

**FRISCO CEMETERY
RESERVATION FOR INTERMENT/DISINTERMENT**

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Interment

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Disinterment

Name of Deceased: _____

Family Contact: _____ Phone Number: _____

Contact's Mailing Address: _____

Location Desired: Block _____ Plot _____

Name on Cemetery Deed (if different from the Deceased): _____

Type of Burial:

_____ Cremains

Excavation for sealed outer container for cremains will be 20Lx20Wx30D unless specified differently.

_____ Casket

Excavation for sealed outer container for caskets will be dug 100Lx40W unless specified differently.

_____ (Please Initial)

How many remains to be interred? _____

Are there other cremains in this plot? Yes _____, No _____, Unknown _____; If yes how many? _____

Date & Time of Interment/Disinterment: _____

- **Funerals will be accommodated Monday – Saturday – no later than 3:00 p.m.**
- **\$250 will be charged for any labor occurring after 3:00 p.m. or on Saturdays**

Is the Deceased a U.S. Veteran? Yes _____ No _____ Branch of service: _____

Full Military Honors Funeral Service: Yes _____ No _____

Contact Name & Phone Number of Funeral Home: _____

- **Do not drive on the grass.**
- **No stakes will be allowed for tenting purposes in the Frisco Cemetery – please be prepared to bring concrete or sand weights to hold down any tents you may be using.**
- **The Town does not supply tents, chairs, weights, planks, or lowering devices.**

In the case of a disinterment, attach the court order or permission from the Colorado Department of Health and signed affidavit from the surviving spouse or next of kin.

I _____ agree to indemnify the Town and hold it harmless from any liability that might result from an interment or disinterment and release it from any claims that affiant may have, now or in the future, by reason of the interment or disinterment. Failure to abide to this agreement by the family, funeral home, monument manufacturer, or subcontractors will result in forfeiture of \$500 deposit.

Signature

Date

FOR INTER-OFFICE USE ONLY

Date Received: _____
Fees Paid: _____
Death Certificate Received: _____
Copy Forwarded to Funeral Home: _____

Return this form to: cemetery@townoffrisco.com

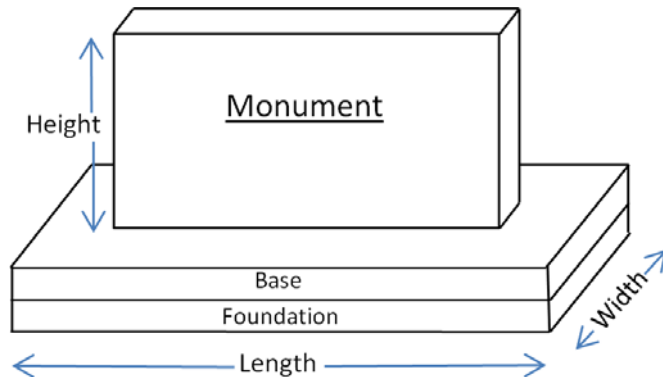
HEADSTONE APPROVAL FORM

Name _____ Block _____ Plot _____ Date of install if Known _____

(IMPORTANT TO GET MONUMENT APPROVAL BEFORE DESIGN & PRODUCTION)

Example:

Please draw your sketch below: (all 3 pieces)



1. Headstone: Length _____ Width _____ Height _____ Material _____
2. Base: Length _____ Width _____ Height _____ Material _____
3. Foundation: Length _____ Width _____ Height _____ Material _____
4. Inscription: _____

Please make sure Monument Installer gets a copy of this form and brings it with them.
All Monument Installers must abide by rules below.

- I understand that headstone will face West / East (we will inform you)
- All spoils will be removed from site by contractor / owner
- No driving on grass
- No stakes allowed
- Please give 72-hour notice. **Installation shall be done M-F 7:00am – 4:00pm only.**
- Foundation shall not be exposed or above grade if concrete
- The Town does not supply any materials or tools
- The Town will mark location with paint and have arrow pointing direction of headstone

By signing below, I certify that I have read and understand the rules and regulations for the installation of headstones / monuments in the Town of Frisco Cemetery and that I will perform all work accordingly

Mortuary: _____ Signature: _____ Date: _____ Phone No: _____

Monument Provider: _____ Signature: _____ Date: _____ Phone No: _____

Monument Installer (if different from above): _____ Signature: _____ Phone No: _____

QUESTIONS: cemetery@townoffrisco.com 970-668-9151

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STANDARD SIZE MARKERS

Please Note: The person responsible for the erection of any memorial in the Frisco Cemetery shall first submit a \$500 refundable deposit to the Town Clerk along with a sketch showing dimensions of such monument in order to ensure compliance with Cemetery parameters as outlined in the Town of Frisco Cemetery Rules and Regulations prior to beginning any work in said Cemetery.

24 X 12
24 x 14

Single Markers

36 x 13
44 x 13
44 x 14
48 x 30

Companion Markers

The area of the memorial face shall not exceed ten (10) square feet. The base of the memorial shall not exceed four (4) feet in width or two (2) feet in depth. Any marker shall be at least four (4) inches thick. Stone, base, and foundation are required for all markers except military markers and flat markers, which require a base or foundation.

Please let installers know the following rules:

- All spoils will be removed from site by contractor / owner (we do not have dump site).
- No driving on grass.
- No tent stakes allowed.
- Foundation shall not be exposed or above grade if concrete
- The Town does not supply any materials or tools.
- The Town will mark exact location with paint and have arrow pointing direction of headstone.

