

**RECORD OF PROCEEDINGS
MINUTES OF THE SPECIAL MEETING
OF THE TOWN COUNCIL OF THE TOWN OF FRISCO
JUNE 1, 2020**

Mayor Mortensen called the meeting to order at 10:00 a.m. Town Clerk Deborah Wohlmuth called the roll.

Present: Andrew Aerenson
Jessica Burley
Dan Fallon
Andy Held
Rick Ihnken
Hunter Mortensen
Melissa Sherburne

Absent:

Public Comments:

There was no Council comment.

Mayor and Council Comments:

Old Business:

Agenda Item #1: Planning Commission Interviews and Potential Appointment STAFF: DON REIMER 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Community Development Director Don Reimer indicated that at this time, four seats are available for appointment to the Planning Commission; three 4-year terms and one 2-year term are open. Two of the 4-year terms are occupied by current commission members who have requested be reappointed: Robert Franken and Kelsey Withrow, who were each first appointed in 2016. The other 4-year term was previously held by Jason Lederer who has completed his term and has chosen not to reapply. The 4-year terms will run from 2020 to 2024. The term of new council member Andy Held needs to be filled to complete that term and will run for two (2) more years until 2022. Council interviewed Planning Commission Candidates: Steven Alberico, Chuck Capel, Patrick Gleason, Greg Hess, Megan Hunzeker, John Lehr, and Ira Tane at their last meeting. Council member Held shared his support of applicants Withrow, Franken, Gleason, and Hess via email to the Mayor. Council interviewed Robert Franken and Kelsey Withrow at today's Council meeting.

MOTION: COUNCIL MEMBER SHERBURNE MOVED TO REAPPOINT KELSEY WITHROW TO A FOUR-YEAR TERM. SECOND, COUNCIL MEMBER BURLEY.

AERENSON	YEA	FALLON	YEA
BURLEY	YEA	SHERBURNE	YEA
HELD	ABSENT	MORTENSEN	YEA
IHNKEN	YEA	MOTION CARRIED.	

MOTION: COUNCIL MEMBER FALLON MOVED TO REAPPOINT ROBERT FRANKEN TO A FOUR-YEAR TERM. SECOND, COUNCIL MEMBER AERENSON.

AERENSON	YEA	FALLON	YEA
BURLEY	YEA	SHERBURNE	YEA
HELD	ABSENT	MORTENSEN	YEA
IHNKEN	YEA	MOTION CARRIED	

MOTION: COUNCIL MEMBER AERENSON MOVED TO APPOINT IRA TANE TO A FOUR-YEAR TERM. SECOND, COUNCIL MEMBER IHNKEN.

AERENSON	YEA	FALLON	NO
BURLEY	YEA	SHERBURNE	YEA
HELD	ABSENT	MORTENSEN	NO
IHNKEN	YEA	MOTION CARRIED	

MOTION: COUNCIL MEMBER SHERBURNE MOVED TO APPOINT PATRICK GLEASON TO A TWO-YEAR TERM. SECOND, COUNCIL MEMBER BURLEY.

AERENSON	YEA	FALLON	NO
BURLEY	YEA	SHERBURNE	YEA
HELD	ABSENT	MORTENSEN	YEA
IHNKEN	YEA	MOTION CARRIED	

Agenda Item #3: Frisco Bay Marina – Phase II Update STAFF: TOM HOGEMAN 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Council Member Held joined the meeting at 11:43 a.m.

Assistant Town Manager Diane McBride indicated that the Frisco Town Council contracted with Stais Architecture & Interiors for the comprehensive design of Phase 2 Marina Site Improvements in August 2019. Preliminary concepts for the overall site plan, site improvements, office/guest service building design and F&B options were presented to the Town Council at the January 14, 2020 work session. Council was supportive of the preliminary concepts and directed staff return at a later date to provide additional details and costs associated with conceptual plans and phasing options. In light of the 2019 Coronavirus (“COVID-19”) global pandemic, the follow-up marina presentation to Council was postponed until May 26, and delayed again to June 1.. Mr. Stais updated the Council on the full conceptual phase 2 plan with costs and phasing options. Some marina capital projects are in progress at this time, as they were either started before the COVID-19 pandemic and/or have been prioritized as needed infrastructure. Other projects are on hold at this time pending Council review and approval. The request of Council is to review and comment on the presentation by Mr. Stais. Mayor Mortensen opened the public hearing at 11:46 a.m. There being no public comment, Mayor Mortensen closed the public hearing at 11:47 a.m.

