSINESS BANK:					2,110.66	2,110.66	
<b>MARTIN / MARTIN CONSULTING ENGINEERS</b>							
19250	MARTIN / MARTIN CONSULTING	M17.1089-000	Project M17-.1089 FRISCO MARI	03/29/2019	14,185.00	14,185.00	04/26/2019
Total MARTIN / MARTIN CONSULTING ENGINEERS:					14,185.00	14,185.00	
<b>MARTIN DESIGN WORKS</b>							
19263	MARTIN DESIGN WORKS	BBQ 2019	Town of Frisco - BBQ Trophies	04/24/2019	1,900.00	1,900.00	04/25/2019
Total MARTIN DESIGN WORKS:					1,900.00	1,900.00	
<b>MATTHEW ERIC LIT</b>							
19405	MATTHEW ERIC LIT	19-03-0009	Assignment Photography	04/06/2019	850.00	850.00	04/09/2019
Total MATTHEW ERIC LIT:					850.00	850.00	
<b>MEECO SULLIVAN MARINA COMPANY</b>							
8121	MEECO SULLIVAN MARINA CO	INV-DEPOSIT	30% Deposit - Signed Sales Agre	04/12/2019	178,046.25	178,046.25	04/19/2019
Total MEECO SULLIVAN MARINA COMPANY:					178,046.25	178,046.25	
<b>MEGAN TESTIN</b>							
19626	MEGAN TESTIN	FUN 2019	Fun Club Refund	04/05/2019	264.00	264.00	04/09/2019
Total MEGAN TESTIN:					264.00	264.00	
<b>MICHAELA FEELEY</b>							
19915	MICHAELA FEELEY	101	Project: Brewski	03/01/2019	450.00	450.00	04/09/2019
Total MICHAELA FEELEY:					450.00	450.00	
<b>MUTUAL OF OMAHA</b>							
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	15.20	15.20	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	200.79	200.79	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	695.16	695.16	04/25/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	134.02	134.02	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	423.32	423.32	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	963.44	963.44	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	133.30	133.30	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	171.91	171.91	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	136.46	136.46	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	133.71	133.71	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	135.56	135.56	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	335.78	335.78	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	93.86	93.86	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	92.09	92.09	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	671.50	671.50	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	42.87	42.87	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	198.00	198.00	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	92.21	92.21	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	143.17	143.17	04/25/2019
20910	MUTUAL OF OMAHA	000900661533	Group ID: G000AF7V	04/01/2019	399.34	399.34	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	12.05	12.05	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	191.82	191.82	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	399.76	399.76	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	113.56	113.56	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	410.70	410.70	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	564.99	564.99	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	53.22	53.22	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	178.60	178.60	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	135.50	135.50	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	149.36	149.36	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	117.44	117.44	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	309.28	309.28	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	79.76	79.76	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	85.85	85.85	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	393.34	393.34	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	42.87	42.87	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	181.90	181.90	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	104.09	104.09	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	133.72	133.72	04/25/2019
20910	MUTUAL OF OMAHA	000921261441	Group ID: G000AF7V	04/22/2019	343.19	343.19	04/25/2019
Total MUTUAL OF OMAHA:					9,212.69	9,212.69	
<b>MW GOLDEN CONSTRUCTORS</b>							
20925	MW GOLDEN CONSTRUCTORS	10	PAY APP #10 PW EXPANSION	03/31/2019	57,201.75	57,201.75	04/09/2019
20925	MW GOLDEN CONSTRUCTORS	10	PAY APP #10 PW EXPANSION	03/31/2019	19,067.25	19,067.25	04/09/2019
Total MW GOLDEN CONSTRUCTORS:					76,269.00	76,269.00	
<b>NOCO FLATS</b>							
21462	NOCO FLATS	MAY RENT	Unit #4 - Monthly Rent	04/09/2019	895.00	895.00	04/09/2019
Total NOCO FLATS:					895.00	895.00	
<b>NV5 INC.</b>							
21710	NV5 INC.	121807	Project No: 333119-0000208.00	04/17/2019	16,576.65	16,576.65	04/26/2019
Total NV5 INC.:					16,576.65	16,576.65	
<b>OHLSON LAVOIE COLLABORATIVE</b>							
21865	OHLSON LAVOIE COLLABORATI	113529	Project No: 18030.00	03/31/2019	2,074.00	2,074.00	04/12/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total OHLSON LAVOIE COLLABORATIVE:					2,074.00	2,074.00	
<b>PATRICIA PRICE</b>							
22327	PATRICIA PRICE	WINTER FUN	Winter Fun Club Cancellation	04/11/2019	74.00	74.00	04/12/2019
Total PATRICIA PRICE:					74.00	74.00	
<b>POSTCORP.TV</b>							
23245	POSTCORP.TV	PCT04022019	Video Production	04/06/2019	3,580.00	3,580.00	04/09/2019
Total POSTCORP.TV:					3,580.00	3,580.00	
<b>POWDR - COPPER MOUNTAIN LLC</b>							
23255	POWDR - COPPER MOUNTAIN	SALES 9753	Feb19 SRS Lessons in Frisco	03/05/2019	2,706.00	2,706.00	04/12/2019
23255	POWDR - COPPER MOUNTAIN	SALES 9754	Mar19 SRS Lessons in Frisco	03/31/2019	1,188.00	1,188.00	04/12/2019
Total POWDR - COPPER MOUNTAIN LLC:					3,894.00	3,894.00	
<b>RMS CRANES</b>							
24616	RMS CRANES	1700006991	BIG DIG PROJECT - LIFTING CO	04/09/2019	14,597.50	14,597.50	04/26/2019
Total RMS CRANES:					14,597.50	14,597.50	
<b>ROCKY MOUNTAIN INSTRUMENTAL</b>							
25075	ROCKY MOUNTAIN INSTRUME	53771	RML #19-44934-A	03/29/2019	80.00	80.00	04/09/2019
Total ROCKY MOUNTAIN INSTRUMENTAL:					80.00	80.00	
<b>ROCKY MOUNTAIN PUBLIC BROADCASTING</b>							
25107	ROCKY MOUNTAIN PUBLIC BR	52347	Winter Advertising	01/02/2019	1,575.00	1,575.00	04/09/2019
25107	ROCKY MOUNTAIN PUBLIC BR	52434	Winter Advertising	02/25/2019	525.00	525.00	04/09/2019
Total ROCKY MOUNTAIN PUBLIC BROADCASTING:					2,100.00	2,100.00	
<b>ROCKY MOUNTAIN RESERVE</b>							
25115	ROCKY MOUNTAIN RESERVE	2172176	FSA/HSA Administration	04/10/2019	280.25	280.25	04/12/2019
Total ROCKY MOUNTAIN RESERVE:					280.25	280.25	
<b>SCHOFIELD EXCAVATION INC.</b>							
22249	SCHOFIELD EXCAVATION INC.	APPLICATION	Project: 19006 Frisco Big Dig	04/01/2019	380,433.06	380,433.06	04/26/2019
Total SCHOFIELD EXCAVATION INC.:					380,433.06	380,433.06	
<b>SE GROUP</b>							
26205	SE GROUP	33401	Project No: 19044001	04/03/2019	1,480.00	1,480.00	04/12/2019
Total SE GROUP:					1,480.00	1,480.00	
<b>SIGN LANGUAGE XL</b>							
26705	SIGN LANGUAGE XL	84255	Marina Signs	04/12/2019	107.28	107.28	04/25/2019
26705	SIGN LANGUAGE XL	84255	Marina Signs	04/12/2019	208.22	208.22	04/25/2019
Total SIGN LANGUAGE XL:					315.50	315.50	
<b>SLIFER SMITH &amp; FRAMPTON FOUNDATION</b>							
26993	SLIFER SMITH & FRAMPTON F	1	Event Sponsorship	04/07/2019	1,000.00	1,000.00	04/09/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total SLIFER SMITH & FRAMPTON FOUNDATION:					1,000.00	1,000.00	
<b>SOUTHERN WINE &amp; SPIRITS OF COLORADO</b>							
27180	SOUTHERN WINE & SPIRITS O	1960378	Customer # 16384	04/03/2019	290.91	290.91	04/09/2019
Total SOUTHERN WINE & SPIRITS OF COLORADO:					290.91	290.91	
<b>SPRADLEY BARR</b>							
27296	SPRADLEY BARR	FJKA91458	2018 Ford Transit Cutaway	04/24/2019	38,926.00	38,926.00	04/25/2019
Total SPRADLEY BARR:					38,926.00	38,926.00	
<b>SUMMIT COMBINED HOUSING AUTHORITY</b>							
28080	SUMMIT COMBINED HOUSING	278	Clearing House and deed monitori	03/31/2019	770.00	770.00	04/25/2019
Total SUMMIT COMBINED HOUSING AUTHORITY:					770.00	770.00	
<b>SUMMIT COUNTY ANIMAL CONTROL</b>							
28140	SUMMIT COUNTY ANIMAL CON	Q1-2019	1st Quarter 2019	04/08/2019	1,425.00	1,425.00	04/09/2019
Total SUMMIT COUNTY ANIMAL CONTROL:					1,425.00	1,425.00	
<b>SUMMIT COUNTY ASSESSORS OFFICE</b>							
28150	SUMMIT COUNTY ASSESSORS	TOF TAX	Property Taxes - 1st & Main Buildi	04/09/2019	6,586.84	6,586.84	04/09/2019
Total SUMMIT COUNTY ASSESSORS OFFICE:					6,586.84	6,586.84	
<b>SUMMIT COUNTY GOVERNMENT</b>							
28310	SUMMIT COUNTY GOVERNMEN	RUN ROCKIES	Run the Rockies 2019	04/23/2019	100.00	100.00	04/25/2019
Total SUMMIT COUNTY GOVERNMENT:					100.00	100.00	
<b>SUMMIT COUNTY WASTE FACILITY</b>							
28570	SUMMIT COUNTY WASTE FACIL	4/1/19 BIG DIG	BIG DIG PROJECT - LOOSE TO	04/01/2019	9,237.71	9,237.71	04/26/2019
Total SUMMIT COUNTY WASTE FACILITY:					9,237.71	9,237.71	
<b>SUMMIT FIRE &amp; EMS</b>							
17600	SUMMIT FIRE & EMS	ROCKIES 2019	Run the Rockies Tent Inspection	04/23/2019	150.00	150.00	04/25/2019
Total SUMMIT FIRE & EMS:					150.00	150.00	
<b>SUMMIT FOUNDATION, THE</b>							
28690	SUMMIT FOUNDATION, THE	1ST QTR 2019	1st Qtr 2019 Employee Contributi	04/09/2019	540.00	540.00	04/09/2019
Total SUMMIT FOUNDATION, THE:					540.00	540.00	
<b>THIELE GEOTECH, INC.</b>							
30005	THIELE GEOTECH, INC.	66519	MARINA BIG DIG PROJECT - DE	04/11/2019	3,900.00	3,900.00	04/26/2019
Total THIELE GEOTECH, INC.:					3,900.00	3,900.00	
<b>TODD POWELL PHOTOGRAPHY</b>							
30580	TODD POWELL PHOTOGRAPHY	TOF-19-3	Assignment Photography	04/12/2019	2,737.50	2,737.50	04/25/2019
Total TODD POWELL PHOTOGRAPHY:					2,737.50	2,737.50	



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TRIANGLE ELECTRIC, INC.							
31130	TRIANGLE ELECTRIC, INC.	26275	Job #: 196450	02/26/2019	11,900.00	11,900.00	04/09/2019
Total TRIANGLE ELECTRIC, INC.:					11,900.00	11,900.00	
U.S. POSTAL SERVICE							
31440	U.S. POSTAL SERVICE	TOF 23	Town Permit Renewal	04/06/2019	235.00	235.00	04/09/2019
31440	U.S. POSTAL SERVICE	TOF CLEAN 19	Marketing Mailer Fee	04/23/2019	318.25	318.25	04/25/2019
31440	U.S. POSTAL SERVICE	TOF CLEAN 19	Marketing Mailer Fee	04/23/2019	318.25	318.25	04/25/2019
Total U.S. POSTAL SERVICE:					871.50	871.50	
UPPER CASE PRINTING, INK.							
31800	UPPER CASE PRINTING, INK.	14135	Public Education Print Out	02/20/2019	812.25	812.25	04/09/2019
31800	UPPER CASE PRINTING, INK.	14304	Water Bills, Envelopes & Return E	04/02/2019	718.92	718.92	04/09/2019
Total UPPER CASE PRINTING, INK.:					1,531.17	1,531.17	
UTILITY NOTIFICATION CENTER CO							
31930	UTILITY NOTIFICATION CENTE	219030429	Member ID: 30492	03/31/2019	24.14	24.14	04/25/2019
Total UTILITY NOTIFICATION CENTER CO:					24.14	24.14	
WILDFLOWER PRODUCTIONS							
33000	WILDFLOWER PRODUCTIONS	F0319	Focus on Frisco	04/10/2019	100.00	100.00	04/11/2019
Total WILDFLOWER PRODUCTIONS:					100.00	100.00	
WILLIAM D. LINFIELD PE							
33095	WILLIAM D. LINFIELD PE	18	Engineering Consulting	04/07/2019	165.00	165.00	04/25/2019
33095	WILLIAM D. LINFIELD PE	18	Engineering Consulting	04/07/2019	165.00	165.00	04/25/2019
33095	WILLIAM D. LINFIELD PE	18	Engineering Consulting	04/07/2019	220.00	220.00	04/25/2019
Total WILLIAM D. LINFIELD PE:					550.00	550.00	
XCEL ENERGY							
33380	XCEL ENERGY	632810855	Account 53-8074879-4	04/04/2019	156.12	156.12	04/12/2019
33380	XCEL ENERGY	632876578	Account 53-0012487828-5	04/04/2019	57.27	57.27	04/25/2019
33380	XCEL ENERGY	632884794	Account 53-0012487832-1	04/04/2019	131.19	131.19	04/25/2019
33380	XCEL ENERGY	632916189	Account 53-1235617-3	04/05/2019	151.16	151.16	04/12/2019
33380	XCEL ENERGY	633006985	Account 53-8074879-4	04/05/2019	166.29	166.29	04/12/2019
33380	XCEL ENERGY	633041068	Account 53-0010948072-7	04/05/2019	180.92	180.92	04/25/2019
33380	XCEL ENERGY	633305143	Account 53-0012493736-7	04/08/2019	12.71	12.71	04/11/2019
33380	XCEL ENERGY	633516730	Account 53-1000709-7	04/10/2019	148.21	148.21	04/25/2019
Total XCEL ENERGY:					1,003.87	1,003.87	
Grand Totals:					972,824.32	972,824.32	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Dated: \_\_\_\_\_

Finance Director: \_\_\_\_\_

Dated: \_\_\_\_\_

Accountant: \_\_\_\_\_

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Visa P-Card Statement 4-28-2019

Transaction Date	Supplier - Name	Tr Line Amount	GL Coding	Transaction - Description
04/22/2019	5280 Publishing, Inc.	\$3,500.00	10-1118-4265	Full page BBQ ad in 5280
03/30/2019	A&a Pet Supply And Feed	\$32.47	80-8000-4266	Prop for April Fools video
04/15/2019	Act Breckenridgerecd	\$102.00	10-1150-4606	Ice Skating Field Trip
03/28/2019	Act*coshrm	\$799.00	10-1115-4227	Conference registration fees
04/04/2019	Advanced Network Mana	\$971.62	20-2000-4102	VoIP capital project - AC power supply for rack server
04/15/2019	Airbnb * Hmaftjm89x	\$616.85	10-1133-4227	Training - Lodging
04/15/2019	Alpinaire Healthcare	\$15.00	10-1160-4234	O2 Tank Rental and Maintenance for FAP First Aid Room
04/09/2019	AlSCO Inc.	\$153.62	10-1125-4477	FHPM March Floor Mats
04/12/2019	AlSCO Inc.	\$426.75	10-1160-4401	Rug/Rag Cleaning and Replacement for FAP Day Lodge
04/15/2019	AlSCO Inc.	\$387.26	10-1133-4270	Uniforms/cleaning - PW
04/10/2019	Alwaysmountaintime	\$500.00	10-1118-4265	Mardi Gras 4Paws radio ads
04/10/2019	Alwaysmountaintime	\$500.00	10-1170-4265	Radio Ads - BrewSki
04/16/2019	Alwaysmountaintime	\$350.00	10-1110-4265	Summit Expo Job Fair registration fee
04/09/2019	Amazon.Com*mw7ta8u02	\$212.09	10-1132-4207	Day Lodge toilet repair
04/23/2019	Amazon.Com*mz2r79891 Amzn	\$19.95	10-1132-4207	Vacuum breaker
04/13/2019	Amazon.Com*mz4pg0ca2 Amzn	\$259.98	10-1132-4207	Baby changing stations
04/23/2019	Amazon.Com*mz6586qg1 Amzn	\$9.81	10-1132-4207	Plumbing parts
03/31/2019	Amzn Mktp Us	\$27.90	10-1119-4233	Building Supplies
04/08/2019	Amzn Mktp Us	\$59.88	10-0060-2060	FAP – Purchase for staff with pooled gratuities
04/09/2019	Amzn Mktp Us	\$72.00	10-1132-4207	LED emergency lighting
04/09/2019	Amzn Mktp Us	\$50.74	10-0060-2060	FAP – Purchase for staff with pooled gratuities
04/10/2019	Amzn Mktp Us	\$144.90	10-1132-4207	Town Hall light; Anti-slip step
04/12/2019	Amzn Mktp Us	\$66.00	10-1132-4207	Outdoor ashtrays
04/14/2019	Amzn Mktp Us	\$50.77	10-1132-4207	Alarm system
04/23/2019	Amzn Mktp Us	\$7.25	10-1132-4207	Plumbing parts
04/24/2019	Amzn Mktp Us	\$57.50	10-1132-4207	Elevator signs
04/24/2019	Amzn Mktp Us	\$101.85	10-1131-4403	Hose for washing street sweeper
04/26/2019	Amzn Mktp Us	\$34.99	10-1160-4225	Dish Soap and Dispenser for FAP Café
04/22/2019	Apl*itunes.Com/Bill	\$5.09	10-1150-4606	Pandora Subscription
04/14/2019	At&t*bill Payment	\$31.63	10-1110-4203	Personal Cell Phone Stipend
04/03/2019	Avery Products	\$37.99	10-1110-4233	Half-Page Labels
04/24/2019	Awwa Events	\$650.00	40-4000-4227	Annual conference registration fees

03/29/2019	Backcountry.Com	\$106.32	10-0060-2060	FAP - Purchase for staff with pooled gratuities
03/30/2019	Backcountry.Com	\$290.19	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/02/2019	Backcountry.Com	\$116.98	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/03/2019	Backcountry.Com	\$248.81	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/07/2019	Backcountry.Com	\$83.47	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/09/2019	Backcountry.Com	\$49.37	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/10/2019	Backcountry.Com	-\$15.95	10-0060-2060	FAP - Purchase for staff with pooled gratuities, shipping error
04/11/2019	Backcountry.Com	-\$171.44	10-0060-2060	FAP - Purchase for staff with pooled gratuities, shipping error
04/12/2019	Backcountry.Com	\$171.44	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/12/2019	Backcountry.Com	\$15.94	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/14/2019	Backcountry.Com	\$58.51	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/15/2019	Backcountry.Com	\$127.65	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/17/2019	Backcountry.Com	-\$126.55	10-0060-2060	Returned item from "FAP - Purchase for staff with pooled gratuities"
04/20/2019	Backcountry.Com	-\$207.32	10-0060-2060	FAP - Purchase for staff with pooled gratuities, shipping error
04/25/2019	Backcountry.Com	\$194.90	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/25/2019	Backcountry.Com	\$12.42	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/11/2019	Benjamin Franklin Plumbin	\$2,407.00	10-1132-4207	Employee housing gas line issue
04/04/2019	Blit*planet Cyclery	\$297.80	10-0060-2060	FAP - Purchase for staff with pooled gratuities
04/09/2019	Blue River Bistro	\$35.00	10-1115-4227	Lunch with Council member
04/09/2019	Bluesombrero3- Sport Reg	\$350.00	10-1118-4825	High Country Soccer Association- sponsor spring Frisco soccer team
04/04/2019	Bread Salt	\$29.00	90-9000-4227	Marina Staff Lunch
04/16/2019	Breckenridge Build	\$81.17	10-1131-4403	4x4 sign posts
04/19/2019	Breckenridge Build	\$15.78	80-8000-4589	Parking stop supplies
04/24/2019	Breckenridge Build	\$44.49	10-1132-4207	Town Hall floor
04/12/2019	Breckenridge Lasergraphic	\$965.00	10-1110-4233	Printing - Certificates, Envelopes, Letterhead
04/22/2019	Broadcast Music Inc Bmi	\$358.00	10-1140-4210	Music license renewal
04/22/2019	Brp US Inc	\$270.00	90-9000-4210	Dealer license fee
04/04/2019	Butterhorn Bakery And Caf	\$21.10	10-1119-4233	Meeting - breakfast
04/11/2019	Butterhorn Bakery And Caf	\$50.00	10-1110-4650	Peak Award gift cards
04/25/2019	Butterhorn Bakery And Caf	\$213.00	10-1125-4890	Night at the Museum Catering
04/01/2019	Carquest 3948	\$41.30	10-1133-4205	Filters
04/05/2019	Carquest 3948	\$116.77	40-4000-4460	Water Treatment Plant generator battery
04/16/2019	Carquest 3948	\$82.49	10-1133-4205	Filters; Couplers
04/17/2019	Carquest 3948	-\$27.00	40-4000-4460	Credit - Water Treatment Plant generator battery
04/22/2019	Carquest 3948	\$331.86	10-1133-4205	Oil filters; Hydraulic fluid

