

## **Town of Frisco, CO**

### **Request for Proposals (RFP)**

**To install a manual dry standpipe on the permanent sections of the marina dock at the Frisco Bay Marina**

#### **Proposals Due:**

**Town of Frisco  
Marina Operations  
P.O. Box 4100  
Frisco, CO 80443**

#### **Invitation:**

The Town of Frisco is seeking proposals from qualified firms to install a manual dry standpipe on the permanent sections of the marina dock at the Frisco Bay Marina in Frisco, CO. The scope and design are described in the attached drawing set. The design and calculation have been pre-engineered and approved in concept by Summit Fire & EMS (Kim McDonald, Fire Marshall, 970-262-5100, kmcdonald@summitfire.org). Electronic copies of both the design and calculations are provided by FP2FIRE. Construction documents will need to be prepared by the successful bidder for submittal to Summit Fire & EMS. Proposals will be received until **3p.m., local time, September 24, 2019, at the Frisco Town Hall located at 1 East Main Street, Frisco CO 80443. (Attn: Tom Hogeman, General Manager, Frisco Bay Marina).**

#### **Background:**

The Town of Frisco recently implemented two phases of the Frisco Bay Marina Master Plan including the “Big Dig” and Phase 1. The “Big Dig” included the excavation of 85,000 cubic yards of material below the ordinary high-water mark to add depth to navigable areas. Phase 1 site improvements included a three lane boat ramp, hardscapes, and utility upgrades. Completion of the “Big Dig” resulted in the relocation of the docks from the north side of the pier to the south side of the pier. A new 6’ x 100’ aluminum ADA gangway, an 8’ x 474’ walkway, three 8’ x 20’ platforms, a new fuel dock and a new dock A were all purchased from Meeco Sullivan and installed as part of these projects. A manual dry standpipe is required by IFC 3604.2 with hose connections located such that no point on the dock is more than 150’ from a hose connection.

#### **Project Scope and Description:**

The Town of Frisco is seeking proposals from qualified firms to complete the installation of a manual dry standpipe on the permanent sections of the marina dock at the Frisco Bay Marina in Frisco, CO, this year. The scope and design are described in the attached drawing set. The design and calculation, as provided by FP2FIRE, have been pre-engineered and approved in concept by Summit Fire & EMS. Construction documents will need to be prepared by the successful bidder for submittal to Summit Fire & EMS. Design notes include (per attached drawing set):

1. A manual dry standpipe system is required by IFC 3604.2 with hose connections located such that no point on the dock is more than 150' from a hose connection.
2. Hose connections have been spaced on the permanent sections of the dock in compliance with this requirement as well as firefighter operations so that hose connections may be made and the line charged prior to passing by a boat fire.
3. The slips on the pier containing the fuel dock are permanent and the others are relocated seasonally.
4. Hose connections for the removable piers are located on the permanent section to avoid seasonal disassembly/reassembly of the standpipe system. As such, the total distance from the hose connection to the end of the pier is approximately 186 feet at the longest dock.
5. Fire department personnel will need to carry enough hose to reach the end of the pier as part of operations for this location.
6. The system has been designed to flow 300 gpm (2016 NFPA 303 Section 6.3.5) from the most remote hose connection. This requires 300 GPM at 143 psi at the Fire Department Connection.
7. The system has also been calculated to flow 500 gpm (per local FD requirements) from the two most remote hose connections. This requires 500 GPM at 196 psi at the Fire Department Connection.

Installation notes include (per attached drawing set):

1. All design to be per NFPA 14, 303 latest edition, Summit Fire & EMS, and Owner requirements.
2. All material to be U.L. listed for fire protection use.
3. All installation to conform to NFPA 14 and 303 latest editions.
4. All piping and fittings to be externally galvanized.
5. All hanger material to be galvanized.
6. All grooved couplings to be flexible type with flush seal gasket.
7. ½" automatic ball drip to be installed at low points determined during installation.
8. Entire installation to be hydrostatically tested at 200 psi for two hours.
9. No portion of the system is to be removed for any purpose.
10. Yearly flushing is required prior to seasonal service.
11. No devices, systems, or attachments are allowed on piping.
12. Owner is responsible for warning markings on pipe.

**Project Schedule:**

The Town would like to see this project completed by the end of 2019.

RFP available	September 6, 2019
Questions Due, in writing	September 11, 2019
<b>Deadline for RFP Submissions</b>	<b>September 24, 2019, 3:00pm</b>
Interview selected Firms*	September 25-30, 2019
<i>* if the Town determines necessary</i>	
Select Firm, pending Council approval	By October 1, 2019
Contract to Town Council	October 8, 2019

### **Additional Information:**

Additional information concerning this Request for Proposals (RFP) is available from:  
Tom Hogeman  
General Manager  
Frisco Bay Marina  
PO Box 4100  
1 East Main Street  
Frisco, CO 80443  
970.418.0910  
tomh@townoffrisco.com

### **Inquiries:**

Any questions or inquiries should be directed **in writing via Email only** to Tom Hogeman, General Manager, Frisco Bay Marina, by September 11, 2019. Questions must be emailed to Tom at tomh@townoffrisco.com. All questions and responses will be emailed out to all interested parties by September 13, 2019. Verbal inquiries must be followed by written requests for information or clarification. No verbal answers will be considered applicable, only written ones will apply.

