



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: PLANNING COMMISSION
FROM: SUSAN LEE, COMMUNITY PLANNER
RE: RESOLUTION 2019-02, A RESOLUTION TO ADOPT THE FRISCO COMMUNITY PLAN
DATE: AUGUST 1, 2019

Summary: The approval of Resolution 2019-02, and recommendation for Council's approval of the Community Plan, is the final step in the formal adoption process for the Community Plan Update. The update has encompassed a year-long, comprehensive, community-driven process to revise and rework the Community Plan document, which was last updated and adopted in 2011. Community outreach conducted over the past year involved extensive public outreach, including meetings, work sessions, and open houses to solicit input and guidance on the plan elements, policies, and implementation strategies.

Background: In accordance with State statutes, the Town Charter, and Town Code regulations, the Town regularly prepares and updates the master plan. Colorado Revised Statute 31-23-206, requires that municipalities *"make and adopt a master plan for the physical development of the municipality"*. The Frisco Town Charter states that, *"The Council shall maintain a comprehensive master plan for the physical development of the Town."* And that the plan shall be reviewed and revised at least once every five years. Pursuant to Town Code Section 41-6 the Planning Commission is charged with overseeing, *"the preparation and periodic revision of a Master Plan for the physical development of the town and to certify the Master Plan to the Town Council for adoption."* Frisco's master plan has been known as the Community Plan since the adoption of the 2011 plan.

As part of the 2018 budget, Town Council approved funds to complete an update of the Frisco Community Plan. Throughout the summer and fall of 2018, an extensive public outreach program and data analysis phase was completed. In July, 2018, a large kickoff meeting was held at the Adventure Park Day Lodge with approximately 300 community members in attendance. Several, smaller, more focused public meetings were held on the topics of economy, mobility, community design and land use, workforce housing, and recreation facilities. Using the information gathered, staff worked with the Planning Commission and a group of 16 citizens, referred to as the Community Resource Group (GRG), to develop a draft of plan elements with associated goals, policies, and implementation strategies.

The initial draft goals, policies, and implementation strategies were reviewed by the community at a public workshop held on March 6, 2019. Next, this information was reviewed and refined by both Town Council and Planning Commission in a series of public work sessions held throughout May and June, 2019. During this time Town Council developed and adopted a Strategic Plan to establish their vision and guide decision making. Finding significant similarities

between the Community Plan's vision, goals, and community priorities, and the Strategic Plan, staff aligned the two documents for consistency and ease of use. A final draft of the Community Plan was shared with the public at a community open house held on July 11, 2019. The Planning Commission reviewed the final draft and feedback from the community open house during a work session at their public meeting on July 18, 2019.

Recommendation: Staff recommends the Planning Commission approve Planning Commission Resolution 2019-02, A Resolution to Adopt the Frisco Community Plan, and recommend Town Council approve Town Council Resolution 2019-26, A Resolution to Adopt the Frisco Community Plan.

Suggested Motion:

"I move to approve Planning Commission Resolution 2019-02, A Resolution to Adopt the 2019 Frisco Community Plan."

Attachments:

- Exhibit A – Resolution 2019-02, A Resolution to Adopt the Frisco Community Plan
- Exhibit B – Community Plan, Final Draft – August 2019
- Exhibit C – Letter from Frisco Station Commercial Owners Association
- Exhibit D – Power point presentation