Agenda Item #4: Strategic Housing Plan Update STAFF: DON REIMER 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES

PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Community Development Director Don Reimer indicated that this report is prepared for Council's information and background in consideration of potential project proposals, the upcoming Council Retreat and Strategic Planning Session, and continued development of the Town of Frisco Strategic Housing Plan. Increasing the number of workforce and affordable housing units has for several years been a focus of the Town of Frisco and the other jurisdictions in Summit County. Over the past several years, the Town has undertaken a number of efforts in furtherance of this goal, including partnerships to develop deed restricted units available for sale or for rent, buy downs of existing properties in return for a deed restriction on those units, and density bonus provisions in the Town Development Code to encourage private developers to create deed restricted units as part of a larger development. In the 2019-2020 Town of Frisco Strategic Plan, implementation of housing solutions was identified as a high priority goal of the Council. As part of that larger goal, several actions were identified, including development of a Strategic Housing Plan, implementing a partnership with CDOT for development of a project on CDOT owned property within the Town, and strengthening deed restriction covenants. Two current potential projects are currently being discussed: a private developer has proposed a partnership with the Town for a public-private partnership to develop private and Town owned parcels jointly; and the Town has executed a Workforce Housing Planning Agreement with CDOT to jointly pursue development of the CDOT lot. Eva Henson gave an update regarding the Summit Count Housing Needs Assessment. This memo is intended to provide background on the Town's prior Housing efforts and funding sources, and on potential next steps in creating additional workforce housing in the Town of Frisco.

Agenda Item #2: Capital Projects 2020 Update STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

Town Manager Nancy Kerry stated that for the past two months, the Town of Frisco, has been grappling with the catastrophic impacts of the COVID-19 virus. The Town of Frisco's dependency on visitor spending is more evident than ever resulting in a loss of annual revenue currently estimated between a 25% and 40% decline. What is known, is that our revenues are down sharply and the recovery period is likely to exceed several years overall. Ms Kerry recommended deferring capital projects outlined in the memo which would result in reducing expenditures by approximately \$4.7M. and directing staff to return with an ordinance transferring those deferred expenses back to the General Fund to stabilize the 2020 Town budget. Council directed staff to move forward per direction of the staff memo.

Agenda Item #5: Yiftee Agreement - Shop Local Campaign: Love Frisco, Shop Frisco STAFF: NANCY KERRY 1) MAYOR OPENS PUBLIC HEARING 2) STAFF REPORT 3) PUBLIC COMMENTS 4) MAYOR CLOSES PUBLIC HEARING 5) COUNCIL DISCUSSION 6) MOTION MADE 7) MOTION SECONDED 8) DISCUSSION ON MOTION 9) QUESTION CALLED

MOTION: COUNCIL MEMBER BURLEY MOVED TO APPROVE THE AGREEMENT WITH YIFTEE FOR THE LOVE FRISCO, SHOP FRISCO SHOP LOCAL CAMPAIGN, AUTHORIZING 100K, EXCLUDING GROCERS AND SHORT AND LONG TERM LODGING. SECOND, COUNCIL MEMBER AERENSON.

AERENSON

YEA

FALLON

YEA

BURLEY
HELD
IHNKEN

YEA
YEA
ABSENT

SHERBURNE
MORTENSEN
MOTION CARRIED

YEA
YEA

Adjourn:

There being no further business, the meeting adjourned at 1:30 p.m.

Respectfully Submitted,

Deborah Wohlmut, CMC
Town Clerk