



**Town of Frisco, Colorado  
Request for Proposals  
Video Surveillance System**

**Release Date: Wednesday, December 15, 2021  
Submittal Deadline: 12:00 pm, Wednesday, January 5, 2022**

## **Introduction**

The Town of Frisco, CO, is committed to providing essential public safety services, supporting our assets, and retaining high-performing personnel. This request for proposals (RFP) is for a cohesive video surveillance system for Town facilities to protect our staff, our community and our assets.

The Town of Frisco does not currently have one cohesive video surveillance system for all Town facilities. Four of the facilities have an independent video surveillance system that is outdated and no longer maintained. None of these systems have the ability to review footage offsite.

The Town of Frisco is seeking a five-year licensing and support agreement. The vendor will need to coordinate with the Town's contracted IT Department staff to configure all networking equipment.

## **Details**

The Town of Frisco is seeking proposals for the following:

**Video Surveillance.** Fifty (50) cameras, which includes twenty (20) indoor dome cameras and thirty (30) outdoor dome cameras. Cameras specifics to include:

- Up to 4k image resolution (3840 x 2160)
- Ability to record day and night with infrared illumination for night recording
- Vandal resistant and anti-tampering
- Minimum of 24 frames per second (FPS) or more for video production
- Motion detection as an option
- Ability to integrate with a remote viewing station
- Standard RJ45 connectivity including Power One Ethernet capability
- UL / CUL 62368-1 certification for audio/video, information and communication technology equipment
- Ability to support AES256 encryption standards
- Up to 365 days of retention on the cameras themselves
- Ability to seamlessly add additional cameras at different locations as needed
- Minimum 10-year warranty on all hardware
- All network switches / POE components to power the camera and provide network connectivity.
- Independent, not requiring a local server
- Web based, managed through a secure web portal
- Ability to access footage on a mobile device and other offsite means
- A variety of means to filter video, including but not limited to dates and times
- Ability to share footage with others both inside and outside the organization
- Ability to provide notification to staff when there is a camera failure or malfunction.
- Minimum 30-day storage of video
- Automated software updates

## **Submittal Information**

### **Important Dates**

RFP Release Date	Wednesday, December 15, 2021
Questions Due	4:00 pm, Wednesday, December 22, 2021
Responses to Questions	Wednesday, December 29, 2021
Proposals Due	12:00 pm, Wednesday, January 5, 2022
Virtual Bid Opening	12:00 pm, Wednesday, January 5, 2022
Potential Bid award by Town Council	Tuesday, January 25, 2022

### **Proposal Requirements**

1. Name, address and contact information of person(s) authorized to legally represent the vendor. The vendor must be an authorized seller or partner of their proposed solution.
2. Background experience in video surveillance systems.
3. Product Details: List out camera specifications including manufacturer, model, descriptions, hardware and mounting requirements and warranty details.
4. References. List of at least two municipal references for video surveillance system projects. References should show agency, contact person, contact information and a brief description of the project.
5. Costs and details. List out camera costs, accessory costs (mounting hardware, brackets, conduit, accessories, etc.), and licensing costs. Also include a detailed description of support services offered, costs and response times and expectations for support requests.
6. Bid Alternative. The Town of Frisco anticipates a self-install of all cameras and equipment. As a bid alternative, provide a cost for all cabling and installation of the required cables, mounts, and video equipment at each site.

### **Evaluation Criteria**

The Town will select the vendor it deems best for this project with consideration to price, experience, references, and other materials presented by the firm.

### **Deadline and Instructions**

Please submit digital copies of the proposal either via email to the address below or via flash drive delivered to the address below. Please note files over 10 MG cannot be accepted via email and must be delivered via flash drive or through a file share service such as dropbox. Submittals must be received no later than 12:00 pm (MST) on Wednesday, January 5, 2022.

Email: [Dianem@TownofFrisco.com](mailto:Dianem@TownofFrisco.com)

Delivery: Town of Frisco  
Attn: Diane McBride  
1 Main Street  
PO Box 4100  
Frisco, Colorado 80443

The Town will not accept late proposals. The Town reserves the right to reject any or all proposals or

accept what is, in its judgment, the proposal which is in the Town's best interest. The Town further reserves the right, in the best interests of the Town, to waive any technical defects or irregularities in any and all proposals submitted.

During the Request for Proposal selection process, all proposals shall remain confidential. The entire selection process (procurement) file shall be opened to the public (which includes all proposers) after an agreement is approved by the Town, except those items for which confidentiality has been requested in writing by the Proposer, and providing that the Town Attorney has reviewed and determined this to be properly confidential under the State Open Records Act and other relevant statutes and regulations.

### Questions and Answers

All questions concerning this RFP must be submitted by email to Diane McBride for the Town of Frisco, at [dianem@townoffrisco.com](mailto:dianem@townoffrisco.com) by 4:00 pm, Wednesday, December 22, 2021. Addenda and responses to questions will be distributed by Wednesday, December 29, 2021. Please check the Townwebsite for any addendums to the RFP.