04/25/2019	Carquest 3948	\$110.17	10-1133-4205	Filters; Gloves; Battery
04/11/2019	Cdw Govt #rvr3140	\$451.05	10-1150-4605	iPAD for Summer Operations
04/18/2019	Cdw Govt #rx5941	\$1,127.66	10-1110-4704	LCD projector - administration
04/08/2019	Central State Hose	\$109.31	10-1131-4403	New hose for magnesium tank
04/04/2019	Centura Automated Pmt	\$477.60	10-1130-4250	CDL - Health screening
04/10/2019	Centurylink/Speedpay	\$1,691.53	10-1110-4203	TH phone lines
04/10/2019	Centurylink/Speedpay	\$471.43	40-4000-4203	WTP phone lines
04/10/2019	Centurylink/Speedpay	\$237.75	80-8000-4203	VIC phone lines
04/10/2019	Centurylink/Speedpay	\$470.81	90-9000-4203	Marina phone lines
04/10/2019	Centurylink/Speedpay	\$39.91	90-9000-4401	Marina utilities
04/10/2019	Centurylink/Speedpay	\$149.88	10-1110-4226	Website
04/11/2019	Centurylink/Speedpay	\$250.74	10-1110-4203	Long distance
04/19/2019	Centurylink/Speedpay	\$323.40	80-8000-4203	VIC circuits
04/19/2019	Centurylink/Speedpay	\$323.40	90-9000-4203	Marina circuits
04/19/2019	Centurylink/Speedpay	\$1,703.11	10-1110-4203	All other circuits
04/12/2019	Cintas 60a Sap	\$113.28	10-1130-4270	1st Aid supplies
04/19/2019	Clear Mask Lp	\$40.10	10-1125-4207	Countertop protection - Historic Museum
04/02/2019	Cloud Cover Music	\$17.95	10-1125-4233	FHPM April Music Service
04/02/2019	Cloud Cover Music	\$17.95	80-8000-4233	VIC April Music Service
04/10/2019	Co Govt Services	\$26.33	10-1118-4227	Economic Summit - Registration Fee
04/18/2019	Co Govt Services	\$26.33	10-1119-4227	Economic Summit - Registration Fee
03/28/2019	Co Motor Parts 0026866	\$26.68	90-9000-4201	Hex wrench for dock removal and bailing wire
03/30/2019	Co Motor Parts 0026866	\$24.89	10-1133-4205	Hub cap
04/01/2019	Co Motor Parts 0026866	-\$2.62	10-1133-4205	Credit Voucher
04/17/2019	Co Motor Parts 0026866	\$40.47	10-1133-4205	Tail light; Plugs
04/17/2019	Co Motor Parts 0026866	\$3.00	10-1133-4205	Adapter
04/17/2019	Co Motor Parts 0026866	\$17.37	10-1132-4207	Gloves
04/19/2019	Co Motor Parts 0026866	\$30.97	10-1133-4205	Sander supplies
04/22/2019	Co Motor Parts 0026866	\$13.99	10-1133-4205	Gloves
04/24/2019	Co Motor Parts 0026866	\$5.57	10-1133-4205	Truflex V-B
04/12/2019	Co Motor Vehicle Servi	\$11.99	10-1133-4205	New vehicle registration fee
04/05/2019	Co Summit Co Svs	\$44.73	10-0010-2601	Summit County recording fees
04/05/2019	Co Summit Co Svs	\$314.67	10-0010-2601	Summit County recording fees
04/01/2019	Colorado Analytical	\$60.00	40-4000-4250	Mandatory water samples/tests
04/03/2019	Colorado Analytical	\$1,377.00	40-4000-4250	Mandatory water samples/tests
04/10/2019	Colorado Analytical	\$39.00	40-4000-4250	Monthly water tests

04/17/2019	Colorado Analytical	\$326.08	40-4000-4250	Mandatory water samples/tests
04/18/2019	Colorado Analytical	\$150.00	40-4000-4250	Mandatory water samples/tests
04/09/2019	Colorado Asphalt Service	\$875.00	10-1131-4403	Cold mix for pot holes
04/15/2019	Colorado Mountain Cleaner	\$82.99	10-1121-4270	PD uniform cleaning
04/05/2019	Colorado Mtn News Media A	\$206.25	20-2000-5079	Noticing for ComDev Public Workshop 3/01
04/05/2019	Colorado Mtn News Media A	\$206.25	20-2000-5079	Noticing for ComDev Public Workshop 3/04
04/05/2019	Colorado Mtn News Media A	\$206.25	20-2000-5079	Noticing for ComDev Public Workshop 3/05
04/05/2019	Colorado Mtn News Media A	\$206.25	20-2000-5079	Noticing for ComDev Public Workshop 3/06
04/05/2019	Colorado Mtn News Media A	\$13.61	10-1119-4306	PC Noticing 3/01
04/05/2019	Colorado Mtn News Media A	\$18.17	10-1119-4306	PC Noticing 3/15
04/05/2019	Colorado Mtn News Media A	\$12.10	10-1119-4306	PC Noticing 3/29
04/10/2019	Colorado Mtn News Media A	\$1,000.00	10-1118-4265	Digital advertising
04/10/2019	Colorado Mtn News Media A	\$1,955.52	10-1170-4265	Frisco BrewSki
04/10/2019	Colorado Mtn News Media A	\$1,228.32	10-1160-4265	Bubble Gum Races and Saturday front page ad
04/10/2019	Colorado Mtn News Media A	\$2,444.40	10-1125-4265	Historic lectures, Bill's Ranch Tour & Art Opening
04/19/2019	Colorado Mtn News Media A	\$331.18	10-1115-4265	Legal notices and BYP
04/11/2019	Colorado Municipal League	\$76.00	10-1115-4227	Conference Registration Fees
04/24/2019	Colorado Municipal League	\$230.00	10-1111-4227	Conference Registration Fees
04/13/2019	Comcast Cable Comm	\$755.28	90-9000-4203	Marina cable
04/13/2019	Comcast Cable Comm	\$286.10	80-8000-4203	VIC cable
04/13/2019	Comcast Cable Comm	\$2,107.59	10-1110-4203	All other cable
04/24/2019	Conoco - Sei 17284	\$37.42	10-1121-4260	Patrol car gas (PW pump problem)
04/01/2019	Costume Castle	\$20.98	10-1140-4853	Easter Bunny Vest
04/04/2019	Critical Care, Pulmonary	\$94.61	10-1130-4250	CDL - Health screening
04/01/2019	Cruz Bay Publishing Inc	\$2,999.00	10-1118-4265	General year-round ad in Exit 205 Magazine
04/22/2019	Cwhe - Health Links	\$90.00	10-1110-4250	Health Links Certification
04/02/2019	Dana Kepner Company	\$60.82	40-4000-4201	Water meter miscellaneous parts
04/19/2019	Dana Kepner Company/hdq	\$2,651.21	40-4000-4425	1-1/2" water meters
04/24/2019	Dana Kepner Company/hdq	\$2,061.12	40-4000-4425	1" water meters
04/15/2019	Denver Post Circulation	\$11.99	10-1115-4210	Online Denver Post Subscription
04/22/2019	Discountmugs.Com	\$734.00	80-8000-4588	RTR Stemless wineglasses
04/25/2019	Dnh*godaddy.Com	\$42.35	10-1118-4655	New domain name- FriscoParks.com
04/23/2019	Dorfman Pacific Co	\$771.08	90-0090-1651	Captain Hats for Retail

03/28/2019	Downtown Colorado, Inc	\$425.00	10-1119-4227	Conference Registration Fees
04/07/2019	Dropbox*893rvbj66vvx	\$9.99	20-2000-5079	Dropbox for community plan update
03/31/2019	Facebk Rc4w6jwa52	\$100.00	10-1118-4265	Promoted post for Mardi Gras 4Paws
03/31/2019	Facebk Rc4w6jwa52	\$171.86	20-2000-5079	Promoted post for March 6, 2019 Community Plan Meeting
03/31/2019	Facebk Rc4w6jwa52	\$18.06	90-9000-4444	Promoted post for Marina "Big Dig" Touch-a-Truck event
03/31/2019	Facebk Rc4w6jwa52	\$100.00	10-1160-4265	Promoted post Bubble Gum races
03/31/2019	Facebk Rc4w6jwa52	\$129.85	10-1125-4265	Promoted posts art show and Bill's Ranch tour
03/31/2019	Facebk Rc4w6jwa52	\$100.00	10-1170-4265	Promoted post Frisco BrewSki
04/02/2019	Fastenal Company01	\$102.19	10-1133-4205	Bin stock
04/10/2019	Fastenal Company01	\$22.08	10-1131-4403	Bolts for Main St. lights
04/10/2019	Fastenal Company01	\$262.10	10-1133-4205	Bin stock
04/12/2019	Fastenal Company01	\$85.75	10-1131-4403	Bolts for Main St. lights
04/10/2019	Forever 21 Inc	\$96.64	10-0060-2060	FAP – Purchase for staff with pooled gratuities
04/22/2019	Frisco Inn On Galena Stre	\$129.00	10-1119-4227	Lodging for consultant
04/16/2019	Frisco Nails	\$50.00	10-1110-4650	Peak Award gift cards
03/28/2019	Fsi*xcel Energy Pmts	\$447.68	10-1132-4401	Electricity - Heat Tape Mary Ruth Units
03/28/2019	Fsi*xcel Energy Pmts	\$3,029.95	10-1132-4401	Gas/Electricity - Town Buildings
03/28/2019	Fsi*xcel Energy Pmts	\$689.68	10-1170-4401	Gas/Electricity - Nordic Building
03/28/2019	Fsi*xcel Energy Pmts	\$357.72	80-8000-4401	Gas/Electricity - Old Town Hall Visitor Information Center
03/28/2019	Fsi*xcel Energy Pmts	\$1,651.20	10-1132-4401	Gas/Electricity - Town Buildings
03/28/2019	Fsi*xcel Energy Pmts	\$938.26	10-1131-4401	Electricity - Town Street Lights
03/28/2019	Fsi*xcel Energy Pmts	\$3,029.95	10-1131-4401	Electricity - Town Street Lights
03/28/2019	Fsi*xcel Energy Pmts	\$1,535.04	40-4000-4401	Gas/Electricity - Water Treatment Plant and Water Wells
03/28/2019	Fsi*xcel Energy Pmts	\$1,036.70	10-1125-4401	Gas/Electricity - Frisco Historic Park & Museum
03/28/2019	Fsi*xcel Energy Pmts	\$3,029.95	40-4000-4401	Gas/Electricity - Water Treatment Plant and Water Wells
03/28/2019	Fsi*xcel Energy Pmts	\$1,247.71	40-4000-4401	Gas/Electricity - 612 Recreation Way Well House
03/28/2019	Fsi*xcel Energy Pmts	\$1,030.24	90-9000-4401	Gas/Electricity - Frisco Bay Marina and Lund House
03/28/2019	Fsi*xcel Energy Pmts	\$2,741.26	10-1160-4401	Gas/Electricity - Frisco Adventure Park & Day Lodge
03/28/2019	Fsi*xcel Energy Pmts	\$3,029.95	10-1160-4401	Gas/Electricity - Frisco Adventure Park & Day Lodge
04/20/2019	Fsi*xcel Energy Pmts	\$932.52	10-1131-4401	Electricity - Town Street Lights
04/20/2019	Fsi*xcel Energy Pmts	\$1,271.00	40-4000-4401	Gas/Electricity - 612 Recreation Way Well House
04/20/2019	Fsi*xcel Energy Pmts	\$3,029.95	10-1131-4401	Electricity - Town Street Lights
04/20/2019	Fsi*xcel Energy Pmts	\$414.76	10-1132-4401	Electricity - Heat Tape Mary Ruth Units
04/20/2019	Fsi*xcel Energy Pmts	\$1,911.77	10-1160-4401	Gas/Electricity - Frisco Adventure Park & Day Lodge
04/20/2019	Fsi*xcel Energy Pmts	\$555.25	10-1170-4401	Gas/Electricity - Nordic Building
04/20/2019	Fsi*xcel Energy Pmts	\$302.04	80-8000-4401	Gas/Electricity - Old Town Hall Visitor Information Center
04/20/2019	Fsi*xcel Energy Pmts	\$671.41	10-1132-4401	Gas/Electricity - Town Owned Buildings
04/20/2019	Fsi*xcel Energy Pmts	\$702.67	40-4000-4401	Gas/Electricity - Water Treatment Plant and Water Wells
04/20/2019	Fsi*xcel Energy Pmts	\$812.30	90-9000-4401	Gas/Electricity - Frisco Bay Marina and Lund House
04/20/2019	Fsi*xcel Energy Pmts	\$817.13	10-1125-4401	Gas/Electricity - Frisco Historic Park & Museum



04/20/2019	Fsi*xcel Energy Pmts	\$3,029.95	10-1160-4401	Gas/Electricity - Frisco Adventure Park & Day Lodge
04/20/2019	Fsi*xcel Energy Pmts	\$3,029.95	10-1132-4401	Gas/Electricity - Town Owned Buildings
04/20/2019	Fsi*xcel Energy Pmts	\$3,029.95	40-4000-4401	Gas/Electricity - Water Treatment Plant and Water Wells
04/03/2019	Getyourguide Operations I	\$59.95	10-1132-4207	Fraudulent Charge - will be refunded
04/08/2019	Grainger	\$24.60	10-1131-4403	Gloves; Window squeegee
04/04/2019	Greers Appliance Center	\$59.00	10-1132-4207	Employee housing dryer washer/dryer stack
04/09/2019	Ground Penetrating Radar	\$350.00	90-9000-4704	Private utility locate for fuel system
04/09/2019	Groundlink Holdings, Llc	\$189.15	10-1132-4207	Fraudulent Charge - will be refunded
04/24/2019	Gsi Outdoors	\$858.80	80-8000-4588	Frisco triathlon finisher mugs
04/23/2019	Hacienda Real	\$51.65	10-1118-4227	Lunch meeting
04/03/2019	Hd Supply Facilities Mai	\$104.85	10-1121-4233	Parking violation sleeves - pkg of 100
04/08/2019	Hubert Company	\$905.52	10-1125-4703	Signs & Stanchions
04/08/2019	Hubert Company	\$471.31	10-1125-4703	Signs & Stanchions
04/24/2019	Ibi - Supplyworks #2251	\$219.59	80-8000-4477	Restroom Supply
04/05/2019	Identogo - Co Fingerprint	\$49.50	10-1121-4228	Fingerprinting for POST exam - Police academy graduates
04/05/2019	Identogo - Co Fingerprint	\$49.50	10-1121-4228	Fingerprinting for POST exam - Police academy graduates
04/02/2019	Idu*insight Public Sec	\$11,176.66	10-1110-4704	Adobe licenses annual subscription renewal
04/20/2019	In *eco Vessel	\$1,167.70	90-0090-1651	Water Bottles for Retail
04/19/2019	In *joshua Tree Skin Care	\$775.00	90-0090-1651	Custom Lip Balm
04/01/2019	In *rocky Mountain Coffee	\$43.75	10-1110-4233	Coffee for staff break rooms
04/25/2019	In *sanitary Supply Corp.	\$547.75	10-1160-4401	Supplies for FAP Day Lodge Bathrooms
04/25/2019	In *sanitary Supply Corp.	\$371.76	90-9000-4477	Bathroom Supplies
04/16/2019	In *the Balance Sheet, LI	\$18.00	10-1110-4233	Document destruction service
04/01/2019	Indeed	\$280.00	10-1110-4265	Job posting for Museum Manager
04/02/2019	Indeed	\$155.00	10-1121-4210	Advertising for Police Officer and CSO
04/11/2019	Infinity Certified Weldin	\$52.95	10-1131-4403	Steel for gate
03/29/2019	Innermountain Distributin	\$724.53	10-1160-4225	F&B Order for FAP Café
04/16/2019	Innermountain Distributin	\$105.30	10-1160-4225	F&B Order for FAP Café

04/17/2019	Innova Champion Discs	\$3,573.84	10-1160-4223	Retail Disc Purchase for FAP Office
04/17/2019	Intl Code Council Inc	\$69.00	10-1119-4227	ICC Permit Tech Online Study Guide
04/05/2019	Jumpstreet 9	\$100.00	10-1150-4605	Field Trip Deposit
04/12/2019	Krystal Broadcasting Inc	\$133.00	10-1118-4265	Mardi Gras 4 Paws
04/12/2019	Krystal Broadcasting Inc	\$718.00	10-1170-4265	Frisco BrewSki
04/10/2019	Kunc & Co Sound	\$1,130.00	10-1170-4265	Frisco BrewSki radio ads
04/04/2019	Lawson Products	\$39.54	90-9000-4201	Zip ties, wire connectors, washers, and other operating supplies
04/25/2019	Loaf N Jug #0048	\$16.08	10-1110-4650	Lunch-n-Learn supplies
04/09/2019	Log Cabin Cafe	\$26.50	10-1115-4227	Lunch with Council member and Town Attorney
03/28/2019	Lowes #03206	\$46.92	90-9000-4201	Operating supplies, pressure washer tips, plastic wheels, and saw blades
03/29/2019	Lowes #03206	\$103.52	10-1132-4207	Council Chambers lighting
03/30/2019	Lowes #03206	\$30.86	10-1131-4403	Lighting supplies
03/31/2019	Lowes #03206	\$55.75	10-1160-4207	Maintenance items for the shop
04/03/2019	Lowes #03206	\$59.76	40-4000-4201	Sampling kit; Door stops
04/04/2019	Lowes #03206	\$59.00	10-1132-4207	Employee housing faucet
04/08/2019	Lowes #03206	\$550.84	10-1132-4207	1st & Main water heater
04/09/2019	Lowes #03206	\$18.76	40-4000-4201	Sampling kit paint
04/10/2019	Lowes #03206	\$108.98	10-1131-4403	New jig saw
04/10/2019	Lowes #03206	\$68.64	10-1132-4207	Gas line parts
04/11/2019	Lowes #03206	\$149.88	10-1131-4403	Main St. trash cans
04/11/2019	Lowes #03206	\$9.11	10-1132-4207	Gas line parts
04/11/2019	Lowes #03206	\$24.96	80-8000-4589	Photo cell for Triangle Park
04/12/2019	Lowes #03206	\$138.40	10-1132-4207	Town Hall floor
04/12/2019	Lowes #03206	\$212.29	80-8000-4589	Parking stop supplies
04/13/2019	Lowes #03206	\$22.48	80-8000-4589	Parking stop supplies
04/13/2019	Lowes #03206	\$29.85	80-8000-4589	Parking stop supplies
04/15/2019	Lowes #03206	\$712.51	80-8000-4589	Parking stop supplies
04/15/2019	Lowes #03206	\$71.94	10-1131-4403	4x4 sign posts
04/15/2019	Lowes #03206	-\$71.94	10-1131-4403	Credit Voucher
04/16/2019	Lowes #03206	\$83.26	10-1132-4207	Community Center plumbing
04/16/2019	Lowes #03206	\$41.91	90-9000-4201	Ice melt for the sidewalk to office and a belt for the snowblower
04/16/2019	Lowes #03206	\$132.48	80-8000-4589	Parking stop supplies
04/17/2019	Lowes #03206	\$183.78	10-1132-4207	Washbay parts
04/17/2019	Lowes #03206	\$43.82	10-1132-4207	Wash bay supplies
04/18/2019	Lowes #03206	\$55.96	80-8000-4589	Parking stop supplies
04/18/2019	Lowes #03206	\$26.05	40-4000-4275	Construction of sample spout for Well #7
04/19/2019	Lowes #03206	\$53.64	10-1132-4207	Outside water tap
04/19/2019	Lowes #03206	\$50.89	80-8000-4589	Parking stop supplies
04/20/2019	Lowes #03206	\$15.10	10-1131-4403	Water hose parts for street sweeper

