

**THE APRIL 14, 2020 COUNCIL PACKET MAY BE VIEWED
BY GOING TO THE TOWN OF FRISCO WEBSITE.**

4PM April 14, 2020 Special Town Council Meeting

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/552148341>

You can also dial in using your phone.

United States (Toll Free): [1 877 309 2073](tel:18773092073)

United States: [+1 \(646\) 749-3129](tel:+16467493129)

Access Code: **552-148-341**

Join from a video-conferencing room or system.

Dial in or type: 67.217.95.2 or inroomlink.goto.com

Meeting ID: 552 148 341

Or dial directly: 552148341@67.217.95.2 or 67.217.95.2##552148341

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/552148341>

**RECORD OF PROCEEDINGS
SPECIAL MEETING AGENDA OF THE
TOWN COUNCIL OF THE TOWN OF FRISCO
APRIL 14, 2020
4:00PM**

**STARTING TIMES INDICATED FOR AGENDA ITEMS ARE ESTIMATES ONLY AND
MAY CHANGE**

Call to Order:

Gary Wilkinson, Mayor

Roll Call:

Gary Wilkinson, Jessica Burley, Daniel Fallon, Rick Ihnken, Hunter Mortensen, Deborah Shaner, and Melissa Sherburne

Public Comments:

Citizens making comments during Public Comments or Public Hearings should state their names and addresses for the record, be topic-specific, and limit comments to no longer than three minutes.

NO COUNCIL ACTION IS TAKEN ON PUBLIC COMMENTS. COUNCIL WILL TAKE ALL COMMENTS UNDER ADVISEMENT AND IF A COUNCIL RESPONSE IS APPROPRIATE THE INDIVIDUAL MAKING THE COMMENT WILL RECEIVE A FORMAL RESPONSE FROM THE TOWN AT A LATER DATE.

Mayor and Council Comments:

Staff Updates:

Consent Agenda:

- Girl Scout Week Proclamation
- Earth Hour 2020 Proclamation
- March 16, 2020 Minutes
- March 20, 2020 Minutes
- March 24, 2020 Minutes
- March 31, 2020 Minutes
- April 7, 2020 Minutes
- Warrant List
- Purchasing Cards
- Resolution 20-13, a Resolution for the Purchase of one (1) Caterpillar 938M Loader from Wagner Equipment Company, for Use in Streets, Parks, and General Town Maintenance Operations
- Frisco Marina Concessionaire Agreement and License for Water Taxi Service Summit Shuttle

New Business:

Agenda Item #1: Discussion of Budget Impacts Resulting From COVID-19 Crisis STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Agenda Item #2: Emergency Ordinance 20-12, an Emergency Ordinance of the Town of Frisco, Colorado, Providing for the Waiver of Penalties and Interest on Unremitted Sales Taxes Collected by Retailers and Owed to the Town, Declaring an Emergency; and Providing for the Immediate Effective Date of this Ordinance STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Agenda Item #3: Workforce Housing Planning Agreement Between Colorado Department of Transportation (CDOT) and the Town of Frisco MOU STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Old Business:

Agenda Item #4: Second Reading 20-04, an Ordinance Amending Chapters 65 of the Code of Ordinances of the Town of Frisco, Colorado Concerning Building Construction and Housing Standards by: (1) Repealing Subsections 65-1.M., Concerning the Adoption of Sustainable Building Code Standards, and 65-3(63) and (64), Concerning

Radon Mitigation Systems; and (2) Amending Section 65-9, Concerning Amendments to the International Energy Conservation Code, for the Purpose of Enhancing Sustainability Standards for Residential and Commercial Structures STAFF: RICK WEINMAN 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Agenda Item #5: Second Reading Ordinance 20-06, an Ordinance Amending Chapter 87 of the Code Ordinances of the Town of Frisco, Concerning Excavation Permit Applications; 87-5, Concerning Fees and Bonds, 87-7, Concerning Performance Requirements; 87-10 Concerning Cuts and Backfill; and 87-14, Concerning the Duty to Inform the Public Works Director of Pipe Locations STAFF: ADDISON CANNINO 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Agenda Item #6: General Discussion/Action on COVID -19 Response STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

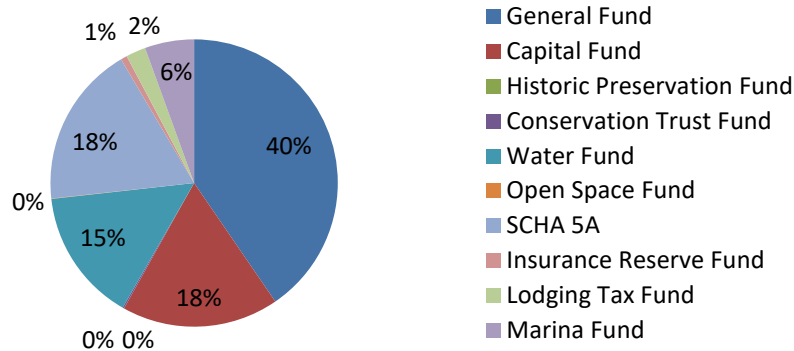
Adjourn:

**FINANCE REPORT - CASH POSITION
FEBRUARY 2020**

LEDGER BALANCES:

General Fund	\$11,900,496.53
Capital Fund	\$5,202,673.09
Historic Preservation Fund	\$1,016.06
Conservation Trust Fund	\$50,433.77
Water Fund	\$4,396,603.91
Open Space Fund	\$12,433.74
SCHA 5A	\$5,364,849.55
Insurance Reserve Fund	\$210,639.12
Lodging Tax Fund	\$656,779.93
Marina Fund	\$1,633,150.88
TOTAL	\$29,429,076.58

Cash Percentage of Total Ledger

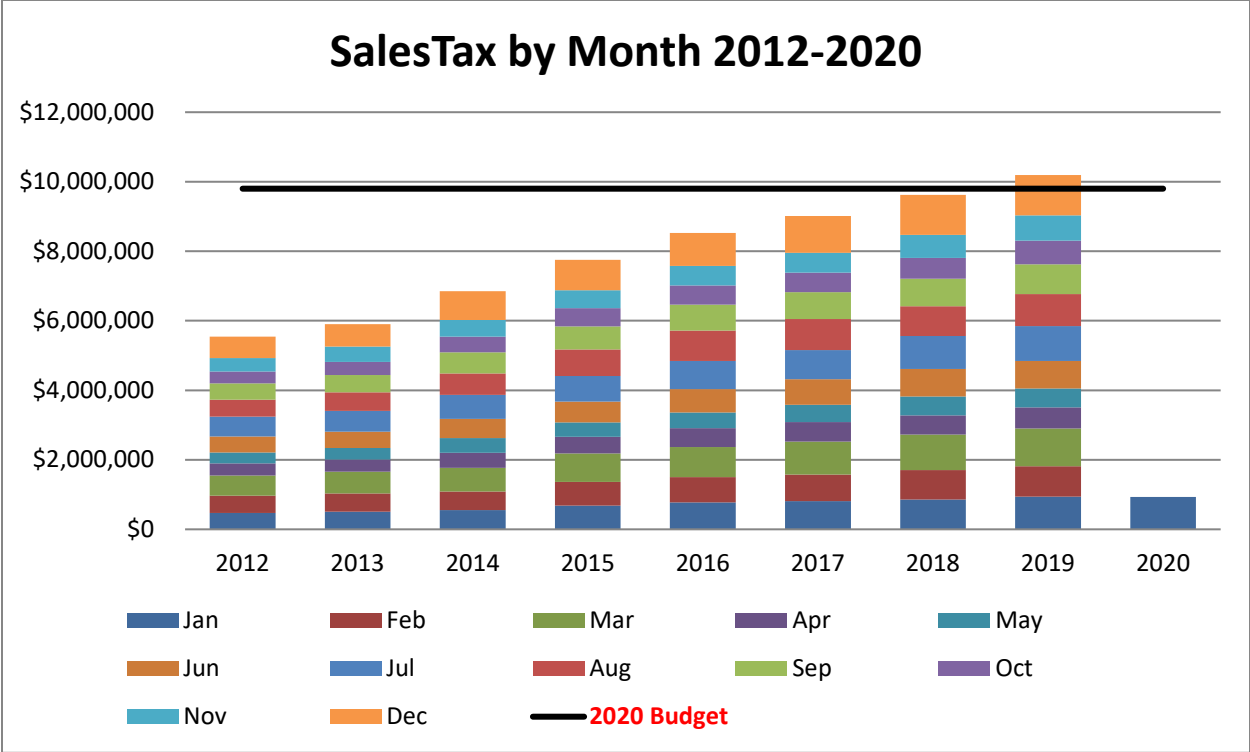


ALLOCATION OF FUNDS:

Wells Fargo Bank West NA - Operating Account Bank Balance	\$3,346,294.08
Wells Fargo Bank West NA - Payroll Account Bank Balance	(\$1,276.15)
Wells Fargo Bank West NA - Accounts Payable Bank Balance	(\$171,722.96)
DIT Cash Clearing Account	\$0.00
Colostrust Plus	\$14,738,214.49
CSAFE	\$1,437,640.34
CSIP	\$2,496,840.21
Solera National Bank Savings	\$1,395,292.47
Alpine Bank CD	\$272,423.98
FirstBank CD	\$271,977.59
Wells Fargo CD	\$2,533.73
Flatirons Bank CD	\$240,000.00
Western States Bank CD	\$241,391.34
SIGMA Securities	\$1,709,672.41
McCook National Bank CD	\$250,000.00
Mountain View Bank of Commerce CD	\$240,000.00
Mutual Securities	\$1,223,600.80
ProEquities	\$1,736,194.25
TOTAL	\$29,429,076.58

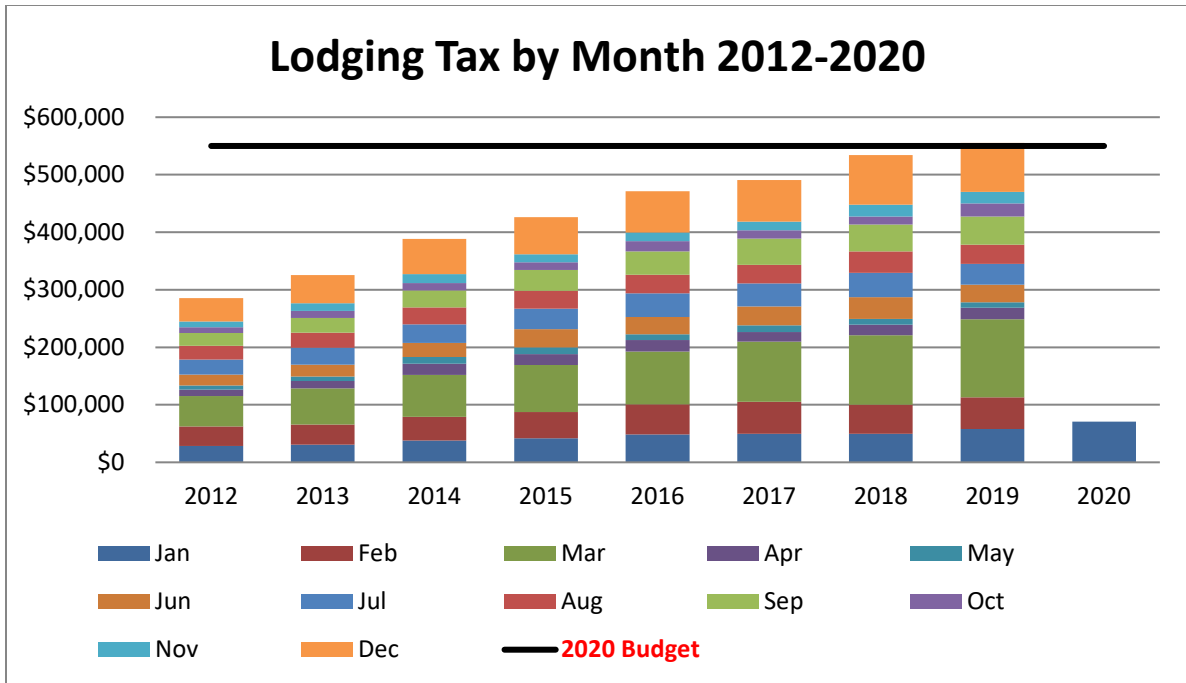
**TREASURER'S REPORT
FUND SUMMARIES - FEBRUARY 2020**

Department	2020 Budget	Year to Date	% of Budget
General Fund:			
Revenues	\$15,327,368	\$1,879,965	12.3%
Expenditures	\$14,650,383	\$2,060,160	14.1%
Capital Fund:			
Revenues	\$2,800,177	\$316,034	11.3%
Expenditures	\$8,310,768	\$205,862	2.5%
Historic Preservation Fund:			
Revenues	\$10	\$3	29.6%
Expenditures	\$0	\$0	0.0%
Conservation Trust Fund:			
Revenues	\$30,000	\$146	0.5%
Expenditures	\$45,000	\$0	0.0%
Water Fund:			
Revenues	\$1,679,000	\$31,718	1.9%
Expenditures	\$2,126,354	\$95,826	4.5%
Open Space Fund:			
Revenues	\$250	\$36	14.4%
Expenditures	\$0	\$0	0.0%
SCHA 5A Fund:			
Revenues	\$1,585,320	\$69,616	4.4%
Expenditures	\$2,974,858	\$2,831	0.1%
Insurance Reserve Fund:			
Revenues	\$3,500	\$611	17.5%
Expenditures	\$65,000	\$0	0.0%
Lodging Tax Fund:			
Revenues	\$601,700	\$73,045	12.1%
Expenditures	\$595,155	\$37,257	6.3%
Marina Fund			
Revenues	\$1,580,200	\$381,952	24.2%
Expenditures	\$2,966,802	\$90,815	3.1%
16% OF THE FISCAL YEAR HAS ELAPSED			



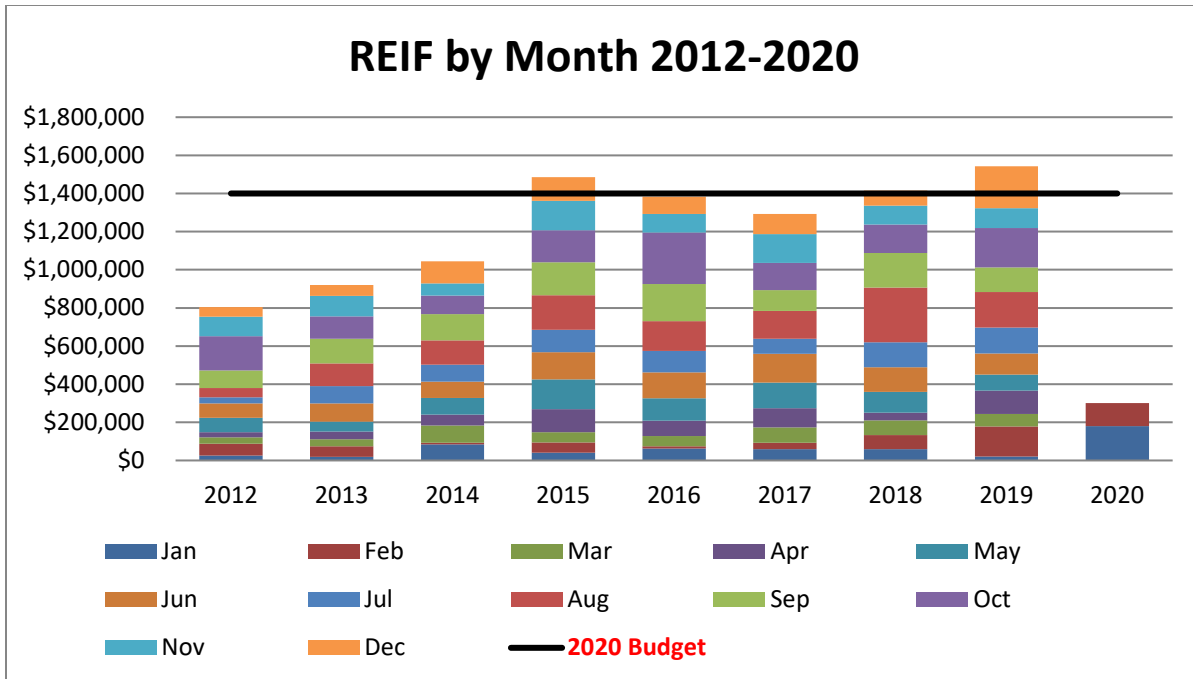
Year-to-date through January is down 1.06% or \$10,032 compared to Y-T-D 2019. The actual year to date dollar amount for January is \$934,134 compared to \$944,166 for January 2019.

2020 seems to be starting out relatively well. Eight out of Seventeen categories showed an increase over January of 2019. Vacation rentals showed the highest increase in terms of dollars. Having more and more short term rentals finally on board and in compliance is a big reason for this increase. The biggest decrease was in the grocery category but this was due to a January 2020 Billing error that needed to be posted back to 2019.



Year-to-date through January is up 20.0% or \$12,758 compared to Y-T-D 2019. The actual year to date dollar amount for January is \$70,750 compared to \$57,992 for January 2019.

Lodging tax showed a significant increase over January of 2019. This is most likely due to many short term rentals coming into compliance and remitting taxes. Hopefully with this addition in taxes being remitted for the entire year lodging tax budget levels will be met.



Year-to-date through February is up 69.33% or \$123,267 compared to Y-T-D 2019. The actual year-to date dollar amount is \$301,057 compared to \$177,790 Y-T-D 2019.

Real estate investment fees continue to come through higher than last year. This is most likely do to a shortage in housing and a high demand driving real estate sales to be higher than ever. So far 2020 is working out to be a great year. Staff is confident that budget levels will be met. We continue to monitor all revenue sources and will notify council if revenues change significantly.

SELLER'S LAST NAME	BUYER'S LAST NAME AND ADDRESS	REIF AMOUNT
DICKESON	220 MAIN LLC, 220 E MAIN ST	16,000.00
PARTYKA	HASSEL, 90 HAWN DR	8,500.00
BURGER	AF/MM BURGER FAMILY TRUST, 922 HUNTERS CIR	0.00
MURAD/HODGINS	HATCHER, 413 GRANITE ST	6,400.00
HOBBS	402 SOUTH FOURTH AVENUE LLC, 402 S 4TH AVE	12,500.00
CULHANE	WILMER, 190 GALENA ST, UNIT 1	13,000.00
SMITS	STROTHMANN, 725 MEADOW CREEK DR, UNIT G	6,100.00
WRIGHT	EMW PROPERTY 1 LLC, 99 GRANITE STREET, UNIT 217	0.00
HOTZ	PHILLIPS/MCKENTLY, 396 BELFORD ST	0.00
TOWN CENTRE LTD	RICHARDSON, 190 GALENA ST, UNIT 4	10,300.00
842 SUMMIT BOULEVARD UNIT 17 LLC	HIMALAYAN CUISINE LLC, 842 N SUMMIT BLVD, UNIT 17	4,620.00
LITTLE BIG DOG LLC	SKI AND SUMMIT LLC, 211 S 2ND AVE, UNIT 4	11,800.00
TOWN CENTRE LTD	LESTER, 190 GALENA ST, UNIT 5	10,561.00
TOWN CENTRE LTD	STEURI, 190 GALENA ST, UNIT 6	11,000.00
KLEIN	PETRASH, 88 HAWN DR	11,000.00

\$121,781.00

Chief of Police Frisco CO Police Department
Tom Wickman
P.O. Box 4100
Frisco, CO 80443

Dear Chief:

I wanted you to know about one of your police officers that went above and beyond to help out a citizen. I was on vacation skiing in February of this year staying at the Lake Forest Townhomes. A snow plow hit the rear of our parked rental vehicle and damaged it one morning. Officer Derek Runge was dispatched and did his investigation. He was very professional and considerate. The rental company could not get in contact with this snow plow company to get reimbursed for the damages. Officer Runge stayed in contact with me and reached out and contacted the snow plow company and help put this experience behind us. The companies insurance is supposed to cover the repairs so I don't have to. I just wanted you to know what an outstanding officer you have on your force. If he is an indication of your other officers you must have a tremendous staff.

With Kindest Regards,


Jim Swift
7532 Polly Ln.
Lake Charles, LA 70607
337-477-0989

*Outstanding Derek!
Chief*

Town of Frisco - Monthly Sales Tax Report

Restaurants	2016	2017	2018	2019	2020	Change in \$	
January	138,059	140,750	156,201	166,537	170,077	2.13%	3540
February	133,274	137,809	149,301	159,138		-100.00%	#
March	151,570	165,067	172,194	180,804		-100.00%	
April	88,629	80,381	92,165	97,559		-100.00%	
May	70,262	79,434	87,404	91,509		-100.00%	
June	119,444	136,345	135,401	134,594		-100.00%	
July	169,660	158,493	190,926	194,412		-100.00%	
August	167,364	159,088	159,691	165,128		-100.00%	
September	125,781	128,645	135,573	149,194		-100.00%	
October	84,887	89,351	93,044	98,618		-100.00%	
November	79,326	82,926	96,329	104,688		-100.00%	
December	138,261	141,064	170,659	158,911		-100.00%	
Total	\$1,466,517	\$1,499,353	\$1,638,888	\$1,701,091	\$170,077	2.13%	\$ 3,540

Hotels & Inns	2016	2017	2018	2019	2020	Change in \$	
January	60,600	64,623	60,926	71,654	61,757	-13.81%	(9897)
February	70,275	75,564	65,361	68,088		-100.00%	
March	66,762	67,259	78,498	79,531		-100.00%	
April	36,272	27,374	20,071	23,463		-100.00%	
May	15,644	15,695	14,470	24,586		-100.00%	
June	33,721	34,961	37,018	24,472		-100.00%	
July	55,083	54,072	56,072	45,554		-100.00%	
August	45,372	46,517	52,877	39,550		-100.00%	
September	38,028	38,566	34,959	31,724		-100.00%	
October	22,071	21,741	21,835	19,262		-100.00%	
November	20,427	17,926	23,560	23,824		-100.00%	
December	59,899	54,167	77,427	52,638		-100.00%	
Total	\$524,154	\$518,465	\$543,074	\$504,348	\$61,757	-13.81%	\$ (9,897)

Vacation Rntl	2016	2017	2018	2019	2020	Change in \$	
January	30,646	25,276	46,147	59,020	107,040	81.36%	48020
February	23,104	32,150	39,981	51,600		-100.00%	
March	80,560	97,491	111,099	130,694		-100.00%	
April	11,939	11,480	17,470	16,021		-100.00%	
May	946	7,252	5,995	7,494		-100.00%	
June	15,275	24,430	29,184	30,157		-100.00%	
July	16,337	20,191	23,448	26,321		-100.00%	
August	12,902	14,905	19,450	23,180		-100.00%	
September	27,228	39,637	42,030	47,720		-100.00%	
October	7,170	12,026	14,501	35,157		-100.00%	
November	8,011	22,146	26,094	34,582		-100.00%	
December	58,489	73,342	87,032	102,590		-100.00%	
Total	\$292,607	\$380,326	\$462,431	\$564,535	\$107,040	81.36%	\$ 48,020

Grocery	2016	2017	2018	2019	2020	Change in \$	
January	153,153	170,886	177,768	189,175	124,607	-34.13%	(64568) Billing error from 1/20 relating to 12/19
February	148,305	165,669	173,670	188,245		-100.00%	
March	154,072	181,072	197,143	201,316		-100.00%	
April	119,076	142,933	130,291	136,680		-100.00%	
May	84,800	101,259	109,421	110,733		-100.00%	
June	106,376	119,132	147,908	143,192		-100.00%	
July	169,321	157,304	221,271	230,884		-100.00%	
August	228,754	272,161	173,636	186,261		-100.00%	
September	186,582	154,227	161,446	145,958		-100.00%	
October	102,128	106,158	110,704	123,741		-100.00%	
November	116,365	97,386	141,301	128,141		-100.00%	
December	159,419	259,177	208,191	222,570		-100.00%	
Total	\$1,728,351	\$1,927,364	\$1,952,750	\$2,006,896	\$124,607	-34.13%	\$ (64,568)

Retail -Gnrl	2016	2017	2018	2019	2020	Change in \$	
January	142,397	142,695	156,082	167,966	182,574	8.70%	14608
February	126,400	125,800	135,324	155,094		-100.00%	
March	148,339	146,621	169,424	177,960		-100.00%	
April	103,805	115,380	107,993	123,388		-100.00%	
May	111,790	110,343	124,256	131,279		-100.00%	
June	147,974	150,766	163,758	193,885		-100.00%	
July	163,840	161,460	180,059	235,412		-100.00%	
August	149,761	149,692	166,988	223,475		-100.00%	
September	125,594	138,046	142,780	192,595		-100.00%	

October	127,889	119,127	134,034	179,063	-100.00%	
November	131,388	142,805	156,533	191,461	-100.00%	
December	184,112	198,047	224,095	283,050	-100.00%	
Total	\$1,663,289	\$1,700,782	\$1,861,326	\$2,254,628	\$182,574	8.70% \$ 14,608

Arts/Crafts	2016	2017	2018	2019	2020		
January	648	318	163	254	965	279.92%	711
February	2,984	244	30	536		-100.00%	
March	703	784	1,776	1,935		-100.00%	
April	665	3,478	56	445		-100.00%	
May	638	277	147	393		-100.00%	
June	1,296	633	611	1,373		-100.00%	
July	1,590	1,378	2,441	1,355		-100.00%	
August	6,859	5,595	5,767	5,054		-100.00%	
September	1,815	979	2,316	1,769		-100.00%	
October	218	410	388	333		-100.00%	
November	663	38	360	503		-100.00%	
December	1,412	1,814	2,208	1,499		-100.00%	
Total	\$19,491	\$15,948	\$16,263	\$15,448	\$965	279.92% \$	711

Automotive	2016	2017	2018	2019	2020		
January	37,268	34,626	28,339	28,807	33,643	16.79%	4836
February	25,379	23,245	23,055	23,508		-100.00%	##
March	25,220	25,450	23,886	23,196		-100.00%	
April	28,611	23,487	23,770	32,247		-100.00%	
May	26,745	24,989	25,517	25,006		-100.00%	
June	27,009	31,874	28,383	25,726		-100.00%	
July	30,145	32,522	31,531	36,953		-100.00%	
August	34,226	34,581	31,222	36,764		-100.00%	
September	31,170	27,669	27,763	35,314		-100.00%	
October	34,176	41,342	35,628	47,744		-100.00%	
November	33,763	32,893	31,984	34,696		-100.00%	
December	39,044	30,384	31,580	37,192		-100.00%	
Total	\$372,756	\$363,062	\$342,658	\$387,153	\$33,643	16.79% \$	4,836

Clothing	2016	2017	2018	2019	2020		
January	7,316	8,757	12,634	10,974	8,683	-20.88%	(2291)
February	10,476	11,819	9,995	12,340		-100.00%	
March	11,576	16,478	14,832	17,297		-100.00%	
April	8,145	5,047	8,061	7,389		-100.00%	
May	6,956	11,026	10,686	8,576		-100.00%	
June	13,912	16,222	19,307	14,644		-100.00%	
July	21,339	22,573	20,945	23,270		-100.00%	
August	18,253	19,487	23,539	16,874		-100.00%	
September	17,476	20,336	23,046	28,611		-100.00%	
October	9,580	11,300	11,144	9,737		-100.00%	
November	6,236	8,621	8,977	8,743		-100.00%	
December	21,644	19,570	21,637	23,660		-100.00%	
Total	\$152,909	\$171,236	\$184,803	\$182,116	\$8,683	-20.88% \$	(2,291)

Furnishings	2016	2017	2018	2019	2020		
January	20,878	22,719	29,351	34,680	28,398	-18.11%	(6282)
February	20,521	19,223	26,323	21,639		-100.00%	
March	24,373	25,798	28,089	17,201		-100.00%	
April	19,930	12,315	12,818	20,581		-100.00%	
May	20,545	20,607	18,783	17,500		-100.00%	
June	24,167	25,230	21,420	20,096		-100.00%	
July	25,821	39,353	31,991	22,793		-100.00%	
August	29,061	30,813	29,667	23,701		-100.00%	
September	29,937	46,867	30,132	33,904		-100.00%	
October	33,785	29,650	29,787	20,190		-100.00%	
November	27,183	29,019	27,263	18,094		-100.00%	
December	45,303	37,822	32,545	28,207		-100.00%	
Total	\$321,504	\$339,416	\$318,169	\$278,586	\$28,398	-18.11% \$	(6,282)

Gifts	2016	2017	2018	2019	2020		
January	7,808	6,637	11,369	8,090	7,538	-6.82%	(552)
February	8,675	7,974	7,254	8,201		-100.00%	
March	11,213	11,591	11,813	11,806		-100.00%	
April	6,519	6,878	6,567	6,739		-100.00%	
May	5,376	5,058	6,240	5,637		-100.00%	
June	9,752	11,294	11,862	10,620		-100.00%	
July	15,760	13,126	15,028	11,230		-100.00%	

August	12,240	12,876	13,289	11,945	-100.00%	
September	13,345	11,731	12,889	10,535	-100.00%	
October	8,141	7,872	7,212	6,382	-100.00%	
November	8,045	7,408	6,632	8,120	-100.00%	
December	18,320	15,876	16,676	16,046	-100.00%	
Total	\$125,194	\$118,321	\$126,831	\$115,351	\$7,538	-6.82% \$ (552)

HomeImprove	2016	2017	2018	2019	2020		
January	18,844	22,471	19,894	40,997	40,467	-1.29%	(530)
February	20,598	1,091	44,950	27,399		-100.00%	
March	25,375	41,251	37,378	45,890		-100.00%	
April	23,179	34,112	36,382	51,542		-100.00%	
May	32,369	41,625	58,853	48,507		-100.00%	
June	55,720	63,439	74,330	81,412		-100.00%	
July	40,048	45,246	63,318	62,789		-100.00%	
August	46,690	56,190	65,861	68,658		-100.00%	
September	45,570	67,264	69,828	78,183		-100.00%	
October	43,848	48,019	59,644	61,071		-100.00%	
November	37,462	38,337	41,359	54,511		-100.00%	
December	38,477	43,967	68,225	68,000		-100.00%	
Total	\$428,180	\$503,012	\$640,022	\$688,960	\$40,467	-1.29% \$ (530)	

