

Town of Frisco, CO

Request for Proposals (RFP) Playground Equipment at Walter Byron Park

**Proposals Due:
June 1, 2020, 1:00 pm
Town of Frisco
Attn: Susan Lee
SusanL@TownofFrisco.com
P.O. Box 4100
Frisco, CO 80443**

Invitation:

The Town of Frisco is seeking proposals from qualified firms to design, supply, deliver, and install playground equipment and fall zone surfacing material at Walter Byron Park located at 10 Walter Byron Lane, Frisco, CO. The scope is described in more detail below. The general equipment concepts and play area layout are included in the Town of Frisco Neighborhood Parks Master Plan. Electronic copies of both the conceptual design and site layout are available at www.FriscoGov.com. Proposals will be received in electronic format only until **1:00 pm MST, June 1, 2020 via email to SusanL@TownofFrisco.com. (Attn: Susan Lee, Community Development Department, Town of Frisco).**

Background:

In 2019, the Town of Frisco adopted the Neighborhood Parks Master Plan, a conceptual master plan outlining community priorities for park improvements at four neighborhood parks including Walter Byron Park. The conceptual master plan included recommendations for play elements that met community desires for unique, natural play elements. Upon adoption of the plan, Town Council prioritized the restroom and playground replacement at Walter Byron Park and budgeted for these improvements in 2020. In February of 2020, Town Council awarded a contract to Farrington Construction Management for the design and installation of the new restroom facility as well as the site work associated with the restroom and playground hardscape areas.

Project Description and Scope:

The Town of Frisco is requesting proposals to design, supply and install the playground equipment, and supply and install fall zone material at Walter Byron Park, in conjunction with the other park improvements. The conceptual design as developed and approved in the Neighborhood Parks Master Plan can be found in Attachment A. A detailed site plan that depicts the size and layout of the playground area can be found in Attachment B. The design of the play system equipment will need to conform to the play area boundaries as shown in Attachment B. Digital copies (including a CAD file of the layout plan) can be found at www.FriscoGov.com.

Work to include:

1. Design of a play system within the play area boundaries shown in Attachment A. Proposers shall provide one playground layout.
2. Supply and delivery of play system.
3. Installation and assembly of playground equipment, equipment footings, drainage materials, landing mats, and fall zone material. Installation will be coordinated with the construction contractor,
4. The play equipment shall be designed to meet or exceed all current federal standards and guidelines and meet applicable ADA requirements.

Proposals shall include the costs of the play systems as designed and installed, inclusive of the structures, components, hardware, technical installation instructions and maintenance and operations manuals from manufacturer.

Design Guidelines and Specifications:

Designs should meet all accessibility and safety standards. Proposals will be evaluated on the quality of equipment components, quality of design related to play value for local demographic, cost, and appropriateness to location. The total dollar amount budgeted for the project is \$150,000. The Town is focused on obtaining the greatest value for this amount.

1. All play system elements must meet or exceed all federal Consumer Product Safety Commission, American Society for Testing and Materials, and International Play Equipment Manufacturer's Association standards and guidelines.
2. The play system must include a combination of poured in place rubber surfacing and engineered wood fiber mulch to meet all fall zone requirements and provide surface cover for the entire play area. A subsurface infiltration layer is required. The system should consist of a base layer of geo textile fabric, a 3" depth of drainage rock, and a top layer of geo textile fabric.
3. All play system elements must demonstrate the highest level of durability in materials and finishes. Specifications including materials and dimensions for play system components must be clearly described in the proposal. Detail on equipment should include component model numbers, color choices, protective area requirements, target age ranges, target play type or activity, estimated lifetime of equipment and manufacturer's warranty.

Desired Play System Elements:

1. A minimum of one, freestanding play structure designed for ages 2 to 5.
2. A minimum of one, freestanding play structure designed for ages 5 to 12.
3. One set of swings with a minimum of two traditional swings, one toddler swing, one ADA chair swing, and one "mommy-and-me" type, face-to-face, two-person swing.
4. Other desired elements include standalone spinner, rope climber, and sand table.
5. Play area surfacing of at least 25% (or more) poured in place rubber surfacing focused on ADA accessible areas.
6. Play system features should provide a variety of elements and be unique within the Town of Frisco and Summit County, and generally conform to the design concepts depicted in the Town of Frisco Neighborhood Park Master Plan.

Project Schedule:

The final completion date shall be no later than October 31, 2020.