04/24/2019	Lowes #03206	\$153.52	10-1132-4207	Town Hall stairs; Floor
04/18/2019	Modextil	\$4,368.40	90-0090-1651	Save The Duck Jackets for Retail
04/15/2019	Mtnstateem	\$230.00	10-1150-4227	Leading Teams class
04/16/2019	Mtnstateem	\$219.00	10-1115-4227	Employment Law Update Conference - Denver
04/09/2019	Neway Packaging Corporati	\$480.00	10-1131-4403	Sand bags
04/16/2019	Next Page Books And Nosh-	\$50.00	10-1110-4650	Peak Award gift cards
04/24/2019	Officemax/Depot 6604	\$17.99	10-1131-4233	Trash calendar
04/11/2019	Officesupply.Com	\$31.07	10-1150-4606	Cleaning Supplies
04/16/2019	Ohv Boat Snow Coparkivrs	\$1,535.75	90-9000-4208	Boat Registration
04/25/2019	Otterbox/lifeproof	\$86.11	10-1150-4605	Otterbox Case for iPad
04/25/2019	Pandora	\$5.13	10-1160-4401	Radio for FAP
03/30/2019	Paper Direct	\$82.61	10-1114-4233	CAFR Covers
04/03/2019	Pat	\$204.77	10-0060-2060	FAP – Purchase for staff with pooled gratuities
04/01/2019	Paypal	\$21.28	10-1133-4205	Belos tail light
04/12/2019	Paypal	\$144.99	40-4000-4460	GPS unit for hand held meter reader
04/18/2019	Paypal	\$13.87	10-1125-4207	Countertop repair
04/18/2019	Paypal	\$18.28	10-1125-4207	Countertop repair
04/25/2019	Paypal	\$117.90	10-1125-4890	Supply for Founder's Day
04/22/2019	Pbi*leasedequipment	\$446.52	20-2000-4195	Leasing of Postage Meter
03/31/2019	Peppinos Pizza & Subs	\$183.55	10-0060-2060	Lunch for FAP Employees
04/05/2019	Peppinos Pizza & Subs	\$72.27	10-1115-4227	Leadership Retreat
04/09/2019	Peppinos Pizza & Subs	\$75.40	10-1125-4227	Museum Manager Interview Committee Lunch
04/13/2019	Peppinos Pizza & Subs	\$106.90	10-0060-2060	Employee Lunch
04/16/2019	Peppinos Pizza & Subs	\$100.00	10-1110-4650	Peak Award gift cards
04/24/2019	Peppinos Pizza & Subs	\$103.68	10-1170-4221	Lunch for end of season staff meeting and review
04/22/2019	Pinnacol Assurance	\$990.06	10-1110-4502	Worker's compensation insurance premiums
04/11/2019	Pp*ima Total Rewards	\$1,032.50	10-1110-4250	IMA dashboard-survey
04/17/2019	Pure Kitchen	\$50.00	10-1115-4227	Lunch with business owner
04/03/2019	Pv Business Solutions	\$298.50	10-1130-4210	2019 OSHA safety compliance manual

04/10/2019	Ramada Limited Frisco	\$79.00	10-1110-4650	Hotel for 2 nights during gas leak= emergency employee housing
04/10/2019	Ramada Limited Frisco	\$10.00	10-1110-4650	Hotel for 2 nights during gas leak= emergency employee housing
04/11/2019	Ramada Limited Frisco	\$89.00	10-1110-4650	Hotel for 2 nights during gas leak= emergency employee housing
04/19/2019	Redbox *dvd Rental	\$1.90	10-1150-4606	Activity Movie Rental
04/15/2019	Rightsignature	\$24.00	90-9000-4210	Contract Website Subscription
04/22/2019	Rio Grande Mexican Resta	\$50.00	10-1110-4650	Peak Award gift cards
04/16/2019	Rivers Clothing Company	\$50.00	10-1110-4650	Peak Award gift cards
04/03/2019	Rocky Mountain Coffee Roa	\$5.56	10-1118-4227	Coffee meeting
04/19/2019	Rocky Mountain Coffee Roa	\$50.00	10-1110-4650	Peak Award gift cards
04/17/2019	Rocky Mountain Laundries	\$6.00	10-1125-4233	Linen Laundry
04/10/2019	Rocky Mtn Spring Water	\$41.95	10-1160-4225	FAP Water for Break Room
04/18/2019	Rubber Stamp Champ - Ecom	\$19.50	10-1115-4224	Stamp for town manager
03/27/2019	Safeway #0836	\$2.29	10-1170-4225	Nordic retail food service
03/28/2019	Safeway #0836	\$27.44	10-1115-4227	Leadership Retreat Supplies
04/03/2019	Safeway #0836	\$100.00	10-1110-4650	Peak Award gift cards
04/04/2019	Safeway #0836	\$20.00	90-9000-4227	Cookies for Touch a Truck event
04/09/2019	Safeway #0836	\$29.94	10-1111-4229	Council Meeting supplies
04/09/2019	Safeway #0836	\$14.98	10-1111-4229	Council Meeting supplies
04/14/2019	Safeway #0836	\$25.00	10-0060-2060	Breakfast for Employees
04/17/2019	Safeway #0836	\$9.99	10-1125-4233	Office Supplies
04/18/2019	Safeway #0836	\$8.48	10-1119-4306	Planning Commission Mtg 4/18/2019 Snacks
04/20/2019	Safeway #0836	\$57.40	10-1140-4853	Breakfast for Easter Volunteers
04/24/2019	Safeway #0836	\$23.23	10-1130-4227	Special Events meeting
04/19/2019	Sanders True Value Hardw	\$68.72	80-8000-4589	Parking stop supplies
04/23/2019	Sanders True Value Hardw	\$39.91	10-1133-4205	Bungee - fleet repair supplies
03/29/2019	Shine Retrofits	\$142.68	10-1132-4207	Light bulbs
04/15/2019	Ski Area Vehicle Mainten	\$585.00	10-1133-4227	Conference registration fees
04/10/2019	Slice O Life	\$12.95	80-8000-4227	Training Meal
04/04/2019	Smk	\$33.00	10-1110-4250	Survey subscription services
04/24/2019	Sos Registration Fee	\$10.00	10-1115-4210	SOS annual registration fee - TOF finance authority
04/04/2019	Southwest Park And Recrea	\$425.00	80-8000-4589	Park Planning seminar registration fee

04/22/2019	Sp * Fusebeadstore.Com	\$41.90	10-1150-4605	Fuse Beads - Fun Club activity supplies
04/23/2019	Spectrum Mobile Services	\$75.00	10-1110-4203	Cellphone support
04/22/2019	Spn	\$303.95	90-9000-4206	Service parts for UTV
04/09/2019	Spotlight Eastern	\$17,228.00	10-1160-4265	Winter Adventure Park cable advertising
04/13/2019	Springhill Suites	\$202.00	80-8000-4227	Conference - lodging
04/03/2019	Sprint *wireless	\$957.90	10-1110-4203	TH cellphones
04/03/2019	Sprint *wireless	\$82.34	40-4000-4203	WTP cellphones
04/03/2019	Sprint *wireless	\$347.83	90-9000-4203	Marina cellphones
04/08/2019	Sq *allied Security	\$174.85	90-9000-4704	Quarterly monitoring service and inspection for Island Grill fire alarm
04/03/2019	Sq *fischer Hockey	\$356.65	10-1170-4221	Hockey sticks for Nordic Vikings program
04/10/2019	Sq *hausen Rocktree	\$25.88	10-1125-4890	Supply for Founder's Day
04/18/2019	Sq *strobels Cpr	\$40.00	10-1121-4228	CPR certificate for staff
04/10/2019	Stapls7216709432000001	\$74.95	90-9000-4200	Office Supplies
04/11/2019	Stapls7216738347000001	\$18.01	10-1115-4224	Wrist pad - office supplies
04/11/2019	Stapls7216738347000002	\$29.38	10-1119-4233	Card Stock for Building
04/20/2019	Stapls7217307698000001	\$224.23	10-1110-4233	Plotter paper and supplies
04/23/2019	Stapls7217307698000002	\$21.49	10-1110-4233	Open/Closed Sign
04/09/2019	Sterling Backcheck	\$149.61	10-1110-4250	Pre-Employment Background checks
04/25/2019	Stevinson Chevrolet W	\$175.20	10-1133-4205	Warranty repair
03/28/2019	Summit Chamber	\$400.00	10-1110-4229	Ticket to Best of Summit event Summit Chamber
04/11/2019	Summit Paint And Stain	\$292.60	10-1133-4205	Paint for oil
04/19/2019	Sunbelt	\$851.40	90-0090-1651	Sunglasses for Retail
04/03/2019	Symbol Arts Web	\$672.75	10-1121-4270	Badges
03/28/2019	Sysco Denver	\$476.50	10-1160-4225	F&B Purchase for FAP Café
04/10/2019	Tce	-\$88.89	10-1110-4250	HRdirect refund
04/08/2019	Teacherspayteachers.Com	\$2.00	10-1150-4606	Activity supplies
04/17/2019	Tender Corporation	\$637.52	90-9000-4201	Marine First Aid Kits

04/15/2019	The Home Depot #1535	\$2.29	10-1121-4202	Backup key for cash drawer
03/27/2019	The House	\$540.14	10-0060-2060	FAP – Purchase for staff with pooled gratuities
04/04/2019	The Key People Company	\$1,985.00	10-1132-4207	March cleaning services
04/04/2019	The Key People Company	\$990.00	10-1170-4477	March Cleaning for Nordic Restrooms
04/04/2019	The Key People Company	\$1,875.00	10-1160-4477	March Cleaning for FAP Day Lodge
04/08/2019	The Key People Company	\$775.00	80-8000-4477	VIC March Restroom Cleaning
04/08/2019	The Key People Company	\$48.00	80-8000-4477	VIC March Recycling
04/08/2019	The Key People Company	\$145.00	80-8000-4477	VIC March Office Cleans
04/19/2019	The Key People Company	\$50.00	10-1132-4207	Community Center cleaning services
04/19/2019	The Key People Company	\$832.50	10-1132-4207	Community Center cleaning services
04/24/2019	The Key People Company	\$145.00	10-1132-4207	1st & Main cleaning services
04/09/2019	The Lost Cajun	\$219.00	10-1111-4229	Council Meeting supplies
04/08/2019	The Uptown On Main	\$36.20	10-1140-4227	Lunch with sponsor
04/03/2019	Thyssenkrupp Elevator	\$2,697.70	10-1132-4207	Town Hall elevator service
04/12/2019	Timberline Disposal Llc	\$1,047.76	80-8000-4589	Port-o-lets
04/12/2019	Timberline Disposal Llc	\$1,064.37	10-1132-4411	Recycling
04/01/2019	Tio Transunion	\$50.00	10-1121-4210	Data base subscription for 3/1 - 3/31/19
04/13/2019	Tmobile*postpaid Pda	\$55.89	10-1110-4203	Personal cell phone stipend
04/16/2019	Tos Recreation Center	\$44.00	10-1150-4606	Winter fun club swimming
04/16/2019	Tos Recreation Center	\$25.00	10-1150-4606	Winter fun club swim trunks
04/24/2019	Transportation Services	\$222.00	10-1140-4868	BBQ parking shuttle deposit - 6/15
04/24/2019	Transportation Services	\$449.00	10-1140-4868	BBQ parking shuttle deposit - 6/14
04/05/2019	Treatment Technology	\$474.30	40-4000-4277	Bleach for Well #7
04/04/2019	Triangle Electric Inc	\$1,435.65	90-9000-4207	Electrical repair to service shop
04/12/2019	Triangle Electric Inc	\$354.48	10-1132-4207	Shop addition wiring
04/09/2019	Uline	\$149.36	10-1125-4703	Floor Mats for Desk Area
04/08/2019	Uscleanpro.Com	\$464.00	10-1125-4477	FHPM March Restroom Cleans
04/12/2019	Usps Po 0733840210	\$23.00	80-8000-4418	International Stamps for re-sale
04/15/2019	Usps Po 0733840210	\$8.75	10-1110-4202	Postage due at post office pick up
04/18/2019	Usps Po 0733840210	\$10.69	10-1121-4202	Postage - PD
04/01/2019	Vermont Systems Inc	\$397.84	10-1110-4704	Vermont Systems (recreation software) Hosting Services - General Govt
04/01/2019	Vermont Systems Inc	\$198.92	80-8000-4704	Vermont Systems (recreation software) Hosting Services - VIC

04/01/2019	Vermont Systems Inc	\$198.92	90-9000-4704	Vermont Systems (recreation software) Hosting Services - Marina
04/19/2019	Vision Graphics Inc	\$1,885.93	80-8000-4233	Hiking Map Reprint
04/25/2019	Vistapr*vistaprint.Com	\$85.94	10-1125-4233	Business Cards for the Historic Park
04/15/2019	Vzwrlls*apocc Visb	\$56.69	40-4000-4203	WTP cellphones
04/15/2019	Vzwrlls*apocc Visb	\$433.34	10-1110-4203	All other cellphones
04/06/2019	Vzwrlls*my Vz Vn P	\$52.80	10-1110-4203	Personal Cell Phone Stipend
04/13/2019	Vzwrlls*my Vz Vn P	\$70.00	10-1110-4203	Personal Cell Phone Stipend
03/29/2019	Vzwrlls*my Vz Vw P	\$35.00	10-1110-4203	Personal Cell Phone Stipend
04/10/2019	Vzwrlls*my Vz Vw P	\$70.00	10-1110-4203	Personal Cell Phone Stipend
04/12/2019	Vzwrlls*my Vz Vw P	\$65.50	10-1110-4203	Personal Cell Phone Stipend
04/19/2019	Vzwrlls*my Vz Vw P	\$70.00	10-1110-4203	Personal Cell Phone Stipend
04/15/2019	Wagner Equip Co Parts	\$188.14	10-1133-4205	CAT service kit
04/16/2019	Wagner Equip Co Parts	\$317.99	10-1133-4205	CAT service kit
04/16/2019	Wagner Equip Co Parts	\$115.28	10-1133-4205	CAT service kit
04/04/2019	Wagner Rents Silverthorn	\$2,347.30	10-1133-4404	Blades for snow bucket
04/08/2019	Wagner Rents Silverthorn	\$50.97	10-1133-4205	CAT service kit
04/22/2019	Wagner Rents Silverthorn	\$84.66	10-1133-4205	Electrical coolant
03/28/2019	Wal-Mart #0986	\$17.73	10-1132-4207	Gloves
03/30/2019	Wal-Mart #0986	\$111.73	10-1133-4205	Oil stock
04/03/2019	Wal-Mart #0986	\$100.00	10-1110-4650	Peak Award gift cards
04/05/2019	Wal-Mart #0986	\$56.76	10-1125-4233	Office supplies
04/06/2019	Wal-Mart #0986	\$59.40	80-8000-4233	VIC Office Supply
04/06/2019	Wal-Mart #0986	\$33.92	10-1125-4233	FHPM Office Supply
04/08/2019	Wal-Mart #0986	\$52.49	10-1132-4207	Carbon alarms
04/10/2019	Wal-Mart #0986	\$16.90	10-1170-4205	Storage tarp and tie-downs for storing snowmobile and covering equipment for storage
04/12/2019	Wal-Mart #0986	\$11.37	10-1133-4205	Breaker cleaner
04/17/2019	Wal-Mart #0986	\$55.25	10-1125-4233	Office Supplies
04/17/2019	Wal-Mart #0986	\$103.94	10-1133-4205	Oil Plastic; Plastic weld
04/21/2019	Wal-Mart #0986	\$1.05	10-1140-4853	Crepe paper for egg hunt start
04/24/2019	Wal-Mart #0986	\$8.65	10-1125-4233	Office supply
04/24/2019	Wal-Mart #0986	\$19.94	10-1125-4207	Toilet seat replacement
04/25/2019	Wal-Mart #0986	\$20.26	10-1125-4233	Office Supplies
04/01/2019	Wal-Mart #986	\$22.32	10-1125-4233	Office supply
04/02/2019	Wal-Mart #986	\$7.44	10-1132-4207	Lanyards
04/02/2019	Wal-Mart #986	\$20.08	80-8000-4589	Parking stop supplies
04/06/2019	Wal-Mart #986	\$53.32	10-1133-4205	Oil stock
04/09/2019	Wal-Mart #986	\$3.74	10-1131-4403	Saw blades
04/10/2019	Wal-Mart #986	\$73.18	10-1132-4207	Employee housing work
04/10/2019	Wal-Mart #986	\$157.73	10-1140-4853	Easter Candy
04/10/2019	Wal-Mart #986	\$12.38	10-1132-4207	Paint brush and rollers
04/10/2019	Wal-Mart #986	\$21.86	10-1170-4205	Storage tarp and tie-downs for storing snowmobile and covering equipment for storage.
04/12/2019	Wal-Mart #986	\$3.97	10-1160-4221	Card Stock For Gift Certificates



04/12/2019	Wal-Mart #986	\$54.00	40-4000-4200	Water Treatment Plant vacuum
04/15/2019	Wal-Mart #986	\$9.77	10-1132-4207	Old Town Hall primer
04/16/2019	Wal-Mart #986	\$16.52	10-1132-4207	Mop cleaner; Stir sticks
04/17/2019	Wal-Mart #986	\$11.76	80-8000-4589	Parking stop supplies
04/17/2019	Wal-Mart #986	\$51.70	10-1132-4207	Truck supplies
04/19/2019	Wal-Mart #986	\$9.58	10-1121-4233	Radar trailer lock
04/19/2019	Wal-Mart #986	\$5.75	10-1150-4606	Activity Supplies
04/19/2019	Wal-Mart #986	\$55.88	10-1133-4205	Bulbs
04/21/2019	Wal-Mart #986	\$28.63	90-9000-4200	Office Cleaning Supplies
04/23/2019	Wal-Mart #986	\$36.24	10-1111-4229	Council Meeting supplies
04/10/2019	Walmart.Com	\$193.99	10-1160-4477	Vacuum
03/30/2019	Waste Mgmt Wm Ezpay	\$522.81	10-1160-4401	Trash Service for FAP Day Lodge and Nordic Center
03/30/2019	Waste Mgmt Wm Ezpay	\$126.00	10-1170-4401	Recycling Service for FAP Day Lodge and Nordic Center
03/30/2019	Waste Mgmt Wm Ezpay	\$253.60	10-1132-4207	1st & Main trash service
04/03/2019	Waste Mgmt Wm Ezpay	\$935.77	10-1132-4207	Mary Ruth trash service
04/05/2019	Waste Mgmt Wm Ezpay	\$266.28	10-1132-4207	Old Town Hall trash service
04/05/2019	Waste Mgmt Wm Ezpay	\$155.65	10-1132-4207	Historic Park trash service
04/05/2019	Waste Mgmt Wm Ezpay	\$372.46	10-1132-4207	Town Hall trash service
04/17/2019	Wecmrd	\$75.00	10-1150-4606	Field Trip
04/18/2019	West Marine #400	\$187.93	90-9000-4892	Boat parts for retail or customer work order
04/10/2019	Which Wich #425	\$9.83	10-1110-4650	Lunch-n-Learn supplies
04/03/2019	Wholefds Fco #10470	\$100.00	10-1110-4650	Peak Award gift cards
04/03/2019	Wholefds Fco #10470	\$100.00	10-1110-4650	Peak Award gift cards
04/03/2019	Wholefds Fco #10470	\$100.00	10-1110-4650	Peak Award gift cards
04/03/2019	Wholefds Fco #10470	\$100.00	10-1110-4650	Peak Award gift cards
04/04/2019	Wholefds Fco #10470	\$77.25	10-1111-4229	Council Retreat
04/04/2019	Wholefds Fco #10470	\$57.93	10-1119-4306	Planning Commission Mtg 4/4/2019 Snacks
04/07/2019	Wholefds Fco #10470	\$16.99	10-1170-4221	Breakfast for staff for last day of season
04/10/2019	Wholefds Fco #10470	\$40.37	10-1140-4853	Snacks for Volunteers stuffing eggs
04/23/2019	Wholefds Fco #10470	\$26.95	10-1111-4229	Council Meeting supplies
04/23/2019	Wholefds Fco #10470	\$140.86	10-1111-4229	Council Meeting supplies
04/02/2019	Wilcor International	\$1,226.72	90-0090-1651	Marina Retail Items
04/23/2019	Wpy*cccma	\$50.00	10-1115-4227	Training registration fees
04/23/2019	Wpy*cccma	\$50.00	10-1160-4227	Training registration fees
04/09/2019	Yourmember-Careers	\$100.00	10-1110-4265	Recruiting via CPRA for Summer Staff
		<u>\$189,819.30</u>		



---

## MEMORANDUM

---

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: NANCY KERRY, TOWN MANAGER**  
**RE: RESOLUTION ADOPTING THE TOWN OF FRISCO 2019-2020 STRATEGIC PLAN**  
**DATE: MAY 28, 2019**

**Summary and Background:** In April of this year, the Town Council held a two-day workshop reviewing the list of priorities and goals to be accomplished during the next 12 to 18 months. The Council also described their long-term vision for the Town of Frisco. The Council identified five high-priority goals, actions to achieve those goals, and timelines by which they intend the work to be completed. Following the workshop, the Town's Leadership Team and staff within each department, aligned operations, projects and programs to the Town Council's priorities.