Liquor	2016	2017	2018	2019	2020		
January	34,109	34,908	37,193	36,342	36,632	0.80%	290
February	37,225	38,396	39,724	36,712		-100.00%	
March	36,457	38,847	42,443	43,026		-100.00%	
April	19,790	19,673	19,296	21,210		-100.00%	
May	16,886	17,900	19,858	18,356		-100.00%	
June	25,571	26,991	29,682	26,450		-100.00%	
July	35,464	34,824	38,594	36,692		-100.00%	
August	29,872	23,802	33,933	33,395		-100.00%	
September	24,853	26,368	25,824	24,418		-100.00%	
October	18,987	18,851	20,009	19,996		-100.00%	
November	23,545	24,361	27,464	25,757		-100.00%	
December	43,585	46,989	50,544	48,798		-100.00%	
Total	\$346,344	\$351,910	\$384,564	\$371,151	\$36,632	0.80% \$ 290	

Office	2016	2017	2018	2019	2020		
January	2,419	2,984	3,640	4,385	6,033	37.58%	1648
February	2,471	3,231	2,799	3,480		-100.00%	
March	3,316	3,862	3,882	4,815		-100.00%	
April	2,244	2,453	3,248	2,861		-100.00%	
May	2,400	3,104	3,188	3,407		-100.00%	
June	2,822	4,482	4,436	3,176		-100.00%	
July	2,824	3,302	3,446	2,755		-100.00%	
August	2,977	3,265	3,818	3,891		-100.00%	
September	4,314	4,539	4,089	6,172		-100.00%	
October	3,186	3,434	3,471	4,569		-100.00%	
November	3,102	3,364	3,296	4,570		-100.00%	
December	5,818	6,278	8,999	10,651		-100.00%	
Total	\$37,893	\$44,298	\$48,312	\$54,731	\$6,033	37.58% \$ 1,648	

Health/Beauty	2016	2017	2018	2019	2020		
January	5,808	3,561	7,074	6,398	6,005	-6.14%	(393)
February	3,653	7,724	3,295	3,023		-100.00%	
March	7,078	6,870	5,994	9,221		-100.00%	
April	3,769	3,851	4,237	2,649		-100.00%	
May	3,572	3,680	3,077	2,849		-100.00%	
June	5,849	6,018	6,437	7,759		-100.00%	
July	3,547	3,744	3,916	3,097		-100.00%	
August	4,099	3,721	3,187	4,900		-100.00%	
September	6,144	5,453	8,540	7,137		-100.00%	
October	3,666	2,710	3,513	3,044		-100.00%	
November	3,552	2,826	2,621	18,600		-100.00%	
December	6,966	6,916	13,527	9,980		-100.00%	
Total	\$57,703	\$57,074	\$65,418	\$78,657	\$6,005	-6.14% \$ (393)	

Recreation	2016	2017	2018	2019	2020		
January	39,025	48,459	42,007	43,436	46,910	8.00%	3474
February	38,817	44,530	48,795	46,664		-100.00%	
March	50,045	53,565	59,541	63,482		-100.00%	
April	16,752	20,888	16,770	18,809		-100.00%	
May	19,650	14,608	12,596	8,282		-100.00%	

June	34,470	35,604	33,700	30,806	-100.00%	
July	28,445	42,432	29,948	25,206	-100.00%	
August	33,707	4,322	24,299	25,988	-100.00%	
September	23,680	22,731	25,031	25,167	-100.00%	
October	12,161	10,447	10,601	15,413	-100.00%	
November	18,903	17,648	23,479	23,071	-100.00%	
December	60,891	54,047	67,869	60,822	-100.00%	
Total	\$376,546	\$369,281	\$394,636	\$387,147	\$46,910	8.00% \$ 3,474

Utility	2016	2017	2018	2019	2020		
January	48,906	49,663	44,089	46,140	40,632	-11.94%	(5508)
February	39,071	41,972	44,868	42,206		-100.00%	
March	40,585	42,460	39,552	41,395		-100.00%	
April	34,472	34,060	34,859	34,161		-100.00%	
May	28,371	29,576	29,875	27,340		-100.00%	
June	26,823	31,178	27,374	22,962		-100.00%	
July	16,705	34,970	26,360	23,331		-100.00%	
August	30,946	34,989	24,172	22,460		-100.00%	
September	27,369	18,689	26,115	23,637		-100.00%	
October	29,297	28,058	30,857	21,227		-100.00%	
November	37,326	31,353	27,416	29,890		-100.00%	
December	41,028	38,566	45,407	52,153		-100.00%	
Total	\$400,899	\$415,534	\$400,944	\$386,902	\$40,632	-11.94%	\$ (5,508)

Marijuana	2016	2017	2018	2019	2020		
January	24,010	31,168	27,131	29,311	32,173	9.76%	2862
February	22,824	25,041	26,085	26,709		-100.00%	
March	25,726	28,648	29,899	29,390		-100.00%	
April	15,819	16,147	16,065	17,315		-100.00%	
May	10,559	11,489	12,648	13,022		-100.00%	
June	13,787	15,041	16,920	17,543		-100.00%	
July	19,387	18,086	17,930	17,040		-100.00%	
August	19,542	19,409	24,648	30,484		-100.00%	
September	15,544	16,677	16,074	18,397		-100.00%	
October	14,585	15,612	13,013	15,801		-100.00%	
November	8,481	14,784	13,171	17,223		-100.00%	
December	22,820	24,375	24,141	26,516		-100.00%	
Total	\$213,084	\$236,477	\$237,725	\$258,749	\$32,173	9.76%	\$ 2,862

Summary	2016	2017	2018	2019	2020		
January	747,884	810,501	860,008	944,166	934,134	-1.06%	(10032)
February	711,228	761,482	840,810	874,582	0	-100.00%	
March	837,244	953,114	1,027,443	1,078,959	0	-100.00%	
April	523,797	559,937	550,119	613,059	0	-100.00%	
May	446,950	497,922	543,014	544,476	0	-100.00%	
June	650,181	733,640	787,731	788,866	0	-100.00%	
July	795,929	843,076	957,224	999,093	0	-100.00%	
August	853,083	891,413	856,044	921,708	0	-100.00%	
September	728,886	768,424	788,435	860,436	0	-100.00%	
October	541,190	566,108	599,385	681,346	0	-100.00%	
November	555,297	573,841	657,839	726,473	0	-100.00%	
December	922,668	1,052,401	1,150,762	1,203,284	0	-100.00%	
Total	\$8,314,337	\$9,011,859	\$9,618,814	\$10,236,448	\$934,134	-1.06%	\$ (10,032)

YTD 2019 **\$944,166**
YTD \$ Difference **(\$10,032)**
YTD Change **-1.06%**

* Totals include late penalties & interest...

**TOWN OF FRISCO
PROCLAMATION
MARCH 8-14,2020
GIRL SCOUT WEEK**

WHEREAS, Thursday, March 12, 2020, marked the 108th anniversary of Girl Scouts of the USA, founded in 1912 by Juliette Gordon Low in Savannah, Georgia; and

WHEREAS, Girl Scouts, the largest organization for girls in the world, is the leading authority and advocate for girls inspiring millions of girls and women with the highest ideals of courage, confidence and character; and

WHEREAS, Girl Scouts is a safe place for girls to explore their world, develop an understanding and empathy for others and take action to make the world a better place; and

WHEREAS, through leadership experiences that build self-confidence, creative decision-making skills and teamwork, girls develop real-world leadership abilities that will last them a lifetime in Girl Scouts; and

WHEREAS, Girl Scouting is for every girl, everywhere, and is dedicated to serving members from all racial, ethnic, cultural, religious and socioeconomic groups; and

WHEREAS, Girl Scouts of Colorado is a statewide council serving 33,000 girls, ages 5 to 17, across the state; and

WHEREAS, the Frisco Town Council wishes to acknowledge the contributions to our community of the three Daisy, five Brownie, seven Junior, three Cadette, four Senior, and two Ambassador troops located in Summit County; and

WHEREAS, more than 3.3 million current Girl Scout members nationwide will be celebrating 108 years of an American tradition of teaching girls an innovative program to help them succeed;

NOW, THEREFORE, I, GARY WILKINSON, MAYOR OF THE TOWN OF FRISCO, COLORADO DO HEREBY OFFICIALLY PROCLAIM THE WEEK OF MARCH 8-14, 2020 AS GIRL SCOUT WEEK.

DATED THIS 14TH DAY OF APRIL, 2020.

TOWN OF FRISCO:

By: _____
Gary Wilkinson, Mayor

ATTEST:

By: _____
Deborah Wohlmuth, CMC, Town Clerk

**TOWN OF FRISCO
PROCLAMATION
MARCH 28, 2020
EARTH HOUR DAY**

WHEREAS, the Town of Frisco is deeply concerned about the potential impacts of climate change and believes that efforts at energy efficiency and natural resource conservation should be promoted; and

WHEREAS, Earth Hour is both an international and local symbolic event to raise awareness about climate change issues, to encourage businesses, individuals and government to take action to reduce their carbon emissions and their impact on the environment in their daily lives and operations; and

WHEREAS, Earth Hour asks all citizens, businesses, government agencies and commercial and non-commercial establishments to turn off all non-essential lighting for one hour beginning at 8:30 p.m. on March 28, 2020 and to encourage citizens and businesses to commit to actions they can take in the coming year to reduce their carbon footprint and conserve energy; and

WHEREAS; Earth Hour will be used as a tool to inform local residents and businesses about existing information and tools already available within the community to assist them in increasing energy efficiency and decreasing emissions and the use of natural resources; and

WHEREAS, turning off non-essential lights in all Town buildings will serve as an important rallying point for town-wide energy conservation efforts and to support Earth Hour events around the world.

BE IT RESOLVED, that the Town of Frisco encourages all citizens and town employees to turn off all non-essential lighting in buildings for the hour between 8:30 and 9:30 p.m. on March 28, 2020 to conserve energy and raise awareness about global climate change as part of the town-wide conservation event: Earth Hour Frisco.

NOW, THEREFORE, I, GARY WILKINSON, MAYOR OF THE TOWN OF FRISCO, COLORADO DO HEREBY OFFICIALLY PROCLAIM MARCH 28, 2020 AS EARTH HOUR DAY.

DATED THIS 14TH DAY OF APRIL, 2020.

TOWN OF FRISCO:

Gary Wilkinson, Mayor

ATTEST:

Deborah Wohlmuth, CMC, Town Clerk

**RECORD OF PROCEEDINGS
MINUTES OF THE SPECIAL MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
MARCH 16, 2020**

Mayor Wilkinson called the meeting to order at 5:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

Present: Jessica Burley
Dan Fallon
Rick Ihnken
Hunter Mortensen
Deborah Shaner
Melissa Sherburne
Gary Wilkinson

Absent:

New Business:

Agenda Item #1: Resolution 20-10, a Resolution of the Town Council of the Town of Frisco, Colorado, Adopting an Electronic Participation Policy for Use in the Event of a Local Emergency Declaration STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

MOTION: COUNCIL MEMBER BURLEY MOVED TO APPROVE RESOLUTION 20-10, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO, ADOPTING AN ELECTRONIC PARTICIPATION POLICY FOR USE IN THE EVENT OF A LOCAL EMERGENCY DECLARATION. SECOND, COUNCIL MEMBER SHERBURNE. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Agenda Item #2: Ordinance 20-07, an Emergency Ordinance of The Town of Frisco, Colorado, Concerning the Coronavirus (COVID-19) Public Health Emergency and Providing Emergency authority; and Providing for the Immediate Effective Date of this Ordinance STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Council directed the Town Attorney to amend the ordinance to terminate on April 29, 2020, unless there is additional action by ordinance of the Town Council. Additionally, Council directed the Town Attorney to amend Section 5 Powers to state "the Town Manager has full power and authority, with the consent of the Mayor and Mayor Pro-Tem, or upon direction of Colorado or Summit County officials".

MOTION: COUNCIL MEMBER BURLEY MOVED TO APPROVE ORDINANCE 20-07, AN EMERGENCY ORDINANCE OF THE TOWN OF FRISCO, COLORADO, CONCERNING THE CORONAVIRUS (COVID-19) PUBLIC HEALTH EMERGENCY AND PROVIDING EMERGENCY AUTHORITY; AND PROVIDING FOR THE IMMEDIATE EFFECTIVE DATE OF THIS ORDINANCE WITH AMENDMENTS AS OUTLINED BY THE TOWN ATTORNEY. SECOND, COUNCIL MEMBER IHNKEN. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Agenda Item #3: General Discussion/Action on COVID -19 Response STAFF: NANCY KERRY
1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4)
MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7)
MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry gave a brief overview and answered questions about the current COVID-19 situation.

Adjourn:

There being no further business, the meeting adjourned at 6:34 p.m.

Respectfully Submitted,

Deborah Wohlmut, CMC
Town Clerk

**RECORD OF PROCEEDINGS
MINUTES OF THE SPECIAL MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
MARCH 20, 2020**

Mayor Wilkinson called the meeting to order at 7:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

Present: Jessica Burley
Dan Fallon
Rick Ihnken
Hunter Mortensen
Deborah Shaner
Melissa Sherburne
Gary Wilkinson

Absent:

New Business:

Agenda Item #1: General Discussion/Action on COVID -19 Response: Impacts to Business

Town Manager Nancy Kerry gave a brief overview and answered questions about the current COVID-19 situation. Ms. Kerry indicated that March and December are highest months of collections for sales tax and lodging tax; and that the loss of sales tax in March, April, and May will be significant to the budget. She stated that if so directed, staff could provide detailed analysis by Tuesday's council meeting and could amend the meeting agenda to include another broad topic for COVID-19 discussion and response. Staff also provided information regarding pausing or deferring capital projects for 2020.

Adjourn:

There being no further business, the meeting adjourned at 8:00 p.m.

Respectfully Submitted,

Deborah Wohlmuth, CMC
Town Clerk

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
MARCH 24, 2020**

Mayor Wilkinson called the meeting to order at 7:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

Present: Jessica Burley
Dan Fallon
Rick Ihnken
Hunter Mortensen
Deborah Shaner
Melissa Sherburne
Gary Wilkinson

Absent:

Public Comment:

There was no public comment.

Council Comment:

Mayor Wilkinson thanked staff for their efforts during this health emergency.

Council member Fallon thanked staff for keeping the Nordic trails groomed and open.

Mayor Pro-Tem Mortensen noted the activity levels at trail heads, and indicated that the County is working on messaging concerning this issue.

Manager Nancy Kerry also acknowledged staff's hard work.

Consent Agenda:

Minutes March 10, 2020 Meeting

MOTION: COUNCIL MEMBER MORTENSEN TO APPROVE THE CONSENT AGENDA AS PRESENTED. SECOND, COUNCIL MEMBER SHANER. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

New Business:

Agenda Item #1: First Reading Ordinance 20-06, an Ordinance Amending Chapter 87 of the Code Ordinances of the Town of Frisco, Concerning Excavation Permit Applications; 87-5, Concerning Fees and Bonds, 87-7, Concerning Performance Requirements; 87-10 Concerning Cuts and Backfill; and 87-14, Concerning the Duty to Inform the Public Works Director of Pipe

Locations STAFF: ADDISON CANNINO 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Assistant Public Works Director Addison Cannino stated that in early in 2019, Public Works staff analyzed Chapter 87, Excavations, of Town Code, and decided that it was necessary to change multiple sections of the code. These changes addressed fees and bonding, Town staff in charge of permits (or their designee), construction practices that fall in line with Street Design and Access Criteria, traffic control and other safety measures. Mayor Wilkinson opened the public hearing at 7:05 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:08 p.m.

MOTION: COUNCIL MEMBER FALLON MOVED TO APPROVE ON FIRST READING ORDINANCE 20-06, AN ORDINANCE AMENDING CHAPTER 87 OF THE CODE ORDINANCES OF THE TOWN OF FRISCO, CONCERNING EXCAVATION PERMIT APPLICATIONS; 87-5, CONCERNING FEES AND BONDS, 87-7, CONCERNING PERFORMANCE REQUIREMENTS; 87-10 CONCERNING CUTS AND BACKFILL; AND 87-14, CONCERNING THE DUTY TO INFORM THE PUBLIC WORKS DIRECTOR OF PIPE LOCATIONS. SECOND, COUNCIL MEMBER MORTENSEN. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Old Business:

Agenda Item #2: Second Reading Ordinance 20-03, an Ordinance Amending Chapters 65 and 180 of the Code of Ordinances of the Town of Frisco, Concerning Building Construction and Housing Standards, and the Unified Development Code, Respectively, by Amending Subsection 180-2.3.2.C, Concerning Development Review Fees, and Section 65-13, Concerning Construction Permit Fees, to Provide a Limited Fee Exemption to Governmental and Quasi-Governmental Entities STAFF: BILL GIBSON 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Assistant Community Development Director Bill Gibson stated that this ordinance amends the Frisco Unified Development Code (UDC) and the Building Construction and Housing Standards to waive permit fees, not to exceed \$1,000 in value, associated with public projects by other governmental and quasi-governmental agencies. Mayor Wilkinson opened the public hearing at 7:10 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:11 p.m.

MOTION: COUNCIL MEMBER BURLEY MOVED TO APPROVE ON SECOND READING ORDINANCE 20-03, AN ORDINANCE AMENDING CHAPTERS 65 AND 180 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING BUILDING CONSTRUCTION AND HOUSING STANDARDS, AND THE UNIFIED DEVELOPMENT CODE, RESPECTIVELY, BY AMENDING SUBSECTION 180-2.3.2.C, CONCERNING DEVELOPMENT REVIEW FEES, AND SECTION 65-13, CONCERNING CONSTRUCTION PERMIT FEES, TO PROVIDE A

LIMITED FEE EXEMPTION TO GOVERNMENTAL AND QUASI-GOVERNMENTAL ENTITIES. SECOND, COUNCIL MEMBER FALLON. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Agenda Item #3: Second Reading Ordinance 20-05, an Ordinance Amending Chapter 110 of the Code of Ordinances of the Town of Frisco, Concerning the Licensing of Businesses, by Amending Subsection 110-39.C, to Simplify the Process for Renewal of a License for Short-Term Rental Property STAFF: DON REIMER 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Community Development Director Don Reimer stated that staff is recommending provisions of the short term rental license renewal process be revised to simplify the process. These regulations have been in place for a sufficient period of time for staff to determine that the current requirements for renewal would prove cumbersome for the Town's short-term rental taxpayers and that the information provided with the original license application could be re-certified by the taxpayer, unless the information provided in those original documents is no longer valid. Only those whose information has changed would be required to submit updated documentation. Not only would this simplify the process for the Town's short-term property owners, this would greatly reduce the amount of time staff needs to process renewals. Mayor Wilkinson opened the public hearing at 7:11 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 7:12 p.m.

MOTION: COUNCIL MEMBER FALLON MOVED TO APPROVE ON SECOND READING ORDINANCE 20-05, AN ORDINANCE AMENDING CHAPTER 110 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING THE LICENSING OF BUSINESSES, BY AMENDING SUBSECTION 110-39.C, TO SIMPLIFY THE PROCESS FOR RENEWAL OF A LICENSE FOR SHORT-TERM RENTAL PROPERTY SECOND, COUNCIL MEMBER BURLEY. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Agenda Item #4: Town of Frisco Financial Impacts from COVID-19, Establishment of Strategic Economic Response Team STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry gave an overview and answered questions about the current COVID-19 situation. Council considered directing all capital projects not critical to operations to be put on hold; directing staff to offer residents and businesses the opportunity to defer their water utility payments for one quarter without interest or penalties; and directing staff to work with local business community to develop a business assistance program consisting of a variety

of financial, marketing, and promotional support to encourage local shopping once the public health orders allow. Council also discussed Sales Tax Deferment in recognition of some interest among Town Council to consider allowing local businesses to retain a portion or all of the Town's sale tax revenues collected by local retailers on the Town's behalf, by potentially offering to local Frisco businesses (non-corporate) who have been ordered closed to the public, the ability to borrow the Town's sales tax without interest, or penalty, by deferring the April 20, and May 20, 2020 payments for up to 90 days. Staff would return to the Council frequently to evaluate the policy decision for expansion or termination. Should the Council wish to proceed in this direction, staff would return with an ordinance requiring two readings of the Town Council.

Adjourn:

There being no further business, the meeting adjourned at 8:40 p.m.

Respectfully Submitted,

Deborah Wohlmuth, CMC
Town Clerk

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
MARCH 31, 2020**

Mayor Wilkinson called the meeting to order at 3:00 p.m. Town Clerk Deborah Wohlmuth called the roll.

Present: Jessica Burley
Dan Fallon
Rick Ihnken
Hunter Mortensen
Melissa Sherburne
Gary Wilkinson

Absent: Deborah Shaner

Council Comment:

Mayor Wilkinson reminded citizens to vote on April 7th, and participate in the 2020 Census.

Council member Burley let Council know that the Board of County Commissioners adopted the Sustainable Building Code, and encouraged Council to include the second reading on the April 14th Agenda.

Council member Fallon gave a shout out to Town Manager Nancy Kerry and the SERT team.

New Business:

Agenda Item #1: Emergency Ordinance 20-12, an Emergency Ordinance of the Town of Frisco, Colorado, providing for the Deferral of the Payment to the Town of Sales Taxes Collected by Retailers, declaring an Emergency; and Providing for the Immediate Effective Date of this Ordinance STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry stated that as requested by the Town Council, attached for consideration is an "Emergency Ordinance Of The Town Of Frisco, Colorado, Providing for the Deferral of the Payment to the Town of Sales Taxes Collected By Retailers, Declaring An Emergency" (Ordinance 20-07). The ordinance as drafted offers for the Town Council's consideration the deferral of payment of the Town's sales taxes collected between March 1 and April 30, and payable on April 20, 2020 and May 20, 2020. The Ordinance could be amended to defer the remittance of sales taxes collected in one or both of March and April, or any other month. Adoption of the Ordinance would be effective immediately. Council expressed concern regarding the ordinance being equitable to small businesses, and the potential that big box retail stores would not pay sales taxes in a timely manner as a result of the ordinance. Council directed staff to bring back the ordinance at the April 14, 2020 meeting.

MOTION: COUNCIL MEMBER FALLON MOVED TO TABLE EMERGENCY ORDINANCE 20-12, AN EMERGENCY ORDINANCE OF THE TOWN OF FRISCO, COLORADO, PROVIDING FOR THE DEFERRAL OF THE PAYMENT TO THE TOWN OF SALES TAXES COLLECTED BY RETAILERS, DECLARING AN EMERGENCY; AND PROVIDING FOR THE IMMEDIATE EFFECTIVE DATE OF THIS ORDINANCE TO APRIL 14, 2020. SECOND, COUNCIL MEMBER SHERBURNE. VOTE:

BURLEY	YEA	SHANER	ABSENT
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Agenda Item #2: Emergency Ordinance 20-11, an Emergency Ordinance of the Town of Frisco, Colorado, providing for the Deferral of the Payment to the Town of Fees for Water Service, declaring an Emergency; and Providing for the Immediate Effective Date of this Ordinance
STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry stated that Council requested for consideration “An Emergency Ordinance of the Town Of Frisco, Colorado, Providing for the Deferral of the Payment to the Town of Fees for Water Service” (Ordinance 20-08). The ordinance as drafted offers for the Town Council’s consideration the deferral of payment of all water service and usage fees owed to the Town for service between January 1, 2020 and March 31, 2020, allowing customers (both residential and businesses) to defer payment without penalty or interest to a date to be set by the Council.

MOTION: COUNCIL MEMBER SHERBURNE MOVED TO APPROVE EMERGENCY ORDINANCE 20-11, AN EMERGENCY ORDINANCE OF THE TOWN OF FRISCO, COLORADO, PROVIDING FOR THE DEFERRAL OF THE PAYMENT TO THE TOWN OF FEES FOR WATER SERVICE, DECLARING AN EMERGENCY; AND PROVIDING FOR THE IMMEDIATE EFFECTIVE DATE OF THIS ORDINANCE. SECOND, COUNCIL MEMBER IHNKEN. VOTE:

BURLEY	YEA	SHANER	ABSENT
FALLON	NO	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Agenda Item #3: Emergency Ordinance 20-13, an Emergency Ordinance of the Town of Frisco, Colorado, providing for the Suspension of the Disposable Bag Fee in the Interest of Public Health, declaring an Emergency; and Providing for the Immediate Effective Date of this Ordinance
STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry stated that during Governor Polis’s press conference of March 25, 2020 issuing the state’s “Stay at Home” Executive Order, the Governor also “encouraged” Colorado cities and counties to waive plastic bag fees, encouraging people to use disposable

plastic bags to prevent the possible spread of COVID-19. The Governor's comments created some confusion in the community, resulting in a number of questions from the public as to the Town's disposable bag fee. Attached for the Town Council's consideration is an ordinance "Providing for the Suspension of the Disposable Bag Fee in the Interest of Public Health," the suspension of which would be effective on a date to be set by the Council and continue until a date certain or until the Mayor may declare the emergency has passed. Financial impact: The disposable bag fee for the Town. Mayor Wilkinson opened the public hearing at 6:05 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 6:06 p.m.

MOTION: COUNCIL MEMBER IHNKEN MOVED TO APPROVE EMERGENCY ORDINANCE 20-13, AN EMERGENCY ORDINANCE OF THE TOWN OF FRISCO, COLORADO, PROVIDING FOR THE SUSPENSION OF THE DISPOSABLE BAG FEE IN THE INTEREST OF PUBLIC HEALTH, DECLARING AN EMERGENCY; AND PROVIDING FOR THE IMMEDIATE EFFECTIVE DATE OF THIS ORDINANCE. SECOND, COUNCIL MEMBER SHERBURNE. VOTE:

BURLEY	NO	SHANER	ABSENT
FALLON	YEA	SHERBURNE	YEA
IHNKEN	YEA	WILKINSON	YEA
MORTENSEN	YEA	MOTION CARRIED.	

Agenda Item #4: General Discussion/Action on COVID -19 Response STAFF: NANCY KERRY
1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4)
MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7)
MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry presented information concerning potential economic relief assistance for businesses, residents, and non-profits. Ms Kerry stated that should the Town Council elect to provide one or more of the options for economic relief, staff recommends the Council specify the following: Business Assistance, terms and criteria for providing business assistance and the amount of funding to be allocated (\$500,000 = \$5,000 for 100 businesses); Resident/Community Member assistance, terms and criteria for providing assistance to residents as proposed through FIRC and the amount of funding to be allocated (\$250,000 = \$1,000 for 250 residents, plus an amount for FIRC admin); and Non-Profit Assistance, terms and criteria for providing assistance to non-profit organizations and the amount of funding to be allocated. Staff will return with a resolution approving the terms, criteria, and budget amendments if so directed by Town Council.

Adjourn:

There being no further business, the meeting adjourned at 7:27 p.m.

Respectfully Submitted,

Deborah Wohlmuth, CMCTown Clerk

**RECORD OF PROCEEDINGS
MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
APRIL 7, 2020**

Mayor Wilkinson called the meeting to order at 3:00 p.m. Deputy Town Clerk Brodie Boilard called the roll.

Present: Jessica Burley
Dan Fallon
Rick Ihnken
Hunter Mortensen
Deborah Shaner
Melissa Sherburne
Gary Wilkinson

Absent:

Public Comment:

Brandon Angel, District Attorney for Fifth Judicial District Candidate, introduced himself to Town Council.

Council Comment:

There was no Council comment.

New Business:

Agenda Item #1: Resolution 20-11, a Resolution of the Town of Frisco, Colorado, Establishing Economic Relief Programs, Directing the Immediate Implementation of the Programs in Response to the COVID-19 Public Health Emergency, and Authorizing the Expenditure of Funds for the Programs STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry explained this ordinance includes two stimulus packages that would help businesses and residents with financial assistance. Mayor Wilkinson opened the public hearing at 3:09 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 3:09 p.m.

MOTION: COUNCIL MEMBER MORTENSEN MOVED TO APPROVE ON FIRST READING ORDINANCE 20-11, A RESOLUTION OF THE TOWN OF FRISCO, COLORADO, ESTABLISHING ECONOMIC RELIEF PROGRAMS, DIRECTING THE IMMEDIATE IMPLEMENTATION OF THE PROGRAMS IN RESPONSE TO THE COVID-19 PUBLIC HEALTH EMERGENCY, AND AUTHORIZING THE EXPENDITURE OF FUNDS FOR THE PROGRAMS SECOND, COUNCIL MEMBER BURLEY. VOTE:

BURLEY	YEA	SHANER	YEA
FALLON	YEA	SHERBURNE	YEA

IHNKEN YEA WILKINSON YEA
MORTENSEN YEA MOTION CARRIED.

Agenda Item #2: Resolution 20-12, Resolution of the Town of Frisco, Colorado, Approving the Use of Electronic Consent for Signatures on Ordinances, Resolutions, Contracts and other Instruments Requiring the Town's Signature STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Attorney Thad Renaud explained this ordinance allows any person whose signatures are required on a document to give virtual consent electronically. Mayor Wilkinson opened the public hearing at 4:22 p.m. There being no public comment, Mayor Wilkinson closed the public hearing at 4:23 p.m.

MOTION: COUNCIL MEMBER IHNKEN MOVED TO APPROVE RESOLUTION 20-12, A RESOLUTION OF THE TOWN OF FRISCO, COLORADO, APPROVING THE USE OF ELECTRONIC CONSENT FOR SIGNATURES ON ORDINANCES, RESOLUTIONS, CONTRACTS AND OTHER INSTRUMENTS REQUIRING THE TOWN'S SIGNATURE SECOND, COUNCIL MEMBER MORTENSEN. VOTE:

BURLEY YEA SHANER YEA
FALLON YEA SHERBURNE YEA
IHNKEN YEA WILKINSON YEA
MORTENSEN YEA MOTION CARRIED.

