

Permit # \_\_\_\_\_ - 2023



**PUBLIC WORKS DEPARTMENT – EXCAVATION/ROW PERMIT**

*(This permit must be present on the job site at all times.)*

No permits will be issued October 15<sup>th</sup> – April 14<sup>th</sup> for any excavations.

Permits accepted from 9am-12pm/1pm-3pm Monday through Friday and by appointment.

Utility work/installations deeper than 3 feet, after October 31, will be reviewed on a case by case basis.

***\$200 excavation fee is non-refundable.***

Emergency Permits only require location of job address and kind of work to be done. Remainder of permit will be processed after emergency work is performed and restored.

Permit Expiration Date:  October 31, 2023  December 31, 2023

<b>Location of Job (address):</b> *If location of work is in Summit CO. right-of-way, permit will NOT be issued until County approval has been received.	
<b>Job Dates (MM/DD/YY-MM/DD/YY):</b>	
<b>Town of Frisco Business License Number:</b>	<b>Expiration Date:</b>
<b>Contractor:</b>	<b>Print Name:</b>
	<b>Signature:</b>
<b>Address/City/State:</b>	<b>Date Applying:</b>
<b>Telephone:</b>	<b>Permit Submission Approval:</b>
<b>TO BE COMPLETED BY TOWN STAFF</b>	
<b>Signature/Date:</b>	<b>Final Inspection Approval:</b> <i>(must be scheduled 24 hrs in advance, otherwise fees imposed or bond forfeiture)</i>

Circle all that apply to the job under Work Description, Work Type, Traffic Control and Cut Info.

<b>Work Description</b>	<b>Work Type</b>	<b>Traffic Control</b>	<b>Cut Info</b>
Install Repair Abandon Encroachment Bore Hydro Excavation	Water Sewer Electric Gas Telephone Cable Communications Manhole Culvert Ditch Storm Drain Sidewalk Right of Way Other:	Flaggers One Lane Closure Road Closure Parking Restrictions Special ROW Use Speed Limit Reduction Other:  <i>(If there is a need for a traffic control plan, Public Works will give approval before project can commence.)</i>	Asphalt Concrete Curb & Gutter

**Written Scope of Work:** e.g. “Installing a new gas line on NW corner of the house. Contractor will be removing asphalt, concrete, and dirt within Town ROW.” *(Any/all dewatering must be clarified.)*

**All cuts** made within Town ROW, must be brought back up to Town Standard. All of the necessary information can be found in the *Town of Frisco Minimum Street Design and Access Criteria*, together with Chapter 87 of Frisco Town Code, *Excavations*.

**Water lines** must be constructed per the Town of Frisco Water Construction Standards, and must be inspected prior to CO. Inspections require 24-hour notice, with first inspection being free. Inspections after will start at \$25 and increase by \$10 thereafter.

All utility locate requests are set up through Colorado 811. Frisco Water Department and Frisco Sanitation District will be notified via Colorado 811 as well.

**A Traffic Control Plan** in accordance with MUTCD standards must be used if there is work to be done in Town roads and rights-of-way. All signage and traffic control methods shall adhere to the most current MUTCD guidelines. The Town reserves the right to stop work if those standards are not followed. This plan will be approved by Public Works Director or his/her designee.

**Construction Management Plan** must be submitted in conjunction with this permit.

**Fees:** \$200 fee for any excavation within Frisco Town limits.

**Bond:** Based on locations of excavation, and will be calculated by Public Works  
\$ \_\_\_\_\_ = dirt and gravel \$100.00/sq.yd.  
\$ \_\_\_\_\_ = asphalt \$250.00/sq.yd.  
\$ \_\_\_\_\_ = concrete \$350.00/sq.yd.  
\$ \_\_\_\_\_ = **Bond Due (\$1000.00 minimum regardless of size of excavation)**

\*Please note; applicant guarantees all of the work for two years from FINAL INSPECTION DATE

\*Bonding **MUST** be paid at the time the approved permit is to be picked up. If bonding is not paid at the time the permit is to be picked up, then Public Works will retain the permit until bonding is paid.