**Analysis:** When implemented effectively, strategic planning is an worthwhile process establishing clear priorities of the Town Council, which are in turn aligned with the budget and department priorities. Meaningful strategic planning also includes measurable milestones to establish necessary urgency among departments ensuring progress is made in accordance with the expectation of the Town Council. The Town Council identified the following five strategic priorities:

- (1) The Town of Frisco will be an Inclusive Community;
- (2) The Town of Frisco will strive to create a Thriving Economy;
- (3) The Town of Frisco will take action to achieve a Sustainable Environment;
- (4) The Town of Frisco will prioritize its Vibrant Recreational amenities; and
- (5) Providing Quality Core Services are the heart of the Town of Frisco.

The Town Council also identified several high-priority goals to be incorporated in to the Town's work plans immediately:

- (1) **Strategic Priority, Inclusive Community High Priority Goal: Implement Housing Solutions** including (a) Adopt a Five-year 2020-2025 Strategic Housing Plan; (b) Identify 1, 3, and 5-year implementation plans, and (3) adopt an Memorandum of Understanding between the Colorado Department of Transportation and the Town of Frisco to construct a mutually beneficial housing project.
- (2) **Strategic Priority, Sustainable Environment High Priority Goal: Adopt the Summit Climate Action Plan** along with a **100% renewable electricity** goal. Both of these goals have been completed between the strategic planning work session and the adoption of the plan. In addition to those goals, the Council prioritized *implementing* actions and outcomes to achieve to meet the long-term objectives of the Climate Action Plan and 100% renewable energy.

- (3) Strategic Priority, Quality Core Services High Priority Goal: Identify New Revenue Streams. The Town Council directed staff to analyze a variety of options to produce new on-going revenue streams such as the possibility of expanding summer recreational opportunities at the Peninsula Recreation Area (PRA), perhaps winter activities at the marina and PRA.
- (4) Strategic Priority, Quality Core Services High Priority Goal: Strengthen Infrastructure Resiliency. The Town Council identified the need to complete a full scope life cycle assessment of all Town infrastructure to develop a five (5) to ten (10) year Asset Management and Replacement Plan and present to the Town Council for adoption of a funding plan.

**Financial Impact:** Adoption of the Strategic Plan itself does not have a financial impact to the Town. However, *implementing* the strategic priorities does have significant financial impact in order to accomplish the goals described in the plan. If the Council adopts the Strategic Plan as presented, staff will incorporate these goals into the budget process currently underway. In addition, department work plans are currently being aligned with these priorities. Aligning the Council's vision, priorities, goals, budget, and department work plans creates the environment in which high-performing teams excel.

**Staff Recommendation:** It is the recommendation of the Town Manager that the Council make a motion to adopt the attached resolution adopting the Town of Frisco 2019-2020 Strategic Plan.

#### **Attachments**

- 1) Resolution for Adoption
- 2) Proposed Strategic Plan

**Reviews and Approvals:** This report has been written by Nancy Kerry, Town Manager.

## **Attachment 1**

Resolution for Adoption

**TOWN OF FRISCO  
COUNTY OF SUMMIT  
STATE OF COLORADO  
RESOLUTION 19-20**

**A RESOLUTION ADOPTING THE TOWN OF FRISCO 2019-2020 STRATEGIC PLAN**

WHEREAS, the Frisco Town Council recognizes that strategic planning is an essential tool for good, responsible governance by establishing a long-term vision for the municipality which then guides programs, policies and services; and

WHEREAS, there are numerous benefits to strategic planning, including: organizations can increase effectiveness and efficiency, improve understanding through better learning, make better decisions, enhance organizational capabilities, improve communications and public relations as well as increase political support; and

WHEREAS, through workshops and strategic planning sessions, the Frisco Town Council shared individual members' ideas and visions, critically examined the Town's strengths, weaknesses, opportunities and threats and worked together to identify strategic goals and objectives which reflect their collective values, priorities and vision for the community; and

WHEREAS, the Town Council and staff have identified five (5) strategic priorities of the Strategic Plan to enhance the community which are: Inclusive Community, Thriving Economy, Vibrant Recreation, Sustainable Environment, and Quality Core Services; and

WHEREAS, the 2019-2020 Strategic Plan sets forth those goals, objectives and action items to guide operational and policy decisions through 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO THAT:

Section 1. Town Council hereby adopts the Town of Frisco Strategic Plan 2019-2020 attached hereto and made a part hereof, dated May 28, 2019.

Section 2. This Resolution is effective upon adoption.

INTRODUCED, READ AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO THIS 28TH DAY OF MAY, 2019.

TOWN OF FRISCO:

\_\_\_\_\_  
Gary Wilkinson, Mayor

ATTEST:

\_\_\_\_\_  
Deborah Wohlmuth, Town Clerk

## **Attachment 2**

### Strategic Plan



# 2019 - 2020






## TOWN OF FRISCO

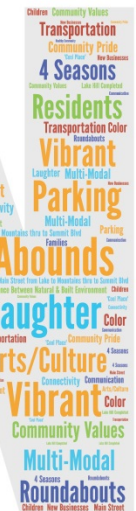
### STRATEGIC PLAN





# Table of Contents

VISION.....	3
STRATEGIC PRIORITIES .....	4
FRISCO TOWN COUNCIL .....	5
 INCLUSIVE COMMUNITY .....	6
 THRIVING ECONOMY .....	8
 SUSTAINABLE ENVIRONMENT .....	10
 VIBRANT RECREATION.....	13
 QUALITY CORE SERVICES.....	16





# Frisco Town Council



**Mayor Gary Wilkinson**



**Mayor Pro-tem  
Hunter Mortensen**



**Jessica Burley**



**Dan Fallon**



**Rick Ihnken**



**Deborah Shaner**



**Melissa Sherburne**



# INCLUSIVE COMMUNITY

*Description: An inclusive community includes families of all backgrounds and income levels, where diverse interests and ideas are welcomed; a community striving to ensure there are a variety of housing options, childcare, and educational opportunities for its residents; a community where vibrancy abounds and its leaders consider the impact of their decisions from social equity, environmental, and economic perspectives.*

Actions/Goals	Dept.	Milestones
<u><b>Town Council High Priority Goal: Implement Housing Solutions</b></u> <ul style="list-style-type: none"><li>➤ Adopt 5-Year “2019-2025 Frisco Strategic Housing Plan (FSHP)”<ul style="list-style-type: none"><li>○ Utilize Housing Task Force Final Report and Recommendations</li><li>○ Identify 1, 3, 5- year Implementation Plan, with funding sources</li></ul></li><li>➤ Implement Colorado Department of Transportation (CDOT) partnership to develop housing project<ul style="list-style-type: none"><li>○ Adopt Town of Frisco (TOF)/CDOT Memorandum of Understanding</li><li>○ Design and cost analysis phase</li><li>○ Adopt development agreement identifying funding/development partners</li><li>○ Entitlement and construction phase</li></ul></li><li>➤ Pre-planning for next project</li><li>➤ Assign critical milestones to next project identified in FSHP</li></ul>	CDD	Aug, 2019          July, 2019 Sept-Jan,2020 Feb, 2020  2020-2021  Oct, 2019
<u><b>Goal: Strengthen Affordable Housing Deed Restrictions Covenants</b></u> <ul style="list-style-type: none"><li>➤ Present options to Town Council considering alternatives and impacts</li><li>➤ Adopt optional program for residents in deed restricted housing</li></ul>	TM	June, 2019 Sept, 2019

Strategic Priority: Inclusive Community

Actions/Goals	Dept.	Milestones
<u>Goal: Conduct Community Survey</u> <ul style="list-style-type: none"> <li>➤ Conduct statistically valid community survey to gather community input</li> <li>➤ Provide findings and recommendations to Town Council</li> </ul>	TM	Nov, 2019 Feb, 2020
<u>Goal: Improve Community Engagement</u> <ul style="list-style-type: none"> <li>➤ Implement Town Council recap "Catch up on Council" newsletter biweekly</li> <li>➤ Establish a Citizen Academy</li> <li>➤ Increase social media subscribers by 15%</li> </ul>	Comm Comm/ TM	✓ Complete Jan, 2020 April, 2020
<u>Goal: Adopt Unified Development Code Amendments</u> <ul style="list-style-type: none"> <li>➤ Amend Historic Overlay <ul style="list-style-type: none"> <li>○ Inventory complete - Aug, 2019; Town Council Draft - Nov, 2019; Planning Commission - Jan, 2020; Town Council - March, 2020</li> </ul> </li> <li>➤ Amend Central Core District land uses</li> <li>➤ Amend parking regulations for TOD (Transit-Oriented Development) best practices</li> <li>➤ Amend workforce housing regulations (incentives and code)</li> <li>➤ Amend sustainability regulations <ul style="list-style-type: none"> <li>○ Implementation of the SolSmart zoning analysis, Climate Action Plan, and other code topics</li> </ul> </li> </ul>	CDD	March, 2020  March, 2020 March, 2020  March, 2020 March, 2020
<u>Goal: Complete Granite Street Redesign Plan</u> <ul style="list-style-type: none"> <li>➤ Obtain visionary direction from Town Council</li> <li>➤ Issue Request for Proposals for design consultants</li> <li>➤ Host public outreach meetings, gather Town Council and community input, present conceptual designs for construction options in 2020</li> </ul>	CDD/ PW	June, 2019  Dec, 2019 / Jan, 2020





# THRIVING ECONOMY

*Description: The Town of Frisco strives to create a thriving and sustainable economy for our community by encouraging a variety of businesses, improving Summit Boulevard showcasing our exceptional mountain community, beautiful Dillon Reservoir, outstanding recreation, and drawing locals and visitors to Frisco's iconic and bustling Main Street where dining, shopping, exploring history, and meeting friends is where our community comes together.*

Actions/Goals	Dept.	Milestones
<u>Goal: Adopt and Implement Community Plan</u> <ul style="list-style-type: none"><li>➤ Adopt Community Plan</li><li>➤ Prioritize critical milestone achievements to ensure implementation</li><li>➤ Integrate action steps into Strategic Plan goals, 2020 Budget</li></ul>	CDD	Aug, 2019 Summer, 2019 Summer, 2019
<u>Goal: Develop Main Street Master Plan</u> <ul style="list-style-type: none"><li>➤ Confirm Town Council goals and project scope</li><li>➤ Select consultant</li><li>➤ Host community meetings</li><li>➤ Adoption of final plan by Town Council</li></ul>	CDD	Fall, 2019 Winter, 19/20  March, 2020
<u>Goal: Implement Short-term Rental Regulations</u> <ul style="list-style-type: none"><li>➤ Evaluate compliance</li><li>➤ Evaluate regulations</li></ul>	Finance / PD	July 2019 Jan, 2020

Strategic Priority: Thriving Economy

Actions/Goals	Dept.	Milestones
<u>Goal: Complete Landscape Design for CDOT Gap Project</u> <ul style="list-style-type: none"> <li>➤ Consultant selected, design team in place</li> <li>➤ Present conceptual designs &amp; cost options to Town Council</li> <li>➤ Identify funding options and present final design to Town Council</li> <li>➤ Establish critical milestones for implementation coincide with Gap Project</li> </ul>	Public Works	✓ Complete June, 2019 Aug, 2019 Fall, 2019
<u>Goal: Evaluate Visitor Economic and Community Impact</u> <ul style="list-style-type: none"> <li>➤ Propose budget for visitor economic and community impact study for 2020</li> <li>➤ Identify outcome expectations, select consultant, launch study</li> <li>➤ Present preliminary findings</li> </ul>	Comm	Aug, 2019 Jan-Feb, 2020 Summer, 2020
<u>Goal: Evaluate Public Parking Needs and Enforcement Efficacy</u> <ul style="list-style-type: none"> <li>➤ Conduct inventory on Main Street and surrounding streets</li> <li>➤ Outreach to businesses and employees</li> <li>➤ Identify areas for possible improvements (red/yellow curbs, signage)</li> <li>➤ Identify possible employee parking options</li> <li>➤ Obtain business' feedback of increased enforcement</li> <li>➤ Present findings to Town Council</li> </ul>	CDD PD/ Comm	✓ Complete July, 2019 Summer, 2019 " " " " Oct, 2019





# SUSTAINABLE ENVIRONMENT

*Description: The Town of Frisco will take action to collaboratively protect and sustain our treasured environment, by ensuring new development achieves a balance between the natural and built environment and implementing initiatives to address climate change. In furtherance of a holistic approach, the Frisco Town Council supports a sustainable human ecosystem comprised of our inspiring natural environment, our history and culture, the integration of arts, promoting a thriving economy, and engaging our community.*

Actions/Goals	Dept.	Milestones
<u>Town Council High Priority Goal: Adopt &amp; Implement Climate Action Plan</u> <ul style="list-style-type: none"><li>➤ Adopt the Summit Climate Action Plan</li><li>➤ Adopt a 100% Renewable Electricity Goal</li><li>➤ Complete energy audit of all Town facilities</li><li>➤ Include Climate Action implementation actions/goals in 2020 budget</li><li>➤ Identify and implement key 'milestones to achieve measurable results</li><li>➤ Adopt Summit Sustainable Building Code</li></ul>	All Depts	✓ Complete ✓ Complete July, 2019 Oct, 2019 Fall, 2019 Dec, 2019
<u>Goal: Obtain SolSmart Silver Designation</u> <ul style="list-style-type: none"><li>➤ Identify barriers and opportunities to solar installations in Unified Development Code, processes and fees</li><li>➤ Streamline solar permit process and fees</li><li>➤ Promote new SolSmart process</li><li>➤ Identify and propose policies/code amendments needed for implementation</li></ul>	CDD	✓ Complete  July, 2019 Sept, 2019 March, 2020

## Strategic Priority: Sustainable Environment

Actions/Goals	Dept.	Milestones
<u>Goal: Reduce Waste</u>		
➤ Present consideration of Bag Ban to Town Council <ul style="list-style-type: none"> <li>○ Present options, business impacts, and resolution for consideration</li> <li>○ Promote Town Council decision to educate the public and businesses</li> </ul>	TM/ Comm Com	July, 2019 Aug, 2019 Oct, 2019
➤ Adopt Zero Waste Event Requirements <ul style="list-style-type: none"> <li>○ Present options to Town Council, cost and event impacts</li> <li>○ Adoption of resolution by Town Council for implementation at 2020 events</li> </ul>		
➤ Promote Reusable Water Bottle Use <ul style="list-style-type: none"> <li>○ Distribute 2,500 reusable water bottles with pledges</li> <li>○ Install three new water stations throughout town</li> <li>○ Create video promos, outreach campaign for bottle reduction</li> </ul>	GreenT/ Comm Comm	Summer, 2019  Dec, 2019
➤ Identify other opportunities to reduce waste and develop a plan of action		Apr, 2020
➤ Finalize Town Hall dumpster enclosure to reduce waste and wildlife incursion		Summer, Fall
➤ Increase trash pick-up by adding two mini clean-up days to event schedule targeting business participation		
➤ Increase use of electronic sales tax filing, water payment system by 10%	Finance	Dec, 2020
<u>Goal: Implement Water Efficiency Plan: (1) Water Conservation</u>		
➤ Adoption by Town Council of new water rates with baseline/ usage rate changes	Finance	June, 2019
➤ Authorization by Town Council for new conservation program incentives	Finance	June, 2019
➤ Implement and promote participation in water conservation	Comm	Summer, 2019
➤ Evaluate usage and effectiveness (reduction in water usage)	PW	June, 2021

## Strategic Priority: Sustainable Environment

Actions/Goals	Dept.	Milestones
<u>Goal: Implement Water Efficiency Plan: (2) Improve Water Infrastructure</u> <ul style="list-style-type: none"> <li>➤ Authorization of new water rates by Town Council to fund infrastructure improvements</li> <li>➤ Establish five-year prioritized capital investment and investment program</li> <li>➤ Include in 2020 CIP and fiscal operating budget</li> <li>➤ Construct priority projects to improve water infrastructure</li> </ul>	Finance /PW	June, 2019  Sept, 2019 Oct, 2019 Summer, 2019
<u>Goal: Develop Frisco Historic Park and Museum Long-Range Plan</u> <ul style="list-style-type: none"> <li>➤ Review current and future uses of park and recommendations               <ul style="list-style-type: none"> <li>○ Evaluate options for additional park amenities</li> <li>○ Consider uses for 1st and Main building</li> <li>○ Prepare and present options for Town Council consideration &amp; funding</li> </ul> </li> </ul>	CDD/ Rec	Aug, 2019  Nov, 2019
<u>Goal: Establish a Plan for the Excelsior and Lund Houses</u> <ul style="list-style-type: none"> <li>➤ Identify all options for relocation of Excelsior and Lund Houses</li> <li>➤ Prepare a robust option list for Town Council consideration</li> <li>➤ Present options to Town Council</li> </ul>	CDD/ Rec	Summer, 2019  Sept, 2019



# VIBRANT RECREATION

*Description: The Town of Frisco recognizes the importance of its recreational opportunities as essential to the Town's vibrancy, providing unique opportunities for visitors and locals to explore, play, experience, and share with the broader community; the Town of Frisco's Peninsula Recreation Area/Adventure Park, Waterfront Marina, along with hiking, biking, Nordic skiing, and snow tubing are central to the community's economic vitality and therefore a high priority for the Town Council to maintain, sustain, and protect for future generations.*

Actions/Goals	Dept.	Milestones
<u>Goal: Improve Waterfront Marina</u> <ul style="list-style-type: none"><li>➤ Issue revenue bonds to fund improvements</li><li>➤ Complete Big Dig project – currently underway</li><li>➤ Complete Phase 1 construction – currently underway</li><li>➤ Complete Wetlands Mitigation project</li><li>➤ Install new docks and fuel dock</li><li>➤ Prioritize future projects and funding</li><li>➤ Measure cost/benefit</li></ul>	Finance  Rec and PW	✓ Complete June, 2019 June, 2019 Sept, 2019 Aug, 2019 Aug, 2019 Annually
<u>Goal: Evaluate Current / Future Uses of Peninsula Recreation Area</u> <ul style="list-style-type: none"><li>➤ Conduct full-site evaluation utilities and as-builts</li><li>➤ Identify and describe all current uses; and capacity</li><li>➤ Select consultant team: park planning, conceptuels, cost estimates</li><li>➤ Evaluate opportunities for new revenue streams</li><li>➤ Consider potential future uses (programming and buildings)</li><li>➤ Propose recommendations for priority based budgeting</li></ul>	Rec and PW	Summer/Fall Summer/Fall Summer/Fall Summer/Fall

## Strategic Priority: Vibrant Recreation

Actions/Goals	Dept.	Milestones
<ul style="list-style-type: none"> <li>➤ Present to Town Council for short and long-term prioritization and budgeting</li> </ul>		Jan, 2020
<p><u>Goal: Conduct Parks Master Planning</u></p> <ul style="list-style-type: none"> <li>➤ Complete conceptual design for four community parks</li> <li>➤ Present findings to Town Council</li> <li>➤ Prioritize and fund project in 2020 Budget</li> <li>➤ Construct park improvements aligned with Town Council priorities</li> </ul>	CDD/ Rec	June, 2019 June, 2019 Oct, 2019 Summer, 2020
<p><u>Goal: Implement Trails Master Plan</u></p> <ul style="list-style-type: none"> <li>➤ Anticipated USFS approval for 4.4 mi Nordic trail, 10.25 mi multi-use trail, 5.9 mi perimeter trail</li> <li>➤ Construct trail improvements</li> <li>➤ Funding and prioritization for next steps and phases</li> </ul>	Rec/ PW	June, 2019  Summer, 2019 July, 2019
<p><u>Goal: Construct 2nd and Belford Connector Trail</u></p> <ul style="list-style-type: none"> <li>➤ Complete connector path to expand trails and increase ped/bike safety</li> </ul>	PW	Aug, 2019
<p><u>Goal: Construct Wal-Mart Pedestrian Path</u></p> <ul style="list-style-type: none"> <li>➤ Survey/procure easement if needed</li> <li>➤ Design and construct</li> </ul>	PW	July, 2019 Oct, 2019

Strategic Priority: Vibrant Recreation

Actions/Goals	Dept.	Milestones
<u>Goal: Evaluation Potential Fieldhouse Feasibility</u> <ul style="list-style-type: none"> <li>➤ Present draft feasibility to Mayors, Managers, Commissioners</li> <li>➤ Present study and cost analysis to Town Council</li> <li>➤ Implement Town Council direction for next steps</li> </ul>	Rec	✓ Complete June, 2019 2019 – 2020
<u>Goal: Increase Awareness of Frisco's Amenities</u> <ul style="list-style-type: none"> <li>➤ Complete full redesign and relaunch of TownofFrisco.com</li> <li>➤ Increase time spent on website, decrease bounce rate and increase page views</li> <li>➤ Identify alternative methods to promote full range of Frisco's recreational opportunities</li> <li>➤ Establish participations goals with Recreation Department</li> </ul>	Comm	Nov, 2019 Nov, 2020  Nov, 2019