Agenda Item #3: General Discussion/Action on COVID -19 Response STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry gave a brief overview and answered questions about the current COVID-19 situation.

Adjourn:

There being no further business, the meeting adjourned at 4:38 p.m.

Respectfully Submitted,

Brodie Boilard
Deputy Town Clerk

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ABSKICO LLC							
321	ABSKICO LLC	STR LICENSE	STR Refund From Overpayment	02/11/2020	75.00	75.00	02/13/2020
Total ABSKICO LLC:					75.00	75.00	
ACORN PETROLEUM INC.							
410	ACORN PETROLEUM INC.	000993234	Bill To Number 756501	11/21/2019	280.50	280.50	02/13/2020
410	ACORN PETROLEUM INC.	000993234	Bill To Number 756501	11/21/2019	280.50	280.50	02/13/2020
410	ACORN PETROLEUM INC.	000993234	Bill To Number 756501	11/21/2019	280.50	280.50	02/13/2020
410	ACORN PETROLEUM INC.	000993234	Bill To Number 756501	11/21/2019	280.50	280.50	02/13/2020
410	ACORN PETROLEUM INC.	000993234	Bill To Number 756501	11/21/2019	280.50	280.50	02/13/2020
410	ACORN PETROLEUM INC.	000993234	Bill To Number 756501	11/21/2019	280.50	280.50	02/13/2020
410	ACORN PETROLEUM INC.	000993234	Bill To Number 756501	11/21/2019	280.50	280.50	02/13/2020
410	ACORN PETROLEUM INC.	000993234	Bill To Number 756501	11/21/2019	280.50	280.50	02/13/2020
410	ACORN PETROLEUM INC.	001004001	Bill To Number 756501	01/28/2020	1,755.12	1,755.12	02/13/2020
410	ACORN PETROLEUM INC.	001004230	Bill To Number 756501	01/29/2020	2,036.69	2,036.69	02/13/2020
410	ACORN PETROLEUM INC.	001005145	Bill To Number 756501	01/31/2020	1,016.73	1,016.73	02/13/2020
410	ACORN PETROLEUM INC.	001005643	Bill To Number 756501	02/05/2020	3,741.27	3,741.27	02/13/2020
410	ACORN PETROLEUM INC.	001006155	Bill To Number 756501	02/10/2020	3,430.73	3,430.73	02/24/2020
410	ACORN PETROLEUM INC.	001006508	Bill To Number 756501	02/12/2020	1,152.80	1,152.80	02/24/2020
410	ACORN PETROLEUM INC.	001006512	Bill To Number 756501	02/12/2020	1,317.75	1,317.75	02/24/2020
Total ACORN PETROLEUM INC.:					16,414.59	16,414.59	
AFLAC							
550	AFLAC	463717	Account Number FH181	02/11/2020	294.90	294.90	02/24/2020
Total AFLAC:					294.90	294.90	
AIR COMPRESSOR SERVICES LLC							
637	AIR COMPRESSOR SERVICES	48153	Snowmaking Equipment	01/23/2020	821.27	821.27	02/13/2020
Total AIR COMPRESSOR SERVICES LLC:					821.27	821.27	
AIRBOUND							
635	AIRBOUND	242502	Town of Frisco	02/04/2020	6,400.00	6,400.00	02/13/2020
Total AIRBOUND:					6,400.00	6,400.00	
ALERT/SAM							
690	ALERT/SAM	2020 DUES	Membership Dues 2020	02/18/2020	100.00	100.00	02/24/2020
Total ALERT/SAM:					100.00	100.00	
ALL VALLEY STORAGE							
795	ALL VALLEY STORAGE	2/19/20	Storage Unit 408	02/13/2020	275.00	275.00	02/13/2020
Total ALL VALLEY STORAGE:					275.00	275.00	
ALLISON RECKER							
815	ALLISON RECKER	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total ALLISON RECKER:					75.00	75.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ALYSSE VALLI							
1048	ALYSSE VALLI	WALTER BYR	Walter Byron Deposit Refund	01/21/2020	100.00	100.00	02/13/2020
Total ALYSSE VALLI:					100.00	100.00	
ANDREW TOCZEK							
1425	ANDREW TOCZEK	DRA REFUND	DRA Refund for the Legends at Fr	02/19/2020	291.50	291.50	02/24/2020
Total ANDREW TOCZEK:					291.50	291.50	
ASPEN WALL LLC							
1945	ASPEN WALL LLC	015	Guest Speaker Lecture	01/25/2020	30.00	30.00	02/13/2020
Total ASPEN WALL LLC:					30.00	30.00	
AT SUNSET CONSTRUCTION LLC							
785	AT SUNSET CONSTRUCTION LL	FAC0225	New Gutter at FAP	01/30/2020	2,328.00	2,328.00	02/13/2020
Total AT SUNSET CONSTRUCTION LLC:					2,328.00	2,328.00	
BANK OF THE WEST							
2330	BANK OF THE WEST	BOX 620 2020	BRANCH: 000897 BOX: 620	02/24/2020	75.00	75.00	02/24/2020
Total BANK OF THE WEST:					75.00	75.00	
BILL DAVIS							
2825	BILL DAVIS	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total BILL DAVIS:					75.00	75.00	
BONNIE D. MOINET							
3210	BONNIE D. MOINET	JANUARY 202	Cell Phone Stipend	02/25/2020	70.00	70.00	02/27/2020
Total BONNIE D. MOINET:					70.00	70.00	
CAMCA							
4250	CAMCA	2020 MEMBER	2020 Dues Janice Pappas	02/18/2020	20.00	20.00	02/24/2020
Total CAMCA:					20.00	20.00	
CAROL FRANK							
4356	CAROL FRANK	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total CAROL FRANK:					75.00	75.00	
CHEROKEE TRAIL HIGH SCHOOL							
4906	CHEROKEE TRAIL HIGH SCHO	2020 TUBING	2020 TUBING REFUND	02/19/2020	1,400.00	1,400.00	02/24/2020
Total CHEROKEE TRAIL HIGH SCHOOL:					1,400.00	1,400.00	
CLEAN RIVER							
5634	CLEAN RIVER	S20020104	Recycle Across America Signs	02/13/2020	126.96	126.96	02/24/2020
Total CLEAN RIVER:					126.96	126.96	
CODEGEEK.NET							
6707	CODEGEEK.NET	2020-0163	Web Development/Web Hosting	02/03/2020	1,400.00	1,400.00	02/13/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total CODEGEEK.NET:					1,400.00	1,400.00	
COLORADO ASSOCIATION OF SKI TOWNS (D)							
4482	COLORADO ASSOCIATION OF	1339	CAST Dinner 1/23/2020	02/04/2020	55.00	55.00	02/13/2020
4482	COLORADO ASSOCIATION OF	1339	CAST Dinner 1/23/2020	02/04/2020	110.00	110.00	02/13/2020
Total COLORADO ASSOCIATION OF SKI TOWNS (D):					165.00	165.00	
COLUMBIA SANITARY & COLUMBIA POTTIES							
6918	COLUMBIA SANITARY & COLUM	20484	2 Spontaneous Combustion Porto	02/10/2020	240.00	240.00	02/13/2020
Total COLUMBIA SANITARY & COLUMBIA POTTIES:					240.00	240.00	
COPPER MOUNTAIN RESORT							
7335	COPPER MOUNTAIN RESORT	SKI PASS K.SL	Ski Pass K.Slattery	02/27/2020	409.00	409.00	02/27/2020
Total COPPER MOUNTAIN RESORT:					409.00	409.00	
DANIELLE DEHMLER-BUCKLEY							
8182	DANIELLE DEHMLER-BUCKLEY	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total DANIELLE DEHMLER-BUCKLEY:					75.00	75.00	
DEAN MYERSON							
8610	DEAN MYERSON	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total DEAN MYERSON:					75.00	75.00	
DIANE MCBRIDE							
9110	DIANE MCBRIDE	JANUARY 202	Reimburse Personal Cell Phone	02/13/2020	70.00	70.00	02/13/2020
Total DIANE MCBRIDE:					70.00	70.00	
DIANE SCHLAEFER							
9130	DIANE SCHLAEFER	REFUND FOR	Refund Supplies for Frozen Frisco	02/21/2020	57.22	57.22	02/24/2020
Total DIANE SCHLAEFER:					57.22	57.22	
DI'S MOUNTAIN BAGELS LLC							
9108	DI'S MOUNTAIN BAGELS LLC	3190	Bagels for Ski Race	02/01/2020	58.00	58.00	02/13/2020
9108	DI'S MOUNTAIN BAGELS LLC	3207	Bagels for Up & At 'Em Race	02/15/2020	43.50	43.50	02/24/2020
Total DI'S MOUNTAIN BAGELS LLC:					101.50	101.50	
DRAKE LANDING							
9610	DRAKE LANDING	DRA REFUND	Refund DRA for Drake Landing P	02/18/2020	511.72	511.72	02/24/2020
Total DRAKE LANDING:					511.72	511.72	
DYLAN OLCHIN							
9741	DYLAN OLCHIN	FRISCO FREE	Petty Cash - Frisco Freeze Fat Bi	02/17/2020	250.00	250.00	02/17/2020
Total DYLAN OLCHIN:					250.00	250.00	
ERIN & DOUGLAS BUSKEN							
10353	ERIN & DOUGLAS BUSKEN	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ERIN & DOUGLAS BUSKEN:					75.00	75.00	
FAMILY SUPPORT REGISTRY							
10630	FAMILY SUPPORT REGISTRY	04577912 2/7/2	Remittance Identifier 04577912	02/07/2020	262.80	262.80	02/13/2020
10630	FAMILY SUPPORT REGISTRY	07777691 2/7/2	Remittance Identifier 07777691	02/07/2020	189.23	189.23	02/13/2020
Total FAMILY SUPPORT REGISTRY:					452.03	452.03	
FELIX SANCHEZ							
10723	FELIX SANCHEZ	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total FELIX SANCHEZ:					75.00	75.00	
FREEDOM MAILING SERVICES INC.							
11260	FREEDOM MAILING SERVICES I	37688	Town of Frisco - STR	02/14/2020	1,232.85	1,232.85	02/24/2020
Total FREEDOM MAILING SERVICES INC.:					1,232.85	1,232.85	
FRISCO SANITATION DISTRICT							
11530	FRISCO SANITATION DISTRICT	DRA REFUND	DRA Refund for Wetland Mitigatio	02/17/2020	181.25	181.25	02/24/2020
Total FRISCO SANITATION DISTRICT:					181.25	181.25	
GARY WILKINSON							
11840	GARY WILKINSON	CAST MEETIN	Mileage Reimbursement	02/04/2020	10.44	10.44	02/13/2020
Total GARY WILKINSON:					10.44	10.44	
GAVIN KEINER							
11863	GAVIN KEINER	DRA REFUND	DRA Refund for 310B Creekside	02/17/2020	181.25	181.25	02/24/2020
Total GAVIN KEINER:					181.25	181.25	
GEOFF QUINTER							
11992	GEOFF QUINTER	FRISCO GOLD	Frisco Gold Rush Refund	02/17/2020	60.00	60.00	02/24/2020
Total GEOFF QUINTER:					60.00	60.00	
HBL CONSULTING INC.							
12970	HBL CONSULTING INC.	952	IT Services	02/10/2020	9,600.00	9,600.00	02/14/2020
Total HBL CONSULTING INC.:					9,600.00	9,600.00	
ICONIX CLOTHING							
13950	ICONIX CLOTHING	3239	T-Shirts for Pink Party	02/05/2020	1,679.00	1,679.00	02/24/2020
Total ICONIX CLOTHING:					1,679.00	1,679.00	
JAMIE CALLAHAN							
14786	JAMIE CALLAHAN	REIMBURSAB	MAKE FRISCO WINTER EVENT	02/14/2020	84.23	84.23	02/24/2020
Total JAMIE CALLAHAN:					84.23	84.23	
JAMIE HAASS							
14787	JAMIE HAASS	DRA REFUND	DRA Refund for 712 Frisco/411 S	02/18/2020	313.00	313.00	02/24/2020
14787	JAMIE HAASS	DRA REFUND	DRA Refund for 112 N 5th Ave	02/18/2020	128.10	128.10	02/24/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total JAMIE HAASS:					441.10	441.10	
JEAN WELLS							
15045	JEAN WELLS	LICENSE REF	Refund of Business License	02/21/2020	75.00	75.00	02/24/2020
Total JEAN WELLS:					75.00	75.00	
JEFF PRESTON							
15155	JEFF PRESTON	2020 LICENSE	2020 LICENSE REFUND	01/13/2020	75.00	75.00	02/14/2020
Total JEFF PRESTON:					75.00	75.00	
JENNIFER SALES							
15308	JENNIFER SALES	2020 LICENSE	2020 LICENSE REFUND	01/13/2020	75.00	75.00	02/14/2020
Total JENNIFER SALES:					75.00	75.00	
JENNYFER KRECH							
15335	JENNYFER KRECH	WATER REBA	WATER REBATE 406 BAYVIEW	02/10/2020	59.98	59.98	02/13/2020
Total JENNYFER KRECH:					59.98	59.98	
JONNA BEARDSLEY							
16198	JONNA BEARDSLEY	FACILITY REN	DEPOSIT REFUND	02/25/2020	100.00	100.00	02/24/2020
16198	JONNA BEARDSLEY	FACILITY REN	RENNTAL FEE REFUND	02/25/2020	100.00	100.00	02/24/2020
Total JONNA BEARDSLEY:					200.00	200.00	
JORDAN LINScombe							
16213	JORDAN LINScombe	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total JORDAN LINScombe:					75.00	75.00	
KATHLEEN BARTZ							
16650	KATHLEEN BARTZ	DRA REFUND	DRA Refund for 205 S 2nd Ave	02/19/2020	161.07	161.07	02/24/2020
Total KATHLEEN BARTZ:					161.07	161.07	
KEITH WILLY							
16846	KEITH WILLY	TAX PAYMENT	Tax Refund	02/04/2020	61.50	61.50	02/13/2020
16846	KEITH WILLY	TAX PAYMENT	Tax Refund	02/04/2020	72.26	72.26	02/13/2020
16846	KEITH WILLY	TAX PAYMENT	Tax Refund	02/04/2020	167.23	167.23	02/13/2020
Total KEITH WILLY:					300.99	300.99	
KELSEY MOORHOUSE*							
16879	KELSEY MOORHOUSE*	EOM JANUAR	Employee of the Month - Cash	02/04/2020	100.00	100.00	02/06/2020
16879	KELSEY MOORHOUSE*	GOLD RUSH 2	Petty Cash - Gold Rush	02/03/2020	250.00	250.00	02/06/2020
Total KELSEY MOORHOUSE*:					350.00	350.00	
KEN FITZGERALD							
16894	KEN FITZGERALD	STR LICENSE	STR License Refund	02/11/2020	75.00	75.00	02/13/2020
Total KEN FITZGERALD:					75.00	75.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
KIMBERLY SCROGGINS							
17132	KIMBERLY SCROGGINS	WALTER BYR	Walter Byron Deposit Refund	01/31/2020	100.00	100.00	02/13/2020
Total KIMBERLY SCROGGINS:					100.00	100.00	
KRISTEN LACHANCE							
17357	KRISTEN LACHANCE	2020 LICENSE	2020 LICENSE REFUND	01/13/2020	75.00	75.00	02/14/2020
Total KRISTEN LACHANCE:					75.00	75.00	
KYMBERLYN MEDINA							
17535	KYMBERLYN MEDINA	2/13/2020 TUB	2/13/2020 Tubing Refund	02/13/2020	140.00	140.00	02/13/2020
Total KYMBERLYN MEDINA:					140.00	140.00	
LANA MCLAUGHLIN							
17643	LANA MCLAUGHLIN	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total LANA MCLAUGHLIN:					75.00	75.00	
LEON JOSEPH LITTLEBIRD							
18095	LEON JOSEPH LITTLEBIRD	TOF21920	Native Colorado Music	01/17/2020	250.00	250.00	02/13/2020
Total LEON JOSEPH LITTLEBIRD:					250.00	250.00	
LEONARD RICE ENGINEERS INC.							
18110	LEONARD RICE ENGINEERS IN	14082	Town's Contribution to Project 107	01/31/2020	3,000.00	3,000.00	02/13/2020
Total LEONARD RICE ENGINEERS INC.:					3,000.00	3,000.00	
LIVELY TOURS AND TALKS LLC							
18425	LIVELY TOURS AND TALKS LLC	2006	Winter Lecture - Presenter	02/13/2020	275.00	275.00	02/13/2020
Total LIVELY TOURS AND TALKS LLC:					275.00	275.00	
LOSE DESIGN SPACES FOR LIFE							
18524	LOSE DESIGN SPACES FOR LIF	20200154	PRA Vision and Project	02/03/2020	13,615.00	13,615.00	02/13/2020
Total LOSE DESIGN SPACES FOR LIFE:					13,615.00	13,615.00	
MARK MCMANIS							
19020	MARK MCMANIS	DRA REFUND	DRA Refund for Frisco River Town	02/17/2020	197.90	197.90	02/24/2020
Total MARK MCMANIS:					197.90	197.90	
MARK SPREITLER							
19064	MARK SPREITLER	2020 LICENSE	2020 LICENSE REFUND	01/13/2020	75.00	75.00	02/14/2020
Total MARK SPREITLER:					75.00	75.00	
MARLIN BUSINESS BANK							
19087	MARLIN BUSINESS BANK	17775208	Account Number 1489058	02/10/2020	313.79	313.79	02/14/2020
19087	MARLIN BUSINESS BANK	17775208	Account Number 1489058	02/10/2020	1,796.87	1,796.87	02/14/2020
Total MARLIN BUSINESS BANK:					2,110.66	2,110.66	
MARTIN / MARTIN CONSULTING ENGINEERS							
19250	MARTIN / MARTIN CONSULTING	FINAL PAYME	Final Payment for Lift Station	02/14/2020	10,882.50	10,882.50	02/20/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MARTIN / MARTIN CONSULTING ENGINEERS:					10,882.50	10,882.50	
MOSES, WITTEMYER,HARRISON							
20600	MOSES, WITTEMYER,HARRISO	13758	Professional Services	02/06/2020	739.50	739.50	02/13/2020
20600	MOSES, WITTEMYER,HARRISO	13758	Professional Services	02/06/2020	878.50	878.50	02/13/2020
Total MOSES, WITTEMYER,HARRISON:					1,618.00	1,618.00	
MURRAY DAHL BEERY & RENAUD LLP							
20890	MURRAY DAHL BEERY & RENA	15828	Matter No. 59875.00000	01/31/2020	16,977.04	16,977.04	02/14/2020
20890	MURRAY DAHL BEERY & RENA	15829	Matter No. 59875.00010	01/31/2020	1,240.00	1,240.00	02/14/2020
20890	MURRAY DAHL BEERY & RENA	15830	Matter No. 59875.23700	01/31/2020	562.50	562.50	02/14/2020
20890	MURRAY DAHL BEERY & RENA	15831	Matter No. 59875.71000	01/31/2020	1,475.95	1,475.95	02/14/2020
Total MURRAY DAHL BEERY & RENAUD LLP:					20,255.49	20,255.49	
NICOLE LAROCHELLE							
21425	NICOLE LAROCHELLE	229	Eat, Ski & Be Merry	02/04/2020	42.50	42.50	02/13/2020
Total NICOLE LAROCHELLE:					42.50	42.50	
NINA WATERS							
21452	NINA WATERS	6	Wassail Days	02/13/2020	300.00	300.00	02/13/2020
Total NINA WATERS:					300.00	300.00	
NORA GILBERTSON							
21470	NORA GILBERTSON	JANUARY 202	Personal Cell Phone Stipend	02/21/2020	70.00	70.00	02/24/2020
Total NORA GILBERTSON:					70.00	70.00	
NORRIS DESIGN INC.							
21520	NORRIS DESIGN INC.	01-56341	Project ID 0350-01-2348	01/31/2020	2,713.20	2,713.20	02/13/2020
Total NORRIS DESIGN INC.:					2,713.20	2,713.20	
NORTH LINE GIS							
21530	NORTH LINE GIS	2330	GIS Services	02/04/2020	1,120.00	1,120.00	02/13/2020
Total NORTH LINE GIS:					1,120.00	1,120.00	
PAUL RICHTER							
22487	PAUL RICHTER	DRA REFUND	DRA Refund for 100-102 Frisco St	02/17/2020	402.50	402.50	02/24/2020
Total PAUL RICHTER:					402.50	402.50	
PETER BONAHER							
22793	PETER BONAHER	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total PETER BONAHER:					75.00	75.00	
POSTCORP.TV							
23245	POSTCORP.TV	PCT02122020	Town Employee Video	02/12/2020	1,100.00	1,100.00	02/13/2020
Total POSTCORP.TV:					1,100.00	1,100.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
POWDR - COPPER MOUNTAIN LLC							
23255	POWDR - COPPER MOUNTAIN	10125491	Customer #: 1391381	11/13/2019	429.00	429.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10125528	Customer #: 1391381	11/15/2019	409.00	409.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10125529	Customer #: 1391381	11/15/2019	409.00	409.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10125890	Customer #: 1391381	12/10/2019	409.00	409.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10125901	Customer #: 1391381	12/11/2019	429.00	429.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10125978	Customer #: 1391381	12/16/2019	409.00	409.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10126123	Customer #: 1391381	12/22/2019	409.00	409.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10126226	Customer #: 1391381	12/25/2019	409.00	409.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10126261	Customer #: 1391381	12/26/2019	429.00	429.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10126844	Customer #: 1391381	01/01/2020	409.00	409.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	10127522	Customer #: 1391381	01/15/2020	429.00	429.00	02/24/2020
23255	POWDR - COPPER MOUNTAIN	1391381	Customer #: 1391381	11/28/2019	409.00	409.00	02/24/2020
Total POWDR - COPPER MOUNTAIN LLC:					4,988.00	4,988.00	
PREVENTIVE HEALTH NOW							
23375	PREVENTIVE HEALTH NOW	1359 2020	Town of Frisco	02/03/2020	186.00	186.00	02/13/2020
Total PREVENTIVE HEALTH NOW:					186.00	186.00	
PSYCHOLOGICAL DIMENSIONS LLC							
23550	PSYCHOLOGICAL DIMENSIONS	1842	Background on Kroschel	02/03/2020	350.00	350.00	02/13/2020
Total PSYCHOLOGICAL DIMENSIONS LLC:					350.00	350.00	
ROBERT KESSLER							
24812	ROBERT KESSLER	DRA REFUND	DRA Refund for 406 Galena Stree	02/17/2020	231.75	231.75	02/24/2020
Total ROBERT KESSLER:					231.75	231.75	
ROBERT SHERMAN							
24916	ROBERT SHERMAN	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total ROBERT SHERMAN:					75.00	75.00	
ROBIN CAPEL							
24958	ROBIN CAPEL	REFUND LATE	Refund Late Fees	02/20/2020	146.46	146.46	02/24/2020
Total ROBIN CAPEL:					146.46	146.46	
ROCKY MOUNTAIN RESERVE							
25115	ROCKY MOUNTAIN RESERVE	2201195	FSA/HSA Administration	02/10/2020	297.75	297.75	02/13/2020
Total ROCKY MOUNTAIN RESERVE:					297.75	297.75	
ROSE GORRELL							
25480	ROSE GORRELL	JANUARY 202	Personal Cell Phone Stipend	02/12/2020	70.00	70.00	02/13/2020
Total ROSE GORRELL:					70.00	70.00	
ROYAL ALPINE LLC							
25525	ROYAL ALPINE LLC	DRA REFUND	DRA Refund for 1, 3 & 5 Alpine Dr	02/17/2020	174.00	174.00	02/24/2020
Total ROYAL ALPINE LLC:					174.00	174.00	
RUBICON DEVELOPMENT LLC							
25575	RUBICON DEVELOPMENT LLC	DRA REFUND	DRA Refund for 25 Watertown Wa	02/17/2020	920.00	920.00	02/24/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total RUBICON DEVELOPMENT LLC:					920.00	920.00	
RYAN & DEANNA PAVLOVEC							
25713	RYAN & DEANNA PAVLOVEC	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total RYAN & DEANNA PAVLOVEC:					75.00	75.00	
SALTWORX INC.							
25853	SALTWORX INC.	2.7.20	Road Salt	02/07/2020	6,148.59	6,148.59	02/13/2020
Total SALTWORX INC.:					6,148.59	6,148.59	
SNH HOMES MANAGEMENT GROUP							
27054	SNH HOMES MANAGEMENT GR	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total SNH HOMES MANAGEMENT GROUP:					75.00	75.00	
SOUTHERN GLAZER'S OF CO							
27175	SOUTHERN GLAZER'S OF CO	2201074	Customer # 16384	01/29/2020	310.51	310.51	02/13/2020
27175	SOUTHERN GLAZER'S OF CO	2206498	Customer # 16384	02/05/2020	298.68	298.68	02/13/2020
Total SOUTHERN GLAZER'S OF CO:					609.19	609.19	
STAIS ARCHITECTS AND INTERIORS							
19440	STAIS ARCHITECTS AND INTER	3675	Frisco Bay Marina	02/14/2020	14,644.80	14,644.80	02/24/2020
Total STAIS ARCHITECTS AND INTERIORS:					14,644.80	14,644.80	
STEPHAN DIAMOND							
27575	STEPHAN DIAMOND	2020 LICENSE	2020 LICENSE REFUND	02/13/2020	75.00	75.00	02/14/2020
Total STEPHAN DIAMOND:					75.00	75.00	
SUMMIT COUNTY GOVERNMENT							
28320	SUMMIT COUNTY GOVERNMEN	200082	Survivor Suoport Services	01/23/2020	4,000.00	4,000.00	02/13/2020
28320	SUMMIT COUNTY GOVERNMEN	200106	Census Funding	01/28/2020	5,000.00	5,000.00	02/13/2020
Total SUMMIT COUNTY GOVERNMENT:					9,000.00	9,000.00	
SUMMIT COUNTY SHERIFFS OFFICE							
28520	SUMMIT COUNTY SHERIFFS O	3597	Explorer Program Contribution	02/11/2020	1,000.00	1,000.00	02/24/2020
Total SUMMIT COUNTY SHERIFFS OFFICE:					1,000.00	1,000.00	
SUMMIT FIRE & EMS							
17600	SUMMIT FIRE & EMS	100	BrewSki Tent Inspection	02/02/2020	150.00	150.00	02/14/2020
17600	SUMMIT FIRE & EMS	101	Gold Rush Tent Inspection	02/14/2020	150.00	150.00	02/14/2020
17600	SUMMIT FIRE & EMS	1752	Annual Hazmat Assessment	01/23/2020	10,914.35	.00	03/09/2020
Total SUMMIT FIRE & EMS:					11,214.35	300.00	
SUMMIT NORDIC SKI CLUB							
28940	SUMMIT NORDIC SKI CLUB	2/18/2020	Ski Club Session 1 and 2	02/18/2020	4,800.00	4,800.00	02/24/2020
Total SUMMIT NORDIC SKI CLUB:					4,800.00	4,800.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TODD ALTSCHULER							
30532	TODD ALTSCHULER	DEPOSIT REF	Walter Byron Park Deposit Refund	02/10/2020	170.00	170.00	02/13/2020
Total TODD ALTSCHULER:					170.00	170.00	
TODD POWELL PHOTOGRAPHY							
30580	TODD POWELL PHOTOGRAPHY	TOF-20-1	Stock Photography License Fee 2	02/04/2020	15,000.00	15,000.00	02/13/2020
30580	TODD POWELL PHOTOGRAPHY	TOF-20-2.1	Assignment Photography	02/04/2020	1,687.50	1,687.50	02/13/2020
Total TODD POWELL PHOTOGRAPHY:					16,687.50	16,687.50	
UPPER CASE PRINTING, INK.							
31800	UPPER CASE PRINTING, INK.	15498	Envelopes	02/12/2020	164.32	164.32	02/24/2020
Total UPPER CASE PRINTING, INK.:					164.32	164.32	
UTAH STATE UNIVERSITY ATTN: DR. DAVIES							
31918	UTAH STATE UNIVERSITY ATTN	2020-004	POV MILAGE REIMBURSEMENT	01/26/2020	175.00	175.00	02/13/2020
Total UTAH STATE UNIVERSITY ATTN: DR. DAVIES:					175.00	175.00	
WANDA ERICKSEN							
32463	WANDA ERICKSEN	2020 LICENSE	2020 LICENSE REFUND	01/13/2020	75.00	75.00	02/14/2020
Total WANDA ERICKSEN:					75.00	75.00	
WILLIAM D. LINFIELD PE							
33095	WILLIAM D. LINFIELD PE	24	Civil Engineering Consulting	02/15/2020	55.00	55.00	02/24/2020
33095	WILLIAM D. LINFIELD PE	24	Civil Engineering Consulting	02/15/2020	165.00	165.00	02/24/2020
33095	WILLIAM D. LINFIELD PE	24	Civil Engineering Consulting	02/15/2020	110.00	110.00	02/24/2020
33095	WILLIAM D. LINFIELD PE	24	Civil Engineering Consulting	02/15/2020	935.00	935.00	02/24/2020
Total WILLIAM D. LINFIELD PE:					1,265.00	1,265.00	
XCEL ENERGY							
33380	XCEL ENERGY	671740129	Account 53-1235617-3	02/05/2020	219.26	219.26	02/13/2020
33380	XCEL ENERGY	671838344	Account 53-8074879-4	02/05/2020	203.32	203.32	02/13/2020
33380	XCEL ENERGY	671897340	Account 53-0011742393-0	02/05/2020	388.98	388.98	02/24/2020
33380	XCEL ENERGY	671914336	Account 53-0012487832-1	02/05/2020	143.24	143.24	02/24/2020
33380	XCEL ENERGY	671929082	Account 53-0012487828-5	02/05/2020	149.00	149.00	02/24/2020
33380	XCEL ENERGY	6720444471	Account 53-8074879-4	02/06/2020	213.51	213.51	02/13/2020
33380	XCEL ENERGY	672101847	Account 53-0012464094-9	02/06/2020	102.74	102.74	02/24/2020
33380	XCEL ENERGY	672102762	Account 53-0010948072-7	02/06/2020	173.70	173.70	02/24/2020
33380	XCEL ENERGY	672705142	Account 53-1000709-7	02/12/2020	212.25	212.25	02/24/2020
33380	XCEL ENERGY	673048381	Account 53-0012978097-1	02/13/2020	49.29	49.29	02/24/2020
Total XCEL ENERGY:					1,855.29	1,855.29	
Grand Totals:					181,886.60	170,972.25	