RFP available	May 15, 2020
Virtual Meeting for Interested Parties	May 20, 2020, 4:00 pm
<i>*Please visit www.FriscoGov.com and click on the link to join the meeting.</i>	
Questions Due, via email	May 22, 2020, 4:00 pm
Responses Returned, via email	May 26, 2020, 4:00 pm
Deadline for RFP Submissions	June 1, 2020, 1:00 pm
Interview selected Firms*	June 2, 2020
<i>* if the Town determines necessary</i>	
Contract to Town Council	June 9, 2020

Additional Information:

Additional information concerning this Request for Proposals (RFP) is available from:

Susan Lee

Town of Frisco

Community Development Department

PO Box 4100

1 East Main Street

Frisco, CO 80443

SusanL@TownofFrisco.com

Inquiries:

Any questions or inquiries should be directed **in writing via email only** to Susan Lee at SusanL@TownofFrisco.com by 4:00 pm on May 22, 2020. Questions must be emailed. All questions and responses will be emailed out to all interested parties who submitted questions and/or attended the virtual meeting on May 20, 2020. Questions and responses will be emailed and published on www.FriscoGov.com by 4:00 pm, May 26, 2020. Verbal inquiries must be followed by written requests for information or clarification. No verbal answers will be considered applicable; only written ones will apply.

Key contacts for the Project:

- Susan Lee, Community Development Department, 970-668-2566, SusanL@TownofFrisco.com
- Chris Johnsen, Grounds Foreman, ChrisJ@TownofFrisco.com

All proposals should include the following information:

- A Letter of Submission including the name, address and telephone number of the person(s) who is authorized to legally represent the firm.
- A background statement on experience in playground equipment supply and installation.
- A narrative that presents services the firm would provide detailing the approach, methodology, and work to be done. Be as specific as possible in each of these areas.

- Identification of the personnel to be assigned to this project including a list of other key personnel and their classifications.
- A projected timeline for the project showing how the project will be completed in the timeframe identified in this RFP. *Please note that the selected proposer will be expected to coordinate construction schedules with the general contractor, Farrington Construction Management.*
- A summary of all insurance coverage the firm maintains. The Town will require insurance certificates naming the Town as co-insured.
- A list of public agency references for projects of a similar nature to this project. A description of past projects to include client, location, contact person, contact information (telephone/e-mail address) and a brief summary description of the project. List also any private projects of suitable comparable experience you have including contact information for reference checking.
- Provide the project cost for services in an itemized work format. The project cost for services shall be based on the submitted plans and specifications.

Proposed Fees:

The proposal shall include proposed fees the contractor anticipates based on the plans and information presented in this RFP. Fees should be based as much as possible on unit prices where units are noted, or as a lump sum where appropriate. Include bonding costs in fee proposal, as well as any other costs anticipated.

Proposal Response:

The proposal response submitted shall contain all information as requested herein, and any additional information necessary to summarize the overall benefit of the proposal to the Town. Proposing firms should submit one (1) electronic copy of their proposal no later than **June 1, 2020, at 1:00 pm**. Late Proposals will not be accepted under any circumstance. Proposing firms will receive an email confirming receipt of their proposal. It is the responsibility of the proposers to ensure their proposal was delivered successfully.

Submittals should be directed to:

Susan Lee
Town of Frisco
Community Development Department
PO Box 4100
1 East Main Street
Frisco, CO 80443
SusanL@TownofFrisco.com

The submittal of a proposal shall be taken as evidence that the proposing individual/firm has full knowledge of the scope, nature, quality and quantity of the project to be performed and the detailed requirements and conditions under which the project is to be performed.

This solicitation does not commit the Town of Frisco to award a contract, to pay any cost incurred with the preparation of a proposal, or to procure or contract for services or supplies. The Town of Frisco reserves the right to accept or reject any or all proposals received in response to this

request, to negotiate with any qualified source, or cancel in whole or part this proposal process if it is in the best interest of the Town to do so. Subsequent to contract negotiations, prospective consultants may be required to submit revisions to their proposals. All proposers should note that any contract pursuant to this solicitation is dependent upon the recommendation of the Town staff and the approval of the Frisco Town Council.

