

TOWN OF FRISCO



2026 EMPLOYEE BENEFITS GUIDE

Updated: 10/23/2025

Town of Frisco

At the **Town of Frisco**, we know our dedicated employees—YOU—are key to our overall success as an organization. To thank you for your hard work, we provide a benefits package that is designed to help you reach your physical, financial, and mental health goals.

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Welcome!

Dear Valued Employees:

Thank you for continuing to be the most valuable asset to our organization! We appreciate the hard work each of you have contributed.

Every year, the Town of Frisco strategizes and prepares to create the most comprehensive benefits package that we can for our employees to be an employer of choice. Please see below for some 2026 updates and important information:

- **Open Enrollment is through UKG Workforce Ready**

- All employees will be **required** to complete Open Enrollment by logging in to our HRIS platform, UKG Workforce Ready, to elect their benefit choices. If you do not complete this, you will be marked as waiving ALL benefits for 2026, even if you are already enrolled! You **MUST** take action to keep your benefits or make any changes!!!

- **2026 HSA & FSA Limits**

- The IRS has released an increase to the maximum amounts allowed to be contributed to a Health Savings Account. The Flexible Spending Account limit has not been announced and this time
 - 2026 HSA Contribution Limits: Individual: \$4,400 | Family: \$8,750
 - FSA Contribution Limits: \$4,400 for healthcare FSA's and \$7,500 for dependent care FSA
 - The Healthcare FSA Rollover Amount: \$680 of unused funds may be rolled over from 2026 into the 2027 plan year.

- **Updated HDHP Medical Plan Limits**

- The IRS released new guidance for 2026 that requires our plan to increase the annual deductible on our medical plan in order to remain a qualified High Deductible Health Plan (qualified meaning that you can contribute to an HSA)
 - Individual Deductible Change: increasing from \$1,650 to \$1,700
 - Family Deductible Change: increasing from \$3,300 to \$3,400

Thank you,

Town of Frisco Human Resources

HR@TownofFrisco.com

970-668-4572

Benefit Enrollment

New Employees

Full-time, employees working 30+ hours per week are eligible for medical, dental, vision, life and accidental death and dismemberment insurance, and disability benefits. If elected, coverage begins the first of the month following start date / eligibility date. *(If starting work on the first of the month, benefits start the first of the following month.)*

Current employees

Open enrollment is the only time during the year that you can change your benefits unless you experience a qualifying life event. During the open enrollment period you have the opportunity to newly enroll in coverage or make changes to your current coverage.

If you wish to contribute pre-tax dollars to a flexible spending account, you must make a new election during open enrollment every year. FSA elections do not carry over from year to year. At the Town of Frisco, open enrollment is typically held in the Fall.

Any changes you make during open enrollment become effective January 1.

Qualifying Life Event

As stated above, you cannot change your benefits during the year unless you experience a qualifying life event. The most common qualifying life events are:

- Marriage, legal separation, or divorce.
- Birth of a child (including adoption).
- Loss of other coverage (e.g., child turns 26 and loses coverage through parent's plan).

There are other, less common, life events that allow you to change your benefits. Please contact Human Resources for a complete list of qualifying life events.

If you experience a qualifying life event and wish to change your benefits, you must update your benefit elections in the UKG Workforce Ready Benefit Portal and contact HR at HR@townoffrisco.com or 970-668-4572 within 30 days of the life event. You will be required to provide proof of your life event, such as a birth certificate or marriage license. If you do not have proof just yet (i.e., birth certificate), you can still make your elections in UKG. You can only change benefits that were impacted by the life event (e.g., if you get married, you can add your new spouse to the medical plan, but you cannot change medical plans). If electing birth of child, effective date for coverage is the birth date. All other life events are the 1st of the month following date of life event.