<u>Vendor</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Invoice Amount</u>	<u>Amount Paid</u>	<u>Date Paid</u>
---------------	--------------------	-----------------------	--------------------	---------------------	---------------------------	--------------------	------------------

Dated: _____

Finance Director: _____

Dated: _____

Accountant: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Town of Frisco
Visa Purchasing Cards
2-28-2020

Supplier - Name	Transaction Line Amount	GL Coding	Transaction - Description
76 - Panjabi Corp	\$23.88	90-9000-4227	Fuel for rental car AMI training
Abc-Nv	\$100.00	40-4000-4227	Water license testing
Alpinaire Healthcare	\$15.00	10-1160-4234	O2 Tank Rental and Maintenance for FAP First Aid Room
AlSCO Inc.	\$305.59	10-1160-4401	Rug and Rag Cleaning and Replacement Day Lodge
Amazon Prime	-\$12.99	10-1133-4210	Credit Voucher Amazon Prime
Amazon Prime	\$119.00	10-1133-4210	Prime membership
Amazon.Com*156z260c3 Amzn	\$8.60	10-1150-4606	Supplies for Winter Vacation Sensation Mardi Gras activity
Amazon.Com*550pa3jy3 Amzn	\$56.63	10-1132-4207	Bath tissue
Amazon.Com*x76ff8qz3	\$162.50	10-1115-4227	Leadership Training Book
American Association For	\$195.00	10-1125-4227	Developing Exhibitions course
Amzn MktP Us	\$175.50	20-2000-5096	Lighting for MakeFrisco Frozen Frisco exhibit
Amzn MktP Us	\$25.06	10-1130-4227	CAP training textbook
Amzn MktP Us	\$31.95	10-1125-4233	1 Gallon Isopropyl Alcohol Grade 99%
Amzn MktP Us	\$128.80	10-1125-4233	Cleaning Supplies for Building Sponsor Day
Amzn MktP Us	\$2.99	10-1132-4207	Batteries
Amzn MktP Us	\$140.00	10-1133-4205	Fuel filters
Amzn MktP Us	-\$71.96	10-1160-4480	Bubble Gum Reimbursement
Amzn MktP Us	\$59.98	10-1160-4221	Markers for FAP Coloring Table
Amzn MktP Us	\$29.80	10-1160-4480	Chapstick for FAP Staff Wellness Initiative
Amzn MktP Us	\$39.03	10-1121-4218	2 Streamlight battery doors
Apple.Com/Bill	\$9.99	10-1150-4606	Apple Music Subscription
Apple.Com/Bill	\$5.09	10-1150-4606	Pandora Subscription
At&t*bill Payment	\$50.00	10-1110-4203	Personal cell phone stipend
At&t*bill Payment	\$326.37	10-1110-4203	Squad car laptop lines
Audible Us*6802r3l73	\$86.48	10-1133-4205	Test prep audio books
Ayers Distributing Co	\$834.00	10-1140-4853	Easter Eggs
Baudville Inc.	\$2,818.01	10-1110-4650	Tenure plaques
Baymont Lake Dillon	\$90.00	10-1121-4276	Community service
Bobcat Golden	\$124.06	10-1160-4205	Headlight lens and door latch repair for Tool Cat
Bread Salt	\$47.85	10-1140-4227	Partnership lunch - Rising Sun Distillery
Breckenridge Building Cen	\$169.50	10-1131-4403	Post for median signs on Summit Blvd.
Breckenridge Building Cen	\$146.97	10-1132-4207	Snow removal
Breckenridge Lasergraphic	\$292.00	80-8000-4233	Public Art Brochures
Breckenridge Lasergraphic	\$137.55	10-1118-4265	Postcards for parking and save the date
Bts*thysenkrupp	\$1,393.09	10-1132-4207	Elevator service
Carbonite Inc	\$120.00	10-1110-4704	Offsite data storage

Carquest 3948	\$96.48	10-1133-4205	Oil filters
Carquest 3948	\$69.29	10-1132-4207	Quick disconnect
Carquest 3948	\$20.90	10-1133-4205	Hydraulic coupler
Carquest 3948	\$12.98	10-1133-4205	Hydraulic coupler
Carquest 3948	\$429.70	10-1133-4205	Parts stock; Brakes
Carquest 3948	-\$33.21	10-1133-4205	Credit - Tax
Carquest 3948	\$218.21	10-1133-4205	Snogo alternator
Carquest 3948	\$116.74	10-1133-4205	Quick coupler
Cdw Govt #wsk8860	\$7,294.70	10-1110-4704	Annual spam filtering license renewal
Cdw Govt #wzf0936	\$605.12	10-1110-4704	(2) VOIP phones - new positions
Centurylink	\$237.05	10-1110-4203	Long distance
Centurylink	\$462.00	80-8000-4203	VIC circuit
Centurylink	\$462.00	90-9000-4203	Marina circuit
Centurylink	\$2,487.76	10-1110-4203	All other circuits
Centurylink/Speedpay	\$1,513.96	10-1110-4203	Government phone lines
Centurylink/Speedpay	\$464.71	40-4000-4203	Water department phone lines
Centurylink/Speedpay	\$181.39	80-8000-4203	VIC phone lines
Centurylink/Speedpay	\$316.25	90-9000-4203	Marina phone lines
Centurylink/Speedpay	\$42.68	90-9000-4203	Marina utilities
Centurylink/Speedpay	\$154.87	10-1110-4226	Website
Charles D Jones Silverth	\$39.86	10-1132-4207	Historic Park storm collar
China Szechuan	\$100.00	10-1110-4650	Q1 Peak Award gift cards
China Szechuan	\$197.98	10-1111-4229	Council Dinner
Cintas 60a Sap	\$92.63	10-1130-4270	First aid
City-Market #0430	\$41.94	10-1160-4480	PRA-Staff meal
Cloud Cover Music	\$17.95	10-1125-4233	Feb Music Service
Cloud Cover Music	\$17.95	80-8000-4233	Feb Music Service
Co Govt Services	\$77.45	10-1119-4210	Water Efficiency Workshop
Co Motor Parts 0026866	\$8.29	10-1133-4205	Trailer harness
Co Motor Parts 0026866	\$11.97	10-1160-4205	Brake fluid and bleeder hose for snowmobiles
Co Motor Parts 0026866	\$278.42	10-1160-4205	Two replacement batteries for Chevy plow truck
Co Motor Parts 0026866	\$3.02	10-1160-4205	Replacement fuses for BR350 snowcat
Co Motor Parts 0026866	\$16.09	40-4000-4275	Influent water line rehab
Co Motor Parts 0026866	-\$36.00	10-1160-4205	Credit for battery core charge for Chevy snowplow
Co Motor Parts 0026866	\$7.42	40-4000-4444	Air tool lubricant
Co Motor Parts 0026866	\$9.48	10-1133-4205	Fuse
Co Motor Parts 0026866	\$124.99	10-1133-4205	Snogo battery
Co Motor Parts 0026866	\$7.99	10-1133-4205	Car parts
Co Motor Parts 0026866	\$7.44	10-1170-4205	Ring terminal replacement for ski doo skandic Yellowstone electrical harness
Co Motor Parts 0026866	\$11.26	10-1133-4205	Radiator caps
Co Motor Parts 0026866	\$10.47	10-1133-4205	Hydraulic hose fittings
Co Motor Parts 0026866	\$23.38	10-1133-4205	Fuel system repair
Co Motor Parts 0026866	\$81.44	10-1133-4205	Floor dry
Co Motor Parts 0026866	\$20.36	10-1160-4205	Floor dry for PRA shop.
Co Motor Parts 0026866	\$35.86	10-1150-4701	Washer Fluid and Wiper Blades for Rav 4
Co Motor Parts 0026866	\$23.02	10-1133-4205	Toggle switch
Co Summit Co Svs	\$39.62	10-0010-2601	Recording fees
Co Summit Co Svs	\$319.79	10-0010-2601	Recording fees
Colorado Analytical	\$30.00	40-4000-4250	Water testing

Colorado Mountain Cleaner	\$107.59	10-1121-4270	January uniform cleaning
Colorado Mtn News Media A	\$26.72	10-1119-4265	Public Noticing for 1/16/2020 and 2/6/2020 PC Meetings
Colorado Mtn News Media A	\$2,222.96	10-1118-4265	Bag Fee, Granite Street outreach and digital
Colorado Mtn News Media A	\$3,177.72	10-1170-4265	Gold Rush, Skate Ski Clinics and Up and At Em' Race Series
Colorado Mtn News Media A	\$396.00	10-1160-4265	Front page Adventure Park ad
Colorado Mtn News Media A	\$274.41	10-1132-4265	RFP ads
Colorado Mtn News Media A	\$283.39	20-2000-5093	RFP ads
Colorado Mtn News Media A	\$274.40	10-1132-4265	RFP ads
Colorado Mtn News Media A	\$831.57	10-1133-4265	RFP ads
Colorado Mtn News Media A	\$274.40	10-1130-4265	RFP ads
Colorado Mtn News Media A	\$236.14	10-1115-4265	Legal notices
Colorado Municipal League	\$317.00	10-1115-4227	Conference registration fees
Colorado Municipal League	\$276.00	10-1115-4227	Conference registration fees
Colorado Parks And Rec	\$1,190.00	10-1134-4227	Playground inspection certification
Colorado Parks And Rec	\$103.00	10-1160-4227	Colorado Parks and Recreation Assn, Annual Membership
Colorado Parks And Rec	\$103.00	10-1134-4210	Colorado Parks and Recreation Assn, Annual Membership
Colorado Parks And Rec	\$290.00	10-1160-4227	Colorado Parks and Recreation Assn, Annual Membership
Colorado Parks And Rec	\$103.00	90-9000-4210	Colorado Parks and Recreation Assn, Annual Membership
Colorado Parks And Rec	\$103.00	10-1150-4210	Colorado Parks and Recreation Assn, Annual Membership
Columbia Potties For The	\$133.00	80-8000-4585	Port-o-lets
Columbia Potties For The	\$133.00	80-8000-4585	Port-o-lets
Columbia Potties For The	\$266.00	80-8000-4585	Port-o-lets
Columbia Potties For The	\$133.00	80-8000-4585	Port-o-lets
Comcast Cable Comm	\$2,411.72	10-1110-4203	Cable
Comcast Cable Comm	\$755.28	90-9000-4203	Marina cable
Comcast Cable Comm	\$286.10	40-4000-4203	VIC Cable
Courtyard By Marriott	\$132.61	90-9000-4227	Training - meals and hotel parking
Dana Kepner Company/Hdq	\$5,573.07	40-4000-4425	MXU's and touchpads
Dana Kepner Company/Hdq	\$2,022.43	40-4000-4425	Meter packages
Dana Kepner Company/Hdq	\$1,463.59	40-4000-4425	Meter stock
Denver Post Circulation	\$11.99	10-1115-4210	Denver Post Circulation
Dia Parking Operations	\$56.00	90-9000-4227	Airport parking during AMI training
Dmi* Dell Hlthcr/ptr	\$27,395.99	10-1110-4704	Computer Replacement Schedule
Dmi* Dell Hlthcr/ptr	\$460.00	10-1110-4704	Computer Replacement Schedule
Dmi* Dell Hlthcr/ptr	\$5,445.61	10-1110-4704	Computer Replacement Schedule
Dmi* Dell Hlthcr/ptr	\$15,592.26	20-2000-4102	2020 Capital IT Server Infrastructure Enhancement
Dmi* Dell Hlthcr/ptr	\$21,602.52	20-2000-4102	2020 Capital IT Server Infrastructure Enhancement
Dnh*godaddy.Com	\$42.35	10-1118-4655	Domain name renewal- FriscoBarbecueChallenge.com, COBBQChallenge.com, FriscoBBQChallenge.com, FriscoBarbecue.com and COBarbecueChallenge.com
Dnh*godaddy.Com	\$12.17	10-1118-4655	Domain name renewal- TownofFrisco.org
Dropbox*2cmkbc8zvcw	\$11.99	20-2000-5079	Dropbox for file sharing
Eb Findkeep Summit	\$50.00	10-1115-4227	Conference registration fee
Ebay O*10-04586-39147	\$8.68	10-1170-4221	Shop-vac replacement parts - Nordic center
Effectv East	\$6,148.25	10-1160-4265	Adventure Park cable advertising in Summit and Front Range
Facebk Fth8qp2a52	\$475.00	10-1170-4265	Skate ski clinics, Up & At Em' Series and Gold Rush promoted posts
Facebk Fth8qp2a52	\$100.00	10-1118-4265	Granite Street Outreach promoted post

Facebk Rt69spna52	\$295.98	10-1118-4265	Mardi Gras 4Paws promoted post
Facebk Rt69spna52	\$100.00	10-1160-4265	Bubble Gum Race Series promoted post
Facebk Rt69spna52	\$354.02	10-1170-4265	Up & At Em' Ski Race series, Frisco Freeze Fat Bike Race and BrewSki promoted posts
Ferrellgas L P	\$43.00	90-9000-4201	Filled two propane tanks for shrink wrap and space heaters
Ferrellgas L P	\$15.90	90-9000-4201	Propane tanks - filled
Force America Distributin	\$1,324.64	10-1133-4205	Stucci quick coupler set
Force America Distributin	-\$2,000.97	10-1133-4205	Credit - Stucci quick coupler set
Frisco Nails	\$100.00	10-1110-4650	Peak awards
Galls	\$2,394.76	10-1121-4270	Police uniforms
Gameworks Denver	\$222.60	10-1150-4605	Summer Fun Club field trip reservation
Geowater Services	\$150.00	40-4000-4250	Water testing
Glenwood Canyon Brewing C	\$32.15	10-1160-4227	Conference - meal
Grainger	\$377.34	40-4000-4444	Hand tools
Greyhound Lines Cnp	\$32.99	10-1121-4276	Greyhound bus ticket - community service
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$10.00	10-1110-4650	Q1 Peak Award gift cards
Hacienda Real	\$219.00	10-1111-4229	Council Dinner
Hacienda Real	\$41.70	10-1140-4227	Partnership lunch for BBQ
Hotel Colorado	\$250.00	10-1115-4227	CAST meeting - lodging
Hotel Colorado	\$250.00	10-1160-4227	CAST meeting - lodging
Hrdirect/Posterguard	\$695.44	10-1110-4250	Posters
Idu*insight Public Sec	\$87.94	10-1110-4704	Adobe license
Idu*insight Public Sec	\$29.31	10-1110-4704	Adobe license
Idu*insight Public Sec	\$148.02	10-1110-4704	Adobe license
Ifurnish	\$1,827.25	10-1119-4703	Office equipment for Housing coordinator and Environmental specialist
In *colorado Ice Sculptur	\$450.00	20-2000-5096	Final bill ice for MakeFrisco Frozen display
In *colorado Runner	\$500.00	10-1150-4265	Run the Rockies full season e-blast
In *high Country Waterwor	\$421.00	10-1160-4205	PRA backflow repair
In *lifemed Safety, Inc.	\$855.00	10-1110-4502	Children's AED Pads
In *mountain Mamas	\$34.50	10-1121-4270	Name patches for Runge and Solverson
In *rocky Mountain Coffee	\$43.75	10-1110-4233	Break room supply's
In *squeeze Designz, Llc	\$81.25	10-1118-4265	Update Mardi Gras 4Paws poster & ad

In *Tropical Threads, Llc	\$17.34	10-1170-4265	Embroidery for staff vests
Indust Health Serv Networ	\$137.70	10-1110-4250	CDL admistration
Innermountain Distributin	\$308.10	10-1160-4225	Drink Order for FAP Cafe
Innermountain Distributin	\$381.50	10-1160-4225	Beverage Order for FAP Cafe
Jumpstreet Lakewood	\$100.00	10-1150-4605	Summer Fun Club field trip reservation
Jumpstreet Lakewood	\$688.70	10-1150-4605	Summer Fun Club field trip reservation
Kois Brothers Equipment C	\$171.45	10-1133-4205	Belos plow parts
Kois Brothers Equipment C	\$201.70	10-1133-4227	Plow rubber flaps
Kronos Inc	\$595.35	10-1110-4704	Monthly On-Line Timekeeping
Krystal Broadcasting Inc	\$646.00	10-1118-4265	Mardi Gras 4Paws radio advertising
Kunc & Co Sound	\$780.00	10-1118-4265	Radio ads- Wassail Days
Loaf N Jug #0048	\$50.42	10-1121-4276	Incident 2020-0880
Log Cabin Cafe	\$107.63	10-1118-4227	Breakfast meeting
Lowes #03206	\$73.90	40-4000-4201	Tools
Lowes #03206	\$148.71	10-1132-4207	1st & Main repair
Lowes #03206	\$99.96	10-1170-4703	Two electric heaters for wax tent
Lowes #03206	\$11.96	10-1170-4221	Blue marking paint for Gold Rush race
Lowes #03206	\$44.96	10-1133-4205	Fuel system repair parts
Lowes #03206	\$95.82	40-4000-4275	Influent water line rehab
Lowes #03206	\$7.58	10-1125-4893	Bailey House exhibit redesign, gate hardware and supplies, latch
Lowes #03206	\$38.08	10-1125-4893	Annie Ruth House exhibit redesign, gate hardware and supplies (another latch, blades, brackets, saw blade etc)
Lowes #03206	\$22.42	40-4000-4275	Influent water line rehab
Lowes #03206	\$73.50	10-1125-4893	Annie Ruth House exhibit redesign, gate hardware and supplies (latch, hinges, bolts, wood and metal saw blades etc)
Lowes #03206	\$23.98	90-9000-4207	New thermostat for work shop- old one failed
Lowes #03206	\$11.30	10-1125-4893	Bailey House exhibit redesign, gate hardware and supplies
Lowes #03206	\$17.91	10-1125-4893	Bailey House exhibit redesign, gate hardware and supplies
Lowes #03206	\$12.08	90-9000-4201	Four 2x4x8 foot boards, for shrink wrap and shop supplies
Lowes #03206	\$329.80	10-1140-4233	Supplies - Fire pits, wood, fire gloves
Lowes #03206	\$39.98	10-1132-4207	Nordic Center light
Lowes #03206	\$107.46	10-1132-4207	Historic Park roof
Lowes #03206	\$67.90	10-1133-4205	Concrete/fuel system repairs
Lowes #03206	\$72.00	90-9000-4201	Four 2x4x8 boards and 24 cinder blocks for new pontoons
Lowes #03206	\$204.81	10-1160-4411	Salt for tubing lanes
Lowes #03206	-\$19.52	10-1133-4205	Credit - Supplies for fuel system repair
Lowes #03206	\$19.52	10-1133-4205	Supplies for fuel system repair
Lowes #03206	\$47.44	10-1133-4205	Supplies for fuel system repair
Motobreck	\$105.00	10-1170-4205	Additional charge for brake caliper assembly for Ski doo Skandic
Mountain Room Bar Cncrs	\$20.10	90-9000-4227	Training - meal
Mountainflow Eco-Wax	\$130.00	10-1170-4500	Eco-wax for rental skis
Murdochs Ranch&home #31	\$179.99	10-1134-4404	Trifold ramp
Native Eyewear Native Eye	\$764.00	90-0090-1651	Retail sunglasses
Natural Grocers DI	\$65.69	80-8000-4588	Participant supplies for race event
Next Page Books And Nosh-	\$60.00	10-1110-4650	Peak awards

Next Page Books And Nosh-	\$40.00	10-1110-4650	Peak awards
Next Page Books And Nosh-	\$24.15	10-1118-4590	Media Hosting
Next Page Books And Nosh-	\$7.38	10-1118-4227	Coffee Meeting
Next Page Books And Nosh-	\$19.60	80-8000-4227	Staff Appreciation
Off The Farm Foods	\$88.80	10-1170-4221	Nordic Center - retail food
Officemax/Depot 6604	\$77.08	10-1170-4221	Lamination pouches and print paper
Officemax/Depot 6604	\$44.05	10-1125-4233	Office organizational supplies
Pall Corporation	\$2,076.28	40-4000-4275	Replacement butterfly valves and groovelocks
Pandora	\$5.13	10-1160-4401	PRA-Radio
Pass Training	\$150.00	90-9000-4227	On-line fuel system operator training
Paypal	\$1,390.00	10-1140-4804	4th of July BMX stunt team
Paypal	\$150.00	10-1118-4265	1/2 page program book ad for Frisco Alpine Dance Academy
Paypal	\$25.52	10-1170-4221	Replacement parts to re-build the ShopVac at the Nordic Center
Paypal	\$31.89	10-1170-4221	Replacement parts to re-build the ShopVac at the Nordic Center
Paypal	\$29.55	10-1170-4221	Replacement parts to re-build the ShopVac at the Nordic Center
Paypal	\$4.80	10-1170-4221	Replacement parts to re-build the ShopVac at the Nordic Center
Paypal	\$60.00	10-1160-4227	CCCMA Annual Membership
Pbi*leasedequipment	\$446.52	10-1110-4233	Lease payment for mail stamp machine
Peak Performance Imaging	\$1,163.75	10-1110-4205	Copier meter reading
Pearl Observatory	\$567.00	10-1150-4605	Activity for summer Fun Club
Pegasus Coffee Bar	\$7.17	90-9000-4227	Training - meal
Peppinos Pizza & Subs	\$105.50	10-1115-4227	Leadership Training
Peppinos Pizza & Subs	\$60.00	10-1110-4650	Peak awards
Peppinos Pizza & Subs	\$40.00	10-1110-4650	Peak awards
Peppinos Pizza & Subs	\$125.03	10-1160-4480	Pizza for employees for ESBM
Peppinos Pizza & Subs	\$137.31	10-1140-4857	Sandwiches for those working Spontaneous Combustion
Peppinos Pizza & Subs	\$96.75	10-1110-4229	Leadership retreat lunch
Peppinos Pizza & Subs	\$183.31	10-0060-2060	Pizza for FAP Staff
Peppinos Pizza & Subs	\$73.24	10-1121-4233	Sergeants meeting
Peppinos Pizza & Subs	\$86.30	20-2000-5096	Art Committee Lunch Meeting
Peppinos Pizza & Subs	\$248.35	10-1111-4229	Council Dinner
Peppinos Pizza & Subs	\$202.00	10-1150-4702	Kids' Night Out Pizza
Photoshelter	\$3,499.00	10-1118-4655	Photography storage service
Pinnaool Assurance	\$511.96	10-1110-4502	Workers Compensation insurance premiums
Pure Kitchen	\$35.00	10-1118-4590	Lunch- media hosting
Ranchito #2	\$20.58	90-9000-4227	Training - meal
Red Dog Radios Llc	\$1,080.25	10-1133-4205	Red Dog radios
Redbox *dvd Rental	\$1.95	10-1150-4702	Kids' Night Out Movie Rental
Rightsignature	\$24.00	90-9000-4210	Electronic contracts and waivers
Rocky Mountain Coffee Roa	\$100.00	10-1110-4650	Peak awards
Rocky Mountain Coffee Roa	\$30.00	10-1125-4894	Coffee for Q1 Building Sponsor Cleaning Day
Rocky Mountain Coffee Roa	\$21.92	80-8000-4588	Sponsorship meeting with Nike

Rocky Mountain Training	\$695.00	10-1118-4227	InDesign Training
Rocky Mtn Spring Water	\$46.60	10-1160-4225	PRA-Breakroom water
Rubber Stamp Warehouse	\$71.15	10-1119-4233	New Permit stamp
Safety Kleen Systems Bran	\$208.00	10-1133-4205	Parts washer chemicals
Safeway #0836	\$11.97	10-1170-4221	Nordic boot disinfectant spray
Safeway #0836	\$194.92	20-2000-5096	Food for MakeFrisco Frozen Frisco reception
Safeway #0836	\$12.47	10-1111-4229	Council Supplies
Safeway #0836	\$16.47	10-1160-4225	Creamer
Safeway #0836	\$100.02	10-1140-4233	Supplies - Propane tank and ingredients for event wassail
Safeway #0836	\$14.97	10-1160-4225	Creamer
Safeway #0836	\$28.35	80-8000-4588	Refreshments for participants of race
Safeway #0836	\$26.98	10-1119-4306	Snacks for 2/6/2020 PC Meeting
Safeway #0836	\$15.00	10-0060-2060	Breakfast Treats for FAP Staff
Safeway #0836	\$17.97	80-8000-4588	Firewood for s'mores at race event
Safeway #0836	\$215.14	80-8000-4588	Food supplies for race event
Safeway #0836	\$65.30	10-1111-4229	Council Dinner
Safeway #0836	\$9.98	10-1160-4225	1/2 and 1/2 for FAP Cafe
Safeway #0836	\$30.76	10-1170-4480	Up and At 'Em Race supplies
Safeway #0836	\$31.98	10-1119-4306	Snacks for 2/20/2020 Planning Commission Meeting
Safeway #0836	\$30.34	80-8000-4588	Frisco Freeze Race Supplies
Safeway #0836	\$19.27	10-1160-4480	Snacks for FAP Staff Wellness Initiative
Safeway #0836	\$7.17	80-8000-4588	Supplies for race event
Safeway #0836	\$50.33	10-1110-4229	Council meeting snacks
Safeway #0836	\$13.50	10-1110-4229	Cookies for open house- Sabatini lot
Sanders True Value Hardw	\$34.44	40-4000-4270	Safety gear
Sanders True Value Hardw	\$58.47	90-9000-4201	Three new snow shovels for office and yard areas
Sanders True Value Hardw	\$105.27	10-1134-4404	Snow shovels
Simpliverified Llc	\$48.20	10-1110-4250	Background check
Smk	\$33.00	10-1110-4250	Survey services
Sp * Darecatalog	\$625.75	10-1121-4283	DARE class supplies
Sp * Tptraining	\$85.00	10-1132-4227	Air-Handling training
Sprint *wireless	\$1,013.31	10-1110-4203	Government cell phones
Sprint *wireless	\$82.57	40-4000-4203	Water department cell phones
Sprint *wireless	\$415.62	90-9000-4203	Marina cell phones
Spy Optic Inc	\$649.68	10-1160-4223	Goggles for FAP Retail
Sq *amich And Jenks	\$130.00	10-1121-4250	Pre employment testing
Sq *amich And Jenks, Inc	\$130.00	10-1121-4250	Pre employment testing
Sq *outer Range, Inc.	\$30.00	10-1118-4590	Media Hosting
Sq *spectrum Mobile Servi	\$225.00	10-1110-4203	Telephone support - 3 months
Sq *summit County Signs A	\$55.00	10-1110-4650	Frisco Finest Award Plaque
Sq *summit County Signs A	\$45.00	10-1140-4811	Wassail Award Plaques
Sq *the Sunny Side Up Stu	\$315.00	10-1150-4606	Winter Fun Club field trip
Sr Environmental Co	\$750.00	10-1132-4250	Asbestos testing

Staples Direct	\$27.03	10-1110-4233	1098 Tax Forms
Staples Inc - VT	\$53.14	10-1110-4233	Pens,coffee, creamer
Stapls7303909638000002	\$16.24	10-1110-4233	Filing folders re-supply
Stapls7304143053000001	\$21.81	10-1114-4233	Frames for business license
Stapls7304143053000002	\$17.52	10-1110-4233	Pens and highlighters
Stapls7304364637000001	\$46.53	10-1110-4233	Coffee supplies and cleaning supplies
Stapls7304827617000001	\$31.47	10-1119-4703	Chair floor mat
Stapls7304827617000002	\$37.13	10-1114-4703	Office furniture
Stapls7304851148000001	\$598.64	10-1160-4221	Office Supplies
Stapls7304851148000002	\$23.94	10-1160-4480	Bubble Gum - Day Lodge Retail
Stapls7304851148000003	\$581.98	10-1160-4221	Office Supplies
Stapls7304862359000001	\$49.56	10-1121-4233	Office supplies
Stapls7305023469000001	\$4.17	10-1110-4233	Sugar for break room
Stapls7305023469000001	\$415.30	10-1110-4233	Office printing paper
Stapls7305023469000001	\$16.44	10-1114-4233	Office supplies
Stapls7305023469000002	\$34.49	10-1114-4703	New office chair furniture
Stapls7305026456000001	\$37.49	10-1119-4233	Presenter/laser pointer
Stapls7305079187000001	\$98.88	10-1114-4233	Printer ink
Stapls7305079187000002	\$9.45	10-1110-4233	Copy paper
Stapls7305186134000001	\$175.87	10-1110-4233	COVID-19 protection/clean up
Sterling	\$299.50	10-1110-4250	Background checks - annual fee
Stevinson Toyota West	\$378.90	10-1133-4205	Master key
Sunbelt Usa	\$785.40	10-1170-4223	Sunglass re-stock order for retail
Swix Sports	\$1,296.70	10-1170-4221	Nordic - retail
Symbol Arts Web	\$244.67	10-1121-4270	New CSO badges
Sysco Corp	\$814.02	10-1160-4225	F&B Order for Day Lodge Cafe
Sysco Corp	\$908.51	10-1160-4225	F&B Order Frisco Day Lodge
Sysco Corp	\$57.48	10-1170-4225	Nordic F&B Order
Sysco Corp	\$305.39	80-8000-4588	Gold Rush F&B Order
Sysco Corp	\$2,199.12	10-1160-4225	F&B order Frisco Day Lodge
Sysco Corp	\$25.79	10-1170-4225	Nordic F&B Order
Sysco Corp	-\$86.95	10-1160-4225	Credit for Incorrect F&B Delivery
Sysco Corp	\$110.19	80-8000-4588	F&B Order for Frisco Freeze Fat Bike Race
Sysco Corp	\$793.44	10-1160-4225	Dishwasher Lease and F&B Order for FAP Cafe
Sysco Corp	\$17.69	10-1170-4225	Gatorade for Nordic
Sysco Corp	\$963.77	10-1160-4225	F&B Order for FAP Cafe
Table Mountain Inn Hotel	\$327.12	10-1134-4227	Lodging - Seminar
Tavern West	\$100.00	10-1118-4590	Media Hosting
The Grand Hotel	\$138.40	10-1121-4227	Lodging - Court hearing
The Home Depot #1549	\$169.45	10-1132-4207	Old Town Hall roof leak materials
The Home Depot #1549	\$65.84	10-1132-4207	Town Hall repairs
The Home Depot Pro	\$214.81	10-1170-4401	Bathroom Supplies for Nordic Center
The Key People Company	\$1,875.00	10-1160-4477	January Day Lodge Cleaning
The Key People Company	\$985.00	10-1170-4477	Nordic Restroom Cleaning January
The Key People Company	\$2,130.00	10-1132-4207	January cleaning service
The Key People Company	\$145.00	80-8000-4477	Feb Office Cleans
The Key People Company	\$775.00	80-8000-4477	Jan Restroom Cleans
The Key People Company	\$48.00	80-8000-4477	Feb Recycling
The Key People Company	\$592.00	10-1132-4207	Community Center floor cleaning