**Asphalt/Concrete Cuts:**

*-All concrete curb and gutter and sidewalks shall be removed to the nearest tooled joint on either side of the trench. All concrete shall be saw cut full depth at each joint.*

*-Asphalt cuts from edge to center line must be patched to center line. Any cuts beyond center line must be patched completely across the street. Asphalt cuts shall be either parallel or perpendicular to the roadway. All asphalt areas to be removed shall be saw cut at full depth along the limits of the removal area prior to removal. Infrared pavement patching will be required for all pavement patches in rec paths and when the existing roadway asphalt is less than three (3) years old. (Per Town Code, Section 87-10 A & B)*

*-Asphalt cuts shall be patched back within 10 days of completion of work. (Per Town Code, Section 87-5 C.)*

*-In instances where hydro excavation has been used, the same material must be used for the surface repair, that was removed to initiate the excavation (ex. Asphalt cores must be replaced with asphalt, concrete cores must be replaced with concrete, etc.).*

**Excavated Material:** All excavated materials shall stay on property, not to be stored in the right-of-way. (Per Town Code, Section 127-39) If storage of material within the public right-of-way has been approved previously, all necessary traffic control measures must be taken to ensure the safety of the traveling public. (Per Town Code, Section 87-7D)

**Dewatering:** All dewatering associated with an excavation must be in accordance with the standards set forth by the state of Colorado and the Northwest Colorado Council of Governments.

- \*No excavations shall be left open overnight unless approved by the Public Works Director.
  - “Open” is defined as, “any excavation that is incomplete or exposed to the open air, which would cause a hazard to public health in the event that unauthorized personnel were to enter the excavation area.”
- \*Additional requirements for construction/restoration include:
  - Compaction (min. 95%)
  - Reconstruction of base/sub-base
    - \*Shoulders – minimum of six inches (6”) of road base to achieve final grade
    - \*Asphalt – minimum of six inches plus the depth of asphalt to achieve final grade
  - Re-grading of shoulders/borrow ditch
  - Culvert installations shall have a minimum 12” cover of compacted Class 6 road base, and material must be approved by the Public Works Department.

\*Work must only be done pursuant to the Permit Monday through Friday between 7 a.m. and 7 p.m. unless otherwise approved by the Public Works Director.

\*If this permit is denied, the fee shall not be refunded as set forth in Town Code Chapter 87-5.

**PLEASE READ CAREFULLY:**

Utility locations within public rights of way are the sole responsibility of the contractor, and shall be made prior to any excavation. All utility locates shall be in accordance with the Colorado Subsurface Utility Law SB 18-167. Private utilities are owned by the owner of a property and will not be marked with your request. These can include water and sewer laterals, power to a detached garage, sprinkler/irrigation systems, lines connected to a propane tank or septic system, etc. There may be private utilities within your dig area. It is your responsibility to have private facilities marked. For a list of private locating companies, please visit <https://colorado811.org/private-locate-companies/>.

This permit is granted expressly subject to the condition, specification and penalties set forth by the Town of Frisco regulations. All labor and materials shall be furnished by the applicant, contractor, developer, owner, or governmental agency who then assumes full responsibility and liability for any and all damages or claims resulting from said excavation; and hereby agrees to pay for any and all repairs that must be made to this portion of the roadway or right-of-way resulting from the excavation.

It is understood that the applicant, contractor, developer, owner or governmental agencies, its employees, agents and subcontractors are covered by worker’s compensation insurance, and that the applicant, contractor, developer, owner or governmental agency indemnify and hold harmless the Town of Frisco from any and all claims of any nature whatsoever which thereto including costs of suits and attorney’s fees incurred by the Town should litigation arise from said claims.

This understanding and agreement will be binding upon your respective heirs, executors, administrators and assigns.

Authority for the administration and enforcement of the Access Permit is derived from the 1973 Colorado Revised Statutes Sections: 37-84-103, 38-5-101, 42-4-101 through 42-4-513, 42-4-1207, 43-2-111, 43-2-147, 43-5-301, 43-5-307, and 32-1-1006.

**Agency Contacts**

**Town of Frisco:**

- **Streets Supervisor:** 970.668.9154
- **Public Works Director:** 970.668.9151
- **Office Manager** 970.668.0836
- **Water Supervisor:** 970.668.9156
- **Planning Dept Permit Technician** 970.668.4576

**Frisco Sanitation District:** 970.668.3723

**Summit County Fire and EMS:** 970.262.5100

**Summit County Environmental Health:** 970.668.4070

**Xcel Energy:** 970.262.4050