Frisco Police Department

Request for Police Records

Date of request: _____

All requests for records must be sent to one of the following: pdrecords@townoffrisco.com, PO Box 4100, Frisco, CO 80443, or hand the completed form to a staff member in the Records Department of the Frisco Police Department. The following fees will apply (please make your selection below):

- ☐ .25 per page for case or incident or accident reports
- ☐ $10 for a Frisco records check on an individual
- ☐ Body worn camera footage $15/hour and $30/hour for redaction (1 hour minimum) 8G thumb drive $5/drive
- ☐ $3 to mail the body worn camera footage

Full background checks should be obtained from the Colorado Bureau of Investigation. (Costs for reproduction of these records have been authorized by Colorado Revised Statute 24-72-306).

Please print:

Report Number:	Name/Date of birth of party being checked:
Type of record: ☐ Accident Report ☐ Case Report ☐ ☐	Requester's involvement in case: ☐ Victim ☐ Witness ☐ Complainant ☐ Arrestee ☐ Suspect Other please explain: _____
Requestor's Name:	Company/Agency (if applicable):
Requestor's Address:	City/State/Zip:
Requestor's Phone:	Requestor's Email Address:

Frisco Police Department Records include personal identifying information of an individual contacted by the Frisco Police Department, dates of contact, and charges, whether or not the charges lead to incarceration. Records DO NOT INCLUDE charges from another agency, and DO NOT INCLUDE disposition information – which can be obtained from the Summit County District Attorney's Office.

If no record is found on the individual checked, a letter stating such will be issued. If you need a clearance letter notarized – please state so at the time of request.

CRS Sec. 24-72-305.5 – Access to records – denial by custodian – use of records to obtain information for solicitation. Records of official actions and criminal justice records and the names, addresses, telephone numbers and other information in such records shall not be used by any person for the purpose of solicitation business for pecuniary gain. The official custodian shall deny any person access to records of official action and criminal justice records unless such person signs a statement which affirms that such record shall not be used for the direct solicitation of business for pecuniary gain.

I affirm that I shall not use the requested information for direct solicitation of business for pecuniary gain and acknowledge that such violation is a Class 3 Misdemeanor under Colorado Revised Statue 24-72-309.

Requestor's signature: _____ **Date signed:** _____

Records use only:

Released by/date:

Telephone: 970-668-3579 **Fax: 970-668-5638**