# QUALITY CORE SERVICES

*Description: Providing quality core services are the heart of the Town of Frisco. The Town Council places a high priority on a balanced and fiscally sustainable budget considering long and short-term economic indicators to prudently maintain our critical infrastructure, sustain general services, support and improve our recreation and visitor economy, communicate effectively to actively engage residents, attract and retain high-performing personnel to deliver exceptional service to the public, provide essential public safety services, maintain the Town's public resources, and protect and preserve the Town's historic community.*

Actions/Goals	Dept.	Milestones
<u>Town Council High Priority Goal: Identify New Revenue Streams</u> <ul style="list-style-type: none"><li>➤ Analyze a variety of options to produce new on-going revenue stream(s) (e.g. Summer tubing, ice rink, additional recreational rentals/uses)</li><li>➤ Conduct a thorough cost-of-service study to collect appropriate fees for the provision of services</li><li>➤ Present options and recommendations to Town Council for consideration</li></ul>	Finance	Fall, 2019 Through Spring 2020  Feb, 2020
<u>Town Council High Priority Goal: Strengthen Infrastructure Resiliency</u> <ul style="list-style-type: none"><li>➤ Complete full scope life cycle assessment of all Town infrastructure to develop 5 to 10-year Asset Management and Replacement Plan</li><li>➤ Present to Town Council for adoption of funding plan</li></ul>	Public Works	2019-2020 Mid-2020

Strategic Priority: Quality Core Services

Actions/Goals	Dept.	Milestones
<u>Goal: Develop Five-Year Financial Forecasting Model</u> <ul style="list-style-type: none"> <li>➤ Create five-year financial forecasting model for long-range financial planning</li> <li>➤ Include with annual budgeting process each year</li> </ul>	TM / Finance	Oct, 2019
<u>Goal: Strengthen Public Engagement with Town Council</u> <ul style="list-style-type: none"> <li>➤ Launch "Catch-Up with Council" after-action Council newsflash</li> <li>➤ Hire professional team to improve audio-visual technology in Chambers</li> <li>➤ Upgrade Council Chambers to accommodate new AV</li> <li>➤ Increase opportunities for public engagement with Town Council by promoting Council discussions on social media and elsewhere</li> </ul>	TM / Clerk	✓ Complete June, 2019 July, 2019 Summer, 2019
<u>Goal: Improve Accessibility of Town Code for Residents</u> <ul style="list-style-type: none"> <li>➤ Re-Codification of Town Code</li> <li>➤ Implement cloud-based hosting of Town Code</li> <li>➤ Promote and measure usage of new searchable online features</li> </ul>	Comm / Clerk	April, 2020
<u>Goal: Improve Housing Administration</u> <ul style="list-style-type: none"> <li>➤ Evaluate administration of housing programs</li> <li>➤ Obtain Town Council approval to consolidate administration into one department (CDD) to align priorities, foster coordination among departments and neighboring agencies, reduce inefficiencies, enhance administration of program and expand probability of increasing supply of affordable and workforce housing projects</li> <li>➤ Evaluate cost/benefit to outsource routine maintenance of employee housing</li> </ul>	TM	✓ Complete Aug, 2019  Summer, 2019



Strategic Priority: Quality Core Services

Actions/Goals	Dept.	Milestones
<u>Goal: Retain Fully Staffed Police Department</u> <ul style="list-style-type: none"> <li>➤ Propose new salary schedule to address retention</li> <li>➤ Identify alternative recruitment streams</li> <li>➤ Promote Frisco PD through recruiting video and new outreach</li> <li>➤ Identify housing opportunities</li> </ul>	PD	July, 2019
<u>Goal: Improve Police Department Core Services</u> <ul style="list-style-type: none"> <li>➤ Evaluate parking and code enforcement prioritizing key areas of concern</li> <li>➤ Design and propose remodel of Squad Room</li> <li>➤ Promote Frisco PD's outstanding service</li> </ul>	PD	Summer, 2019 Sept, 2019 On-going
<u>Goal: Increase Police Officer Training</u> <ul style="list-style-type: none"> <li>➤ Create robust training program to include: CIT training, active shooter, negative Bias training, Krav maga, and as-needed</li> <li>➤ Recognize training achievements</li> </ul>		In-process  As completed
<u>Goal: Evaluate and Improve Town Employee Safety</u> <ul style="list-style-type: none"> <li>➤ Identify all target hardening locations</li> <li>➤ Propose solutions</li> <li>➤ Conduct employee all-hands training exercise</li> </ul>		In-process  Summer, 2019

## Strategic Priority: Quality Core Services

Actions/Goals	Dept.	Milestones
<p><u>Goal: Preserve Finance Department Core Services</u></p> <ul style="list-style-type: none"> <li>➤ Produce balanced budget annually implementing Town Council priorities</li> <li>➤ Increase usage of paperless billing and reporting to increase department efficiencies (sustainability goal)</li> <li>➤ Implement appropriate procedures to ensure all Municipal Bond reporting requirements are completed timely and in compliance with regulations</li> <li>➤ Provide quarterly revenue/expense comparisons to monitor net cash flow</li> <li>➤ Produce meaningful “Community Scorecard” to inform residents of Town’s actions and activities; for 2020 align with Council strategic priorities</li> <li>➤ Analyze employee relations, training, recruitment and retention efforts to identify areas for improvement</li> </ul>	Finance	<p>Annually Dec, 2019</p> <p>On-going</p> <p>Quarterly Annually</p> <p>Fall, 2019</p>
<p><u>Goal: Enhance Public Works Core Services</u></p> <ul style="list-style-type: none"> <li>➤ Complete site work at Public works shop</li> <li>➤ Revamp street design criteria and ROW permits</li> <li>➤ Develop 5-year vehicle/equipment replacement schedule</li> <li>➤ Complete drainage improvements on Creekside Drive and Emily Lane               <ul style="list-style-type: none"> <li>○ Construct drainage improvements at this intersection to solve storm water drainage and ponding issues and improve storm water quality</li> </ul> </li> <li>➤ Construct second phase of Teller Alley (3<sup>rd</sup> Ave. – 5<sup>th</sup> Ave.)</li> <li>➤ Operate Water Treatment Plant Intake structure more efficiently year-round               <ul style="list-style-type: none"> <li>○ Rehab intake structure and install stream measurement</li> </ul> </li> <li>➤ Improve damage around Water Treatment Plant</li> <li>➤ Evaluate snow removal operations to identify areas of improvement, including addressing staffing concerns for on-call periods</li> </ul>	PW	<p>July, 2019 ✓ Complete</p> <p>Dec, 2019</p> <p>Sept, 2019 Sept, 2019 On-going</p> <p>Nov, 2019 Summer, 2019</p>

Strategic Priority: Quality Core Services

Actions/Goals	Dept.	Milestones
<p><u>Goal: Attract and Retain High-Performing Employees</u></p> <ul style="list-style-type: none"> <li>➤ Align employee recognition awards with Town Council strategic priorities</li> <li>➤ Promote Frisco as the Best Place to Work – videos, marketing</li> <li>➤ Identify retention concerns and solutions to address</li> <li>➤ Provide new training opportunities for employees throughout the year</li> <li>➤ Implement online benefits portal to expand employee’s understanding of benefits (measured by employee surveys)</li> <li>➤ Increase employee awareness and engagement opportunities</li> <li>➤ Develop meaningful succession planning program (tiered performance based position advancement opportunities)</li> <li>➤ Conduct employee surveys to measure progress in meeting goals</li> <li>➤ Provide Total Compensation Report with job offer to all year round full time and year round 10 month new hires</li> <li>➤ Increase MyFit program participation by 10% from 2018 numbers</li> </ul>	HR	<p>Fall, 2019</p> <p>Dec, 2019</p> <p>Dec, 2019</p> <p>On-going</p> <p>Jan, 2020</p> <p>April 2020</p> <p>Dec, 2020</p> <p>Bi-Annually</p> <p>March, 2020</p> <p>Dec, 2019</p>
<p><u>Goal: Evaluate Recreation Department Core Services</u></p> <ul style="list-style-type: none"> <li>➤ Provide exceptional customer service for wide range of recreational programs as evaluated through user-surveys; identify areas to improve efficiencies and services</li> <li>➤ Evaluate recruitment and retention methods for seasonal employees; determine cost/benefit of strategies; implement ideas to improve net results</li> <li>➤ Evaluate Marina operations following completion of new improvements to gauge cost/benefit and track revenues aligned with Bond estimates</li> <li>➤ Compare service charges to cost of service provided to ensure appropriate service charges are implemented (with Cost Analysis Study)</li> <li>➤ Identify areas for service expansion and program improvements</li> </ul>	Rec	<p>On-going;</p> <p>Summer survey</p> <p>Summer, 2019</p> <p>2020 – 2021</p>

Strategic Priority: Quality Core Services

Actions/Goals	Dept.	Milestones
<p><u>Goal: Enhance Community Development Department Core Services</u></p> <ul style="list-style-type: none"> <li>➤ Continue to provide courteous services to applicants; conduct customer service survey to obtain feedback;</li> <li>➤ Evaluate permitting process times; identify improvements to increase efficiency and reduce processing times when feasible (tracking of permitting times this summer)</li> <li>➤ Implement new building permit software to increase permitting efficiencies</li> <li>➤ Complete digital archiving of large volume of historic paper files to improve community accessibility to historical plans and records and reduce response times retrieving documents (1 box scanned per week)</li> <li>➤ Adopt 2018 ICC Construction Codes</li> </ul>	CDD	<p>Survey: Fall, 2019</p> <p>Fall, 2019</p> <p>Fall, 2020</p> <p>April, 2020</p> <p>Dec, 2019</p>
<p><u>Goal: Boost Communications Department</u></p> <ul style="list-style-type: none"> <li>➤ Align full scope of Communication's Department activities (events, marketing, communications, website / outreach, promotions, public information sharing) to Town Council priorities</li> <li>➤ Identify areas of responsibility for consolidation and streamlining</li> <li>➤ Propose organizational staffing solutions to address consolidation, manage events, retain high-performing employees</li> <li>➤ Evaluate return-on-investment of signature events – combined with Visitor Economic and Community Impact Study (Goal: Thriving Economy)</li> </ul>	Comm	<p>In-progress</p> <p>Summer, 2019</p> <p>July, 2019</p> <p>Winter, 2020</p>



---

MEMORANDUM

---

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: BONNIE MOINET, FINANCE DIRECTOR**  
**RE: WATER RATE ORDINANCE 19-07**  
**DATE: MAY 28, 2019**

**Background:** The Town last completed a water rate study in May of 2006, effective in January 2007. This study covered a ten year period beginning in 2007 and remained in effect through 2016. Rates have remained unchanged for over two years.

In 2018, Council directed staff to conduct a new five-year study and present various rate alternatives to Council. The Council has held three worksessions on this subject matter. One on November 27, 2018, at which time the Council asked staff to return with more in-depth analysis and recommendations, which was provided during the February 12, 2019 work session. Due to the complicity of the analysis, and the various options to consider, Council requested additional information, which was provided during the April 23, 2019 work session. During the April worksession, Council provided direction to implement "Alternative 3", which was identified as the option to meet the goals of the Water Efficiency Plan, encourage conservation, sustain the infrastructure of the water system, and provide a sustainable revenue for the water system based on number of EQRs. The details of this alternative are as follows:

<u>Base and Tiers</u>	<u>Usage / gallons</u>	<u>Fees and Rates</u>
Base Rate	none	\$45/ quarter
Tier 1:	0,001 to 8,000	\$1.12/1,000 gallons
Tier 2:	8,001 to 16,000	\$2.24/1,000 gallons
Tier 3:	16,001 to 50,000	\$4.00/1,000 gallons
Tier 4:	50,001 or more	\$5.00/1,000 gallons

The five-year plan for this alternative reflected a 5% annual increase in all of the above fees and rates and a 10% annual increase in tap fees. The proposed rate changes are planned for implementation in the 4<sup>th</sup> quarter of 2019.

**Analysis:** During the April 23, 2019 work session, Council requested staff place the water rates discussion on regular agenda with options to implement between a three percent (3%) and five percent (5%) annual increases. Staff has prepared estimates (see attachments) illustrating revenues generated by annual increases of 3%, 4% and 5% and a graduated annual increase of 3% for the second year of implementation, 4% for the third year and 5% in subsequent years. The differences between the annual rate increases does not significantly affect the Water Fund fund balance nor the individual users. Please refer to the attachments to this report for more detail.

The Town Attorney has prepared the appropriate ordinance (attached), which is complete except for the specific amount the water rates are to be increased. The following questions are provided to assist the Council in providing direction to staff to complete the ordinance for the water rates and the Town's TAP fees.

1. Does Council approve the rate structure identified as Alternative 3 and shown above in the background section of this memo to become effective October 1, 2019?
2. Does Council approve one of the following options?:
  - Option 1: 3% annual increase in service fees and usage rates.
  - Option 2: 4% annual increase in service fees and usage rates.
  - Option 3: 5% annual increase in service fees and usage rates.
  - Option 4: 3% annual increase in service fees and usage rates in the second year of implementation, a 4% annual increase in the third year, and 5% annual increase in the 4<sup>th</sup> and subsequent years.
3. Does Council approve a 10% annual increase in the Town's tap fees to become effective October 1, 2019?

**Financial Impact:** Staff has attached several worksheets for your review, demonstrating financial impacts of the proposed optional rate structures. All of the options maintain the Water Fund balance at approximately \$2,000,000 year-over-year. The adoption of the Water Efficiency Plan and the addition of conservation programs have led to increases in capital project needs and ongoing revenue. These projects and programs were not known at the time of 2019 budget preparation but are reflected in the projections.

#### **Attachments**

- A. Water Rate Increase Options # 1 through 4
- B. Schedule of Proposed Increased Rates and Tap Fees
- C. Water Rate Comparison by Type of User – Based on Alternative 3
- D. Ordinance for adoption

**Reviews and Approvals:** This report has been reviewed and approved by:  
Bonnie Moinet, Finance Director  
Nancy Kerry, Town Manager - Approved

Town of Frisco

Water Fund Projections - 2019 through 2024

Water Rate Study

New Alternative 3 - 3% annual increase

Option 1: 3% Increase

New Alternative 3 Assumptions: Increase in quarterly service fee; no water usage included in quarterly fee; tiered usage rate changes; rates & service fees increase 3%/year. Tap fees increased 10%/year. 2020: service charge - \$45/quarter; Tier 1 - 1-8,000 gal - \$.00112/gal; Tier 2: 8,001-16,000 - \$.00224/gal; Tier 3: 16,001-50,000 - \$.004/gal; Tier 4: 50,001+ - \$.005/gal

Revenues	2019 Revised	2020	2021	2022	2023	2024
No. of taps online	4,443	4,479	4,515	4,551	4,587	4,623
Operating Revenues						
User Charges:						
Base Fees - \$45/EQR/Qtr (beginning 4th Q 2019)	199,933	806,211	837,072	869,049	902,161	936,610
Usage Fees (beginning 2020)	759,009	557,069	573,837	591,053	608,822	627,085
Water Meter Sales	5,000	5,000	5,000	5,000	5,000	5,000
Sale of Assets	4,000	4,000	4,000	4,000	4,000	4,000
Investment Income	45,000	45,000	45,000	45,000	45,000	45,000
Loan Repayment from Capital Improvement Fund	30,000	95,000	95,000	95,000	95,000	95,000
Subtotal - Operating Revenues	1,042,942	1,512,280	1,559,909	1,609,102	1,659,983	1,712,695
Capital Contributions						
No. of taps sold	36	36	36	36	36	36
Plant Investment Fees (10% Increase/year beginning 4th Q 2019)	158,670	170,280	187,308	206,039	226,643	249,307
Subtotal - Capital Contributions	158,670	170,280	187,308	206,039	226,643	249,307
Total Revenues	1,201,612	1,682,560	1,747,217	1,815,141	1,886,626	1,962,002
Expenditures						
Salaries and Benefits (3% annual increase)	380,631	392,050	403,811	415,926	428,404	441,256
Administrative Fees	42,500	42,500	42,500	42,500	42,500	42,500
Professional Fees	85,000	85,000	85,000	85,000	85,000	85,000
Supplies and Chemicals (3% annual increase)	49,000	50,470	51,984	53,544	55,150	56,804
Utilities (3% annual increase)	70,000	72,100	74,263	76,491	78,786	81,149
Repair and Maintenance (3% annual increase)	62,000	63,860	65,776	67,749	69,782	71,875
General Expenses (3% annual increase)	83,800	86,314	88,903	91,571	94,318	97,147
Water Meter Replacements (3% annual increase)	40,000	41,200	42,436	43,709	45,020	46,371
Total Expenditures	812,931	833,494	854,674	876,489	898,959	922,102
Net Operating Revenue	388,681	849,066	892,543	938,652	987,667	1,039,899
Start at the Tap - 5 year program - \$300,000/year		300,000	300,000	300,000	300,000	300,000
Old Meter Replacement		150,000				
Slow the Flow Program - 5 year program - \$10,000/year		10,000	10,000	10,000	10,000	10,000
Water Smart - 5 year program - \$10,000/year		10,000	10,000	10,000	10,000	10,000
Capital Outlay	437,000	250,000	1,065,000	1,465,000	1,215,000	500,000
Net Change in Fund Balance	-48,319	149,066	-472,457	-826,348	-527,333	239,899
Fund Balance - January 1	3,516,176	3,467,857	3,616,923	3,144,466	2,318,118	1,790,785
Fund Balance - December 31	3,467,857	3,616,923	3,144,466	2,318,118	1,790,785	2,030,685

Town of Frisco

Water Fund Projections - 2019 through 2024

Water Rate Study

New Alternative 3 - 4% annual increase

Option 2: 4% Increase

New Alternative 3 Assumptions: Increase in quarterly service fee; no water usage included in quarterly fee; tiered usage rate changes; rates & service fees increase 4%/year. Tap fees increased 10%/year. 2020: service charge - \$45/quarter; Tier 1 - 1-8,000 gal - \$.00112/gal; Tier 2: 8,001-16,000 - \$.00224/gal; Tier 3: 16,001-50,000 - \$.004/gal; Tier 4: 50,001+- \$.005/gal

Revenues	2019 Revised	2020	2021	2022	2023	2024
No. of taps online	4,443	4,479	4,515	4,551	4,587	4,623
Operating Revenues						
User Charges:						
Base Fees - \$45/EQR/Qtr (beginning 4th Q 2019)	199,933	806,211	845,199	885,979	928,766	973,408
Usage Fees (beginning 2020)	759,009	552,020	579,437	602,542	624,810	651,686
Water Meter Sales	5,000	5,000	5,000	5,000	5,000	5,000
Sale of Assets	4,000	4,000	4,000	4,000	4,000	4,000
Investment Income	45,000	45,000	45,000	45,000	45,000	45,000
Loan Repayment from Capital Improvement Fund	30,000	95,000	95,000	95,000	95,000	95,000
Subtotal - Operating Revenues	1,042,942	1,507,231	1,573,636	1,637,521	1,702,576	1,774,094
Capital Contributions						
No. of taps sold	36	36	36	36	36	36
Plant Investment Fees (10% Increase/year beginning 4th Q 2019)	158,670	170,280	187,308	206,039	226,643	249,307
Subtotal - Capital Contributions	158,670	170,280	187,308	206,039	226,643	249,307
Total Revenues	1,201,612	1,677,511	1,760,944	1,843,560	1,929,218	2,023,401
Expenditures						
Salaries and Benefits (3% annual increase)	380,631	392,050	403,811	415,926	428,404	441,256
Administrative Fees	42,500	42,500	42,500	42,500	42,500	42,500
Professional Fees	85,000	85,000	85,000	85,000	85,000	85,000
Supplies and Chemicals (3% annual increase)	49,000	50,470	51,984	53,544	55,150	56,804
Utilities (3% annual increase)	70,000	72,100	74,263	76,491	78,786	81,149
Repair and Maintenance (3% annual increase)	62,000	63,860	65,776	67,749	69,782	71,875
General Expenses (3% annual increase)	83,800	86,314	88,903	91,571	94,318	97,147
Water Meter Replacements (3% annual increase)	40,000	41,200	42,436	43,709	45,020	46,371
Total Expenditures	812,931	833,494	854,674	876,489	898,959	922,102
Net Operating Revenue	388,681	844,017	906,270	967,071	1,030,260	1,101,299
Start at the Tap - 5 year program - \$300,000/year		300,000	300,000	300,000	300,000	300,000
Old Meter Replacement		150,000				
Slow the Flow Program - 5 year program - \$10,000/year		10,000	10,000	10,000	10,000	10,000
Water Smart - 5 year program - \$10,000/year		10,000	10,000	10,000	10,000	10,000
Capital Outlay	437,000	250,000	1,065,000	1,465,000	1,215,000	500,000
Net Change in Fund Balance	-48,319	144,017	-458,730	-797,929	-484,740	301,299
Fund Balance - January 1	3,516,176	3,467,857	3,611,874	3,153,144	2,355,214	1,870,474
Fund Balance - December 31	3,467,857	3,611,874	3,153,144	2,355,214	1,870,474	2,171,773