The Ups Store 1378	\$11.16	80-8000-4202	Postage Mailing Brochures
The Ups Store 2974	\$124.49	10-1121-4218	Military program shipping
The Ups Store 5010	\$78.43	10-1121-4218	UPS shipping for Range - Dept. of Defense acquisition
The Uptown On Main	\$41.75	10-1115-4227	Lunch - Meeting
Thrifty Car Rental	\$359.08	90-9000-4227	Rental car - Training
Timberline Disposal Llc	\$562.34	10-1132-4411	Recycling
Tlo Transunion	\$50.00	10-1121-4210	TLO for 1/1 - 1/31/20
Tmobile*postpaid Pda	\$55.71	10-1110-4203	Personal cell phone stipend
Top Pot - 3rd & Columbia	\$9.19	90-9000-4227	Training - meal
Tos Recreation Center	\$50.00	10-1150-4606	Winter Vacation Sensation Swimming
Town Of Breckenridge Park	\$0.50	10-1115-4227	Parking for Meeting
Treatment Technology	\$271.85	40-4000-4277	Well #7 chemicals
Triangle Electric Inc	\$2,937.17	10-1133-4205	Electrical work on Hotsy
Tst* Tom Douglas - Seriou	\$26.42	90-9000-4227	Training - meal
Uline	\$66.50	10-1125-4233	White cotton inspection gloves for object handling
United	\$30.00	90-9000-4227	Baggage fee for flight - Training
United	\$30.00	90-9000-4227	Baggage fee for flight - Training
Ups	\$5.80	10-1121-4218	Military Program shipment cost
Ups	\$23.12	10-1121-4218	Military Program shipping costs
Usa Blue Book	\$106.53	40-4000-4444	Air hose
Usa Blue Book	\$590.87	40-4000-4201	Reagents; Flushing tabs; Safety respirators
Usa Blue Book	\$325.95	40-4000-4270	Reagents; Flushing tabs; Safety respirators
Uscleanpro.Com	\$464.00	10-1125-4477	Monthly Cleaning Service
Uspss Po 0733840210	\$2.70	10-1114-4202	Postage
Uspss Po 0733840210	\$13.90	10-1121-4202	Postage
Uspss Po 0733840210	\$6.95	10-1121-4202	Postage
Uspss Po 0733840210	\$24.00	80-8000-4418	Stamps for Resale
Uspss Po 0733840210	\$24.15	10-1110-4211	Election postage
Verizonwrlss	\$70.00	10-1110-4203	Personal cell phone stipend
Vermont Systems Inc	\$549.60	10-1160-4227	RecTrac Symposiums Training's
Vermont Systems Inc	\$409.79	10-1110-4704	Recreation Software Hosting Services - General Gov't
Vermont Systems Inc	\$204.88	80-8000-4704	Recreation Software Hosting Services - Info Center
Vermont Systems Inc	\$204.88	90-9000-4704	Recreation Software Hosting Services - Marina
Vinny's Euro American Cui	\$100.00	10-1118-4590	Media Hosting
Vistapr*vistaprint.Com	\$54.99	10-1121-4233	Business cards
Vistapr*vistaprint.Com	\$28.99	10-1118-4233	Business cards
Vistapr*vistaprint.Com	\$51.99	10-1121-4233	Business cards
Volunteer Local	\$200.00	10-1140-4863	Annual fee for volunteer sign-up software

Vrbo Fee	\$46.00	10-1133-4227	Conference - Lodging
Vrbo Havgbx1	\$613.83	10-1133-4227	Conference - Lodging
Vrbo Rdd	\$250.00	10-1133-4227	Conference - Lodging
Vzwriss*apocc Visb	\$35.97	40-4000-4203	Water department cell phones
Vzwriss*apocc Visb	\$678.16	10-1110-4203	All other cell phones
Vzwriss*bill Pay Vn	\$52.80	10-1110-4203	Personal cell phone stipend
Vzwriss*bill Pay Vn	\$50.00	10-1110-4203	Personal cell phone stipend
Vzwriss*bill Pay Vn	\$65.00	10-1110-4203	Personal cell phone stipend
Vzwriss*bill Pay Vn	\$52.80	10-1110-4203	Personal cell phone stipend
Vzwriss*bill Pay Vw	\$70.00	10-1110-4203	Personal cell phone stipend
Vzwriss*bill Pay Vw	\$26.16	10-1110-4203	Personal cell phone stipend
Vzwriss*bill Pay Vw	\$65.50	10-1110-4203	Personal cell phone stipend
Vzwriss*bill Pay Vw	\$70.00	10-1110-4203	Personal cell phone stipend
Vzwriss*bill Pay Vw	\$35.00	10-1110-4203	Personal cell phone stipend
Wagner Rents Corp	\$111.57	10-1133-4205	CAT care kit
Wagner Rents Silverthorn	\$294.00	10-1133-4227	Plow blades
Wagner Rents Silverthorn	\$1,093.84	10-1133-4404	Plow cutting edges
Wagner Rents Silverthorn	\$327.80	10-1133-4404	Cutting edges
Wagner Rents Silverthorn	\$202.86	10-1132-4207	Oil sensor; Harness
Wal-Mart #0986	\$16.11	40-4000-4201	Supplies
Wal-Mart #0986	\$8.42	10-1130-4233	Soda; Kitchen supplies
Wal-Mart #0986	\$7.98	10-1130-3222	Soda; Kitchen supplies
Wal-Mart #0986	\$9.85	80-8000-4585	Keys
Wal-Mart #0986	\$30.92	10-1121-4233	Patrol car cleaning supplies
Wal-Mart #0986	\$26.28	10-1132-4207	Supply lines for Town Hall faucets
Wal-Mart #0986	\$135.28	10-1160-4205	Diesel exhaust fluid for PRA diesel vehicles and work gloves.
Wal-Mart #0986	\$17.97	10-1140-4233	Supplies - Snow Shovel
Wal-Mart #0986	\$17.30	10-1140-4857	Work Gloves for Spontaneous
Wal-Mart #0986	\$15.66	90-9000-4205	New snow brush/ scraper and windshield washer fluid for truck.
Wal-Mart #0986	\$9.68	10-1160-4480	Bubble Gum
Wal-Mart #0986	\$228.04	10-1133-4205	Brake cleaner
Wal-Mart #0986	\$72.00	10-1132-4207	Ladder
Wal-Mart #0986	\$142.25	10-1150-4606	Camp Activity supplies
Wal-Mart #0986	\$3.94	10-1132-4207	Keys
Wal-Mart #0986	\$14.78	40-4000-4200	Office supplies
Wal-Mart #0986	\$8.72	10-1125-4894	Snacks and clock for Winter Lecture Series
Wal-Mart #986	\$13.30	10-1133-4205	Keyboard
Wal-Mart #986	\$297.90	10-1134-4404	Ice melt
Wal-Mart #986	\$18.82	10-1125-4233	Winter Lecture Series Refreshments, Cleaning Supplies
Wal-Mart #986	\$19.46	80-8000-4233	Office Supply
Wal-Mart #986	\$70.71	10-1160-4480	Employee Wellness Center
Wal-Mart #986	\$25.40	10-1160-4480	Snacks for FAP Staff Wellness Initiative
Wal-Mart #986	\$15.48	10-1132-4207	Snow brush
Waste Mgmt Wm Ezpay	\$132.30	10-1170-4401	Recycling Service for Nordic and Day Lodge
Waste Mgmt Wm Ezpay	\$605.01	10-1160-4401	Trash Service for Day Lodge and Nordic
Waste Mgmt Wm Ezpay	\$330.63	10-1132-4207	Trash service
Waste Mgmt Wm Ezpay	\$155.65	10-1132-4207	Trash service
Waste Mgmt Wm Ezpay	\$462.46	10-1132-4207	Trash service
Waste Mgmt Wm Ezpay	\$266.28	10-1132-4207	Trash service
Waste Mgmt Wm Ezpay	\$242.71	10-1132-4207	Trash service
Wholefds Foo #10470	\$6.49	10-1111-4229	Council Supplies
Wholefds Foo #10470	\$324.35	20-2000-5096	Food for MakeFrisco Frozen Frisco reception
Www Costco Com	\$120.00	10-1150-4607	Costco Membership Renewal.

Www Costco Com	\$268.20	10-1160-4480	Food/Snacks/Wellness for FAP Staff Initiative
Www.Simpliv.Com	\$12.99	10-1132-4227	Excel training
Yerdle Recommerce	\$62.48	10-1125-4233	REI Used Gear - Jacket for Embroidery
Yourmember-Careers	\$129.00	10-1110-4265	Colorado Parks and Recreation Job Posting for Internship
Yps*stayalfred	\$458.85	10-1133-4227	Lodging - Conference
Ysi'mountain Vista	\$1,409.36	10-1121-4228	Police Academy - Apartment Rent
Ysi'mountain Vista	\$1,347.88	10-1121-4228	Police Academy - Apartment Rent
TOTAL	\$201,512.92		



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: JEFF GOBLE, PUBLIC WORKS DIRECTOR
RE: RESOLUTION 20-13, CONCERNING THE PURCHASE OF ONE CATERPILLAR 938M FRONT-END LOADER
DATE: APRIL 14, 2020

Summary and Background: Request for authorization to purchase one (1) Caterpillar 938M Loader from Wagner Equipment, Co. This purchase is to continue the Town's 7 year replacement cycle for Loaders in order to minimize down time due to aging equipment and to continue to receive the highest amount possible in trade or at auction.

Analysis: Pursuant to Chapter 9 of the Town Code a Request for Proposals was produced and publicized back in January with a due date of February 16, 2020. Three bids were received by the deadline; they are listed below:

Power Equipment, LLC (Volvo L70H) = \$264,389 - \$106,800 (trade in value) = \$157,589
Honen Equipment (John Deere 624L) = \$274,716 - \$90,000 (trade in value) = \$184,716
Wagner Equipment (Caterpillar 938M) = \$290,724.13- \$109,540 (trade in value) = \$181,184.13

After staff analysis of the bids it is our recommendation to accept the proposal from Wagner Equipment for a cost not to exceed \$181,184.13.

Financial Impact: Passage of the recommended motion to purchase the listed equipment will result in a total cost of \$181,184.13. The amount budgeted in the 2020 budget for this purchase is \$265,000 from the Capital Improvement Fund, Capital Equipment Purchases (20-2000-4101). This purchase will leave a balance of \$774,315.87 in this budget line item.

Staff is proposing to suspend purchasing any of the other equipment slated for replacement this year thus allowing Council to have some flexibility (\$774,315.87) in the budget to respond to COVID-19 issues. Staff's professional opinion is that the existing 2013 Cat 930K Loader should be replaced as it is nearing the end of its' warranty period of 7 years or 7000 hours. Currently all repairs other than periodic maintenance are covered under the warranty. On this subject, we recently had a major repair done on one of our loaders that would have cost the Town around \$20,000 if there was no warranty. Furthermore, if we keep this loader beyond the warranty period we could see a substantial reduction of the current \$109,540.00 trade-in value, to the tune of up to \$10,000 for every 500 hours over the 7,000-hour limit.

It should also be noted that Wagner Equipment placed a guaranteed buy-back value of \$120,000.00 in their bid for when the Town replaces this new loader in 2027. With this buy-back value in the proposal this new loader will effectively cost the Town \$61,184.13.

Alignment with Strategic Plan: Adoption of this Resolution to purchase this Loader aligns with the Quality Core Services section of the Council's Strategic Plan by providing appropriate, reliable equipment to efficiently and effectively perform maintenance operations throughout Town.

Staff Recommendation: Based on the information contained in this report, it is recommended the Town Council make a motion to adopt the attached Resolution, 20-13 "A RESOLUTION FOR THE PURCHASE OF ONE(1) CATERPILLAR 938M LOADER FOR USE IN STREETS, PARKS AND GENERAL TOWN MAINTENANCE OPERATIONS"

Reviews and Approvals: This report has been reviewed and approved by:

Bonnie Moinet, Finance Director
Nancy Kerry, Town Manager

**TOWN OF FRISCO
COUNTY OF SUMMIT
STATE OF COLORADO
RESOLUTION 20-13**

A RESOLUTION FOR THE PURCHASE OF ONE (1) CATERPILLAR 938M LOADER FROM WAGNER EQUIPMENT COMPANY, FOR USE IN STREETS, PARKS AND GENERAL TOWN MAINTENANCE OPERATIONS

WHEREAS, the Town Council has determined that providing safe, dependable equipment to provide acceptable levels of services is in the Town's best interest and aligns with the Quality Core Services section of the Towns Strategic Plan; and

WHEREAS, the Town Council has determined that the staff recommendation for the identified purchase will provide the best value to the Town; and

WHEREAS, there are sufficient sums of money budgeted in the Capital Improvement Fund for this purchase

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO THAT:

The Mayor and Town Clerk are hereby authorized to execute any and all documents necessary to effectuate the purchase of one (1) Caterpillar 938M Loader from Wagner Equipment Company for a total cost not to exceed \$181,184.13 (one-hundred eighty-one thousand, one-hundred eighty-four and 13/100 dollars).

INTRODUCED, READ, AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO THIS 14th DAY OF APRIL 2020.

TOWN OF FRISCO:

Gary Wilkinson, Mayor

ATTEST:

Deborah Wohlmuth, Town Clerk



TO: MAYOR AND TOWN COUNCIL
FROM: TOM HOGEMAN, MARINA GENERAL MANAGER
RE: FRISCO MARINA CONCESSIONAIRE AGREEMENT AND LICENSE FOR WATER
TAXI SERVICE SUMMIT SHUTTLE
DATE: APRIL 14, 2020

Summary and Background: This concessionaire agreement and license will allow the Summit Shuttle to offer water taxi service between the Frisco Bay Marina and the Dillon Marina as well as after-hours private charter services.

Analysis: Frank Keesling is the owner and operator of the Summit Shuttle and has been operating on the Dillon Reservoir for the past two summers. Mr. Keesling has secured a Dillon Reservoir Recreation Committee (DRReC) permit for this business, and has requested that the term of the Agreement commence on May 1, 2020 and end October 31, 2021, in order to allow business continuity and planning for the 2020 and 2021 summer operating seasons. Mr. Keesling is aware that the business start date may be delayed due to public health regulations associated with COVID-19.

Mr. Keesling is responsible for obtaining required operating permits from other entities and providing proof of such compliance to the Town of Frisco. The business will operate per all public health/CDC guidelines with regard to social distancing, max capacity of guests allowed on board or any other requirements associated with COVID-19 or any other communicable disease.

Staff feels that offering water taxi service to the general public through a concessionaire agreement and license is a prudent and economical way to offer a desired amenity. The concessionaire provides their own direct phone number and web page maintenance and conducts their own marketing.

Financial Impact: The Summit Shuttle will pay Operating Fees each year as follows:

Concessionaire shall pay to Frisco (the "Operating Fees"):

- a. Two percent (2%) of revenues collected on all water shuttle services wherein passenger pick up or drop off occurs at the Frisco Bay Marina
- b. Two percent (2%) of revenues collected on the sale of all retail merchandise
- c. Four percent (4%) of revenues collected on all water shuttle services wherein passenger pick up and drop off occurs solely at the Frisco Bay Marina

- d. Four percent (4%) of advertising revenues collected from Frisco-based enterprises.
- e. Agreed upon slip rate
- f. Agreed upon trailer storage rate
- g. Agreed upon winter boat and trailer storage rates
- h. Agreed upon fuel rates

Alignment with Strategic Plan: Per the 2019-2020 Town of Frisco Strategic Plan, providing quality core services is the heart of the Town of Frisco. The Town recognizes the importance of its recreational opportunities as essential to the Town's vibrancy, providing unique opportunities for visitors and locals to explore, play, experience, and share with the broader community. The Summit Shuttle provides an opportunity to expose new customers to Lake Dillon and the other amenities offered at the Marina.

Environmental Sustainability: The Summit Shuttle operates one pontoon that can carry up to 15 passengers. It provides an alternative to automobile transportation between the Towns of Frisco and Dillon reducing emissions from multiple vehicles. The shuttle also allows for the transportation of bicycles to promote taking the shuttle one way and riding on the recreation path between the Towns for the return trip.

Staff Recommendation: Staff recommends that Council approve the Marina Concessionaire Agreement and License between the Town of Frisco and the Summit Shuttle.

Reviews and Approvals: This report has been reviewed and approved by:

Diane McBride, Assistant Town Manager/Recreation Director

FRISCO MARINA CONCESSIONAIRE AGREEMENT AND LICENSE

This Frisco Marina Concessionaire Agreement and License (this "Agreement") is made and entered into this 14th day of April, 2020, by and between H Over P, LLC, a Colorado limited liability company dab Summit Shuttle, whose address is 3220 Cherryridge Road, Englewood, CO 80113, ("Concessionaire") and the Town of Frisco, a Colorado home rule municipal corporation, whose address is PO Box 4100, Main St., Frisco, CO 80443 (hereafter referred to as "Town of Frisco").

WHEREAS, the Frisco Bay marina (the "Marina") is a facility proudly operated by Frisco pursuant to a special use permit (the "Permit") from the Dillon Reservoir Recreation Committee ("DRReC") and a lease (the "Denver Water Lease") from the City and County of Denver acting by and through its Board of Water Commissioners ("Denver Water"); and

WHEREAS, Frisco operates the Marina, including the provision of boat slips and launching, trailer storage, marketing, winterizing and winter storage but wishes to contract out the provision of certain other services; and

WHEREAS, it is the goal of the Frisco Town Council to provide visitors and citizens with a quality experience in terms of courteous and friendly service associated with water-related activities; and

WHEREAS, Concessionaire provides a water taxi shuttle and charter service on Dillon Reservoir;

NOW THEREFORE, in consideration of the mutual promises, covenants and agreements set forth below, Concessionaire and Frisco hereby agree as follows:

1. Equipment Rental/Instruction. Concessionaire shall have the right to provide water shuttle and charter services to the public at the Marina ("Services"), under the terms below.
2. Service Standards. Concessionaire agrees that in conducting its Services, it shall adhere to the following service standards adopted by the Frisco Town Council. Concessionaire shall:
 - (a) do nothing to jeopardize, and shall always act in compliance with, the Permit and the Denver Water Lease;
 - (b) operate in a professional manner and provide quality service and equipment to all users;
 - (c) ensure that its Services are conducted in a timely manner, and arriving promptly for any scheduled trips or tours;
 - (d) ensure that its employees provide courteous and friendly service to all patrons without regard to age, race, color, sex, sexual orientation, disability, religion or political affiliation;
 - (e) work cooperatively with and support Frisco and DRReC whenever appropriate with respect to mutually beneficial programs;

(f) maintain any portion of the Marina that it uses in a generally good appearance, keeping it clean, tidy and free of debris in order to project a professional image at all times and maintain all rental equipment and boats in properly functioning order, and;

(g) abide by any parking restrictions at the Marina, both for concessionaire-owned vehicles and those vehicles belonging to customers of concessionaire, to allow for the orderly flow of traffic throughout the Marina; and

(h) uphold and support applicable programs and policies of Frisco, including the 2008 Frisco Bay Marina and Waterfront Park Master Plan, while serving as a representative of Frisco.

These standards of service shall hereinafter be referred to as the "Service Standards".

3. License. That portion of the Marina provided by Frisco for use by Concessionaire shall consist of such boat docks (or portions thereof), plus space to locate Concessionaire's Services (collectively, the "Marina Facilities") as are reasonably required by Concessionaire in connection with its Services. **Frisco hereby grants to Concessionaire a non-exclusive license for access to and the use of the Marina Facilities in order to conduct its Services (the "License"). Frisco hereby expressly reserves the right to make any use of any portion of the Marina Facilities that does not unreasonably interfere with the License.** Concessionaire shall not use the Marina Facilities for any use or purpose other than as expressly provided herein.

4. Term, Possession and Interest. The term of this Agreement (the "Term of this Agreement") shall be from the beginning of the Dillon Reservoir's summer of 2020 boating and water recreation season to the end of the Dillon Reservoir's summer of 2021 boating and water recreation season, with such seasons generally beginning in May of each year and ending in October of each year. The term of this Agreement may be renewed upon approval of the Frisco Town Council in its sole and absolute discretion.

This Agreement merely grants to the Concessionaire the personal privilege to use the property in strict accordance with the terms of this Agreement. This Agreement shall in no event be construed to create an assignment coupled with an interest in favor of the concessionaire. Concessionaire shall expend any time, money or labor upon the property at Concessionaire's own risk and peril.

5. Payments by Concessionaire.

(a) Reporting Requirements.

(i) On or before the thirty-first (31st) day of October, Concessionaire shall submit to the Town of Frisco's Finance Director a report of Concessionaire's revenues collected during the immediately previous operating season necessary to determine all "Operating Fees" (defined under section 5.b below) due to the Town of Frisco. Concessionaire shall include with each report a signed statement affirming the completeness and accuracy of such report. Such statement may be prepared and certified to be true and correct by Concessionaire's bookkeeper; provided, however, that if the Finance Director has a reasonable objection to the

use of Concessionaire's bookkeeper to prepare such statement, Concessionaire will engage an independent certified public accountant or other qualified person acceptable to the Finance Director to prepare and certify such statement.

(b) Operating Fees.

(i) Concessionaire shall pay to Frisco (the "Operating Fees"):

- a. Two percent (2%) of revenues collected on all water shuttle services wherein passenger pick up or drop off occurs at the Frisco Bay Marina
- b. Two percent (2%) of revenues collected on the sale of all retail merchandise
- c. Four percent (4%) of revenues collected on all water shuttle services wherein passenger pick up and drop off occurs solely at the Frisco Bay Marina
- d. Four percent (4%) of advertising revenues collected from Frisco-based enterprises.
- e. Agreed upon slip rate
- f. Agreed upon trailer storage rate
- g. Agreed upon winter boat and trailer storage rates
- h. Agreed upon fuel rates

Concessionaire shall also pay normal rates for all work orders, labor, parts and supplies. Concessionaire agrees to pay DRReC directly all sums due and owing from time to time pursuant to any permit that may be issued by DRReC to Concessionaire. Should the opportunity arise for Concessionaire to develop revenue streams not otherwise identified in this agreement, Concessionaire will notify Frisco of such revenue streams before they are collected and negotiate appropriate "Operating Fees" on those proposed revenues.

(ii) On or before the thirty-first (31st) day of October, Concessionaire shall pay to Frisco the Operating Fee that accrued during the immediately previous operating season. Non-payment of the Operating Fee shall constitute a material breach of this Agreement for which Frisco may terminate this Agreement pursuant to Section 8 herein.

6. Concessionaire's Specific Responsibilities. Concessionaire shall be responsible for the following:

(a) *Generally.* Concessionaire shall monitor its Services, meet with Frisco staff as needed to assure continued coordination of activities, and work toward the accomplishment of Frisco's Service Standards. The Concessionaire designates Frank Keesling, as the Concessionaire Manager. The Town may rely upon the guidance, opinions and recommendations provided by the Concessionaire and the Concessionaire Manager. The Concessionaire may replace the Concessionaire Manager upon written notice to the Town.

(b) *Safety.* In addition to undertaking such safety measures as are normal and customary in the water shuttle and charter service industry, Concessionaire shall provide any safety measures reasonably required by Frisco from time to time.

(i) Concessionaire shall train its employees and shall hold safety meetings to ensure that its employees are qualified in emergency protocol and are able to conduct rescues. The drivers of the concessionaire vessels will have passed the Colorado Boaters Education Safety Course.

(ii) At mutually agreed times, the concessionaire and Frisco Marina will schedule monthly meetings to go over procedures and modify any agreed upon terms.

(iii) Concessionaire agrees to be responsible for any damages to the docks at Frisco Marina that may have been caused by the Summit Shuttle's operator. Summit Shuttle management will inspect the dock and make the necessary recommendations for any general repairs that may arise from general use or wear and tear.

(c) *Daily Operation.* Concessionaire shall conduct its Field Operations during the Dillon Reservoir's summer boating and water recreation season, generally from June 1 through September 21. Concessionaire will provide Frisco with an Operating Plan before the start of each season detailing the days and hours of Concessionaire operation.

(d) *Financial records.* Concessionaire shall maintain complete and accurate financial records and information with respect to its Services and shall retain all such records and information for no less than three years from their date of origination. Concessionaire shall make such records and information available for inspection by Frisco upon request.

(e) *Permits.* Concessionaire is responsible for obtaining all permits required by DRReC. Concessionaire shall provide proof of such permitting to the Finance Director for the Town of Frisco prior to commencing operations for the Term of this Agreement.

(f) *Employees.* Concessionaire shall provide such employees for the Field Operations as it deems necessary. All employee benefits, including FICA and worker's compensation insurance, shall be provided and paid for by Concessionaire.

(i) The Concessionaire hereby certifies that at the time of executing this Agreement it does not knowingly employ or contract with an illegal alien who will perform work under this Agreement and that it will participate in either the E-Verify Program or Department Program as those terms are defined in C.R.S. §§ 8-17.5-101(3.7) and (3.3), respectively, (the "Programs") in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement.

(ii) The Concessionaire shall not knowingly employ or contract with an illegal alien to perform the work under this Agreement or enter into a contract with a subcontractor that fails to certify to the Concessionaire that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.

(iii) The Concessionaire has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under the Agreement through participation in either the E-Verify Program or the Department Program.

(iv) The Concessionaire is prohibited from using the Programs procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

(v) If the Concessionaire obtains actual knowledge that a subcontractor performing the work under this Agreement knowingly employs or contracts with an illegal alien, the Concessionaire shall: (a) notify the subcontractor and Frisco within three (3) days that the Concessionaire has actual knowledge that the subcontractor is knowingly employing or contracting with an illegal alien; and (b) terminate the subcontract with the subcontractor if within three (3) days of receiving the notice, required pursuant to C.R.S. § 8-17.5-102(2)(III)(A), the subcontractor does not stop employing or contracting with the illegal alien; except that the Concessionaire shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

(vi) The Concessionaire shall comply with any reasonable request by the Colorado Department of Labor and Employment (the "Department") made in the course of an investigation that the Department is undertaking pursuant to the authority established in C.R.S. § 8-17.5-102(5).

(vii) Any violation of the provisions of this paragraph shall be deemed to be a material breach of this Agreement and Frisco may immediately terminate this Agreement for cause based on such violation. If this Agreement is so terminated, the Concessionaire shall be liable for actual and consequential damages to Frisco pursuant to C.R.S. § 8-17.5-102(3) and Frisco shall notify the office of the Secretary of State of such violation/termination.

(g) *Office equipment.* Concessionaire shall provide all office equipment necessary to effectively provide its Services, including but not limited to, register, credit card system and radio and telephone lines.

(h) *Insurance.* During the Term of this Agreement, Concessionaire shall procure and maintain, at its own expense, the following policy or policies of insurance.

(i) Commercial General Liability insurance with minimum combined single limits of one million dollars (\$1,000,000) each occurrence and one million dollars (\$1,000,000) aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, independent contractors, products and completed operations. The policy shall name Frisco, its employees and agents as additional insureds and shall include severability of interests, waiver of subrogation and cross-liability endorsement provisions.

(ii) Every policy required under this Section 6(h) shall be primary insurance and any insurance carried by Frisco, its officers or its employees or carried by or provided through any insurance pool of Frisco, shall be excess and not contributory insurance to that provided by Concessionaire. Concessionaire shall be solely responsible for any deductible losses under any policy required above. Any insured policy required under this Agreement shall be written by a responsible company.

(iii) Prior to commencement of this Agreement, concessionaire shall provide Frisco with a certificate of insurance completed by Concessionaire's insurer as evidence that policies providing the required coverage, conditions and minimum limits are in full force and effect. The certificate shall identify this Agreement and shall provide that the coverage afforded under the policies shall not be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to Frisco.

(iv) Concessionaire shall not be relieved of any liability, claims, demands or other obligations assumed pursuant to this Section 6(h) by reason of Concessionaire's failure to procure or maintain insurance, or by reason of its failure to procure or maintain insurance in sufficient amount, duration or type. Failure on the part of Concessionaire to procure or maintain policies providing the required coverage, conditions and minimum limits shall constitute a material breach of contract upon which Frisco may immediately terminate this Agreement or, at its discretion, Frisco may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by Frisco shall be repaid by Concessionaire to Frisco upon demand.