### **Key contacts for the Project:**

- Tom Hogeman, General Manager, Frisco Bay Marina, 970-668-4334, [tomh@townoffrisco.com](mailto:tomh@townoffrisco.com)
- Martin T. Gresho, PE, FP2FIRE, Inc., [marty@fp2fire.com](mailto:marty@fp2fire.com), 303-642-3547
- Kim McDonald, Fire Marshall, Summit Fire & EMS, [kmcdonald@summitfire.org](mailto:kmcdonald@summitfire.org), 970-262-5100

### **All proposals should include the following background information:**

A Letter of Submission shall include the name, address and telephone number of the person(s) who is authorized to legally represent the firm. Any confidential material contained in the proposal shall be clearly indicated and marked as "Confidential."

Firms must provide a background on its experience in manual dry standpipe installation.

- A narrative that presents services the firm would provide detailing the approach, methodology, and project meetings to be provided. Be as specific as possible in each of these areas.
- Identification of the personnel to be assigned to this project including a list of key personnel and what equipment you intend to use for the project
- A projected timeline for the project showing how the project will be completed in the timeframe identified in this RFP
- A summary of all insurance coverage the firm maintains. (the Town will require insurance certificates naming the Town as co-insured)
- A list of public agency references for projects of a similar nature to this project. A description of past projects to include client, location, contact person, contact information (telephone/e-mail address) and a brief summary description of the project.

List also any private projects of suitable comparable experience you have including contact information for reference checking.

- Provide the project cost for services in an itemized work format. The project cost for services shall be based on the currently available plans and specifications.

### **Proposed Fees:**

The proposal shall include proposed fees the contractor anticipates based on the plans and information presented in this RFP. Fees should be based as much as possible on unit prices where units are noted, or as a lump sum where appropriate. Include bonding costs in fee proposal, as well as any other costs anticipated.

### **Proposal Response:**

The proposal response submitted shall contain all information as requested herein, and any additional information necessary to summarize the overall benefit of the proposal to the Town. Proposing firms should submit five (5) hard copies of the proposal, and one (1) electronic copy no later than **3:00 p.m. on September 24, 2019**. Late Proposals will not be accepted under any circumstance, and any Proposal so received shall be returned to the proposing firm unopened. In addition, Proposals sent solely by electronic devices are not acceptable and will be rejected upon receipt. Proposing firms will be expected to allow adequate time for delivery of their Proposals either by package carrier, postal service, or other means. Proposals shall be sealed securely and clearly marked on the outside of the packaging with **“Manual Dry Standpipe Installation - Frisco Bay Marina.”**

Proposals should be presented in a bound notebook form, 8 1/2 by 11-inch paper size, with tabs for various sections. In addition, one electronic form of the proposal shall be submitted on a thumb drive.

### **Submittals should be directed to:**

Tom Hogeman  
General Manager, Frisco Bay Marina  
Town of Frisco  
PO Box 4100, 1 East Main Street  
Frisco, CO 80443

The submittal of a proposal shall be taken as evidence that the proposing individual/firm has full knowledge of the scope, nature, quality and quantity of the project to be performed and the detailed requirements and conditions under which the project is to be performed.

This solicitation does not commit the Town of Frisco to award a contract, to pay any cost incurred with the preparation of a proposal, or to procure or contract for services or supplies. The Town of Frisco reserves the right to accept or reject any or all proposals received in response to this request, to negotiate with any qualified source, or cancel in whole or part this proposal process if it is in the best interest of the Town to do so. Subsequent to contract negotiations, prospective consultants may be required to submit revisions to their proposals. All proposers should note that any contract pursuant to this solicitation is dependent upon the recommendation of the Town staff and the approval of the Frisco Town

Council.

**General Requirement of the Selected Proposing Firm:**

- Enter into a contract with the Town. (These documents and proposal submittals become part of the contract).
- Maintain insurance coverage for the duration of the contract period.
- Prohibited from assigning or subcontracting the whole or any part of the contract without the prior written consent of the Town.
- Shall not hire, discharge, promote, demote or otherwise discriminate in matters of compensation, terms, conditions or privileges of employment against any person otherwise qualified solely because of race, creed, sex, national origin, ancestry, physical or mental disability, color or age.
- Contractor shall be in compliance with the applicable provisions of the Americans with Disabilities Act of 1990 as enacted and from time to time amended and any other applicable federal, state, or local laws and regulations. A signed, written certificate stating compliance with the Americans with Disabilities Act may be requested at any time during the life of this Agreement or any renewal thereof.
- Operate as an independent contractor and will not be considered employee(s) of the Town of Frisco.
- Successful contractor will be paid on actual invoices as work is completed.
- Performance and Payment Bonds will be required.
- Obtain a Town of Frisco Business License prior to commencement of work
- Obtain final approval signoff from Summit Fire & EMS prior to commencing construction

**Selection Criteria:**

The Town will select the contractor it deems best for this project with consideration to price, experience, proposed project methodology, proposed timeline, references, and other materials presented by the firm.

**Attachments:**

- 1) FRISCO Bay Marina Standpipe RO, prepared by FP2FIRE