Town of Frisco

Water Fund Projections - 2019 through 2024

Water Rate Study

New Alternative 3 - 5% annual increase

Option 3 - 5% Increase

New Alternative 3 Assumptions: Increase in quarterly service fee; no water usage included in quarterly fee; tiered usage rate changes; rates & service fees increase 5%/year. Tap fees increased 10%/year. 2020: service charge - \$45/quarter; Tier 1 - 1-8,000 gal - \$.00112/gal; Tier 2: 8,001-16,000 - \$.00224/gal; Tier 3: 16,001-50,000 - \$.004/gal; Tier 4: 50,001+ - \$.005/gal						
Revenues	2019 Revised	2020	2021	2022	2023	2024
No. of taps online	4,443	4,479	4,515	4,551	4,587	4,623
Operating Revenues						
User Charges:						
Base Fees - \$45/EQR/Qtr (beginning 4th Q 2019)	199,933	806,211	853,326	903,091	955,737	1,011,501
Usage Fees (beginning 2020)	759,009	552,020	584,980	609,999	644,995	677,142
Water Meter Sales	5,000	5,000	5,000	5,000	5,000	5,000
Sale of Assets	4,000	4,000	4,000	4,000	4,000	4,000
Investment Income	45,000	45,000	45,000	45,000	45,000	45,000
Loan Repayment from Capital Improvement Fund	30,000	95,000	95,000	95,000	95,000	95,000
Subtotal - Operating Revenues	1,042,942	1,507,231	1,587,306	1,662,090	1,749,732	1,837,643
Capital Contributions						
No. of taps sold	36	36	36	36	36	36
Plant Investment Fees (10% Increase/year beginning 4th Q 2019)	158,670	170,280	187,308	206,039	226,643	249,307
Subtotal - Capital Contributions	158,670	170,280	187,308	206,039	226,643	249,307
Total Revenues	1,201,612	1,677,511	1,774,614	1,868,128	1,976,375	2,086,950
Expenditures						
Salaries and Benefits (3% annual increase)	380,631	392,050	403,811	415,926	415,926	415,926
Administrative Fees	42,500	42,500	42,500	42,500	42,500	42,500
Professional Fees	85,000	85,000	85,000	85,000	85,000	85,000
Supplies and Chemicals (3% annual increase)	49,000	50,470	51,984	53,544	53,544	53,544
Utilities (3% annual increase)	70,000	72,100	74,263	76,491	76,491	76,491
Repair and Maintenance (3% annual increase)	62,000	63,860	65,776	67,749	67,749	67,749
General Expenses (3% annual increase)	83,800	86,314	88,903	91,571	91,571	91,571
Water Meter Replacements (3% annual increase)	40,000	41,200	42,436	43,709	43,709	43,709
Total Expenditures	812,931	833,494	854,674	876,489	876,489	876,489
Net Operating Revenue	388,681	844,017	919,940	991,639	1,099,886	1,210,461
Start at the Tap - 5 year program - \$300,000/year		300,000	300,000	300,000	300,000	300,000
Old Meter Replacement		150,000				
Slow the Flow Program - 5 year program - \$10,000/year		10,000	10,000	10,000	10,000	10,000
Water Smart - 5 year program - \$10,000/year		10,000	10,000	10,000	10,000	10,000
Capital Outlay	437,000	250,000	1,065,000	1,465,000	1,215,000	500,000
Net Change in Fund Balance	-48,319	144,017	-445,060	-773,361	-415,114	410,461
Fund Balance - January 1	3,516,176	3,467,857	3,611,874	3,166,814	2,393,453	1,978,339
Fund Balance - December 31	3,467,857	3,611,874	3,166,814	2,393,453	1,978,339	2,388,800

Town of Frisco

Water Rate Projections - 2019 through 2024

Water Rate Study

New Alternative 3 - Graduated annual increase

Option 4 - Graduated Increase

New Alternative 3 Assumptions: Increase in quarterly service fee; no water usage included in quarterly fee; tiered usage rate changes; rates & service fees increase3%/1st year, 4%/2nd year; 5%/3rd year. Tap fees increased 10%/year. 2020: service charge - \$45/quarter; Tier 1 - 1-8,000 gal - \$.00112/gal; Tier 2: 8,001-16,000 - \$.00224/gal; Tier 3: 16,001-50,000 - \$.004/gal; Tier 4: 50,001+ - \$.005/gal

	2019 Revised	2020	2021	2022	2023	2024
Revenues						
No. of taps online	4,443	4,479	4,515	4,551	4,587	4,623
Operating Revenues						
User Charges:						
Base Fees - \$45/EQR/Qtr (beginning 4th Q 2019)	199,933	806,211	837,072	877,423	928,766	982,839
Usage Fees (beginning 2020)	759,009	552,020	573,837	597,186	638,808	657,966
Water Meter Sales	5,000	5,000	5,000	5,000	5,000	5,000
Sale of Assets	4,000	4,000	4,000	4,000	4,000	4,000
Investment Income	45,000	45,000	45,000	45,000	45,000	45,000
Loan Repayment from Capital Improvement Fund	30,000	95,000	95,000	95,000	95,000	95,000
Subtotal - Operating Revenues	1,042,942	1,507,231	1,559,909	1,623,609	1,716,574	1,789,805
Capital Contributions						
No. of taps sold	36	36	36	36	36	36
Plant Investment Fees (10% Increase/year beginning 2020)	158,670	174,537	191,991	211,190	232,309	255,540
Subtotal - Capital Contributions	158,670	174,537	191,991	211,190	232,309	255,540
Total Revenues	1,201,612	1,681,768	1,751,899	1,834,799	1,948,882	2,045,345
Expenditures						
Salaries and Benefits (3% annual increase)	380,631	392,050	403,811	415,926	428,404	441,256
Administrative Fees	42,500	42,500	42,500	42,500	42,500	42,500
Professional Fees	85,000	85,000	85,000	85,000	85,000	85,000
Supplies and Chemicals (3% annual increase)	49,000	50,470	51,984	53,544	55,150	56,804
Utilities (3% annual increase)	70,000	72,100	74,263	76,491	78,786	81,149
Repair and Maintenance (3% annual increase)	62,000	63,860	65,776	67,749	69,782	71,875
General Expenses (3% annual increase)	83,800	86,314	88,903	91,571	94,318	97,147
Water Meter Replacements (3% annual increase)	40,000	41,200	42,436	43,709	45,020	46,371
Total Expenditures	812,931	833,494	854,674	876,489	898,959	922,102
Net Operating Revenue	388,681	848,274	897,226	958,310	1,049,924	1,123,242
Start at the Tap - 5 year program - \$300,000/year		300,000	300,000	300,000	300,000	300,000
Old Meter Replacement		150,000				
Slow the Flow Program - 5 year program - \$10,000/year		10,000	10,000	10,000	10,000	10,000
Water Smart - 5 year program - \$10,000/year		10,000	10,000	10,000	10,000	10,000
Capital Outlay	437,000	250,000	1,065,000	1,465,000	1,215,000	500,000
Net Change in Fund Balance	-48,319	148,274	-467,774	-806,690	-465,076	323,242
Fund Balance - January 1	3,516,176	3,467,857	3,616,131	3,148,356	2,341,666	1,876,590
Fund Balance - December 31	3,467,857	3,616,131	3,148,356	2,341,666	1,876,590	2,199,832

Town of Frisco  
Schedule of Proposed Increased Rates and Tap Fees  
Sample Rate Chage Impact  
Water Rate Study - 2019

	Option 1					Option 2					Option 3				
	3% Increase					4% Increase					5% Increase				
	2020	2021	2022	2023	2024	2020	2021	2022	2023	202	2020	2021	2022	2023	2024
Base Rate per EQR/QTR	\$45.00	\$46.35	\$47.74	\$49.17	\$50.65	\$45.00	\$46.80	\$48.67	\$50.62	\$52.64	\$45.00	\$47.25	\$49.61	\$52.09	\$54.70
Usage per 1,000 Gal:															
1-8,000	\$1.12	\$1.15	\$1.19	\$1.22	\$1.26	\$1.12	\$1.16	\$1.21	\$1.26	\$1.31	\$1.12	\$1.18	\$1.23	\$1.30	\$1.36
8,001-16,000	\$2.24	\$2.31	\$2.38	\$2.45	\$2.52	\$2.24	\$2.33	\$2.42	\$2.52	\$2.62	\$2.24	\$2.35	\$2.47	\$2.59	\$2.72
16,001-50,000	\$4.00	\$4.12	\$4.24	\$4.37	\$4.50	\$4.00	\$4.16	\$4.33	\$4.50	\$4.68	\$4.00	\$4.20	\$4.41	\$4.63	\$4.86
50,000+	\$5.00	\$5.15	\$5.30	\$5.46	\$5.63	\$5.00	\$5.20	\$5.41	\$5.62	\$5.85	\$5.00	\$5.25	\$5.51	\$5.79	\$6.08

	Option 4				
	New	3%	4%	5%	5%
	2020	2021	2022	2023	2024
Base Rate per EQR/QTR	\$45.00	\$46.35	\$48.20	\$50.61	\$53.14
Usage per 1,000 Gal:					
1-8,000	\$1.12	\$1.15	\$1.20	\$1.26	\$1.32
8,001-16,000	\$2.24	\$2.31	\$2.40	\$2.52	\$2.65
16,001-50,000	\$4.00	\$4.12	\$4.28	\$4.50	\$4.72
50,000+	\$5.00	\$5.15	\$5.36	\$5.62	\$5.90

TAP FEES-10% ANNUAL INCREASE	
2019	\$4,300
2020	\$4,730
2021	\$5,203
2022	\$5,723
2023	\$6,296
2024	\$6,925

Town of Frisco

Water Rate Comparison by Type of User - Based on Alternative # 3

2019 Water Rate Study

	Current Rates
Base Rate	\$40.33/EQR 1-18,000 Usage included in qtrly fee
Tier 1	18,001-35000 \$3.38/1000
Tier 2	35,001+ \$4.74/1000
Tier 3	
Tier 4	

Alternative 3
Beginning Tier: 1-8,000
\$45/EQR No usage included in qtrly fee
1-8,000 \$1.12/1000
8,001-16,000 \$2.24/1000
16,001-50,000 \$4.00/1000
50,000+ \$5.00/1000

User Type	Annual Billing
Residential Low Use	\$161.32
Residential High Use	\$821.88
Residential Low Irrigation	\$198.50
Residential Moderate Irrigation	\$584.34
Grocery Store	\$12,051.30
Schools	\$24,584.02
Preschool	\$700.16
Motel	\$2,783.60
Hotel	\$12,582.96
Car Wash	\$3,351.50
Café	\$1,095.87
Restaurant	\$1,948.56
Gas Station	\$670.12

Annual Billing	5% Increase over Current
\$209.12	29.63%
\$1,007.52	22.59%
\$325.12	63.79%
\$705.40	20.72%
\$16,248.84	34.83%
\$30,344.68	23.43%
\$1,214.56	73.47%
\$4,923.84	76.89%
\$18,469.60	46.78%
\$4,267.36	27.33%
\$1,591.52	45.23%
\$3,319.88	70.38%
\$1,047.04	56.25%

**TOWN OF FRISCO  
COUNTY OF SUMMIT  
STATE OF COLORADO  
ORDINANCE 19 –07**

AN ORDINANCE ESTABLISHING, PURSUANT TO SECTION 171-11 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, THE PLANT INVESTMENT FEES, CAPITAL EQR SCHEDULES, DELIVERY CHARGES, FLAT RATES, AND USAGE FEES TO BE CHARGED IN CONNECTION WITH THE TOWN'S WATER SYSTEM.

WHEREAS, the Town of Frisco, Colorado ("Town") is a home rule municipality, duly organized and existing under Article XX of the Colorado Constitution; and

WHEREAS, this ordinance is adopted pursuant to the Town's home rule authority in order to protect the public health, safety and welfare by ensuring the continued economic viability of the Town's water system, and the availability of water during times of drought; and

WHEREAS, Section 171-11.A. of the Code of Ordinances of the Town of Frisco authorizes the Town Council, by ordinance from time to time, to adopt plant investment fees, capital EQR schedules, delivery charges, flat rates and usage fees in connection with its water utility system; and

WHEREAS, the Town Council has directed the preparation of a water rates study by the Town's Finance Director and Public Works Director to review and analyze the cost of day-to-day operations and ongoing maintenance and improvement of the Town's water utility system against the revenues generated by or in connection with that system, and to provide information concerning the nature of extraordinary maintenance, capital improvement and capital replacement needs of the water utility system that are anticipated in the future; and

WHEREAS, the Town Council reviewed and discussed the water rates study during work session meetings on February 26, 2019 and April 23, 2019 ; and

WHEREAS, the Town Council finds, based upon the information provided in the water rates study, that the existing water rates, fees and charges of the Town's water utility system are insufficient to provide the revenue needed for the projected expenses of day-to-day operations, ongoing maintenance and improvement of the Town's water utility system, and that the rates and rate tiers currently in place do not adequately promote the conservation of water; and

WHEREAS, the Town Council finds that the extraordinary maintenance, capital improvement and capital replacement needs of the water system that are anticipated in the future include, but are not necessarily limited to, improvement of water treatment technology as a result of technological advances or regulatory requirements, re-testing, re-evaluation and possible re-habilitation of certain Town water wells that have been taken off-line, refurbishment of aging water wells and water storage facilities, the drilling of additional water wells to meet peak water production needs upon the build-out of developable portions of the Town, and the replacement of aging water delivery lines, particularly those portions of the Town's delivery lines that were constructed of cast iron pipes; and

WHEREAS, based upon all of the foregoing, the Town Council finds that the Town's current plant investment fees and water delivery charges are not sufficient to pay the long term costs of the production and delivery of water by the Town's water utility system; and

WHEREAS, the Town Council anticipates that the plant investment fees and water delivery charge schedule adopted herein will provide revenues that are sufficient to meet the long term costs of the production and delivery of water by the Town's water utility system.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO THAT:

Section 1. Words and phrases used in this Ordinance shall have the meanings and be defined as set forth in Section 171-2 and 180-9.3 of the Code of Ordinances of the Town of Frisco.

Section 2. The plant investment fees, capital EQR schedule, delivery charges, flat rates and fees to be collected by the Town in connection with the Town's water system shall be as follows:

**A. Plant Investment Fees.** New Construction: Beginning on October 1, 2019, for purposes of plant investment fees, one (1) capital EQR equals four thousand three hundred and one dollars (\$4,301.00). In each subsequent year to and including the year 2024, the plant investment fee will increase by 10 percent (10%) over the prior year's fee as of October 1 of each year.

**B. Plant Investment Fee Calculation.** Plant investment fees shall be calculated, on a capital EQR basis, as follows:

1. Single-family residences, single-family homes and mobile homes established for permanent residences: one and zero-hundredths (1.00).

(a) An "affordable housing" unit as defined in Chapter 180 of the Code of Ordinances of the Town of Frisco (the "Code"), as amended, and which is deed restricted for at least twenty (20) years to assure the unit is available as a long term rental shall have the Plant Investment Fee assessed at one-third (1/3) of the otherwise applicable rate.

2. Duplexes (two-family units), multifamily residential units, apartments, condominiums, townhouses and similar facilities in the same complex, one and zero-hundredths (1.00) per unit, plus the following if applicable:

(a) Clubhouse: one and five-tenths (1.5).

(b) Laundry facility: five-tenths (0.5) per washing machine.

3. Transient residential units: hotels, motels, dormitories, bed-breakfast (as defined in Community Development Policy Number CD-12) and similar facilities:

(a) Manager's unit: one and zero-hundredths (1.00).

(b) Units without kitchen facilities and with one (1) or two (2) bed spaces: twenty-five hundredths (0.25).

(c) Units with kitchen facilities and one (1) or two (2) bed spaces: seventy-five hundredths (0.75)

(d) Each additional bed space for Subsection B.3 (b) and (c) above: one-tenth (0.1).

(e) Travel trailer/camper park per space available: one and zero hundredths (1.00).

(f) Dormitories, per each bed space: one-tenth (0.1).

(g) For laundry facilities add five-tenths (0.5).

4. Restaurants, bars and lounges:

- (a) Business with a seating capacity of fewer than twenty-five (25): one and twenty-five hundredths (1.25).
- (b) Second twenty-five (25) seating capacity, or part thereof: eight tenths (0.8).
- (c) Each additional twenty-five (25) seating capacity, or part thereof: six-tenths (0.6).

5. Service station:

- (a) Without wash rack: one and fifty-hundredths (1.50).
- (b) Each wash rack: one and zero hundredths (1.00).

6. Car wash, each rack: one and zero-tenths (1.0).

7. Commercial or public buildings, such as stores, offices and similar uses, having no process water:

- (a) Minimum for each building or customer for up to one thousand (1,000) square feet of building area: one and zero-hundredths (1.00).
- (b) Each additional one thousand (1,000) square feet of building area, or part thereof: sixty-hundredths (0.60).
- (c) Each pair of public rest rooms: forty-hundredths (0.40).

8. Industrial warehouses with no public rest rooms and no process water requirements:

- (a) Having less than two thousand (2,000) square feet of gross floor area: one and zero-hundredths (1.00).
- (c) Each additional two thousand (2,000) square feet: eighty hundredths (0.80).

9. Churches and nonprofit organization halls (no residence or regular eating facilities): one and zero-hundredths (1.00).

10. Schools, public or private:

- (a) Basic rate, per pupil capacity of fifty (50): two and zero-tenths (2.0).
- (b) Each additional forty (40) students or fraction thereof: one and zero-tenths (1.0).

11. Swimming pools, hot tubs:

- (a) Each twenty-five thousand (25,000) gallons, or fraction there-of, of swimming pool capacity: one and zero-hundredths (1.00).

- (b) Hot tubs, other than for single-family use, per one hundred (100) gallons: eleven dollars (\$11).

12. Laundromat: one and zero-hundredths (1.00).

- (a) Each washing machine: five-tenths (0.5).

13. The rate for commercial or individual users of unusual nature or using process water will be set individually by the Town Council.

14. Out-of-town tap fee will be one and one-half (1-1/2) the otherwise applicable capital EQR.

15. For establishments of any kind falling into more than one (1) category, each separate category will be computed individually and all categories totaled for that establishment's total charge.

16. Businesses of a seasonal nature which are open less than one hundred twenty (120) days per year shall be required to pay tap fees, as provided for above, unless otherwise determined by the Town Council.

**C. Minimum Delivery Charges and Usage Charges.** Beginning October 1, 2019, a quarterly rate of forty-five (\$45.00) per EQR (the "Base Rate" or "minimum delivery charge") will apply to metered billings which use less than 1000 gallons of water per quarter. Beginning October 1, 2019, the rates per thousand (1000) gallons of water usage per quarter, per usage tier, are as set forth in the Gallons/Rate table below. The usage charges shall be in addition to the Base Rate.

In each subsequent year, to and including the year 2024, the Base Rate, and each of the tiered rates set forth below shall increase [three, four or five] (3, 4 or 5%) percent over the prior year's rate, respectively, as of October 1 of each year.

**ALTERNATIVE: [As of October 1, 2020, the Base Rate and each of the tiered rates set forth below shall increase by three percent (3%) over the then-current rate. As of October 1, 2021, the Base Rate and each of the tiered rates set forth below shall increase by four percent (4%) over the then-current rate. As of October 1, 2022, and each October 1 thereafter to and through October 1, 2024, the Base Rate and each of the tiered rates set forth below shall increase by five percent (5%) over the then-current rate.]**

<u>Gallons</u>	<u>Rate</u>
No usage included in base rate	\$45.00 ("Base Rate")/EQR
1 to 8,000	\$1.12 per 1,000 gallons/EQR
8,001 to 16,000	\$2.24 per 1,000 gallons/EQR
16,001 to 50,000	\$4.00 per 1,000 gallons/EQR
50,001 and greater	\$5.00 per 1,000 gallons/EQR

Temporary construction water shall be billed at one dollar and fifty cents (\$1.50) per thousand gallons used, plus a hydrant connection fee of twenty five dollars (\$25).



**D. Malfunctioning Meters.** There shall be a flat rate for malfunctioning meters in the amount of two (2) times the Base Rate.

**E. Late Payment Charges, Late Notice Fees, Water Shut-Off and Reinstatement Fees.**

All water accounts are subject to a finance charge for late payment at an annual percentage rate of eighteen percent (18%) (monthly rate of one and one-half percent (1.5%)) of the total past due balance. For any account with a past due balance, a late payment notice shall be sent to the customer and a fee of five dollars (\$5.00) shall be charged to the account for the sending of the notice. For any account with a past due balance in excess of thirty (30) days, a shut-off notice shall be sent to the customer by certified mail, return receipt requested and a fee of ten dollars (\$10.00) shall be charged to the account for the sending of the notice. For any customer that does not respond to the shut-off notice within the five (5) days set forth in the notice, a peace officer shall post a shut-off notice on the property and the Water Department shall locate the curb stop and shut off water service to the property. A fee of fifty dollars (\$50.00) shall be charged to the account for the shut-off and posting of the notice. For any customer whose water service has been shut off, a reinstatement fee of one hundred dollars (\$100.00) shall be charged for the reinstatement of water service.