(v) Concessionaire will notify Frisco of any accident, claim or potential claim involving Concessionaire, its Rental Operation and Instruction Services within twenty-four (24) hours of such accident or of learning of such claim or potential claim.

(i) *Signage.* Concessionaire shall provide on-site signage for its Services at the Marina, which signage shall be subject to Frisco's sign code and to Frisco's prior approval as operator of the Marina, which approval shall not be unreasonably withheld.

7. Frisco's Specific Responsibilities. Frisco shall provide the following services or property to the Concessionaire:

(a) *Marketing.* Frisco agrees to list Concessionaire as the water shuttle ~~taxi~~ and charter service operation at the Marina. Frisco shall review and shall have the right to approve all advertising and promotional events and special programs that Concessionaire wishes to conduct.

(b) *Inquiries.* Any telephone inquiries regarding Concessionaire received by Frisco employees shall be directed to Concessionaire at (303) 808-5286. Anyone making an in-person inquiry regarding Concessionaire at a Frisco office shall be directed to Concessionaire's location where he or she will be met by Concessionaire.

8. Termination.

(a) Either party may terminate this Agreement by written notice to the other in the event that the other party is in breach of any of its obligations hereunder. A party shall be deemed to be in breach if it fails to remedy any default or failure to perform hereunder within fifteen (15) days after written notice from the other party of such default or failure or, in the event such default or failure is non-monetary and cannot be remedied within fifteen (15) days, if the party in breach fails to initiate such cure within fifteen (15) days after notice from the other party or fails diligently to pursue such cure thereafter.

(b) Without limiting Frisco's right to declare and give notice of a default or failure to perform by Concessionaire based on Frisco's reasonable determination that Concessionaire is in default or has failed to perform its obligations under this Agreement, including but not limited to, complying with all of the Service Standards and paying fees in a timely manner, Concessionaire shall be deemed to be in breach if Frisco has received three or more written complaints within any twelve month period concerning any similar default or failure to perform by Concessionaire. In the event of a breach based upon Frisco's receipt of three or more written complaints as described herein, Concessionaire shall be deemed to be in breach without the need for Frisco to provide written notice of a default or failure to perform, provided that Frisco has provided Concessionaire with a copy of each of the first two written complaints within seven days of Frisco's receipt thereof. After receipt of the third such written complaint, Frisco may terminate this Agreement.

(c) The foregoing notwithstanding, this Agreement shall terminate at such time as the Permit is terminated by DRReC or the Denver Water Lease is terminated by Denver Water and the terminated Permit or Denver Water Lease is not reissued or renewed for a succeeding period on terms substantially similar to the existing terms of the Permit and the Denver Water Lease.

(d) Nothing herein shall constitute a multiple fiscal year obligation pursuant to Colorado Constitution Article X, Section 20.

9. Remedies. Any of the foregoing remedies shall not preclude the pursuit of any other remedies herein provided or any other remedies provided by law, nor shall any remedy constitute a forfeiture or waiver of any fees owed to Frisco or to any damages occurring to Frisco by reason of the violation of any of the terms or provisions herein contained.

10. Indemnification.

(a) Concessionaire agrees to indemnify and hold harmless Frisco, its officers, employees and insurers from and against all liability, claims and demands, on account of injury, loss or damage, including without limitation claims arising from bodily injury, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement, if such injury, loss or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, mistake, negligence, or other fault of the Concessionaire, or of any subcontractor of the Concessionaire, or any officer, employee, representative or agent of the Concessionaire or of any subcontractor of the Concessionaire, or any employee of any subcontractor of the Concessionaire. The Concessionaire agrees to investigate, handle, respond to and provide defense for and defend against, any such liability claims or demands at the sole expense of Concessionaire or, at the option of Frisco, agrees to pay for, or reimburse Frisco for, the defense costs incurred by Frisco in connection with any such liability, claims or demands. Concessionaire also agrees to bear all other costs and expenses related thereto, including court costs and reasonable attorney fees, whether or not any such liability, claims or demands alleged are groundless, false or fraudulent. The obligations of Concessionaire shall not extend to any injury, loss or damage which is caused solely by the act, omission or other fault of Frisco, its officers or its employees.

(b) The parties hereto understand and agree that Frisco is relying on and does not waive or intend to waive by any provision of this Agreement, the monetary limitations

(presently \$150,000) per person and \$600,000 per occurrence) or any other rights, immunities and protections provided by the Colorado Governmental Immunity Act, Section 24-10-101 et seq., CRS., as from time to time amended, or otherwise available to Frisco, its officers or its employees.

11. Assignment. Concessionaire shall not voluntarily, by operation of law or otherwise, assign, encumber or otherwise transfer its rights under this Agreement or any interest herein without the prior written consent of Frisco in each instance. Frisco may withhold such consent in its sole and absolute discretion. Any transfer without Frisco's prior written consent shall constitute a default under this Agreement and shall be void and shall confer no rights upon any third party. Without limiting the generality of the foregoing, if Concessionaire is not a natural person, any change in the parties controlling Concessionaire on the date hereof, whether by sale of stock or other ownership interest, or otherwise, and any merger, dissolution, consolidation or other reorganization of Concessionaire, shall be deemed a transfer. Every assignment of this Agreement to which Frisco consents shall be by an instrument in writing pursuant to which the assignee expressly agrees for the benefit of Frisco to assume, perform and observe all of the Concessionaire's obligations under this Agreement. The consent by Frisco to a transfer shall not relieve Concessionaire from primary liability hereunder (which shall be joint and several with any assignees or other transferees) or from the obligation to obtain the express consent in writing of Frisco to any further transfer.

12. Notice. Whenever a provision is made in this Agreement for notice of any kind, such notice shall be in writing and signed by or on behalf of the party giving the same, and it shall be deemed sufficient notice if personally delivered to the other party or if sent by certified mail, postage prepaid, to the addresses set forth below for the parties or to such other address as either party may furnish by notice.

FRISCO

CONCESSIONAIRE

Town of Frisco
PO Box 4100
Frisco, CO 80443
Attn: Finance Director

H Over P, LLC., dab Summit Shuttle
3220 Cherryridge Rd.
Englewood, CO 80113
Attn: Frank Keesling

13. Entire Agreement. Except as otherwise expressly provided herein, this Agreement sets forth the entire agreement of the parties and supersedes all prior negotiations and understandings.

14. Relationship of Parties. Frisco and Concessionaire agree that nothing in this Agreement is intended to create, nor shall be deemed, held or construed as creating, any partnership, joint venture, employer/employee or other relationship between them other than that of Concessionaire as Frisco's independent contractor. Concessionaire shall at all times control the means and manner by which Concessionaire performs the work under this Agreement, subject to Frisco's right to monitor, evaluate and improve such work.

15. No Third Party Beneficiary. No term or provision of this Agreement is intended to be, nor shall any such term or provision be construed to be, for the benefit of any person, firm, corporation or other entity not a party hereto, and no such other person, firm, corporation or entity shall have any right or cause of action hereunder.

16. Amendments. This Agreement may only be amended, supplemented or modified in a written document signed by both parties.

17. Colorado Law. This Agreement is to be governed by the laws of the State of Colorado.

18. Counterparts. This Agreement may be executed in two or more counterparts, using manual or facsimile signature, each of which shall be deemed an original and all of which together shall constitute one and the same document.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

TOWN OF FRISCO, a Colorado municipality,

CONCESSIONAIRE, H Over
P LLC., dba Summit Shuttle

By: _____
Gary Wilkinson, Mayor

By: _____
Printed Name: _____
Title: Owner

Attest:

Deborah Wohlmuth, Town Clerk



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: NANCY KERRY, TOWN MANAGER AND BONNIE MOINET, FINANCE DIRECTOR
RE: DISCUSSION OF BUDGET IMPACTS RESULTING FROM COVID-19 CRISIS
DATE: APRIL 14, 2020

Summary and Background: The purpose of this memo is to provide a summary of the impact to the Town of Frisco’s budget as a result of the 2019 Coronavirus (“COVID-19”) global pandemic and its economic repercussions. This memo will address projected revenue losses, offer recommendations to address the expected shortfalls, and seek direction from the Town Council to resolve the current forecasted losses.

Fund	Amount
General Fund	3,065,250
Capital Improvement Fund	993,440
Water Fund	765,610
SCHA 5A Fund	406,500
Lodging Tax Fund	174,700
Total	\$5,405,500

In order to forecast revenues in this unprecedented time, the projections in this report are based on major reductions in retail activity at local businesses beginning mid-March continuing through June, and gradually improving by the end of 2020. Using that analysis, revenue losses for the Town’s major funds are shown on Table 1 and estimated currently at approximately \$3M for the General Fund, \$1M for the Capital Improvement Fund, and \$1.4M between the Water Fund, Housing Fund and Lodging Tax Fund, for a total of \$5.4M or 24% of the Town’s annual revenues.

2019 Actual Figures – Not Budgeted: The Town’s budget cycle requires adoption of its budget before the completion of the previous year; therefore, *actual* revenues and expenditures for the current year as compared to *budgeted* figures are accounted for in the *next budget cycle*. Prior to the pandemic caused by COVID-19, the Town of Frisco was enjoying a thriving economy resulting in higher sales tax revenues by the end of 2019 than had been budgeted. In addition, the Town also had lower expenditures in the Capital Improvement Fund, resulting in additional available revenues. As

Fund	Amount
General Fund	1,600,000
Capital Improvement Fund	650,000
Water Fund	575,000
SCHA 5A Fund	915,000
Lodging Tax Fund	41,000
Total	\$3,781,000

the Town Council will consider a mid-year budget adjustment, staff will include the 2019 adjustments as shown on Table 2 now, rather than at next budget cycle. These adjustments are \$3.8M in unbudgeted revenues, which will substantially offset the \$5.4M in projected losses.

Analysis: The General Fund and Capital Improvement Fund are financially inter-dependent, meaning the General Fund is the primary source of revenue for the Capital Improvement Fund. As major revenues (sales taxes) are received by the Town, the General Fund’s required reserve (seven months of expenditures) is funded first; the remaining revenues are transferred to the Capital Improvement Fund for discretionary projects prioritized by the Town Council. Therefore, resolving the projected losses for the General Fund requires discussion and analysis of both the General and Capital Improvement Funds, as discussed below.

GENERAL FUND

Revenues Losses: As noted above, revenue losses to the General Fund are currently estimated at approximately \$3M, of which, approximately \$2.3M is derived from sales taxes. As Town Council is aware, the majority of revenue (64%) for the general fund comes from sales taxes. Another large source of revenue in the General Fund is the tubing hill at 12%. The tubing hill was closed early this year as a result of the COVID pandemic, reducing revenues during an otherwise busy time for these operations. In addition, significant amounts of money have been refunded to those with reservations for dates after the early closing. Combined with the other services provided at the tubing hill, staff estimates losses of revenue to the Town of approximately \$300,000.

2019 Adjustments: Actual net revenues (revenues minus expenditures) for 2019 resulted in a positive increase of \$1.6M for the general fund (see Table 2). As a result, the projected losses at this time are \$1.4M in the general fund (\$3M - \$1.6M).

CAPITAL IMPROVEMENT FUND

Revenues: Revenues are estimated to decrease by nearly \$1M in this fund; real estate investment fees and impact fees are anticipated to decrease by 50%. Additionally, there will be reductions to interest income as a result of the suppressed economy.

2019 Adjustments: The actual 2019 fund balance at year-end close out produced a positive cash flow of approximately \$650,000 as a result of reduced expenses.

NET PROJECTED LOSSES

After adjusting for 2019 budget variances, the net projected losses between the General Fund (GF) and the Capital Improvement Fund (CIF) total approximately \$1.8M. Adding \$500,000 for the Town’s recent business economic relief assistance, brings the total to \$2.3M. Initially resolving this projected loss could be done by deferring the proposed property acquisition budgeted in the CIF for \$2.5M (see Table 3). Other options are discussed later in the report.

Table 3:			
Resolving Net Projected Losses, GF & CIF			
Description	Projected Loss	2019 Adjustments	Net Loss
General Fund	(3,065,250)	1,600,000	(1,465,250)
Capital Improvement Fund	(993,440)	650,000	(343,440)
Subtotal	(4,058,690)	2,250,000	(1,808,690)
Add Business Assistance TOF Stimulus (Reso 2020-11)			(500,000)
Projected Initial ShortFall			(2,308,690)
Defer Property Acquisition in Capital Improvement Fund			2,500,000
Remaining Available for additional revenue reductions			191,310

OTHER FUNDS

SCHA (Housing) 5A Fund: The primary source of revenue for this fund is sales tax, which has been heavily impacted by COVID-19. Staff is projecting a 25% decrease in revenues or \$407,000 for 2020. Again however, the 2019 fund balance exceeded the amount budgeted by \$914,748 due to higher than projected revenues last year (see Tables 1 and 2 on the first page). As a result, the Housing Fund will absorb revenue reductions, even with the recent allocation of \$287,500 for the Residential Assistance Program Council recently approved (Resolution 2020-11). The projected fund balance at the end of 2020 will be approximately \$3.5M.

Lodging Tax Fund: While this Fund is one of the Town's smallest funds, it is important because it funds the operations of the Information Center. The main source of income for this fund is lodging taxes and staff is projecting losses of 30% or \$175,000. With the new short-term rental regulations recently implemented and the increase in the number of owners who are now compliant, staff currently estimates the projected losses may be satisfied by the increase in collections.

Water Fund: Revenues in the Water Fund are anticipated to decrease by 45% or \$765,000, although, with a combination of the economic impact of the pandemic and new higher water rates, staff presents these forecasts *with trepidation*. Like the General and Capital Improvement Funds, the 2019 water fund balance exceeded budget by \$575,000, for a net loss of approximately \$190,000. Staff is recommending deferral of one capital project totaling \$150,000 (demolishing abandoned water wells) and maintaining a watchful eye on the \$3M fund balance, which can absorb a modest loss, should it come to fruition.

Marina Fund: Staff has not yet analyzed this fund other than to identify some capital projects that could be deferred, and a 10% reduction to operating expenditures (see discussion below). Revenues for this fund are unique and dependent upon water levels, as well as the economy.

OTHER POTENTIAL OPERATIONAL AND CAPITAL BUDGET ADJUSTMENTS

General Fund Balance: The Town of Frisco's policy is to maintain a General Fund reserve equating to seven (7) months of the previous year's expenses. The long-standing stated purpose of the reserve is to have funds available for emergencies, including an economic crisis. The COVID-19 pandemic is a crisis of global proportions that began as a health care crisis and immediately morphed into a severe economic crisis with the potential of leading the community into a recession. Thus, utilizing the Town's reserves meets the intended purpose for which the reserve policy was created, should it become necessary.

At the close of 2019, the General Fund reserves were fully funded at seven (7) months of expenses or, approximately \$7.3M. Although the recent adoption of Resolution 2020-11 authorized the transfer of 500,000 from these reserves for the Town's economic relief assistance for businesses, the resolution also directed the Town Manager to return to the Council with a budget amendment ordinance to transfer appropriate savings from the Capital Improvement Fund. Therefore, after those actions are complete, approximately \$7.3M remains available in the Town's General Fund reserves, should they become necessary for this crisis.

OPERATIONAL ADJUSTMENTS

- Upon review of the 2020 budget, a ten percent (10%) operational reduction in nearly all departments for expenditures related to professional development, travel, meals, supplies, and meetings, excluding direct personnel costs, would generate approximately \$370,000.
- Freezing all merit increases for staff for twelve months would generate approximately \$150,000, (If implemented, twelve months is required to impact all staff similarly,)
- Given the modest size of the Town’s staff overall, and the exceptional level of service they are continuing to provide during this crisis, many of whom have volunteered to serve far outside the scope of their assigned position in order to assist local community members, businesses and provide continued service, the Town Manager does not recommend a staffing reduction at this time. Staff have been working from home per Public Health Orders and are accounting for their time or using personal leave time. During the initial period of the work-at-home public health orders (last two weeks of March), the Town Council authorized continued employment without impact to leave balances for employees.

CAPITAL PROJECT ADJUSTMENTS

The Town budgeted another year of a variety of capital improvement projects for 2020, primarily due to the continued positive cash flow the Town has experienced over the past nearly ten years. The budgeted project list totaled \$5.3M *not including* the property acquisition project of \$2.5M previously addressed.

Overall, \$7.8M was budgeted in 2020 in the Capital Improvement Fund for projects, including \$2.5M in property acquisition, as shown on Table 4.

Staff members across departments evaluated the list of proposed capital expenditures and identified approximately \$3.3M necessary to operations and maintenance, and approximately \$2M in projects that could be delayed (see Tables 5 and 6 on next page).

<u>Fund</u>	<u>Amount</u>
Capital Imp Fund budgeted projects	7,800,000
Deferred property acquisition	(2,500,000)
Subtotal	5,300,000
Projects Critical to Town in 2020	-3,300,000
Projects Recommended for Delay	-2,000,000
Shortfall	-0-

The projects recommended to be delayed are largely led by \$1M budgeted as a *placeholder* for a potential project at the Frisco Adventure Park (which has not yet been defined or designed); \$800,000 of that placeholder is recommended for delay until a future year.

Table 5:
Necessary Capital Projects for 2020

Project	Retained Amt
PRA Development (\$1M budgeted)	200,000
Nordic Rental Equip (\$20k budgeted)	10,000
Alley Paving	230,000
Asphalt Resurfacing	300,000
Audio Upgrade-Day Lodge	20,000
CDOT Gap Project	400,000
Cloud-based Migration	12,200
Community Survey	25,000
Concrete Replacement	50,000
Crackfill Streets/Bike Paths	70,000
Ebikes for Trail Maintenance	5,500
Environmental Sustainability	100,000
First & Main Building Repairs	5,000
Historic Park Stair Replace	36,000
Historic Preservation Consultant	25,000
Mary Ruth Repairs & Maintenance	14,500
Police Dept Expansion	100,000
Replace 2016 Cat 930K Loader	265,000
Server Infrastructure	90,000
Skid Steer	40,000
Storm System Repairs	150,000
Temporary Office Structure-FAP	60,000
Town Hall Elevator Power Unit	60,000
Trail Construction/ Enhance	223,390
Walter Byron Park Improvements	750,000
Total Capital Improvement Fund	\$3,289,590

Table 6:
Projects Proposed for Delay

Capital Improvement Fund	Budget
PRA \$800,000 (of \$1M budgeted)	800,000
Nordic Rentals (half)	10,000
Bldg Relocation Placeholder	100,000
Central Core and Gateway Plan	100,000
Council Chambers Upgrade	30,000
Design Upgrade VIC	25,000
Fuel Cell for PRA	45,000
Funding for Public Art	20,000
Impact Analysis for Lake Hill Project	30,000
Public Buildings Maintenance	50,000
Material Screener	75,000
Ranger	10,000
Replace 2014 Ford Interceptor	47,000
Replace Cat 420F Backhoe	155,000
Replace Flatbed Trailer	18,000
Replace Sturemburg Clock	15,000
Replace Tymco Sweeper	275,000
Replace Washbay Pressure Unit	12,000
Town Hall Atrium Design	40,000
Town Hall Dumpster Enclosure	50,000
Town Hall Kitchen Remodels	50,000
Water Line Replacement	18,000
Capital Project Costs to be Delayed	\$1,975,000

Financial Impact: The financial impact resulting from COVID-19 is not yet fully known. The analysis in this report, along with the recommendations and options for the Town Council's consideration, are objectively considered recognizing this is a fluid situation.

Overall, the Town's general fund reserves, combined with deferring non-essential capital expenditures including the acquisition of property, coupled with the \$3.7M in net-positive revenues from the close-out of 2019, demonstrate the Town is prepared to weather the current economic crisis, for now. However, the Town should maintain a fiercely conservative, although strategic, perspective in its spending for the foreseeable future.

Staff Recommendations: Staff recommendations are noted throughout the report. Should the Council approve the recommendations as noted, staff would return with an ordinance to amend the 2020 budget as so noted, however staff recommend waiting until the first of June in order to make one budget adjustment based on the latest information. Currently, there are sufficient reserves in the General Fund, along with an additional \$2M in deferred capital projects, to sustain the Town's operations on the current path forward.

The Town Manager and Finance Director will keep the Town Council apprised of any changes to these projects. And, should financial conditions worsen, potential reductions in personnel (salaries and/or staffing) could become necessary.

Approvals: This report was written jointly by:

Town Manager, Nancy Kerry and Finance Director, Bonnie Moinet



MEMORANDUM

P.O. BOX 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: NANCY KERRY, TOWN MANAGER
RE: EMERGENCY ORDINANCE OF THE TOWN OF FRISCO, COLORADO, PROVIDING FOR THE WAIVER OF PENALTIES AND INTEREST ON UNREMITTED SALES TAXES COLLECTED BY RETAILERS AND OWED TO THE TOWN, DECLARING AN EMERGENCY; AND PROVIDING FOR THE IMMEDIATE EFFECTIVE DATE OF THIS ORDINANCE
DATE: APRIL 14, 2020

Summary and Background: During the Town Council's special meeting of March 31, 2020, the Council considered the adoption of an emergency ordinance deferring the remittance of sales taxes. Following that discussion, the Council directed staff to bring back an amended ordinance (see attachment) deferring only penalties and interest should a business not remit the sales taxes they collected on behalf of the Town.

Analysis: Attached for the Town Council's consideration is an emergency ordinance deferring penalties and interest for sales taxes not remitted on their due dates of April 20, 2020 and May 20, 2020, provided that any such amount due is paid in full to the Town on or before July 1, 2020. Thereafter, any taxes not remitted shall accrue the penalties and interest.

Financial Impact: The complete collapse of the Town's retail and commercial sales in the community directly impacts the Town's revenues (see budget discussion in a separate report at this Council meeting). Similarly, small businesses are struggling under the weight of the public health crisis, which shuttered most retail and commercial businesses in Town. Approval of the attached Ordinance might provide a small amount of economic relief to local businesses.

Staff Recommendation: Approval of the attached ordinance is a policy decision of the Town Council; if the Council approves the ordinance, staff would recommend excluding business who have been allowed to remain open during the COVID-19 pandemic (such as grocery stores).

Approvals: This report was written by Town Manager, Nancy Kerry

Attachments:

Attachment 1: Emergency Ordinance 20-12

**TOWN OF FRISCO
COUNTY OF SUMMIT
STATE OF COLORADO
EMERGENCY ORDINANCE 20-12**

AN EMERGENCY ORDINANCE OF THE TOWN OF FRISCO, COLORADO, PROVIDING FOR THE WAIVER OF PENALTIES AND INTEREST ON UNREMITTED SALES TAXES COLLECTED BY RETAILERS AND OWED TO THE TOWN, DECLARING AN EMERGENCY; AND PROVIDING FOR THE IMMEDIATE EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, on March 10, 2020, the Governor of the State of Colorado declared a statewide state of emergency in response to coronavirus (COVID-19); and

WHEREAS, on March 14, 2020, the President of the United States declared a national emergency in response to the coronavirus (COVID-19); and

WHEREAS, the World Health Organization has declared the coronavirus (COVID-19) to be a worldwide pandemic; and

WHEREAS, the coronavirus (COVID-19) has been confirmed to exist in Summit County; and

WHEREAS, the Town Council is empowered by its home-rule authority and Section 31-15-401(1)(b), C.R.S., to do all acts and make all regulations which may be necessary or expedient for the promotion of health or the suppression of disease; and

WHEREAS, pursuant to Section 160-2.3.A. of the Code of Ordinances of the Town of Frisco, every retailer who collects sales tax shall file a return, whether or not tax is due, and remit any tax owed to the Town on or before the twentieth day following the end of the reporting period; and

WHEREAS, the Town Council finds and determines that as a result of the sudden and unexpected cessation or near cessation of commercial activity that has resulted from COVID-19 pandemic, and of the stay-at-home orders currently in effect throughout the state of Colorado, many businesses that collect sales taxes have suffered hardships or disruptions that will cause a failure to pay sales taxes owed to the Town for the month of March, 2020 (due April 20, 2020), and April, 2020 (due May 20, 2020); and

WHEREAS, while the Town discourages any failure to pay taxes as and when due, the Town Council finds that in light of the emergency circumstances, so long as any and all amounts of sales tax due and owing to the Town on April 20, 2020 and May 20, 2020, are paid to the Town by July 1, 2020, it is fair and equitable to waive any penalties or interest for late payment.

NOW, THEREFORE, IT IS ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO, COLORADO THAT:

Section 1. Deferral of Payment of Sales Tax Collected. Notwithstanding any provision of Sections 160-5.4 and 160-5.5 of the Code of Ordinances of the Town of Frisco (the "Code"), no penalty or interest shall accrue on any tax under Article I of Chapter 160 of the Code that is due but unpaid to the Town on and as of April 20, 2020, or on and as of May 20, 2020, provided that any such amount due is paid in full to the Town on or before July 1, 2020. Any amount of tax due on April 20, 2020 or May 20, 2020 but unpaid as of July 1, 2020, shall accrue interest and penalties as calculated from the date due but unpaid.

Section 2. Police Power and Emergency Finding. The Town Council hereby declares that a public health emergency relating to the coronavirus (COVID-19) exists within the Town, and that the public health emergency is creating sudden economic hardship to which a response by this emergency ordinance is appropriate.

Section 3. Conflict with Other Laws: If any provision of this Ordinance conflicts with any provision of the Code of Ordinances of the Town of Frisco, or any provision of the Town's policies, this Ordinance shall control.

Section 4. Effective Date. This Ordinance shall take effect immediately upon adoption.

PASSED AND APPROVED THIS 14TH DAY OF APRIL, 2020.

TOWN OF FRISCO, COLORADO

Gary Wilkinson, Mayor

ATTEST:

Deborah Wohlmut, CMC
Town Clerk



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: NANCY KERRY, TOWN MANAGER
RE: WORKFORCE HOUSING PLANNING AGREEMENT BETWEEN COLORADO DEPARTMENT OF TRANSPORTATION (CDOT) AND THE TOWN OF FRISCO
DATE: APRIL 14, 2020

Summary and Background: For a number of years, the Town of Frisco has discussed the opportunity to enter into a partnership with CDOT to develop a workforce housing project on the lot owned by CDOT located at 619 Granite Street, Lots 18-24, Block 12 in the Town of Frisco.

Analysis: For the past year, Town staff along with CDOT staff have fervently pursued a formal agreement, which we are pleased to present for the Town Council's consideration and possible approval (see Attachment 1).

The Town Attorney has actively engaged in the preparation of the Agreement, including discussions with the state Attorney General regarding their requirements for the Agreement along with staff from CDOT.

The Agreement, if approved, directs CDOT and the Town to jointly undertake all necessary actions to design and develop a workforce housing project.

The Agreement requires CDOT and the Town to share all costs (excluding each agency's staffing and personnel costs) to develop 80% construction drawings and final construction cost estimates for the designed project.

The Agreement sets forth the parameters allowing the Town to lead in the selection and possible engagement of professional consultants and contractors, subject to the approval and participation of CDOT.

The Agreement does not bind CDOT or the Town to the final construction of a project. Both parties have no obligation to construct the project, which is important given the design and potential construction costs are not yet known.

Financial Impact: Funds for the planning and design of a proposed workforce housing project are recommended to be expended from the Town's 5A Housing Fund, which currently has approximately \$3.5M in fund balance. Planning and design of the project is estimated between \$200,000 and \$300,000.

Strategic Plan Relevance: Increasing the number of workforce and affordable housing units has been the Town Council's highest priorities, prior to the COVID-19 pandemic. Staff

recognizes the pandemic will take its course, following which, housing will remain as a high priority of the community and Council. Continuing to move this concept forward will encourage and inform future planning and potentially lead to the construction of a much-needed housing project in the Town's central core area. Further, given the pandemic has caused an economic crisis, developing a housing project at this time could result in a project with lower costs and help to stimulate the economy through construction and development.

Environmental Sustainability: The Town Council may wish to require the final project be designed and developed to result in net-zero energy usage as a priority in order to meet the Council's environmental sustainability goals.

Staff Recommendation: The Town Manager recommends approval of the attached agreement. In addition, the Town Manager recommends the establishment (or reengagement) of the Town's Housing Task Force to participate in the design and development of the project.

Approvals:

This report was written by Town Manager, Nancy Kerry

The Agreement was drafted, reviewed and approved by the Town Attorney, Thad Renaud, along with multiple departments within CDOT.

Attachments:

Attachment 1: Agreement



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: NANCY KERRY, TOWN MANAGER
RE: WORKFORCE HOUSING PLANNING AGREEMENT BETWEEN COLORADO DEPARTMENT OF TRANSPORTATION (CDOT) AND THE TOWN OF FRISCO
DATE: APRIL 14, 2020

Summary and Background: For a number of years, the Town of Frisco has discussed the opportunity to enter into a partnership with CDOT to develop a workforce housing project on the lot owned by CDOT located at 619 Granite Street, Lots 18-24, Block 12 in the Town of Frisco.

Analysis: For the past year, Town staff along with CDOT staff have fervently pursued a formal agreement, which we are pleased to present for the Town Council's consideration and possible approval (see Attachment 1).

The Town Attorney has actively engaged in the preparation of the Agreement, including discussions with the state Attorney General regarding their requirements for the Agreement along with staff from CDOT.

The Agreement, if approved, directs CDOT and the Town to jointly undertake all necessary actions to design and develop a workforce housing project.

The Agreement requires CDOT and the Town to share all costs (excluding each agency's staffing and personnel costs) to develop 80% construction drawings and final construction cost estimates for the designed project.

The Agreement sets forth the parameters allowing the Town to lead in the selection and possible engagement of professional consultants and contractors, subject to the approval and participation of CDOT.

