

PLANNING COMMISSION

Chapter 41

PLANNING COMMISSION

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[HISTORY: Adopted by the Mayor and Town Council of the Town of Frisco 03-07-89, Ord. 89-09<sup>1</sup> Amendments noted where applicable.]

GENERAL REFERENCES

Code of Ethics – See Ch. 15  
Flood Hazard Areas—See Ch 97.  
Subdivision of Land—See Ch. 157.  
Zoning—See Ch. 180.

**§ 41-1. Creation. [Amended 12-04-90, Ord. 90-24]**

Pursuant to Article XII, Section 13-3, of the Town of Frisco Home Rule Charter there is hereby created a Planning Commission for the Town of Frisco.

**§ 41-2. Membership; Terms. [Amended 12-04-90, Ord. 90-24. Amended 03-02-99, Ord. 99-03]**

The Planning Commission shall consist of seven (7) members appointed by the Town Council. The term of each appointed member shall coincide with the terms of office of the Town Council of the Town of Frisco. Any member who fails to attend three (3) consecutive regular meetings or who misses any six (6) regular meetings in a twelve-month period shall be removed from the Commission unless the Council finds unusual circumstances justifying the absence. Any member who shall remove him/herself from the board as referenced in Section 15-3 due to a financial conflict of interest, as defined in Section 15-2, on any four (4) unrelated matters during a twelve-month period shall be removed from the Planning Commission unless the Council finds unusual circumstances justifying the removal. Any such removal or a resignation shall cause the Town Council to appoint a new member to fill the unfinished portion of the vacated term. A Commissioner may also be removed as prescribed in Chapter 10, § 10-4, of this Code.

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<sup>1</sup>Editor's Note: This ordinance also repealed former Ch. 41, Planning and Zoning Commission, adopted 12-4-72, Ord. 72-18, as amended.

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### **§ 41-3. Qualifications.**

All members of the Planning Commission shall be bona fide residents in the Town of Frisco, and if any member ceases to reside in the town, their membership shall immediately terminate. All members of said Commission will serve as such without compensation, and the appointed members shall hold no other municipal office. A "municipal office" is hereby defined as the Mayor, a member of the Town Council or a paid employee of the Town of Frisco.

### **§ 41-4. Officers, Meetings, Rules and Records. [Amended 01-26-21, Ord. 21-01]**

- A. The Commission shall elect a Chairman and a Vice Chairman from among the appointed members and create and fill such other offices as it may determine. The term of office shall be for one (1) term, with eligibility for reelection. Offices shall be filled at the first regular meeting of the term.
- B. The Commission shall schedule at least one (1) regular meeting in each month. Regular meetings may be cancelled if there are no pending applications or other business before the Commission. Special meetings may be called at the request of the Chairman or Vice Chairman. Notice of special meetings shall be given to the members at least forty-eight (48) hours prior to such meeting and shall state the purpose and time of the meeting.
- C. The Commission shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, findings and determinations, which record shall be a public record.

### **§ 41-5. Staff and Finances.**

The Commission, with the consent of the Council, may appoint such employees as it may deem necessary for its work, whose appointment, promotion, demotion and removal shall be subject to the same provisions of law as govern other corresponding civil employees of the town. The Commission may also, with the consent of the Council, contract with town planners, engineers, architects and other consultants for such services as it may require. The expenditures of the Commission, exclusive of gifts, shall be within the amounts appropriated for the purpose by the Council, which shall provide the funds, equipment and accommodations necessary for the Commission's work.

### **§ 41-6. Powers and Duties. [Amended 09-19-89, Ord. 89-22]**

The Planning Commission shall have all of the powers and perform each and all of the duties specified by Article 23, Title 31, Colorado Revised Statutes, together with any other duties or authority which may be conferred upon it by the laws of the State of Colorado and the Town of Frisco. It is the duty of the Commission to oversee the preparation and periodic revision of a Master Plan for the physical development of the town and to certify the Master Plan to the Town Council for adoption. The performance

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of such duties and the exercise of such authority are to be subject to each and all of the limitations expressed in the Charter for the Town of Frisco and the Code of the Town of Frisco.