Section 3. Effective Date. This ordinance shall become effective in accordance with the home-rule Charter of the Town of Frisco, Colorado. Effective October 1, 2019, any prior ordinance or resolution setting forth rates and charges in connection with the Town's water system are hereby repealed and are of no further force or effect.

INTRODUCED, PASSED ON FIRST READING AND PUBLICATION AND POSTING ORDERED  
THIS 28<sup>TH</sup> DAY OF MAY, 2019.

TOWN OF FRISCO, COLORADO:

---

Gary Wilkinson, Mayor

ATTEST:

---

Deborah Wohlmuth, CMC, Town Clerk



MEMORANDUM

P.O. BOX 4100 ♦ FRISCO, COLORADO 80443

**TO:** MAYOR AND TOWN COUNCIL  
**FROM:** NANCY KERRY, TOWN MANAGER  
**RE:** ORDINANCE 19-05, CONCERNING CLASS 1 E-BIKES ON THE REC PATH  
**DATE:** MAY 28, 2019

**Summary:** This is the second reading of Ordinance 19-05 which amends section 130-12 of the Town Code concerning use of motorized vehicles; specifically class 1 e-bikes, in town parks, open space, recreation areas, and pathways.

**Background:** On August 9, 2017 Colorado House Bill 17-1151 took effect, concerning the regulation of e-bikes. HB 17-1151 authorizes the operation of Class 1 or 2 e-bikes on bike or pedestrian paths where bicycles are authorized to travel in Colorado. However, HB 17-1151 also stipulated that local authorities were not prevented from authorizing or prohibiting the use of e-bikes with respect to their jurisdiction. Summit County's Recpath Regulations specifically prohibit e-bike use on the Recpath, except for people with disabilities. The Summit County Board of County Commissioners approved an amendment to their Recpath Regulations, which would exclude Class 1 e-bikes from the definition of Motorized Vehicle, permitting their use on the Recpath at their April 23, 2019 meeting. The Town's ordinance aligns with the County direction. The Town's Attorney presented information concerning this ordinance at the May 14, 2019 Council Meeting.

**Financial Impact:** Approval of this motion will have no financial impact to the budget.

**Reviews and Approvals:** This report has been reviewed and approved by:

Nancy Kerry, Town Manager - Approved

**Staff Recommendation:** On that basis, it is my

RECOMMENDATION

that the Council

MAKE A MOTION TO ADOPT ORDINANCE 19-05, AN ORDINANCE AMENDING CHAPTER 130 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING PARKS, BY AMENDING SECTION 130-12, CONCERNING THE USE OF MOTORIZED VEHICLES IN TOWN PARKS, OPEN SPACE, RECREATION AREAS, AND PATHWAYS

**TOWN OF FRISCO  
COUNTY OF SUMMIT  
STATE OF COLORADO  
ORDINANCE 19-05**

AN ORDINANCE AMENDING CHAPTER 130 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING PARKS, BY AMENDING SECTION 130-12, CONCERNING THE USE OF MOTORIZED VEHICLES IN TOWN PARKS, OPEN SPACE, RECREATION AREAS, AND PATHWAYS

WHEREAS, the Town of Frisco, Colorado ("Town") is a home rule municipality, duly organized and existing under Article XX of the Colorado Constitution; and

WHEREAS, this ordinance is adopted pursuant to the Town's home rule authority; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO THAT:

Section 1. Section 130-12 of the Code of Ordinances of the Town of Frisco (the "Code"), concerning the use of motorized vehicles in town parks, open space and recreation areas, is hereby amended to read as follows:

**§ 130-12. Use of Motorized Vehicles.**

It is unlawful for any person to ~~drive~~ operate any motorized vehicles in any town park, open space property or recreation area, except in a designated parking area. Overnight parking is not permitted in designated parking areas located within town parks, open space properties or recreation areas.

This section shall not apply to: (i) the operation of a motorized wheelchair or other similar device operated by or for a disabled person; (ii) the operation of an authorized maintenance or emergency vehicle; or (iii) the operation of a class 1 electrical assisted bicycle on any town-owned recreational pathway within the town. For purposes of this section, a "class 1" electrical assisted bicycle shall mean and be limited to a bicycle with an electric motor that provides propulsion only as an assistance to pedaling, and that has a governor that prevents propulsion from being provided at speeds greater than twenty (20) miles per hour.

Section 2. Effective Date. This ordinance shall become effective in accordance with the home-rule Charter of the Town of Frisco, Colorado.

INTRODUCED, PASSED ON FIRST READING AND PUBLICATION AND POSTING ORDERED THIS 14<sup>TH</sup> DAY OF MAY, 2019.

ADOPTED ON SECOND AND FINAL READING AND PUBLICATION BY TITLE ORDERED THIS 28<sup>TH</sup> DAY OF MAY, 2019

TOWN OF FRISCO, COLORADO:

\_\_\_\_\_  
Gary Wilkinson, Mayor

ATTEST:

\_\_\_\_\_  
Deborah Wohlmuth, CMC, Town Clerk



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO:** TOWN COUNCIL

**FROM:** DEBORAH WOHLMUTH, TOWN CLERK

**RE:** SECOND READING ORDINANCE 19-06, AMENDING CHAPTER 13, CEMETERY  
MANAGEMENT AND APPROVAL OF RESOLUTION 19-21, ADOPTING CEMETERY  
RULES AND REGULATIONS

**DATE:** MAY 28, 2019

**Summary:** Per the Town of Frisco Home Rule Charter, every five years, each Chapter of the Frisco Town Code is to be reviewed for possible amendment or repeal. Ordinance 19-06 removes cemetery rates and charges from the Code, allowing Council to approve changes to cemetery rates and charges via resolution in the future. Staff is presenting Resolution 19-21, Adopting Cemetery Rules and Regulations in conjunction with the second reading of Ordinance 19-06, Amending Cemetery Management in order to follow the correct procedural and legal process.

**Background:** Chapter 13, Cemetery Management, was added to the Code of the Town of Frisco on June 12, 1974 by Ordinance 74-06. Amendments have occurred to this chapter in 1980, 1989, 1991, 2003, 2004, and 2009. Per the Home Rule Charter, staff reviewed Chapter 13 and recommended the proposed amendment to the Cemetery Board. The Board indicated support of the proposed amendment. Substantive changes include removing rates and charges from the Code and relocating the fees to the the cemetery rules and regulations document, allowing Council to authorize future cemetery rates and charges via resolution instead of ordinance. Ordinance 19-06 Amending Chapter 13, Cemetery Management, and Resolution 19-21, Adopting Cemetery Rules and Regulations are in the council packet for your review.

Resolution 19-21 amends several areas of the Cemetery Rules and Regulations document as recommended by Staff and the Cemetery Board. The Cemetery Board consists of the Mayor, Public Works Director, Town Clerk, Historic Park Manager, and a Frisco resident (Deb Helton).

- Increases to Excavation Fees were recommended to reflect actual costs incurred by the Public Works Department for labor and equipment. These fees are in alignment with the Breckenridge and Dillon cemeteries.
- Dates of Winter Burials were changed to reflect winter weather occurring through May 15<sup>th</sup>, and the impact that winter conditions have on winter burials/excavations.
- A \$250 labor fee has been added for work occurring after 3pm or on Saturdays in order to account for unscheduled Public Works labor.

- A \$250 monument placement fee has been added in order to account for unusual labor costs incurred as a result of winter conditions.
- The resolution modifies interment and marker placement notifications.
- The resolution clarifies details regarding allowed monuments.
- The resolution clarifies approved burial containers.

**Financial Impact:** Approval of this motion will positively impact Public Works labor costs, as they relate to unscheduled staff time, excavations, and locating costs. These fees reflect actual cost of doing business.

**Reviews and Approvals:** This report has been reviewed and approved by:

Jeff Goble, Public Works Director -Approved  
 Bonnie Moinet, Finance Director - Approved  
 Nancy Kerry, Town Manager - Approved

**Staff Recommendation:** On that basis, it is my

RECOMMENDATION

that the Council

APPROVE ON SECOND READING ORDINANCE 19-06, AN ORDINANCE AMENDING CHAPTER 13 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, COLORADO, CONCERNING THE MANAGEMENT OF THE TOWN CEMETERY, BY REPEALING SECTION 13-21, CONCERNING THE RATES AND CHARGES FOR LOTS AND BURIALS; AND BY RENUMBERING EXISTING SECTION 13-22 CONCERNING WINTER BURIALS; AND

APPROVE RESOLUTION 19-21, A RESOLUTION ADOPTING THE TOWN OF FRISCO CEMETERY RULES AND REGULATIONS DATED MAY 28, 2019.

**TOWN OF FRISCO  
COUNTY OF SUMMIT  
STATE OF COLORADO  
ORDINANCE 19-06**

AN ORDINANCE AMENDING CHAPTER 13 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, COLORADO, CONCERNING THE MANAGEMENT OF THE TOWN CEMETERY, BY REPEALING SECTION 13-21, CONCERNING THE RATES AND CHARGES FOR LOTS AND BURIALS; AND BY RENUMBERING EXISTING SECTION 13-22 CONCERNING WINTER BURIALS

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO:

Section 1. That section 13-21, concerning rates and charges, of Chapter 13 of the Code of Ordinances of the Town of Frisco, Colorado, concerning the Town cemetery, is hereby repealed:

**~~§ 13-21. Rates and Charges. [Added 05-07-91, Ord. 91-09; Amended 11-02-99, Ord. 99-17; 03-18-03, Ord. 03-06; 06-09-09, Ord. 09-11]~~**

The following are rates pertaining to the cemetery:

A. ~~Burial Plot.~~

- ~~1. Frisco Residents and Property Owners: one hundred dollars (\$100.00) except for Block Nos. 17 through 27, and these shall be one hundred twenty-five dollars (\$125.00).~~
- ~~2. Summit County Residents: one thousand five hundred dollars (\$1,500) except for Blocks Nos. 17 through 27, and these shall be one thousand eight hundred dollars (\$1,800.00).~~
- ~~3. Out-of-County Residents: two thousand five hundred (\$2,500.00) except for Block Nos. 17 through 27, and these shall be three thousand (\$3,000.00).~~

~~The price for a lot shall be the aggregate of the price for each burial plot located within such lot.~~

B. ~~Disinterments.~~

~~The Town of Frisco is solely responsible for the excavating of disinterments. Disinterment fees are assessed on an hourly basis as determined by the Cemetery Superintendent.~~

C. ~~Excavating Fee~~

~~The Town of Frisco is solely responsible for the excavating of interments and disinterments. In the event that the cremains of an unclaimed body is interred or disinterred in the Frisco Cemetery, excavating fees will be waived by the Town of Frisco.~~

~~The charge to open and close a grave is as follows:~~

**Summer Burials: April 15 to October 31**

Blocks 1—16 (Natural Area)

Per Cremain: \_\_\_\_\_ \$200.00

Per Casket: \_\_\_\_\_ \$600.00

Blocks 17—27 (Turf Area)

Per Cremain:\_\_\_\_\_ \$300.00  
Per Casket:\_\_\_\_\_ \$900.00

**Winter Burials: November 1 to April 14**

Blocks 1 – 16 (Natural Area)  
Per Cremain:\_\_\_\_\_ \$300.00  
Per Casket:\_\_\_\_\_ \$900.00

Blocks 17 – 27 (Turf Area)  
Per Cremain:\_\_\_\_\_ \$450.00  
Per Casket:\_\_\_\_\_ \$1,350.00

~~All excavation for interments and disinterments shall be conducted exclusively by the Town, pursuant to the terms and conditions set forth in this chapter and the Rules and Regulations.~~

Section 2. That section 13-22, concerning winter burials, of Chapter 13 of the Code of Ordinances of the Town of Frisco, Colorado, concerning the Town cemetery, is hereby renumbered and amended to read as follows:

**§ 13-21. § 13-22. Winter Burials. [Added 05-16-95, Ord. 95-05]**

The Town of Frisco shall accommodate winter burials to the extent possible.

Section 3. Savings Clause. If any part, section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, the remainder of this ordinance shall continue in full force and effect, it being the legislative intent that this ordinance would have been adopted even if such unconstitutional or invalid matter had not been included herein.

Section 4. Effective Date. This ordinance shall take effect pursuant to the Home Rule Charter of the Town of Frisco, Colorado.

INTRODUCED, PASSED ON FIRST READING AND PUBLICATION AND POSTING ORDERED ON THE 14<sup>TH</sup> DAY OF MAY, 2019.

ADOPTED ON SECOND AND FINAL READING AND PUBLICATION BY TITLE ORDERED THIS 28<sup>TH</sup> DAY OF MAY, 2019

Town of Frisco, Colorado:

\_\_\_\_\_  
Gary Wilkinson, Mayor

ATTEST:

\_\_\_\_\_  
Deborah Wohlmuth, CMC, Town Clerk

**TOWN OF FRISCO  
COUNTY OF SUMMIT  
STATE OF COLORADO  
RESOLUTION 19-21**

A RESOLUTION ADOPTING THE TOWN OF FRISCO CEMETERY RULES AND REGULATIONS DATED MAY 28, 2019

WHEREAS, the Cemetery Board and Town Clerk have reviewed Chapter 13 of the Code of the Town of Frisco, Colorado (the "Code"), concerning the Town Cemetery, and have made recommendations to the Town Council concerning the amendment thereof; and

WHEREAS, on May 14, 2019, the Town Council reviewed, and approved on its first reading, Ordinance No. 19-06, in order to amend Chapter 13 in accordance with the recommendations of the Cemetery Board and the Town Clerk; and

WHEREAS, the Cemetery Board and Town Clerk have reviewed the Town of Frisco Cemetery Rules and Regulations dated June 9, 2009, and have made recommendations to the Town Council concerning the amendment thereof in order that said Rules and Regulations may be consistent with Chapter 13 as amended by Ordinance No. 19-06; and

WHEREAS, under section 13-9 of the Code, the rules and regulations for the Town Cemetery may be amended from time to time by resolution of the Town Council.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO, THAT:

Section 1. The Town of Frisco Cemetery Rules and Regulations, dated May 28, 2019, a copy of which is attached to this Resolution, is hereby approved by the Town Council and said rules and regulations shall amend and supersede any and all prior versions or enactments of such rules and regulations.

Section 2. This Resolution shall become effective upon its adoption.

APPROVED AND ADOPTED THIS 28<sup>TH</sup> DAY OF MAY, 2019 BY THE TOWN COUNCIL FOR THE TOWN OF FRISCO, COLORADO.

TOWN OF FRISCO:

\_\_\_\_\_  
Gary Wilkinson, Mayor

ATTEST:

\_\_\_\_\_  
Deborah Wohlmuth, CMC, Town Clerk



# TOWN OF FRISCO CEMETERY

## RULES AND REGULATIONS



**Town of Frisco  
Colorado**

**~~June 9, 2009~~ May 28, 2019**

## Table of Contents

### Page

1.	Definitions.....	1
2.	General Applications of Rules and Regulations.....	2
3.	Interments – Generally.....	3
4.	Unclaimed Bodies.....	5
5.	Disinterments and Removals.....	6
6.	Property Rights of Owners.....	7
7.	Transfers or Assignments.....	8
8.	Landscaping; Lot and Burial Plot Improvements.....	8
9.	Decoration of Lots and Burial Plots.....	8
10.	Conduct of Persons Within the Cemetery....	9
11.	Fees, <del>Gratuities and Commissions</del> .....	11
12.	Rules for Memorial Work in Cemetery Sections.....	<del>11</del> 14
13.	Rates and Charges... ..	<del>13</del> 15

## FRISCO CEMETERY

These Rules and Regulations for the Frisco Cemetery are adopted for the mutual protection of all burial plot and lot Owners and the Town of Frisco (the "Town") and for the purpose of insuring the uniform and permanent beauty of the Cemetery.

All burial plot and lot Owners, visitors, Cemetery employees, persons working directly or indirectly for burial plot and lot Owners and all burial plots and lots sold shall be subject to these Rules and Regulations, and subject further, to such other ordinances, rules and regulations, amendments or alterations as shall be adopted by the Town from time to time. The reference to these Rules and Regulations in the certificate of ownership to burial plots and lots shall have the same force and effect as if set forth in full therein.

### 1. Definitions

For the purpose of these Rules and Regulations, the following terms and words shall have the following meaning:

*Burial plot* means a single space within the Cemetery designated for the interment of the remains of one deceased person or four (4) cremains.

*Cemetery* means a burial park for earth and crypt interments located at 809 East Main Street, Frisco, Colorado and owned and administered by the Town.

*Cemetery Superintendent* means the Public Works Director or his or her designee, sometimes referred to as the Sexton.

*Cremains* means the cremated remains of a human body.

*Disinterment* means the removal of the buried remains of a deceased person from earth burial.

*Frisco resident* means a full time resident of Frisco and or a person owning Frisco property. Residents of Bills Ranch, Giberson Tract, Wiborg Park, Evergreen, Frisco Heights, and Frisco Terrace Subdivisions may purchase burial spaces at the Town of Frisco resident rate. Former residents of Frisco with relatives buried within the Town of Frisco Cemetery may purchase lots or burial spaces at the Summit County resident rate.

*Interment* means the permanent disposition of the remains of a deceased person by earth or crypt burial.

*Lot* means a platted lot within the cemetery and may consist of more than one burial plot.

*Memorial* means a designated monument, marker, tablet or headstone for family or individual use.

*Natural area* means Blocks 1 through 16, inclusive, of the Frisco Cemetery which contains natural grasses and has limited maintenance requirements.

*Owner* means the person who is listed in the records kept by the Town as owning an interest in a burial plot or lot.

*Pauper gravesites* means a number of plots located in the Frisco Cemetery designated for the burial of unclaimed bodies. Procedures are set under 13-13, Unclaimed Bodies, of the Frisco Code.

*Turf area* means Blocks 17 through 27, inclusive, of the Frisco Cemetery which contain landscaped areas, kept grass, and receive regular maintenance by the Town.

## **2. General Applications of Rules and Regulations**

### **A. Compliance with Rules and Regulations**

All Owners, visitors, employees, persons who are employed, directly or indirectly, by Owners and all burial plots and lots sold shall be subject to these Rules and Regulations, and subject, further, to such other ordinances, rules and regulations, amendments or alterations and shall be adopted by the Town from time to time. The reference to these Rules and Regulations contained in other documents shall have the same force and effect as if set forth in full therein.

### **B. Indemnification**

The Town shall not be responsible for any acts or omissions related to the Cemetery. The Town may at any time require a written indemnification and hold harmless agreement from any person requesting that the Town take or not take any action related to the Cemetery.

### **C. Error May Be Corrected**

The Town shall have the right to correct any errors that may be made by it, either in making interments, or disinterments, or in the description, transfer, or conveyance of any interment property. Corrections can be made:

1. Either by canceling such conveyance and substituting and conveying in lieu thereof, another burial plot or lot of equal value and, to the extent possible, similar location; or
2. At the sole discretion of the Town, by refunding the amount of money paid on account for said purchases. In the event such error shall involve the interment of the remains of any person in such property, the Town reserves the right to remove and/or transfer such remains so interred to such other property of equal value and similar location as may be substituted and conveyed in lieu thereof.

### **D. Amendments**

The Town reserves the right, at any time, to adopt new rules and regulations, to amend, alter and/or repeal any rule, regulation and/or article, section, paragraph and/or sentence in these Rules and

Regulations. Such new or amended Rules and Regulations shall be binding on all Owners.

**E. Adoption of Regulations**

The Town shall adopt rules and regulations governing the Cemetery. Such rules and regulations shall be available and provided upon request by the Town Clerk to each party responsible for a burial.

**F. Admission to Cemetery; Supervision of Funerals; Disturbance of Graves**

Entrance to the Cemetery is strictly forbidden except through designated entrances. The Town reserves the right to refuse admission to the Cemetery and to refuse the use of any of the Cemetery facilities to any person or persons whose behavior the Town deems objectionable to the best interests of the Cemetery.

All funerals, upon reaching the Cemetery, shall be under the supervision of the Cemetery Superintendent or his assistants.

Once a casket containing a body is in the confines of the Cemetery, no one shall be permitted to open a casket or to touch a body without the consent of the legal representatives of the deceased or without a court order.

**3. Interments – Generally**

**A. Subject to Laws**

Besides being subject to these Rules and Regulations, all interments shall be subject to the orders and laws of the properly constituted authorities of the Town, Summit County and the State of Colorado.