The Agreement does not bind CDOT or the Town to the final construction of a project. Both parties have no obligation to construct the project, which is important given the design and potential construction costs are not yet known.

Financial Impact: Funds for the planning and design of a proposed workforce housing project are recommended to be expended from the Town's 5A Housing Fund, which currently has approximately \$3.5M in fund balance. Planning and design of the project is estimated between \$200,000 and \$300,000.

Strategic Plan Relevance: Increasing the number of workforce and affordable housing units has been the Town Council's highest priorities, prior to the COVID-19 pandemic. Staff

recognizes the pandemic will take its course, following which, housing will remain as a high priority of the community and Council. Continuing to move this concept forward will encourage and inform future planning and potentially lead to the construction of a much-needed housing project in the Town's central core area. Further, given the pandemic has caused an economic crisis, developing a housing project at this time could result in a project with lower costs and help to stimulate the economy through construction and development.

Environmental Sustainability: The Town Council may wish to require the final project be designed and developed to result in net-zero energy usage as a priority in order to meet the Council's environmental sustainability goals.

Staff Recommendation: The Town Manager recommends approval of the attached agreement. In addition, the Town Manager recommends the establishment (or reengagement) of the Town's Housing Task Force to participate in the design and development of the project.

Approvals:

This report was written by Town Manager, Nancy Kerry

The Agreement was drafted, reviewed and approved by the Town Attorney, Thad Renaud, along with multiple departments within CDOT.

Attachments:

Attachment 1: Agreement

TOWN OF FRISCO

AND

COLORADO DEPARTMENT OF TRANSPORTATION

WORK FORCE HOUSING PLANNING AGREEMENT
Dated as of April 14, 2020

WORK FORCE HOUSING PLANNING AGREEMENT

THIS WORK FORCE HOUSING PLANNING AGREEMENT, dated as of April 14, 2020, (the “Effective Date”) and any amendments hereto made in accordance herewith (as from time to time amended and supplemented in accordance herewith, this “Agreement”), is made by and between the TOWN OF FRISCO, a Colorado home rule municipal corporation (the “Town”), and the COLORADO DEPARTMENT OF TRANSPORTATION, STATE OF COLORADO (“CDOT”).

Recitals

This Agreement is made with respect to the following facts:

A. CDOT owns a tract of undeveloped land within the Town that is described as Lots 18 through 24, Block 12, Frisco Town Subdivision, also known as 619 Granite Street, Frisco, Colorado, and that consists of approximately 24,500 square feet of land (the “Property”); and

B. CDOT and the Town desire to jointly plan for, and potentially construct, a residential housing project on the Property for purposes of work-force housing (the “Project”); and

C. The Town has experience in planning for, and constructing, residential housing projects for work-force housing; and

D. Subject to various applications and approvals required by the Town Code, and assuming the use of the density bonus incentive provided in the Town Code in connection with deed-restricted affordable housing, the Town anticipates that the Property could be developed to reasonably accommodate between twenty and twenty-five (20 and 25) residential units; and

E. The purpose of this Agreement is to provide for a cooperative effort in which:

- (i) CDOT and the Town will jointly undertake all actions necessary or desirable, under the Town Code and any other applicable state or local law, to obtain the approval of a residential development project on the Property for work-force housing;
- (ii) CDOT and the Town will cause eighty percent (80%) construction drawings to be created for the approved Project; and
- (iii) CDOT and the Town will obtain construction cost estimates for the Project in order that the parties may consider entering into an agreement concerning construction of the Project; and

F. After construction costs estimates for the Project have been obtained, each party shall determine, in its sole and absolute discretion, whether the Project should be built on the Property; and

G. If each party determines that the Project should be built, the parties will negotiate in good faith with the goal of entering into an agreement concerning the allocation of the costs of construction of the Project between the parties, as well as the ownership, upon completion, of the various residential units to be constructed as part of the Project.

Agreement

NOW, THEREFORE, in consideration of the premises herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

SECTION 1 DEFINITIONS.

Section 1.01 Definitions. As used in this Agreement, the following terms will have the following meanings:

“Agreement” has the meaning set forth in the first paragraph of this Agreement. References to Sections and Exhibits are to this Agreement unless otherwise qualified.

“Notice Address” means the appropriate address for notice set forth below, as amended from time to time:

Town: Town of Frisco
P.O. Box 4100
Frisco, Colorado 80443
Attn: Community Development Director

With a Copy to:

Thad W. Renaud, Esq.
Murray Dahl Beery & Renaud LLP
710 Kipling Street, Suite 300
Lakewood, CO 80215

CDOT: Colorado Department of Transportation

Attn: _____

With a Copy to:

“Project” has the meaning set forth in Recital B and Section 2.02.

“Property” means the real property described as Lots 18-24, Block 12, Frisco Town Subdivision, together with the interests, easements, rights, benefits, improvements and attached fixtures appurtenant thereto.

“Town Code” means the Code of Ordinances of the Town of Frisco.

SECTION 2 JOINT PLANNING EFFORTS FOR THE PROPERTY.

Section 2.01 Designation of Representative. Each party has designated an individual to act as its representative under this Agreement, and such individual has the authority to make any and all decisions, and to take any and all actions, that may be made or taken under this Agreement by the party represented. Until changed by written notice to the other party, the Town’s designated representative shall be the Town Manager, Nancy Kerry, and CDOT’s designated representative shall be _____.

Section 2.02 Cooperative Planning. CDOT and the Town shall cooperate in jointly preparing and presenting to appropriate local and state authorities (including authorities of the Town of Frisco and State of Colorado), all plans, plats, drawings and other descriptive or supportive materials that are necessary or desirable for approval of the Project under applicable law. The Project is the development of the Property into residential units for the purpose of work-force housing. The exact nature of the Project shall be as determined by the designated representatives of the parties, and as set forth in the approvals, if any, of the various applications for land use or construction made pursuant to this Agreement. Promptly after final approval of the Project in accordance with this Agreement, the parties shall cooperate in having 80% construction drawings and specifications prepared for the Project and, thereafter, shall further cooperate in having construction cost estimates for the Project prepared based on such drawings.

Section 2.03 Sharing of Expenses and Engagement of Consultants. Without Limiting the generality of Section 2.02 above, CDOT and the Town agree that they shall, subject to the limitations set forth in Section 2.05 and 2.09:

(i) share equally in all costs and expenses incurred under this Agreement, except for internal personnel and administrative costs and expenses of the respective parties; and

(ii) engage, through the bidding or other procurement process set forth in the Town Code, and share equally in the cost of, such professional consultants or other contractors as may be necessary or desirable to make application(s) for the Project or to prepare materials or documents pursuant to this Agreement. Such professional consultants or contractors will include but not necessarily be limited to consulting planners, architects and engineers. Every engagement of any such consultant or contractor shall be by written agreement between the consultant/contractor and the Town

that that has been approved pursuant to the law or policy of the Town, after a written consent from CDOT to the Town's entering into the agreement. To that end, CDOT shall participate, and the parties shall cooperate, in the selection process for consultants and contractors to be engaged by the Town pursuant to this Agreement.

Section 2.04 Scope of Project. Without any obligation on the part of either party to agree to construct any part of the Project, CDOT and the Town agree that the planning and application(s) for the Project shall include only that number of dwelling units, and that mix of dwelling unit sizes, to be allocated to each party that each party reasonably expects to have the individual capacity to finance for construction.

Section 2.05 Development Approvals Required. CDOT and the Town shall jointly process all applications required for the planning of the Project through the Town as required by the Town's ordinances and regulations, and through the state as required by Colorado law or regulation, including, but not limited to the following:

- (i) Sketch plan procedures found in Chapter 180 of the Town Code;
- (ii) Development plan procedures found in Chapter 180 of the Town Code;
- (iii) Preliminary Plat procedures found in Chapter 180 of the Town Code.

For applications required by the Town Code, the Town Planning Department shall provide all internal personnel and administrative resources necessary to process the application, and the Town shall pay all fee and charges in connection with the application, if any. For applications required by state law, CDOT shall provide all internal personnel and administrative resources necessary to process the application, and CDOT shall pay all fees and charges in connection with the application, if any.

Section 2.06 Development Approvals Generally. The Town agrees reasonably to cooperate with CDOT with respect to application for any permits or approvals required by the Town, and any permits or approvals required from any other governmental agency; provided, however, that all applications for such permits and approvals are in compliance with the applicable ordinances and regulations, approved plans and specifications, and all applicable codes. Nothing contained herein shall be construed to obligate the Town to issue any permit or approval necessary in connection with respect to the Project, and the Town may issue any such permit or approval in its sole discretion, in accordance with applicable Town ordinances and the Town Code. Any approval of the applications listed in Section 2.05 above will not be unreasonably withheld or conditioned. CDOT understands and agrees, however, that the Town's consideration and decision with respect to any application that CDOT and the Town may file in order to obtain approval of the Project will be a quasi-judicial decision. Accordingly, in the event that the Project has not received full development approval consistent with this Agreement as it relates to the development plan and preliminary plat, whether due to political opposition, initiative, referendum, litigation or any other cause, after a minimum of two (2) good faith efforts to obtain such approval, then CDOT and the Town shall have the right to terminate this

Agreement by written notice to the other party. In the event of such termination, the Town and CDOT shall perform all obligations owed to third parties under agreements entered into pursuant to this Agreement, but shall otherwise owe no other or further duties, each to the other, and shall make no claim for damage or reimbursement for expenses incurred under this Agreement, or otherwise in connection with the Project.

Section 2.07 Determination as to Construction, and Negotiation of Construction Agreement. After receipt of cost estimates for construction of the Project, CDOT and the Town shall promptly determine, in their respective sole and absolute discretion, whether to construct the Project. In the event each party desires to construct the Project, CDOT and the Town shall negotiate in good faith with the goal of entering into an agreement that equitably allocates between the parties the ownership of the dwelling units to be constructed, and the costs of construction of the dwelling units.

Section 2.08 Formula for Cost Allocation Under Potential, Future Agreement. For purposes of the allocation of costs and ownership of residential units under a future agreement between the parties, if any, concerning construction of the Project, a per-dwelling unit construction cost shall be determined on a square footage basis by dividing the sum of all project costs, by the combined total square footage of all dwelling units to be constructed as part of the Project. The resulting per square foot cost shall be applied to the square footage of the particular dwelling unit(s) to be owned by a party, to determine that party's allocation of construction cost for that unit. For purposes of this section, the terms "all project costs" shall include the fair market value of the land on which the Project is constructed, all costs and expenses (except internal personnel and administrative costs and expenses) incurred by the parties in making applications pursuant to this Agreement, and all costs of construction of the Project. For purposes of this section and the agreement contemplated herein, CDOT shall receive a credit toward its allocated costs and expense in an amount equal to the fair market value of the Property.

Section 2.09 Costs and Expenses of Planning for the Project. Each party shall provide such personnel and other internal administrative resources as reasonably necessary to cooperate in the joint planning effort under this Agreement, and each party shall solely bear the costs and expenses of the internal personnel and other administrative resources it has provided hereunder. Except as may be expressly otherwise provided in this Agreement, CDOT and the Town shall share equally in the payment of all other costs and expenses incurred under this Agreement, up to the sum of Two Hundred Thousand Dollars (\$200,000.00). The parties agree that they shall not, without additional written agreement, incur costs and expenses under this Agreement in excess of said amount, and each party agrees that it has duly appropriated the sum of One Hundred Thousand Dollars (\$100,000.00) for expenditure under this Agreement. The parties agree that each party shall, within thirty (30) days of written invoice therefor, promptly reimburse the other party for its share of any expenses incurred under and in accordance with this Agreement.

SECTION 3 RESTRICTIONS ON ASSIGNMENT AND TRANSFER

Section 3.01 Limitation on Assignment. Neither CDOT nor the Town will assign its rights or delegate its duties and obligations pursuant to this Agreement without the prior written

consent of the other party, which may be withheld in the other party's sole and absolute discretion. Any purported assignment without such consent will be null and void.

SECTION 4 MISCELLANEOUS.

Section 4.01 Notices. All notices, certificates or other communications hereunder will be sufficiently given and will be deemed given when given by hand delivery, overnight delivery, mailed by certified or registered mail, postage prepaid, or dispatched by electronic mail, telegram or telecopy (if confirmed promptly telephonically), addressed to the appropriate Notice Address or at such other address or addresses as any party hereto designates in writing to the other party hereto.

Section 4.02 Waiver. No failure by either party hereto to insist upon the strict performance of any covenant, duty, agreement or condition of this Agreement, or to exercise any right or remedy consequent upon a breach of this Agreement, will constitute a waiver of any such breach or of such or any other covenant, agreement, term or condition. Either party by giving notice to the other party may, but will not be required to, waive any of its rights or any conditions to any of its obligations hereunder. No waiver will affect or alter the remainder of this Agreement, but each and every covenant, agreement, term and condition of this Agreement will continue in full force and effect with respect to any other then existing or subsequent breach.

Section 4.03 TABOR. Nothing herein shall constitute a multiple fiscal year obligation pursuant to Colorado Constitution Article X, Section 20. Notwithstanding any other provision of this Agreement, CDOT's and the Town's obligations under this Agreement that extend beyond December 31, 2020, are subject to annual appropriation. Any failure of a party annually to appropriate adequate monies to finance the party's obligations under this Agreement shall terminate this Agreement at such time as such then-existing appropriations are to be depleted. A party shall promptly give notice to the other party of any failure to appropriate such adequate monies.

Section 4.04 Titles of Sections. Any titles of the several parts and Sections of this Agreement are inserted for convenience of reference only and will be disregarded in construing or interpreting any of its provisions.

Section 4.05 Applicable Law; Binding Effect. The laws of the State of Colorado will govern the interpretation and enforcement of this Agreement. This Agreement will be binding on and inure to the benefit of the parties hereto, and their successors and assigns, subject to the limitations on assignment of this Agreement set forth in Section 3.01.

Section 4.06 Further Assurances. The parties hereto agree to execute such documents, and take such action, as may be reasonably requested by the other party hereto to confirm or clarify the intent of the provisions hereof and to effectuate the agreements herein contained and the intent hereof.

Section 4.07 Time of Essence. Time is of the essence of this Agreement. The parties will make every reasonable effort to expedite the subject matters hereof and acknowledge that the successful performance of this Agreement requires their continued cooperation.

Section 4.08 Counterparts. This Agreement may be executed in several counterparts, each of which together will be an original and all of which will constitute but one and the same instrument.

Section 4.09 Jointly Drafted; Rules of Construction. The parties hereto waive the application of any law, regulation, holding, or rule of construction providing that ambiguities in an agreement or other document will be construed against the party drafting such agreement or document, and hereby state their mutual intent that any ambiguities in this Agreement shall be construed in a manner that best meets the intent and purpose of the parties hereto in entering into this Agreement.

Section 4.10 No Third-Party Beneficiaries. No third-party beneficiary rights are created in favor of any person not a party to this Agreement it being the intent of the parties hereto that they be and remain the sole beneficiaries of this Agreement.

IN WITNESS WHEREOF, the Town and CDOT have caused these presents to be executed by their duly authorized officers, as of the date first above written.

TOWN OF FRISCO

ATTEST:

Deborah Wohlmuth, CMC, Town Clerk

Gary Wilkinson, Mayor

COLORADO DEPARTMENT OF
TRANSPORTATION



MEMORANDUM

P.O. Box 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL

FROM: RICK WEINMAN, BUILDING OFFICIAL

RE: ORDINANCE 20-04, AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, COLORADO, CONCERNING BUILDING CONSTRUCTION AND HOUSING STANDARDS, BY: (1) REPEALING SUBSECTIONS 65-1.M., CONCERNING THE ADOPTION OF LEED STANDARDS, 65-3(62) CONCERNING THE ADOPTION OF SUSTAINABLE BUILDING CODE STANDARDS, AND 65-3(63) AND (64), CONCERNING RADON MITIGATION SYSTEMS; AND (2) AMENDING SECTION 65-9, CONCERNING AMENDMENTS TO THE INTERNATIONAL ENERGY CONSERVATION CODE, FOR THE PURPOSE OF ENHANCING SUSTAINABILITY STANDARDS FOR RESIDENTIAL AND COMMERCIAL STRUCTURES.

DATE: APRIL 14, 2020

Summary and Background: This is second reading of Ordinance 20-04. Over the past year, the towns and County have been working collaboratively to prepare for adoption and enforcement of an updated version of the Summit Sustainable Building Code (SSBC) to serve as a new above-building code standard, requiring increased energy savings in new construction that exceeds the 2018 IECC code requirements. High Country Conservation Center (HC3) has been facilitating a collaborative inter-jurisdictional SSBC committee, with representation from the county, towns and building community, to tackle this effort. Ordinance 20-04 represents the committee's final recommendations for sustainable construction standards for all new residential and commercial buildings.

Analysis: On February 25 2020, the Town Council held a work session on this code adoption and these proposed code amendments. The main concerns with the SSBC discussed at the work session included the following:

- Costs.
- Constructability.
- Feasibility and HERS ratings.
- HERS raters.

On March 10, 2020 the Town Council passed Ordinance 20-04 unanimously on first reading. The Summit County Board of County Commissioners adopted a resolution on March 31, 2020, which included their similar version of the SSBC.

Financial Impact: Adoption of the attached ordinance will have no direct financial impact to the budget.

Alignment with Strategic Plan: This ordinance aligns with Town Council's 2019-2020 Quality Core Services and Sustainable Environment Strategic Priorities.

Environmental Sustainability: Town Council adopted the Summit Community Climate Action Plan (CAP) in April 2019, which sets goals to reduce greenhouse gas (GHG) emissions in Summit County 50% by 2030 and 80% by 2050 (relative to a 2005 baseline). Additionally, the County GHG emissions inventory, completed in 2018, shows that two-thirds of Summit County's emissions come from energy use in buildings – roughly one-third from residential buildings and one-third from commercial buildings. In order to reach the emissions reduction goals, set forth in the CAP, we must pursue strategies to reduce building energy use and emissions from the Buildings sector. The overarching strategy outlined in the CAP is to transition to net zero energy buildings over the next decade (by 2030), to achieve highly efficient buildings powered by renewable energy and move away from natural gas. Relevant Building Energy Strategies set forth in the CAP include:

- Adopt and enforce the most updated version of the International Energy Conservation Code (IECC).
- Develop an above-building code standard for new construction.

Ordinance 20-04 and the SSBC address each of these strategies.

Staff Recommendation: Staff recommends the Town Council adopt upon second reading the attached Ordinance 20-04.

Reviews and Approvals:

Bonnie Moinet, Finance Director
Nancy Kerry, Town Manager

Attachments:

Attachment 1: Ordinance 20-04.

**TOWN OF FRISCO
COUNTY OF SUMMIT
STATE OF COLORADO
ORDINANCE 20-04**

AN ORDINANCE AMENDING CHAPTER 65 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, COLORADO, CONCERNING BUILDING CONSTRUCTION AND HOUSING STANDARDS, BY: (1) REPEALING SUBSECTIONS 65-1.M., CONCERNING THE ADOPTION OF LEED STANDARDS, 65-3(62) CONCERNING THE ADOPTION OF SUSTAINABLE BUILDING CODE STANDARDS, AND 65-3(63) AND (64), CONCERNING RADON MITIGATION SYSTEMS; AND (2) AMENDING SECTION 65-9, CONCERNING AMENDMENTS TO THE INTERNATIONAL ENERGY CONSERVATION CODE, FOR THE PURPOSE OF ENHANCING SUSTAINABILITY STANDARDS FOR RESIDENTIAL AND COMMERCIAL STRUCTURES.

WHEREAS, on November 26, 2019, by Ordinance 19-22, the Frisco Town Council adopted the International Energy Conservation Code, 2018 Edition (the "Energy Code"), to provide comprehensive provisions and standards regulating the design and construction of building envelopes and mechanical, electrical, service-water heating and illuminating systems and equipment to protect the public health, safety and general welfare and to promote the efficient use of energy in buildings; and

WHEREAS, the Town Council desires to amend the Energy Code in order to enhance sustainability standards for residential and commercial structures and, in connection therewith, to repeal existing code provisions concerning the same or similar subjects.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO:

Section 1. That Subsection 65-1.M., concerning the adoption of LEED standards, is hereby repealed and is of no further force or effect.

Section 2. That Subsection 65-3(62), concerning the adoption of sustainability standards, is hereby repealed and is of no further force or effect.

Section 3. That subsection 65-3(63) and 65-3(64), each concerning amendments to radon mitigation system requirements, are hereby repealed and are of no further force or effect.

Section 4. That Section 65-9 of the Code of Ordinances of the Town of Frisco, Colorado, concerning amendments to the International Energy Conservation Code, 2018 Edition, is hereby amended to read as follows:

§65-9. Amendments to the *International Energy Conservation Code*.

(1) Section C101.1 is amended to read as follows:

C101.1 Title. This code shall be known as the *Energy Conservation Code* of ~~[NAME OF JURISDICTION]~~ the Town of Frisco, and shall be cited as such. It is referred to herein as “this code.”

- (2) Section C101 is amended by adding a new subsection to read as follows:

C101.6 Summit Sustainable Building Code. (SSBC) In addition to the requirements of Section C101.5, new buildings shall comply with the Summit Sustainable Building Code, in accordance with Sections C101.6.1 and C101.6.2.

C101.6.1 Residential SSBC. All new structures classified as Residential Group R-2, R-3 or R-4 occupancies above 3 stories and not more than 5 stories shall comply with amended Section R101.6 of this code.

C101.6.2 Commercial SSBC. All new structures defined as a *Commercial Building* in Chapter 2 other than those described in Section C101.6.1, shall comply with amended sections C401.2, C404.11 and C405.10.

- (3) Sections C103 through C105.1 concerning administration and enforcement are deleted in their entirety. The corresponding and applicable sections of the *International Building Code*, as adopted and amended in Chapter 65 of the Code of Ordinances of the Town of Frisco, Colorado, shall be the provisions for administration and enforcement of the *International Energy Conservation Code – Commercial Provisions*.

- (4) Sections C105.3 through C109 concerning administration and enforcement are deleted in their entirety. The corresponding and applicable sections of the *International Building Code*, as adopted and amended in Chapter 65 of the Code of Ordinances of the Town of Frisco, Colorado, shall be the provisions for administration and enforcement of the *International Energy Conservation Code – Commercial Provisions*.

- (5) Section C202 is amended by adding the following new definitions within the alphabetical order of the existing definitions:

ELECTRIC VEHICLE (EV). A vehicle registered for on-road use, primarily powered by an electric motor that draws current from a rechargeable storage source that is charged by being plugged into an electrical current source.

ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE). The electrical conductors and associated equipment external to the *electric vehicle* that provide a connection between the premises wiring and the *electric vehicle* to provide *electric vehicle* charging.

EV CAPABLE SPACE. A designated parking space which is provided with a listed raceway capable of accommodating a 40-ampere minimum 208/240-volt dedicated branch circuit for each future *EVSE Installed* parking space. Raceways shall not be less than trade size 1 (nominal 1-inch inside diameter). Raceways shall originate at the main service or subpanel and shall terminate into a listed cabinet, box, or enclosure in close proximity to the proposed location of the *EV Capable* parking spaces. Raceways are required to be continuous at enclosed, inaccessible or concealed areas and spaces. The service panel and/or subpanel

shall provide capacity to install a 40-ampere minimum 208/240-volt dedicated branch circuit and space(s) reserved to permit installation of a branch circuit overprotection device.

EV READY SPACE. A designated parking space which is provided with one minimum 40-ampere, 208/240-volt dedicated branch circuit for *EVSE* servicing electric vehicles. The circuit shall terminate in a suitable termination point such as a receptacle, junction box, or an *EVSE*, and be located in close proximity to the proposed location of the *EV Ready* parking space.

EVSE INSTALLED SPACE. A parking space with *electric vehicle supply equipment* capable of supplying a 40-ampere dedicated branch circuit rated at 208/240 volt from a building electrical panel board.

- (6) Section C302.1 is amended to read as follows:

C302.1 Interior Design conditions. The interior design temperatures used for heating and cooling load calculations shall be a maximum of 72° F (22° C) for heating and minimum of 75° F (24° C) for cooling. The winter design dry-bulb (F) shall be -13, heating degree days shall be 11,019, and climate zone 7.

- (7) Section C401.2 is amended to read as follows:

C401.2 Application. Commercial buildings shall comply with one of the following:

1. The requirements of ANSI/ASHRAE/IESNA 90.1. The building's annual energy cost shall achieve savings 25 percent or greater than the baseline building energy model developed using ASHRAE 90.1 Energy Cost Budget protocol.
2. The requirements of Sections C402 through C405 and C408. In addition, commercial buildings shall comply with amended Section C406 and tenant spaces shall comply with Section C406.1.1.
3. The requirements of Sections C402.5, C403.2, C403.3 through C403.3.2, C403.4 through C403.4.2.3, C403.5.5, C403.7, C403.8.1 through C403.8.4, C403.10.1 through C403.10.3, C403.11, C403.12, C404, C405, C407, and C408. The building energy cost shall be equal to or less than 85 75 percent of the standard reference design building.

- (8) Section C404 is amended by adding a new section to read as follows:

C404.11. Building Water Use Reduction. Where required by Section C101.6.2, building water consumption shall be regulated by this section.

C404.11.1 Plumbing Fixtures and Fittings. Plumbing fixtures (water closets and urinals) and fittings (faucets and showerheads) shall comply with the following requirements, as shown in Table C404.11.1:

- a. **Water closets (toilets) – flushometer valve type.** For single-flush, maximum flush volume shall be determined in accordance with ASME A112.19.2/CSA B45.1 and shall not exceed 1.28 gal (4.8 L). For dual-flush, the full-flush volume shall not exceed 1.28 gal (4.8L) per flush.

Dual-flush fixtures shall also comply with the provisions of ASME A112.19.14.

- b. Water closets (toilets) – tank-type.** Tank-type water closets shall be certified to the performance criteria of the USEPA WaterSense Tank-Type High-Efficiency Toilet Specification and shall have a maximum full-flush volume of 1.28 gal (4.8 L). Dual-flush fixtures shall also comply with the provisions of ASME A112.19.14.
- c. Urinals.** Maximum flush volume, when determined in accordance with ASME A112.19.2/CSA B45.1, shall not exceed 0.5 gal (1.9 L). Flushing urinals shall comply with the performance criteria of the USEPA WaterSense Specification for Flushing Urinals. Nonwater urinals shall comply with ASME A112.19.19 (vitreous china) or IAPMO Z124.9 (plastic) as appropriate.
- d. Public lavatory faucets.** Maximum flow rate shall not exceed 0.5 gpm (1.9 L/min) when tested in accordance with ASME A112.18.1/CSA B125.1.
- e. Public metering self-closing faucet.** Maximum water use shall not exceed 0.25 gal (1.0 L) per metering cycle when tested in accordance with ASME A112.18.1/CSA B125.1.
- f. Residential bathroom lavatory sink faucets.** Maximum flow rate shall not exceed 1.5 gpm (5.7 L/min) when tested in accordance with ASME A112.18.1/CSA B125.1. *Residential* bathroom lavatory sink faucets shall comply with the performance criteria of the USEPA WaterSense High-Efficiency Lavatory Faucet Specification.
- g. Residential kitchen faucets.** Maximum flow rate shall not exceed 1.8 gpm (6.8 L/min) when tested in accordance with ASME A112.18.1/CSA B125.1. Kitchen faucets shall be permitted to temporarily increase the flow greater than 1.8 gpm (6.8 L/min) but shall not exceed 2.2 gpm (8.3 L/min) and must automatically revert to the established maximum flow rate of 1.8 gpm (6.8 L/min) upon physical release of the activation mechanism or closure of the faucet valve.
- h. Residential showerheads.** Maximum flow rate shall not exceed 2.0 gpm (7.6 L/min) when tested in accordance with ASME A112.18.1/CSA B125.1. *Residential* showerheads shall comply with the performance requirements of the USEPA WaterSense Specification for Showerheads.
- i. Residential shower compartment (stall) in dwelling units and guest rooms.** The allowable flow rate from all shower outlets (including rain systems, waterfalls, bodysprays, and jets) that can operate simultaneously shall be limited to a total of 2.0 gpm (7.6 L/min).
 - Exception:** Where the area of a shower compartment exceeds 2600 in.² (1.7m²), an additional flow of 2.0 gpm (7.6 L/min) shall be permitted for each multiple of 2600 in.² (1.7m²) of floor area or fraction thereof.
- j. Water-bottle filling stations.** *Water-bottle filling stations* shall be an integral part of, or shall be installed adjacent to, not less than 50% of all drinking fountains installed indoors on the premises.

**TABLE C404.11.1
PLUMBING FIXTURES AND FITTINGS REQUIREMENTS**

PLUMBING FIXTURE	MAXIMUM
Water Closets (toilets) – flushometer single-flush valve type	Single-flush volume of 1.28 gal (4.8 L)
Water Closets (toilets) – flushometer dual-flush valve type	Full-flush volume of 1.28 gal (4.8 L)
Water Closets (toilets) – single-flush tank-type	Single-flush volume of 1.28 gal (4.8 L)
Water Closets (toilets) – dual-flush tank-type	Full-flush volume of 1.28 gal (4.8 L)
Urinals	Flush volume 0.5 gal (1.9 L)
Public lavatory faucets	Flow rate – 0.5 gpm (1.9 L/min)
Public metering self-closing faucet	0.25 gal(1.0 L) per metering cycle
Residential bathroom lavatory sink faucets	Flow rate – 1.5 gpm (5.7 L/min)
Residential kitchen faucets	Flow rate – 1.8 gpm (6.8 L/min) ^a
Residential showerheads	Flow rate – 2.0 gpm (7.6 L/min)
Residential shower compartment (stall) in dwelling units and guest rooms	Flow rate from all shower outlets total of 2.0 gpm (7.6 L/min)

a. With provision for a temporary override to 2.2 gpm (8.3 L/min) as specified in Section C404.11.1(g)

C404.11.2 Appliances.