FRISCO CEMETERY PLACEMENT OF MONUMENT AND MONUMENT FOUNDATIONS

Please Note: Persons responsible for any interment in the Frisco Cemetery shall submit a \$500 deposit to the Town Clerk. This deposit is refundable as long as an approved permanent monument is installed within one year of interment. A sketch showing dimensions of the proposed monument shall be provided prior to installation in order to ensure compliance with Cemetery parameters as outlined below prior to beginning any work in said Cemetery.

Rules for Memorial Work in Cemetery Sections

A. Monuments and Markers

1. Only one monument or marker for each burial plot shall be permitted. Only one central or family memorial shall be allowed on a lot. Exception to this will be given to U.S. Military Veterans. An additional flat marker at grade will also be allowed.
2. The area of the memorial face shall not exceed ten (10) square feet. The base of the memorial shall not exceed four (4) feet in width or two (2) feet in depth. Any marker shall be at least four (4) inches thick. The foundation for such base shall be determined by the size of the monument or marker. In no case shall a marker be more than 42 inches in height including the base from grade.
3. All monuments or markers placed in the Town of Frisco cemetery shall be made up of a three part system. The first part is the foundation placed so that top of foundation is just below grade. The second part is the base of the monument / marker. The third part is the monument itself. See Headstone Approval Form for further details. Exception to this will be given to flat markers.
4. The inscription on the memorial shall be located at the top of the burial plot, facing the length of the interment.
5. In flat marker sections, grave markers shall be of one piece of approved stone or bronze and shall not exceed two feet in length or one foot in width. Double grave markers may be used and shall not exceed one foot in width and four feet in length.
6. The above ground interment of cremains (cremations) is prohibited. All cremains shall be enclosed in an appropriate container and be interred in the earth.
7. Cut boulders will be allowed.
8. The bottom surface of all monuments or markers shall be cut level and true.
9. While the Town will exercise due care to protect monuments and markers or other structure on any lot or burial plot in the Cemetery, it disclaims responsibility for any damage thereto.

10. No coping, curbing, hedging, grave mounds, borders, enclosures of any kind, or walks of any kind shall be allowed to be built or placed on any lot or burial plot in the Cemetery. The Town reserves the right to remove the same without recourse, if so planted, erected or placed.
11. The use of tiles, bricks, and gravel-crushed rock, oyster shells, cinders or other material on any lot or burial plot in the Cemetery is strictly forbidden and may be removed by the Town without notice.
12. Temporary markers or ornaments shall not be used for more than one year and may be removed by the Town thereafter without notice.
13. No Owner shall erect or place, or cause to be erected or placed on any lot or burial plot in the Cemetery any memorial which is obscene or offensive.
14. Ornaments suggesting war or violent death or destruction are out of harmony with the ideals which the Cemetery is trying to portray. Their use immediately after interment is considered temporary and they shall be removed within thirty (30) days after they are placed on any burial plot or lot.

B. Design, Finish and Workmanship

1. Memorial dealers shall be required to furnish for the approval of the Cemetery Superintendent, a sketch of the proposed memorial or marker, specifying size of, base, monument, and foundation, inscription, and materials and color.
2. The Cemetery Superintendent shall have the power to reject any plan or design for any memorial, which on account of size, design, inscription, or kind or quality of stone, in his or her opinion, is unsuited to the lot on which it is to be placed or it otherwise inconsistent with these Rules and Regulations.
3. No monument or grave marker will be permitted, which is cut in imitation of a log, stump or animal, or of any object which would itself not be allowed to remain in the Cemetery.
4. Requests to mark a plot for monument placement must be provided with no less than seventy-two (72) hours' notice, not including weekends or holidays.
5. Work shall proceed promptly until the erection of the memorial is completed.
6. While a funeral or interment service is being conducted, all work of any description shall cease.
7. The Town reserves the right for the Cemetery Superintendent to stop all work of any nature, whenever, in his or her opinion, proper preparations have not been made.
8. The completed work is subject to the approval of the Cemetery Superintendent, and if unsatisfactory, may be requested to be removed or be removed by the Cemetery Superintendent at the expense of the Owner.

9. No monument shall be removed from the Cemetery, except by the Town, unless the written permission of the Owner is presented to the Cemetery Superintendent and the Cemetery Superintendent grants written permission. The Town shall not remove any monument from the Cemetery without the express written permission from the Owner presented to the Town.
10. Any person or entity that installs a monument / marker shall read and sign the Headstone Approval Form that is part of the Rules and Regulations of the Town of Frisco Cemetery. The installer is responsible for the removal from the property of all spoils created in association with installation. The Town will not supply any tools or materials for the installation. The Town will mark the proper location of the monument / marker as well as the proper direction the monument / marker shall face.
11. The Town is not responsible for settling, upkeep, or vandalism of any monuments.

Cemetery Monument Instructions

Monuments:

- Information regarding placement of monuments, excavators, etc. should be presented to owner at time of purchase, and once again to the family when they complete a reservation for interment. Deposits are required at time of interment.
- Request a sketch including length x width x depth for monument, base, AND foundation including material
- Note that the town needs 2-3 days to mark a plot prior to installation.
- Monuments shall be installed only during Public Works working hours of M-F 7:00AM to 4:00PM
- \$500 refundable deposit must be submitted to the Town Clerk from the person submitting interment paperwork. Deposit is refundable within one year of interment if an approved permanent headstone or marker has been installed.