**B. Time and Burial Charges**

All interments must be made at the time and in the manner fixed by the Cemetery Superintendent and upon payment of such charges as are fixed by the Town.

**C. National Holidays and Sundays**

No interment or interment service will be allowed on Sundays or on any National Holiday.

#### **D. Application for Interment**

Any interment in the Cemetery must be first approved by the Cemetery Superintendent on a "Reservation for Interment/ Disinterment" application. Application for interment shall include an "Authority for Final Disposition" form issued by the registrar in the county where the death occurred. The Town reserves the right to refuse interment in any burial plot.

In order to encourage careful work and timely placement of approved permanent grave markers, a deposit in the amount of \$500.00 shall be submitted at the time of application for interment. The deposit will be held until a permanent grave marker has been installed. The deposit shall be retained by the Town if an approved permanent grave marker has not been installed within one year, or if damage to turf, irrigation systems or town-owned property has occurred. The installation and the monument installed shall comply with all Town laws and with these Rules and Regulations, including but not limited to section 12 hereof, concerning memorial work in cemetery sections

Only human remains shall be permitted in the Frisco Cemetery. No animal remains shall be permitted under any circumstance.

All human remains disposed of within the Town of Frisco shall be disposed in the Frisco Cemetery. Remains shall not be disposed on any other public or private property.

Any reservation application submitted to the Cemetery Superintendent after 3:00 p.m. Friday afternoon must be for no sooner than Monday morning. At least ~~forty-eight (48)~~seventy-two (72) hours prior notice must be given for any interment. Any exception must be approved by the Cemetery Superintendent.

There will be no new fences allowed in the Frisco Cemetery.

#### **E. Burial Specifications**

Not more than one (1) body or the remains of one (1) body may be interred in one (1) burial plot. The foregoing shall not apply in the case of cremains. In the case of cremains, a maximum of four (4) cremated remains will be allowed in a single burial plot.

#### **F. Town to Designate Time of Funeral**

The Cemetery Superintendent shall designate the time for the arrival of the funeral at the Cemetery and shall allow at least one-half hour between the times of arrival of funerals to be held on the same day. When two funerals arrive at the Cemetery at the same time, the funeral arriving first shall have precedence in entering the Cemetery and the other funerals shall proceed at the discretion of and in accordance with instructions to be given by the Cemetery Superintendent. No funeral will be permitted in the Cemetery after 3:00 p.m. except by written permission of the

Cemetery Superintendent. Additional fees will be assessed for any staff time after 3:00 p.m. or on Saturdays. The Cemetery Superintendent may, at his or her discretion, waive in writing the one-half hour between times or arrival of funerals.

**G. Emergency Burials**

In the event of a disaster, which results in numerous burials for the Cemetery, the Cemetery crew will work as deemed necessary by the Cemetery Superintendent. The Cemetery Superintendent shall have the authority to void any and all of these Rules and Regulations as necessary in order to handle the numerous burials as orderly and as quickly as possible.

**H. Delays in Interments Caused by Protests**

The Town shall in no way be held liable for any delay in the interment of a body where a protest to the interment has been made or where the Rules and Regulations or other applicable ordinances have not been complied with; and, further, the Town reserves the right, under such circumstances to place the body in a receiving vault until the full rights have been determined. The Town shall be under no duty to recognize any protest of interment unless it is in writing and filed in the Office of the Town Clerk.

**I. Approved Burial Containers**

Every earth interment must be made in a state approved sealed outer container approved by the Cemetery Superintendent. The actual installation of which shall be made under the supervision of the Cemetery Superintendent's designees. The Cemetery Superintendent shall have the right to refuse any such container that is damaged or is in any other way inadequate. Under no circumstances will any "inverted tub" type containers be allowed. Any container used must have the seal of the lid on top of the container.

The Town reserves the right to allow interment of the remains of any member of the immediate family of any one (1) of the several common lot Owners upon the written authorization of any such common lot Owner. No person, other than a member of an immediate family, may be interred in any burial space without the written consent of all Owners of the same who are recorded as such on the books of the Town or their heirs.

In case cremated remains are not buried in a casket, such remains shall be buried in a sealed outer container approved by the Cemetery Superintendent.

**J. Excavations**

All excavations in preparation for a burial shall be conducted exclusively by the Town after payment of an excavation fee to the Cemetery Superintendent as set forth herein.

**4. Unclaimed Bodies**

In the event a deceased, unclaimed body is found, it is the responsibility of Summit County to care for the corpse. The Town of Frisco requires all unclaimed bodies which will be buried in the Frisco Cemetery to be cremains only with any financial burden absorbed by Summit County. All rules, regulations, and burial procedures must be abided by Summit County.

**5. Disinterments and Removals**

**A. Permission for Disinterments**

No disinterment of a body will be made without either (i) a court order of a court of competent jurisdiction or (ii) certificate from the Department of Health and a signed affidavit from the surviving spouse or next of kin, on a form satisfactory to the Town stating that:

1. There is no opposition to the disinterment by the surviving spouse, next of kin, or by the expressed wishes of the decedent; and
2. That the affiant agrees to indemnify the Town and hold it harmless from any liability that might result from a disinterment and release it from any claims that affiant may have, then or in the future, by reason of the disinterment.

**B. Subject to Laws**

Besides being subject to these Rules and Regulations, all disinterments shall be subject to the orders and laws of the properly constituted authorities of the Town, Summit County and the State of Colorado.

**C. Time and Burial Charges**

All disinterments must be made at the time and in the manner fixed by the Cemetery Superintendent and upon payment of such charges as are fixed by the Town.

**D. National Holidays and Sundays**

No disinterment will be allowed on Sundays or on any National Holiday.



**E. Application for Disinterment**

Any disinterment in the Cemetery must be first approved by the Cemetery Superintendent. Requests for permission to disinter must be provided on a "Reservation for Interment/Disinterment" application.

**Any reservation submitted to the Cemetery Superintendent after 3:00 p.m. Friday afternoon must be for no sooner than Monday morning. At least forty-eight (48) hours prior notice must be given for any disinterment. The Cemetery Superintendent must approve any exception.**

The Town reserves the right to require at least ten (10) days notice prior to any disinterment. No disinterment will be allowed except on the written application and approvals contained hereto.

**F. Removal for Profit Prohibited**

Removal, by the heirs, of a body so that the lot or burial plot may be sold for profit to themselves or to any other persons or removal contrary to the expressed or implied wish of the original lot or burial plot Owner, is repugnant to the ordinary sense of decency and is absolutely forbidden.

**G. Care in Removal**

The Town shall provide the necessary services for all disinterments from the Cemetery. The Town shall not assume any liability for any damage to a casket, urn or other such container incurred in making a removal. Removals will be made at an hourly rate as determined by the Cemetery Superintendent.

**H. Excavations**

All excavations for disinterments shall be conducted exclusively by the Town after payment of an excavation fee to the Cemetery Superintendent as set forth herein is paid. Excavation does not include any duties typically performed by a mortuary, including but not limited to, raising or lowering of a casket or cremains.

**6. Property Rights of Owners**

**A. Interment Rights of Owners**

All burial plots and lots conveyed shall be the sole and separate property of the person or persons named as grantee in the Cemetery deed provided, however, that the husband or wife of the grantee shall have a vested right of interment of his or her body in any burial plot or lot conveyed to the other. No conveyance or other action, without the written consent attached thereto, shall divest such husband or wife of such vested right of interment; provided, however that a final decree of divorce between them shall terminate such vested right of interment, unless it shall be otherwise provided by such decree of divorce. In all conveyances to two or more persons as joint tenants, each joint tenant

shall have a vested right of interment of his or her remains in the burial plot or lot so conveyed. Upon the death of a joint tenant, the title to the burial plot or lot theretofore held in joint tenancy immediately vests in the survivor or survivors, subject to the vested right of interment of the remains of the deceased joint tenant Owner. A vested right of interment as in this rule provided may be waived and shall be terminated upon the interment elsewhere of the remains of a person entitled thereto.

**B. Descent of Right of Interment**

If no interment has been made in a lot or burial plot which has been transferred by deed to an Owner by the Town, or if all the bodies have been lawfully removed there from, the absence of specific disposition thereof in the Owner's last will and testament, the whole of said lot or burial plot, except the one burial plot which must be reserved to the surviving husband or wife of the Owner, unless waived by such survivor, shall, upon the death of the Owner, descend in regular line of succession to the heirs of said Owner.

**7. Transfers or Assignments**

**A. Repurchase by the Town**

If for any reason it becomes necessary for any Owner to dispose of his interest in or title to any Cemetery lot or burial plot, he may make application at the Office of the Town Clerk for repurchase of his interest in or title to such lot or burial plot by the Town. The Town may elect to repurchase the lot or burial plot at a price equal to original price paid. The payment price will be made to the Owner when he or she has conveyed to the Town by deed or certificate of title a good and sufficient title.

**8. Landscaping; Lot and Burial Plot Improvements**

**A. Work to be Done by Town**

Except as otherwise provided herein, all grading, landscape work and improvements of any kind, and all care of lots and burial plots, shall be done, and all trees, shrubs and herbage of any kind shall be planted, trimmed, cut or removed by the Town.

**B. Town Must Direct and May Remove Improvements**

All improvements or alterations of individual property in the Cemetery shall be under the direction of and subject to the consent, satisfaction and written approval of the Cemetery Superintendent, and should they be made without his written consent, or, in the event, at any time, in his judgment, they become unsightly to the eye, he shall have the right to remove, alter or change such improvements or alterations at the expense of the Owner.

## **9. Decoration of Lots and Burial Plots**

- A. Artificial or fresh cut flowers may be placed in a vase at any time. However, flowers will be discarded when the Cemetery Superintendent deems them unsightly. Glass-vases are forbidden. Any vase may be removed by the Town without notice.
- B. Sprays and wreaths made from fresh cut flowers will be allowed, but they will be removed when, in the Cemetery Superintendent's opinion, they become unsightly.
- C. Christmas blankets and wreaths will be allowed from December 1<sup>st</sup> through March 1<sup>st</sup>.
- D. Artificial sprays and wreaths will be allowed from May 1<sup>st</sup> through June 15<sup>th</sup> and from December 1<sup>st</sup> through March 1<sup>st</sup>. The Superintendent shall remove all artificial sprays and wreaths when they become unsightly.
- E. Trees and shrubs of any kind are not allowed.
- F. The placing of boxes, shells, stones, boulders, toys, metal designs, ornaments, chairs, settees, glass, urns, fences, wood or metal cases, and similar articles upon lots and burial plots, shall not be permitted.
- G. Liability to Decorations

The Town shall not be held liable for lost, misplaced or broken flower vases or for damage by the elements, thieves, vandals, or by causes beyond its control. The Town reserves the right to regulate the method of decorating burial plots and lots and the right to remove any decoration so that a uniform beauty may be maintained.

## **10. Conduct of Persons Within the Cemetery**

### **A. Hours Grounds Open**

The Cemetery grounds will be open for visitation from 8:00 a.m. to 8:00 p.m., seven days a week.

### **B. Visitors**

Visitors within the Cemetery grounds shall conduct themselves with decorum at all times and with strict accordance with these Rules and Regulations. This applies to outside workers, stone masons, florists, etc., as well as to those persons directly employed by the Town

### **C. Trespassers on Cemetery Property**

Only the Owner or his relatives shall be permitted on any Cemetery lot or burial plot. Any other person thereon shall be considered to be a trespasser, and the Town shall owe no duty to said trespasser or Owner or relative to keep the property or the memorial thereon in a reasonably safe condition.

**D. Lounging on Grounds**

Strangers shall not be permitted to sit or lounge on any of the grounds, graves or monuments within the Cemetery, or in any of the Cemetery buildings.

**E. Rubbish**

Throwing rubbish on any part of the grounds or buildings, except those designated by the Town, is prohibited.

**F. Automobiles**

Automobiles shall not be driven through the Cemetery at a speed greater than five (5) miles per hour, and shall not be permitted to drive on grass unless authorized by the Cemetery Superintendent or his designee.

**G. Trucks and Heavy Hauling**

Heavy hauling, trucks, or commercial vehicles of any kind are not permitted within the Cemetery grounds, except when they are conducting business or are in connection with Cemetery work, and then only by permission of the Cemetery Superintendent.

**H. Peddling or Soliciting**

Peddling of flowers or plants or the soliciting for the sale of any commodity is absolutely prohibited within the confines of the Cemetery.

**I. Firearms and Hunting**

No firearms shall be permitted within the Cemetery, except at a military funeral or similar occasion, by a Police Officer, or by written permission of the Cemetery Superintendent. Hunting or in any way disturbing birds or fowl, or discharging firearms, fireworks, or other missiles within or over any portion of the Cemetery or around the gates, fences or roads adjoining the same is prohibited.

**J. Notices of Advertisements**

No signs or notices or advertisements of any kind shall be permitted within the Cemetery.

**K. Dogs/Animals**

Dogs or other animals shall not be allowed in the Cemetery grounds. The Owner or keeper of any dog or animal that trespasses upon the Cemetery grounds shall be liable for any damage done by said dog or animal. The Town shall not be liable for any damage done by dogs or other animals and does not assume responsibility for keeping dogs or other animals out of the Cemetery grounds.

**L. Improprieties**

It is of the utmost importance that there should be strict observance of the proprieties of the Cemetery whether embraced in these rules or not, as no improprieties will be allowed, and the Cemetery Superintendent shall have the power to prevent improper assemblies.

**M. Damage of Cemetery Property**

No person shall deface, damage, destroy or injure any monuments, markers or other property in the Cemetery or perform other acts, which may be prohibited in the Rules and Regulations as adopted by the Town.

**N, Parking**

Parking on the grass is not permitted unless authorized by the Cemetery Superintendent or his designee. Signage will be placed on the designated day of interment indicating allowed parking areas. Persons within the cemetery grounds shall use only the roads, drives or walks as thoroughfares, and no person shall walk on the grass, except if that is the only way to reach his or her burial plot or lot, or except that a workman may use that space necessary to perform the necessary care or services in connection with the burial plot or lot. Any persons while on any portion of the cemetery other than the roads, drives or walks are hereby declared to be trespassers and shall in no way hold the Town liable for any injury sustained.

**11. Fees**

**A. Fees**

Any request required or permitted by these Rules and Regulations shall be submitted to the Town Clerk or Cemetery Superintendent as required by these Rules and Regulations with the appropriate fee established for such request. A copy of the Town's current fee schedule is available from the Town Clerk. Any Cemetery charges must be paid prior to the services being rendered.

**12. Rules for Memorial Work in Cemetery Sections**

**A. Monuments and Markers**

1. Only one monument or marker for each burial plot shall be permitted. Only one central or family memorial shall be allowed on a lot. **Exception to this will be given to U.S. Military Veterans. An additional flat marker at grade will also be allowed.**
2. The area of the memorial face shall not exceed ten (10) square feet. The base of the memorial shall not exceed four (4) feet in width or two (2) feet in depth. Any marker shall be at least four (4) inches thick. The foundation for such base shall be determined by the size of the monument or marker. **In no case shall a marker be more than 42 inches in height including the base from grade.**

3. All monuments or markers placed in the Town of Frisco cemetery shall be made up of a three part system. The first part is the foundation placed so that top of foundation is just below grade. The second part is the base of the monument / marker. The third part is the monument itself. See Headstone Approval Form for further details. Exception to this will be given to flat markers.
4. The inscription on the memorial shall be located at the top of the burial plot, facing the length of the interment.
5. In flat marker sections, grave markers shall be of one piece of approved stone or bronze and shall not exceed two feet in length or one foot in width. Double grave markers may be used and shall not exceed one foot in width and four feet in length.
6. The above ground interment of cremains (crematoriums) is prohibited. All cremains shall be enclosed in an appropriate container and be interred in the earth.
7. Cut boulders will be allowed.
8. The bottom surface of all monuments or markers shall be cut level and true.
9. While the Town will exercise due care to protect monuments and markers or other structure on any lot or burial plot in the Cemetery, it disclaims responsibility for any damage thereto.
10. No coping, curbing, hedging, grave mounds, borders, enclosures of any kind, or walks of any kind shall be allowed to be built or placed on any lot or burial plot in the Cemetery. The Town reserves the right to remove the same without recourse, if so planted, erected or placed.
11. The use of tiles, bricks, and gravel-crushed rock, oyster shells, cinders or other material on any lot or burial plot in the Cemetery is strictly forbidden and may be removed by the Town without notice.
12. Temporary markers or ornaments shall not be used for more than one year and may be removed by the Town thereafter without notice.
13. No Owner shall erect or place, or cause to be erected or placed on any lot or burial plot in the Cemetery any memorial which is obscene or offensive.
14. Ornaments suggesting war or violent death or destruction are out of harmony with the ideals which the Cemetery is trying to portray. Their use immediately after interment is considered temporary and they shall be removed within thirty (30) days after they are placed on any burial plot or lot.

## B. Design, Finish and Workmanship

1. Memorial dealers shall be required to furnish for the approval of the Cemetery Superintendent, a sketch of the proposed memorial or marker, specifying size of, base, monument, and foundation, inscription, and materials and color.
2. The Cemetery Superintendent shall have the power to reject any plan or design for any memorial, which on account of size, design, inscription, or kind or quality of stone, in his or her opinion, is unsuited to the lot on which it is to be placed or it otherwise inconsistent with these Rules and Regulations.
3. No monument or grave marker will be permitted, which is cut in imitation of a log, stump or animal, or of any object which would itself not be allowed to remain in the Cemetery.
4. Requests to mark a plot for monument placement must be provided with no less than seventy-two (72) hours' notice, not including weekends or holidays.
5. Work shall proceed promptly until the erection of the memorial is completed.
6. While a funeral or interment service is being conducted, all work of any description shall cease.
7. The Town reserves the right for the Cemetery Superintendent to stop all work of any nature, whenever, in his or her opinion, proper preparations have not been made.
8. The completed work is subject to the approval of the Cemetery Superintendent, and if unsatisfactory, may be requested to be removed or be removed by the Cemetery Superintendent at the expense of the Owner.
9. No monument shall be removed from the Cemetery, except by the Town, unless the written permission of the Owner is presented to the Cemetery Superintendent and the Cemetery Superintendent grants written permission. The Town shall not remove any monument from the Cemetery without the express written permission from the Owner presented to the Town.
- ~~4-10.~~ Any person or entity that installs a monument / marker shall read and sign the Headstone Approval Form that is part of the Rules and Regulations of the Town of Frisco Cemetery. The installer is responsible for the removal from the property of all spoils created in association with installation. The Town will not supply any tools or materials for the installation. The Town will mark the proper location of the monument / marker as well as the proper direction the monument / marker shall face.

2.11. The Town is not responsible for settling, upkeep, or vandalism of any monuments.

### 13. Rates and Charges

#### A. Burial Plot

All burial plot purchase prices shall be paid to the Town Clerk in accordance with the fee schedule set forth below:

1. Frisco Residents and Property Owners: one hundred dollars (\$100.00) except for Block Nos. 17 through 27, and these shall be one hundred twenty-five dollars (\$125.00).
2. Summit County Residents: one thousand five hundred dollars (\$1,500.00) except for Blocks Nos. 17 through 27 and these shall be one thousand eight hundred dollars (\$1,800.00).
3. Out-of-County Residents: two thousand five hundred dollars (\$2,500.00) except for Block Nos. 17 through 27, and these shall be three thousand dollars (\$3,000.00).

The price for a lot shall be the aggregate of the price for each burial plot located within such lot.

#### B. Disinterment Fee

Disinterment fees are assessed on an hourly basis as determined by the Cemetery Superintendent. The Cemetery Superintendent may require a deposit from the party requesting a disinterment to secure payment for such service.

#### C. Excavating Fee

All excavations for interments and disinterments shall be conducted exclusively by the Town, pursuant to the terms and conditions set forth in this chapter and the Rules and Regulations.

Under no circumstances will interments or disinterment's be conducted when the snow depth is three (3) feet or more as measured at a central location within the cemetery property.

In the event that the cremains of an unclaimed body is interred or disinterred in the Frisco Cemetery, excavating fees will be waived by the Town of Frisco.

#### **Summer Burials: May 16 to October 31**

Blocks 1 – 16 (Natural Area)	
Per Cremain	\$200.00
Per Casket	<del>\$600.00</del> <u>1,000</u>

Blocks 17 – 27 (Turf Area)



Per Cremain	\$300.00
Per Casket	<del>\$900.00</del> <u>1,200</u>

**Winter Burials: November 1 to ~~April 14~~ May 15**

Blocks 1 – 16 (Natural Area)

Per Cremain	\$300.00
Per Casket	<del>\$900.00</del> <u>2,500</u>

Blocks 17 – 27 (Turf Area)

Per Cremain	\$ 450.00
Per Casket	<del>\$1,350.00</del> <u>2,500</u>

**\* \$250 will be charged for any labor occurring after 3:00 p.m. or on Saturdays.**

**D. Monument Placement**

**\$250 will be deducted from the \$500 monument deposit for monument placement locating occurring November 1 to May 15.**