- a. Clothes washers and dishwashers installed within dwelling units shall comply with the ENERGY STAR® Program Requirements for Clothes Washers and ENERGY STAR Program Requirements for Dishwashers. Maximum water use shall be as follows:
 - 1. Clothes washers – Maximum water factor (WF) of 5.4 gal/ft³ of drum capacity (0.72 L/L of drum capacity).
 - 2. Dishwashers – Standard-size dishwashers shall have a maximum WF of 3.8 gal/full operating cycle (14.3 L/full operating cycle). Compact sizes shall have a maximum WF of 3.5 gal/full operating cycle (13.2 L/full operating cycle). Standard and compact size shall be defined by ENERGY STAR criteria.
- b. Clothes washers installed in publicly accessible spaces (*Informative Note*: e.g., multifamily and hotel common areas), and coin- and card-operated clothes washers of any size used in laundromats, shall have a maximum WF of 4.0 gal/ft³ of drum capacity normal cycle (.053 L/L of drum capacity normal cycle).
- c. Commercial dishwashers in commercial food-service facilities shall meet all ENERGY STAR requirements as listed in the ENERGY STAR Program Requirements for Commercial Dishwashers, Version 2.0.

C404.11.3 Commercial Food Service Operations. Commercial food service operations (*Informative Note*: e.g., restaurants, cafeterias, food preparation kitchens, caterers, etc.):

- a. Shall use high-efficiency prerinse spray valves (i.e., valves that function at 1.3 gpm [4.9 L/min] or less and comply with a 26 second performance requirement when tested in accordance with ASTM F2324),
- b. Shall use dishwashers that comply with the requirements of the ENERGY STAR Program for Commercial Dishwashers,

- c. Shall use boilerless/connectionless food steamers that consume no more than 2.0 gal/h (7.5 L/h) in the full operational mode,
- d. Shall use combination ovens that consume not more than 10 gal/h (38 L/h) in the full operational mode,
- e. Shall use air-cooled ice machines that comply with the requirements of the ENERGY STAR Program for Commercial Ice Machines, and
- f. Shall be equipped with hands-free faucet controllers (foot controllers, sensor activated, or other) for all faucet fittings within the food preparation area of the kitchen and the dish room, including pot sinks and washing sinks.

C404.11.4 Medical and Laboratory Facilities. Medical and laboratory facilities, including clinics, hospitals, medical centers, physician and dental offices, and medical and nonmedical laboratories of all types shall:

- a. Use only water-efficient steam sterilizers equipped with (1) water-tempering devices that allow water to flow only when the discharge of condensate or hot water from the sterilizer exceeds 140°F (60°C) and (2) mechanical vacuum equipment in place of venturi-type vacuum systems for vacuum sterilizers.
- b. Use film processor water-recycling units where large-frame x-ray films of more than 6 in. (150 mm) in either length or width are processed. Small dental x-ray equipment is exempt from this requirement.
- c. Use digital imaging and radiography systems where the digital networks are installed.
- d. Use a dry-hood scrubber system or, if the applicant determines that a wet-hood scrubber system is required, the scrubber shall be equipped with a water recirculation system. For perchlorate hoods and other applications where a hood wash-down system is required, the hood shall be equipped with self-closing valves on those wash-down systems.
- e. Use only dry vacuum pumps unless fire and safety codes (*Informative Note: e.g., International Fire Code*) for explosive, corrosive, or oxidative gases require a liquid ring pump.
- f. Use only efficient water treatment systems that comply with the following criteria:
 - 1. For all filtration processes, pressure gages shall determine and display when to backwash or change cartridges.
 - 2. For all ion exchange and softening processes, recharge cycles shall be set by volume of water treated or based on conductivity or hardness.
 - 3. For reverse osmosis and nanofiltration equipment with capacity greater than 27 gal/h (100 L/h), reject water shall not exceed 60% of the feed water and shall be used as scrubber feed water or for other beneficial uses on the project site.
 - 4. Simple distillation is not acceptable as a means of water purification.

g. With regard to food service operations within medical facilities, comply with Section C404.11.3.

(9) Section C405 is amended by adding a new subsection to read as follows:

C405.10. Electric vehicle charging for new construction. New buildings shall be provided with electric vehicle charging in accordance with this section and the National Electrical Code (NFPA 70). When parking spaces are added or modified without an increase in building size, only the new parking spaces are subject to this requirement.

C405.10.1. Group A, B, E, I, M, R, and S-2 occupancies. Group A, B, E, I, M, R occupancies with three or more dwelling units and/or sleeping units, and open or enclosed parking garages under S-2 occupancy shall be provided with *electric vehicle* charging in accordance with Table C405.10.1. Calculations for the number of spaces shall be rounded up to the nearest whole number. All *EVSE Installed and EV Capable Spaces* are to be included in the calculation for the number of minimum vehicle spaces required.

**TABLE C405.10.1
EVSE INSTALLED AND EV CAPABLE SPACE REQUIREMENTS**

Total Number of Parking Spaces	Minimum Number of EVSE Installed Spaces	Minimum Number of EV Capable Spaces
1-10	1	-
11-15	2	3
16-19	2	4
20-25	2	5
26+	2	20% of total parking spaces

C405.10.2 Identification. Construction documents shall designate all *EV Capable Spaces, EV Ready Spaces, and EVSE Installed Spaces* and indicate the locations of conduit and termination points serving them. The circuit breakers or circuit breaker spaces reserved for the *EV Capable Spaces, EV Ready Spaces, and EVSE Installed Spaces* shall be clearly identified in the panel board. The conduit for *EV Capable Spaces* shall be clearly identified at both the panel board and the termination point at the parking space.

C405.10.3 Accessible Parking. Where new *EVSE Installed Spaces* and/or new *EV Capable Spaces* and new accessible parking are both provided, parking facilities shall be designed so that at least one accessible parking space shall be *EV Capable* or *EVSE Installed*.

(10) Section C406.1 is deleted and replaced with a new section to read as follows:

C406.1 Requirements. Buildings shall comply with the three following provisions:

1. On-site supply of renewable energy in accordance with amended Section C406.5.
2. Installation of a dedicated outdoor air system for certain HVAC equipment

in accordance with amended Section C406.6.

3. One additional efficiency package selected from the following:
 - a. More efficient HVAC performance in accordance with Section C406.2.
 - b. Reduced lighting power in accordance with Section C406.3.
 - c. Enhanced lighting controls in accordance with Section C406.4.
 - d. High-efficiency service water heating in accordance with Section C406.7.
 - e. Enhanced envelope performance in accordance with Section C406.8.
 - f. Reduced air infiltration in accordance with Section C406.9.

Exception: Where the total on-site renewable energy required by provision 1 is at least 10 percent of the total energy used within the building for mechanical and service water heating equipment and lighting regulated in Chapter 4, compliance with provisions 2 and 3 shall not be required.

- (11) Section C406.5 is amended to read as follows:

C406.5 On-site renewable energy. The total minimum ratings of on-site renewable energy systems shall be ~~one of the following:~~

1. ~~Not less than 1.71 Btu/h per square foot (5.4 W/m²) or 0.50 watts per square foot (5.4 W/m²) of conditioned floor area.~~
2. Not less than 3 percent of the energy used within the building for building mechanical and service water heating equipment and lighting regulated in Chapter 4.

- (12) Section C406.6 is amended by adding a new subsection to read as follows:

C406.6.1 Energy Recovery system. Where the supply airflow rate of a fan system exceeds 30 cfm of outside air, the system shall include an energy recovery system. The energy recovery system shall be configured to provide a change in the enthalpy of the outdoor air supply of not less than 50 percent of the difference between the outdoor air and return air enthalpies, at design conditions. Where an air economizer is required, the energy recovery system shall include a bypass or controls that permit operation of the economizer as required by Section C403.5.

- (13) Section R101.1 is amended to read as follows:

R101.1 Title. This code shall be known as the *Energy Conservation Code of [NAME OF JURISDICTION] the Town of Frisco*, and shall be cited as such. It is referred to herein as "this code."

- (14) Section R101 is amended by adding a new subsection to read as follows:

R101.6 Summit Sustainable Building Code. (SSBC) In addition to the requirements of Section R101.5, new structures defined as *Residential Buildings* in Chapter 2, and those required by Section C101.6.1 of this code, shall comply

with the Department of Energy Zero Energy Ready Home National Program, and amended Section R404.2.

Exception: New residential structures submitted for permit between July 1, 2020 and December 31, 2020 shall be registered, designed, and inspected in accordance with the Department of Energy's Zero Energy Ready Home National Program, as a training exercise, that will be monitored and evaluated by the SSBC Technical Advisory Group. Full compliance with Section R101.6 shall be required on buildings submitted for permit commencing January 1, 2021.

- (15) Sections R103 through R105.1 concerning administration and enforcement are deleted in their entirety. The corresponding and applicable sections of the *International Building Code*, as adopted and amended in Chapter 65 of the Code of Ordinances of the Town of Frisco, Colorado, shall be the provisions for administration and enforcement of the *International Energy Conservation Code – Residential Provisions*.
- (16) Sections R105.3 through R109 concerning administration and enforcement are deleted in their entirety. The corresponding and applicable sections of the *International Building Code*, as adopted and amended in Chapter 65 of the Code of Ordinances of the Town of Frisco, Colorado, shall be the provisions for administration and enforcement of the *International Energy Conservation Code – Residential Provisions*.
- (17) Section R202 is amended by adding the following new definitions within the alphabetical order of the existing definitions:

ELECTRIC VEHICLE (EV). A vehicle registered for on-road use, primarily powered by an electric motor that draws current from a rechargeable storage source that is charged by being plugged into an electrical current source.

ELECTRIC VEHICLE SUPPLY EQUIPMENT (EVSE). The electrical conductors and associated equipment external to the *electric vehicle* that provide a connection between the premises wiring and the *electric vehicle* to provide *electric vehicle* charging.

EV CAPABLE SPACE. A designated parking space which is provided with a listed raceway capable of accommodating a 40-ampere minimum 208/240-volt dedicated branch circuit for each future *EV Ready* or *EVSE Installed* parking space. Raceways shall not be less than trade size 1 (nominal 1-inch inside diameter). Raceways shall originate at the main service or subpanel and shall terminate into a listed cabinet, box, or enclosure in close proximity to the proposed location of the *EV Capable* parking spaces. Raceways are required to be continuous at enclosed, inaccessible or concealed areas and spaces. The service panel and/or subpanel shall provide capacity to install a 40-ampere minimum 208/240-volt dedicated branch circuit and space(s) reserved to permit installation of a branch circuit overprotection device.

EV READY SPACE. A designated parking space which is provided with one minimum 40-ampere, 208/240-volt dedicated branch circuit for *EVSE* servicing electric vehicles. The circuit shall terminate in a suitable termination point such

as a receptacle, junction box, or an *EVSE*, and be located in close proximity to the proposed location of the *EV Ready* parking space.

EVSE INSTALLED SPACE. A parking space with *electric vehicle supply equipment* capable of supplying a 40-ampere dedicated branch circuit rated at 208/240 volt from a building electrical panel board.

- (18) Section R302.1 is amended to read as follows:

R302.1 Interior Design conditions. The interior design temperatures used for heating and cooling load calculations shall be a maximum of 72° F (22° C) for heating and minimum of 75° F (24° C) for cooling. The winter design dry-bulb (F) shall be -13, heating degree days shall be 11,019, and climate zone 7.

- (19) Section R401.2 is amended to read as follows:

R401.2 Compliance. Projects shall comply with ~~one of the following:~~ the Summit Sustainable Building Code in accordance with amended Section R101.6.

- ~~1. Sections R401 through R404.~~
- ~~2. Section R405 and the provisions of Sections R401 through R404 indicated as "Mandatory."~~
- ~~3. The energy rating index (ERI) approach in Section R406.~~

- (20) Table R402.1.2, not including the footnotes, is deleted and replaced with a new table to read as follows:

**TABLE R402.1.2
INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENT^a**

CLIMATE ZONE	FENESTRATION U-FACTOR ^b	SKYLIGHT ^b U-FACTOR	GLAZED FENESTRATION SHGC ^{b,e}	CEILING R-VALUE	WOOD FRAME WALL R-VALUE	MASS WALL R-VALUE ⁱ	FLOOR R-VALUE	BASEMENT ^c WALL R-VALUE	SLAB ^d R-VALUE & DEPTH	CRAWL SPACE ^c WALL R-VALUE
7	0.30 ^k	0.55	NR	49	20+5 ^h or 13+10 ^h or 23 ^j	19/21	38 ^g	15/19	10, 4ft	15/19

- (21) Table R402.1.2 footnotes are amended by adding two new footnotes to read as follows:

j. Applicable only to additions or alterations in accordance with Chapter 5, 1,500 square feet or less, where the wall cavity is insulated with a minimum R-23 blown or sprayed insulation and the reductions in ceiling insulation permitted by Sections R402.2.1 or R402.2.2 have not been used.

k. A fenestration U-factor of 0.32 is permitted for additions, alterations, or repairs in accordance with Chapter 5, if affecting 60% or less of the buildings total existing fenestrations.

- (22) Section R402.2.10 is amended to read as follows:

R402.2.10 Slab-on-grade floors. Slab-on-grade floors with a floor surface less than ~~42~~ 40 inches (~~305 mm~~) below grade shall be insulated in accordance with

Table R402.1.2. The insulation shall extend downward from the top of the slab on the outside or inside of the foundation wall. Insulation located below grade shall be extended the distance provided in Table R402.1.2 by any combination of vertical insulation, insulation extending under the slab or insulation extending out from the *building*. Insulation extending away from the *building* shall be protected by pavement or by not less than 10 inches (254 mm) of soil. The top edge of the insulation installed between the *exterior wall* and the edge of the interior slab shall be permitted to be cut at a 45-degree (0.79 rad) angle away from the *exterior wall*. ~~Slab edge insulation is not required in jurisdictions designated by the code official as having a very heavy termite infestation.~~

(23) Section R404 is amended by adding a new subsection to read as follows:

R404.2 Electric vehicle charging for new construction. New construction shall facilitate the future installation and use of *electric vehicle supply equipment* in accordance with this section and the *National Electrical Code (NFPA 70)*.

R404.2.1 One- and two-family dwellings and townhouses. For each dwelling unit, provide at least one *EV Ready Space*. The branch circuit shall be identified as “EV Ready” in the service panel or subpanel directory, and the termination shall be marked as “EV Ready.”

Exceptions:

1. *EV Ready Spaces* are not required where no parking spaces are provided.
2. This section does not apply to parking spaces used exclusively for trucks for delivery vehicles.

R404.2.2 Multifamily dwellings (three or more units). *EV Ready* and *EV Capable Spaces* shall be provided in accordance with Table R404.2.2. Where the calculation of percent served results in a fractional parking space, it shall round up to the next whole number. The service panel or subpanel circuit directory shall identify the spaces reserved to support EV charging, as “EV Ready” or “EV Capable.” The raceway location shall be permanently and visibly marked as “EV Capable.”

**TABLE R404.2.2
EV READY SPACE AND EV CAPABLE SPACE REQUIREMENTS**

Total Number of Parking Spaces	Minimum Number of EV Ready Spaces	Minimum Number of EV Capable Spaces
1-10	1	-
11-15	1	3
16-19	2	4
20-25	2	5
26+	2	20% of total parking spaces

R404.2.3 Identification. Construction documents shall designate all *EV Capable Spaces, EV Ready Spaces, and EVSE Installed Spaces* and indicate the locations of conduit and termination points serving them. The circuit breakers or circuit breaker spaces reserved for the *EV Capable Spaces, EV Ready Spaces, and EVSE Installed Spaces* shall be clearly identified in the panel board. The conduit for *EV Capable Spaces* shall be clearly identified at both the panel board and the termination point at the parking space.

R404.2.4 Accessible Parking Where new *EV Ready Spaces* and new accessible parking are both provided, parking facilities shall be designed so that at least one accessible parking space shall be *EV Ready* or *EVSE Installed*.

(24) Section R501.1 is amended by adding a new subsection to read as follows:

R501.1.2 Energy audit required. Permit applications for additions, alterations, or repairs to an existing building where the total valuation is \$50,000 or more, shall include an energy audit for the existing structure, prior to permit issuance. The energy audit recommendations and/or conclusions may, but shall not be required to increase the scope of work submitted for permit.

Exceptions:

1. Work involving the exterior surfaces of *dwellings*, such as the replacement of roofing or siding, the *addition* or replacement of windows or doors, or the addition of a porch or deck.
2. Installation, alteration or repairs of plumbing or mechanical systems.

Section 5. Savings clause. That if, any part, section, subsection, sentence, clause or phrase of this ordinance or of the codes adopted or amended hereby is for any reason held to be invalid, such decision shall not affect the validity of the remaining sections of this ordinance or of said codes; the Town Council hereby declares that it would have passed this ordinance and adopted said codes in each part, section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more parts, sections, subsections, sentences, clauses or phrases be declared invalid.

Section 6. Repeal. That any or all ordinances or parts of ordinances of the Town of Frisco, Colorado, in conflict or inconsistent herewith are hereby repealed provided, however, that the repeal of any ordinance or parts of ordinances of the Town of Frisco, Colorado, shall not revive any other section of any ordinance or ordinances here before repealed or superseded.

Section 7. Matters not affected by repeal. That the repeal of ordinances and parts of ordinances of a permanent or general nature shall not affect any offense committed or act done, any penalty or forfeiture incurred, or any contract, right or obligation established prior to the time when said ordinances and parts of ordinances are repealed.

Section 8. Effective date. This ordinance shall take effect July 1, 2020, pursuant to the home rule charter of the Town of Frisco, Colorado.

INTRODUCED, PASSED ON FIRST READING AND PUBLICATION AND POSTING
ORDERED ON THE 10TH DAY OF MARCH, 2020.

ADOPTED ON SECOND READING AFTER PUBLIC HEARING AND PUBLICATION BY
TITLE ORDERED ON THE 14TH DAY OF APRIL, 2020.

Town of Frisco, Colorado:

Mayor Gary Wilkinson

ATTEST:

Deborah Wohlmuth, CMC, Town Clerk



MEMORANDUM

P.O. BOX 4100 ♦ FRISCO, COLORADO 80443

TO: MAYOR AND TOWN COUNCIL
FROM: ADDISON CANINO, ASSISTANT PUBLIC WORKS DIRECTOR
RE: SECOND READING ORDINANCE 20-06, AMENDING CHAPTER 87, EXCAVATIONS
DATE: APRIL 14, 2020

Summary Statement: To brief Council on the changes and updates made to the Town Code, Chapter 87, Excavations.

Background: Early in 2019, Public Works staff analyzed Chapter 87, Excavations, of Town Code, and decided that it was necessary to change multiple sections of the code. These changes addressed fees and bonding, Town staff in charge of permits (or their designee), construction practices that fall in line with Street Design and Access Criteria, traffic control and other safety measures.

Staff Analysis: After revisiting Chapter 87 in February of 2020, Public Works' staff felt that it was necessary to reanalyze this section of code. While the changes made in 2019 seem to be making this better and more clear to applicants, there is still room for improvement. There have been some experiences with permittees that have led us to want to update other aspects as well. The updates and changes are as follows:

- 87-4. Permit Applications: Permits will no longer be issued after October 15 and all work must be completed and closed by October 31 of the calendar year in which the excavation permit was issued.
- 87-4. Permit Applications: Excavation Permit applications will only be accepted from 9am-12pm and 2pm-4pm, Monday through Friday. Permits will be processed within twenty-four (24) hours of their submittal.
- 87-5. Fees and Bonds: No permit to excavate in any street, alley, sidewalk or other public place within the town shall be issued unless the applicant therefor shall have paid to the Town the required fee and bond, due at the time of application, based on the following schedule.
- 87-7 D. Performance Requirements: If excavated materials are within the roadway, traffic control measures must be taken to protect the traveling public.
- 87-10 C.2. Cuts and Backfill: For further information, please see Frisco Water Department's Water Construction Standards.

- 87-14. Duty to Inform Public Works Director of Locations: ...regarding the location in any street, alley or sidewalk or other public place of the town of any pipe, other structure or utility, maintained or utilized by such person.

Financial Impact: Adoption of the attached amendments will have no financial impact to the Town's budget.

Alignment with Strategic Plan: The proposed changes to Chapter 87 of the Town Code align with the Quality Core Services section of the Town of Frisco Strategic Plan.

Staff Recommendation: IT IS STAFF'S RECOMMENDATION, THAT FRISCO TOWN COUNCIL APPROVE ON SECOND READING ORDINANCE 20-06, AN ORDINANCE AMENDING CHAPTER 87 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING EXCAVATIONS, BY AMENDING SECTIONS 87-4, CONCERNING EXCAVATION PERMIT APPLICATIONS; 87-5, CONCERNING FEES AND BONDS, 87-7, CONCERNING PERFORMANCE REQUIREMENTS; 87-10, CONCERNING CUTS AND BACKFILL; AND 87-14, CONCERNING THE DUTY TO INFORM THE PUBLIC WORKS DIRECTOR OF PIPE LOCATIONS.

Reviewed and Approved: This report has been reviewed and approved by:

Jeff Goble, Public Works Director – APPROVED
Bonnie Moinet, Finance Director – APPROVED
Don Reimer, Community Development Director
Thad Renaud, Town Attorney
Nancy Kerry, Town Manager

**TOWN OF FRISCO
COUNTY OF SUMMIT
STATE OF COLORADO
ORDINANCE 20-06**

AN ORDINANCE AMENDING CHAPTER 87 OF THE CODE OF ORDINANCES OF THE TOWN OF FRISCO, CONCERNING EXCAVATIONS, BY AMENDING SECTIONS 87-4, CONCERNING EXCAVATION PERMIT APPLICATIONS; 87-5, CONCERNING FEES AND BONDS, 87-7, CONCERNING PERFORMANCE REQUIREMENTS; 87-10, CONCERNING CUTS AND BACKFILL; AND 87-14, CONCERNING THE DUTY TO INFORM THE PUBLIC WORKS DIRECTOR OF PIPE LOCATIONS.

WHEREAS, the Town of Frisco, Colorado ("Town") is a home rule municipality, duly organized and existing under Article XX of the Colorado Constitution; and

WHEREAS, this ordinance is adopted pursuant to the Town's home rule authority in order to protect the public health, safety and welfare by regulating the activity of utility excavations within public and private property in the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF FRISCO THAT:

Section 1. Section 87-4 of the Code of Ordinances of the Town of Frisco (the "Code"), concerning excavation permit applications, is hereby amended to read as follows:

§ 87-4. Permit Applications.

Except for permits issued for excavation at a depth of three feet or less for shallow utility installations wholly contained within private property, excavation permits will be issued only on or after April 15 and on or before October 15 of each calendar year. Applications for an excavation permit will not be accepted after October 14, and All excavations must be completed and closed by October 31 of the calendar year in which the excavation permit was issued except excavations on wetlands and waterways where the Town Manager or his designee determines that excavation after October 31 is necessary to preserve the integrity of such wetlands. Except as otherwise expressly provided in this chapter, each and every application for an excavation permit shall be made in writing to the Public Works Office Manager and will be accepted only between 9:00 a.m. and Noon and between 2:00 p.m. and 4:00 p.m., Monday through Friday, or by appointment. An application for an excavation permit shall be made only by the person or entity that will actually perform the excavation work for which the permit is sought.

The permit application form is available at the office of the Public Works Office Manager and the applicant shall provide at least the following information:

- A. The applicant's name, address and telephone number;
- B. The date of application;
- C. The location, size, width, length and depth of the proposed excavation;
- D. The type of surface to be cut;

- E. The purpose of the excavation;
- F. The estimated time schedule, including the date the pavement will be broken, the date the excavation will be backfilled and the date of final repair; and
- G. All streets, alleys, sidewalks and other public property which will be affected by the excavation.

All permits issued shall be kept and maintained by the applicant for two (2) years after the work is performed. Every applicant shall agree, in making the application for a permit, to be bound by all provisions of this chapter. All applications for a permit shall be accompanied by a set of plans showing in detail: (1) the location, size, and type of installation for the excavation; and (2) a traffic control plan.

~~Section 2.~~ Section 87-5 of the Code, concerning fees and bonds for excavation permits, is hereby amended to read as follows:

§ 87-5. Fees and Bonds.

A. Upon application for an excavation permit, the applicant shall pay to the Town a permit fee in the sum of one hundred dollars (\$100) to cover the cost of administration, initial inspection, locates and final inspection.

B. No permit to excavate in any street, alley, sidewalk or other public place within the town shall be issued unless the applicant therefor shall have paid and provided to the Town, at the time the application is made, the required fee and bond based on the following schedule and complied with the issuance requirements herein. A maintenance bond shall be posted with the office of the Public Works Office Manager in the following amounts:

1. Excavation maintenance bond.

a. In dirt and gravel: fifty dollars (\$50) per square yard or portion thereof [formula used: width times length in feet, divided by nine (9) times the fee equals the bond].

b. In asphalt: one hundred dollars (\$100) per square yard, or portion thereof [formula used: width times length in feet, divided by nine (9) times the fee equals the bond].

c. In concrete: one-hundred fifty dollars (\$150) per square yard, or portion thereof [formula used: width times length in feet, divided by nine (9) times equals the bond].

C. Upon completion of the work, excavation backfill, pavement and cleanup in accordance with this chapter and upon inspection by the Public Works Director or his or her designee and notice that all requirements have been met and subject to the provisions of this Paragraph C and Paragraph F, the holder of the permit shall be refunded, after a two-year warranty period, the full amount of the bond. The Permittee is required to restore any excavation on public rights-of-way to an acceptable condition and

permanently repair such excavation within twenty (20) days of commencing the excavation. Prior to the permanent repair, permittee is required to maintain the excavated area. No asphalt/concrete cut shall be left without a permanent repair after October 31. In the event an asphalt/concrete cut is not repaired by October 31, the permittee shall forfeit the bond to the Town and the Town may perform the repair or cause the repair to be made.

D. All applicants shall submit with the application a certificate of insurance coverage verifying at least ~~six hundred thousand~~ one million dollars (\$~~600~~1,000,000) of personal injury and property damage coverage, if such work requires excavation or other construction activity within public rights-of-way or easements.

E. Other than as set forth herein, there shall be no additional fee for the permit. If the permit is denied, the fee shall not be refunded.

F. The Public Works Director or his or her designee may at any time during the two (2) year warranty period for the work, excavation backfill, pavement, concrete or clean up, require the permittee to perform remedial work if the Public Works Director or his or her designee finds the work, excavation backfill, pavement, concrete or cleanup to be in noncompliance with this chapter. In such instance, the Public Works Director or his or her designee shall give written notice to the permit holder, sent by registered mail, to the address shown on the bond, as to the action required. The permittee shall complete the required action within fifteen (15) days of the date of mailing of the written notice. If the required action is not completed by the fifteenth (15th) day after mailing of the written notice:

1. The Public Works Director or his or her designee may initiate the required action; and

2. The Town is entitled to payment under the bond or any portion thereof and such payment shall be immediately made to the Town upon the request of the Public Works Director or his or her designee.

The Town's right to demand payment under the bond shall not be limited by the fact that the required action for which the payment is demanded cannot, during the fifteen day cure period or at the time of payment, be practically completed due to adverse weather conditions or any other cause. The permittee shall be solely responsible for such repair or replacement and the Town shall not be required to make any demand of permittee's agents, employees, contractors or subcontractors with respect to such required action.

Section 3. Subsection 87-7.D. of the Code, concerning performance requirements for excavations, is hereby amended to read as follows:

D. Excavated material shall be stored in neat, compact piles and erosion control techniques shall be used as necessary to prevent materials from being scattered by wind, rain, traffic or other means. If excavated materials are approved for storage in a roadway, traffic control measures approved by the Public Works Director or his or her designee shall be taken to protect the traveling public.

Section 4. Subsection 87-10.C. of the Code, concerning excavation cuts and backfill, is hereby amended to read as follows:

C. Upon completion of the work, each permittee shall backfill excavations as required in this section.

1. All excavated material shall be removed, and backfill shall be of select material meeting the specifications established in the Town of Frisco Minimum Street Design and Access Criteria.

2. All water pipelines (mains and services) shall have at least six (6) inches of bedding material of washed crushed gravel three fourths (3/4) inch or less in diameter. The first level above any pipeline shall consist of twelve (12) inches of crushed gravel three fourths (3/4) inch or less in diameter. Service lines shall also have frost protection as described in the Town of Frisco Water Construction Standards. Additional requirements are as set forth in the Town of Frisco Water Construction Standards.

3. In streets and alleys paved with asphalt, the permittee shall match existing asphalt depth or a minimum of three (3) inches which shall be made with CDOT grading SX 75 PG 58-28 ½ inch aggregate asphaltic concrete over a minimum of six (6) inches compacted road base. In gravel streets and alleys, the top eight (8) inches of the backfill shall be made with COOT specification Class 6 roadbase.

Section 5. Section 87-14 of the Code, concerning a duty to inform the Town Manager of pipe locations, is hereby amended to read as follows:

§ 87-14. Duty to Inform Public Works Director of Locations.

It shall be the duty of every person or business entity to furnish information, upon request, to the Public Works Director or his or her designee, regarding the location in any street, alley or sidewalk or other public place of the town of any pipe, utility or other structure installed, maintained or utilized by such person.

Section 6. Effective Date. This ordinance shall become effective in accordance with the home-rule Charter of the Town of Frisco, Colorado.

INTRODUCED, PASSED ON FIRST READING AND PUBLICATION AND POSTING ORDERED THIS 24TH DAY OF MARCH, 2020.

ADOPTED ON SECOND READING AFTER PUBLIC HEARING AND PUBLICATION BY TITLE ORDERED ON THE 14TH DAY OF APRIL, 2020.

TOWN OF FRISCO, COLORADO:

Gary Wilkinson, Mayor

ATTEST:

Deborah Wohlmuth, CMC, Town Clerk