General Requirements of the Selected Proposing Firm:

- Enter into a contract with the Town. (These documents and proposal submittals become part of the contract).
- Maintain insurance coverage for the duration of the contract period.
- Prohibited from assigning or subcontracting the whole or any part of the contract without the prior written consent of the Town.
- Shall not hire, discharge, promote, demote or otherwise discriminate in matters of compensation, terms, conditions or privileges of employment against any person otherwise qualified solely because of race, creed, sex, national origin, ancestry, physical or mental disability, color or age.
- Contractor shall be in compliance with the applicable provisions of the Americans with Disabilities Act of 1990 as enacted and from time to time amended and any other applicable federal, state, or local laws and regulations. A signed, written certificate stating compliance with the Americans with Disabilities Act may be requested at any time during the life of this Agreement or any renewal thereof.
- Operate as an independent contractor and will not be considered employee(s) of the Town of Frisco.
- Successful contractor will be paid on actual invoices as work is completed.
- Performance and Payment Bonds will be required.
- Obtain a Town of Frisco Business License prior to commencement of work

Selection Criteria:

The Town will select the contractor it deems best for this project with consideration to price, experience, proposed project methodology, proposed timeline, references, and other materials presented by the firm.

Attachments:

- A. Walter Byron Conceptual plan
- B. Walter Byron Playground Layout Plan
- C. Frisco Neighborhood Parks Master Plan

WALTER BYRON MEMORIAL PARK

FRISCO'S BACKYARD



TOE ROCK

EXISTING
PARKING
TO REMAIN

EXISTING
GAZEBO
TO REMAIN

PROPOSED
RESTROOM

PROPOSED
HARDSCAPE

CONCRETE PLAYGROUND
EDGER/ BIKE LOOP - By others

PROPOSED ANOVA CIRCLE
STAINLESS STEEL BIKE RACK,
CIRBLEBRS2, SURFACE MOUNT (6)

ADA RAMP

4' WETLAND SETBACK

PLAY EQUIPMENT AREA

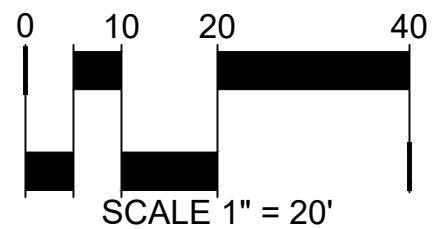
EXISTING PATH
TO REMAIN

WETLAND

EXISTING PLAYGROUND
BOUNDARY TO REMOVE

2' WETLAND SETBACK

TOP BANK





TOWN OF FRISCO
COLORADO



Neighborhood Parks
Conceptual Design Summary 10/08/2019


NORRIS DESIGN
Planning | Landscape Architecture | Project Promotion

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BACKGROUND

As part of the community outreach process for the 2019 Community Plan Update, a special public meeting was held on November 7, 2018. Outcomes from the meeting included a prioritization for upgrades at four neighborhood parks including: Walter Byron, Meadow Creek, Pioneer Park, and Old Town Hall. In order to thoughtfully plan for upgrades and improvements, Town Council directed staff to conduct a conceptual planning process for these parks. The process consisted of community outreach in the form of public meetings, on-line surveys, conceptual design development, and opinion of probable costs.



COMMUNITY OUTREACH SUMMARY: WALTER BYRON PARK

On May 15, 2019, an open house was held at Walter Byron Park to ask the community for input on ideas to shape conceptual design. The meeting was held in an open format workshop with presentation boards, design idea input, and an activity to assist in prioritizing budget funds. Approximately 42 people participated.

Overall Themes:

1. Improve playground equipment and restrooms
2. Implement better signage, especially near entrance
3. Keep lawn uses distinct and separate
4. Enhance river access points
5. Improve lighting for nighttime use of the park
6. Cohesive connectivity of trails
7. Improve lawn quality
8. Create nature overlooks
9. Keep the wetlands natural and untouched

Survey Responses:

1. General satisfaction with the park
2. Playground improvements
3. Restroom improvements - year round use
4. Updated site furnishings and picnic areas
5. Dog related improvements and conflicts



COMMUNITY OUTREACH SUMMARY: MEADOW CREEK PARK

On May 22, 2019, an open house was held at Meadow Creek Park. Participants were asked for input on ideas to shape conceptual design. The meeting was held in an open format workshop with presentation boards, design idea input, and an activity to assist in prioritizing budget funds. Approximately 16 people participated.

Overall Themes:

1. Safety concerns from neighbors
2. Improved gathering area for uses mainly benches and picnic tables
3. Improved and/or defined parking at street connections
4. Improved visibility
5. Add signage to park, create an entrance
6. Better bike path circulation
7. Improve winter activities

Survey Responses:

1. Concerned about homelessness and perceived safety
2. Outdated playground
3. Pond access and ice improvements
4. Lack of knowledge about the park offerings



FRISCO NEIGHBORHOOD PARKS

PARK OPEN HOUSES | SURVEY RESULTS

77 TOTAL NUMBER OF ADULT ATTENDANTS

95 TOTAL ATTENDEES

18 TOTAL NUMBER OF KID ATTENDANTS

PIONEER PARK:



TENNIS COURTS

- Keep existing courts
- Improve maintenance
- Add benches outside of courts



NATURE PLAY

- Cleanup general understory for nature play features



IMPROVE OVERALL INFRASTRUCTURE

- Improve parking and drainage on Galena Alley
- Install new signage and site furniture consistent with other Town Parks



PRESERVATION

- Keep park quiet and natural looking
- Preserve mature trees
- Sense of solitude

ALSO REQUESTED:

- Improve practice board
- Upgrade bathrooms
- Better signage location to enter the park

WALTER BYRON PARK:



IMPROVE PLAYGROUND

- Popular park with many visitors
- Incorporate more adventure play



IMPROVE RESTROOM

- Improve for winter use
- Possibly combine with improved pavilion area



LAWN SPACE

- Keep existing lawn open to support multiple activities



ADDITIONAL GATHERING AREAS

- Improve gathering areas
- Picnic areas
- Areas adjacent to pond or river

ALSO REQUESTED:

- Improve overall lighting and visibility
- Better entry signage
- Nature overlook / boardwalk / interpretive signage

MEADOW CREEK PARK:



SAFETY

- Reconfigure parking and landscaping to improve visibility
- Add lighting along pathways
- Improve signage



IMPROVE POND

- Maintain multi-season use
- Overhead lighting
- Improve ice and amenities for ice skating and hockey
- Create nodes for fishing and ice skating access



IMPROVE PLAYGROUND

- Incorporate simple fitness features
- Add "big kid" swings



IMPROVE CONNECTIVITY

- Better connections to existing trails and transit center
- Potential boardwalks

ALSO REQUESTED:

- Improve gathering areas (benches; picnic tables)
- Enclosed Pavilion

OLD TOWN HALL PARK:



PLAZA SPACE

- More functional urban plaza space
- Extension of Main Street



IMPROVE AMENITIES

- Better lighting
- Outdoor fire pit
- Additional seating for individuals or groups



COMMUNITY INTERACTION

- Council ring / stage
- Incorporate the arts
- Used as outdoor classroom



INTERACTIVE PLAY

- Can be included with artwork
- Inviting for all ages

REQUESTED IN COMMUNITY CENTER PARK:

- Make more visible and inviting
- Establish community gardens
- Park to connect to adjacent Community Center

PIONEER PARK

NATURE RETREAT & RECREATION



WALTER BYRON MEMORIAL PARK

FRISCO'S BACKYARD



MEADOW CREEK PARK

PARK ON THE POND



OLD TOWN HALL PARK

GATHERING GROUND



OPINION OF PROBABLE COSTS

Frisco Neighborhood Park Concepts - Cost Summary

October 8, 2019

PIONEER PARK				
Item	Quantity	Unit	Unit Cost	Extension
1-Future Sidewalk/Galena Street Mobility Improvements	n/a		<i>Future Improvements</i>	
2-Signage	1	ls	\$ 20,000.00	\$ 20,000.00
3-Log Path/Entrance	1	ls	\$ 6,000.00	\$ 6,000.00
4-Tennis Enhancements	n/a		<i>Future Maintenance Budget</i>	
5-Tennis Patio & Seating	1	ls	\$ 6,560.00	\$ 6,560.00
6-Picnic Area Improvements (Edging and Resurfacing)	1	ls	\$ 16,126.50	\$ 16,126.50
7-Nature Play	1	ls	\$ 78,100.00	\$ 78,100.00
8-Parking Surface/Drainage Improvements	9,000	sf	\$ 9.00	\$ 81,000.00
9-Boardwalk/Improved Paths	1	ls	\$ 17,120.00	\$ 17,120.00
Landscape	1	ls	\$ 20,100.00	\$ 20,100.00
Irrigation	2	ea	\$ 3,500.00	\$ 7,000.00
			Subtotal	\$ 252,006.50
			5% Escalation Fee	\$ 12,600.33
			8% General Conditions/Excavation/Permits/Fees/Mobilization	\$ 20,160.52
			15% Contingency	\$ 37,800.98
			TOTAL	\$ 322,568.32

Notes:
 Play Equipment Includes Freight, Installation and Play Surface
 Does not include site furniture, electrical, lighting unless noted

WALTER BYRON				
Item	Quantity	Unit	Unit Cost	Extension
Signage	n/a		<i>Future</i>	
1-Restrooms	1500	sf	\$ 450.00	\$ 675,000.00
2-Bike Parking	1	ls	\$ 900.00	\$ 900.00
3-Plaza "Slow Zone"	2,500	sf	\$ 15.00	\$ 37,500.00
4-6 Playground Equipment (Include slides, swings, etc.)	1	ls	\$ 250,000.00	\$ 250,000.00
7-Tot Trike/Walk Loop	2,000	sf	\$ 14.00	\$ 28,000.00
8-Flagstone Connection & Crusher Fine Grilling Area	1	ls	\$ 30,000.00	\$ 30,000.00
9-Nature Overlook (Dock) & "Boardwalk" Path (Concrete Walkway)	1	ls	\$ 50,000.00	\$ 50,000.00
10-Improved Lawn (Top dress Flex Lawn)	n/a		<i>Future Maintenance Budget</i>	
Additional Ten Mile Creek Access Points	2	ls	\$ 2,500.00	\$ 5,000.00
Landscape	1	ls	\$ 50,000.00	\$ 50,000.00
Irrigation	1	ls	\$ 8,000.00	\$ 8,000.00
			Subtotal	\$ 1,134,400.00
			5% Escalation Fee	\$ 56,720.00
			8% General Conditions/Excavation/Permits/Fees/Mobilization	\$ 90,752.00
			15% Contingency	\$ 170,160.00
			TOTAL	\$ 1,452,032.00

Notes:
 Play Equipment Includes Freight, Installation and Play Surface
 Does not include site furniture, electrical, lighting unless noted

MEADOW CREEK PARK				
Item	Quantity	Unit	Unit Cost	Extension
Signage	1	ls	\$ 20,000.00	\$ 20,000.00
1-Gathering Area Improvement	1	ls	\$ 39,600.00	\$ 39,600.00
2-Access to Pond (4 areas)	1	ls	\$ 25,120.00	\$ 25,120.00
3-Picnic Area / Winter Ice Access (includes overhead lighting)	1	ls	\$ 18,000.00	\$ 18,000.00
4-Improved Playground	1	ls	\$ 133,500.00	\$ 133,500.00
5-Restroom Improvements	1	ls	\$ 35,000.00	\$ 35,000.00
6-Parking Improvements	1	ls	\$ 45,000.00	\$ 45,000.00
7-Bike Path Improvements	1	ls	\$ 22,000.00	\$ 22,000.00
8-Light Posts	4	ea	\$ 10,000.00	\$ 40,000.00
8-Bollards	22	ea	\$ 4,000.00	\$ 88,000.00
Landscape	1	ls	\$ 50,000.00	\$ 50,000.00
Irrigation	1	ls	\$ 12,000.00	\$ 12,000.00
			Subtotal	\$ 528,220.00
			5% Escalation Fee	\$ 26,411.00
			8% General Conditions/Excavation/Permits/Fees/Mobilization	\$ 42,257.60
			15% Contingency	\$ 79,233.00
			TOTAL	\$ 676,121.60

Notes:
 Play Equipment Includes Freight, Installation and Play Surface, Concrete Curb
 Does not include site furniture, electrical, lighting unless noted

OLD TOWN HALL PARK				
Item	Quantity	Unit	Unit Cost	Extension
Signage	1	ls	\$ 20,000.00	\$ 20,000.00
1-Bistro Seating (Site Furniture & Paving included)	1	ls	\$ 47,990.00	\$ 47,990.00
2-Perimeter Bench	1	ls	\$ 16,500.00	\$ 16,500.00
3-Overhead Lighting with metal poles	1	ls	\$ 48,000.00	\$ 48,000.00
4-Games & Seating	1	ls	\$ 50,000.00	\$ 50,000.00
5-Outdoor Living Space (Specialty Paving)	1	ls	\$ 47,180.00	\$ 47,180.00
6-Art Wall	1	ls	\$ 22,000.00	\$ 22,000.00
7-Focal Point	1	ls	\$ 100,000.00	\$ 100,000.00
8-Interactive Play (Includes Alley Barrier/Living Wall)	1	sf	\$ 28,000.00	\$ 28,000.00
9-Speaker's Corner	1	sf	\$ 16,500.00	\$ 16,500.00
Landscape (Street Trees & Planters)	1	ls	\$ 25,625.00	\$ 25,625.00
Irrigation	1	ea	\$ 8,000.00	\$ 8,000.00
			Subtotal	\$ 429,795.00
			5% Escalation Fee	\$ 21,489.75
			8% General Conditions/Excavation/Permits/Fees/Mobilization	\$ 34,383.60
			15% Contingency	\$ 64,469.25
			TOTAL	\$ 550,137.60

Notes:
 Play Equipment Includes Freight, Installation and Play Surface
 Does not include site furniture, electrical, lighting unless noted