Online Enrollment

Both new employee benefits enrollment and open enrollment is done via the Town's benefit portal. In order to complete your enrollment, you need:

- Dates of birth and social security numbers for yourself as well as any family members you are enrolling or electing as beneficiaries
- Proof of eligibility for your spouse and dependent children (e.g., marriage license, birth certificate).

Eligible Dependents

- Legal spouse/domestic partner/common-law spouse
- Children up to age 26 – biological, adopted, step-children, children of domestic partners

Need to Know Updates and Info

- Active Open Enrollment
- Open Enrollment will be completed using our HRIS system, UKG: <https://secure4.entertimeonline.com/ta/6089328.login?rnd=VZB>

User ID = employee ID

Password = last 4 of SSN (unless you have already updated)

Town of Frisco is providing you and your family with unlimited access to HealthJoy, a mobile app that gives you healthcare guidance and support. You'll be able to call or chat with experts in employee benefits whenever you have a question. The HealthJoy benefits wallet will make it easy to access all your employee benefit cards straight from the app.

HealthJoy will also connect you with medical experts for a virtual appointment. It's a quick way to get answers to your medical questions from home.

There is **no cost to you** for this benefit! [Watch this video to learn more!](#)

Key Features:



**BENEFITS
WALLET**



**ONLINE DOCTOR
CONSULTATIONS**



**HEALTHCARE
CONCIERGE**



**RX SAVINGS
REVIEW**



**MEDICAL BILL
REVIEW**



**APPOINTMENT
BOOKING**



**PROVIDER
RECOMMENDATIONS**



**HSA / FSA
SUPPORT**

Get Started:

- 1. DOWNLOAD:** Download, install, and log into the HealthJoy app. The app is available for Android, iPhone, and iPad. Just click the download button at the end of the setup process and you'll be taken to our app within your smartphone's app store
- 2. SIGN UP:** To activate, click "Sign Up" within the HealthJoy app. Type in your personal email address to receive a new activation email. Open the email and click the "Get Started" button
- 3. CREATE PASSWORD:** You'll be taken to a web page asking you to create a password that is at least eight characters
- 4. ADD FAMILY MEMBERS:** Adding family members is free, and we encourage you to invite all members of your immediate family who are over 18 years old. They will get access to all the same services including free healthcare concierges and medical professionals
- 5. LOG IN:** Log into the app with your email address and the password you created. JOY, your virtual healthcare assistant, will welcome you to the app. You can start using the app within seconds.

**Chat with us today by logging into the
HealthJoy app or call (877) 500-3212**



SCAN ME



Medical Insurance

UMR/United Healthcare Choice Plus Network

This is a self-funded plan administered by UMR.

	HDHP-PPO	
SERVICES	NETWORK BENEFITS	OUT-OF-NETWORK BENEFITS
Calendar Year Deductible - Individual - Family	\$1,700 Individual \$3,400 Spouse/Family	\$3,400 Individual \$6,800 Spouse/Family
Out of Pocket Max	\$3,400 Individual \$6,800 Spouse/Family Includes Deductible & Coinsurance	\$6,800 Individual \$13,600 Spouse/Family
Preventive Care	100% Covered Not Subject to Deductible	You Pay 40% Coinsurance After Deductible
Hospitalization	You Pay 20% Coinsurance After Deductible	You Pay 40% Coinsurance After Deductible
Physician Visit Specialist Visit	You Pay 20% Coinsurance After Deductible	You Pay 40% Coinsurance After Deductible
Emergency Room & Urgent Care	You Pay 20% Coinsurance After Deductible	You Pay 40% Coinsurance After Deductible

2026 MEDICAL RATES	EMPLOYEE RATES PER PAYCHECK
Employee Only	\$28.50
Employee + Spouse	\$72.50
Employee + Child(ren)	\$67.50
Employee + Family	\$131.00

Payroll is 26 pay periods per year but deductions are only taken from 24 pay periods

Prescription Coverage

Similar to the way UMR manages our medical plan and claims, CVS Caremark through RxBenefits manages our prescription plan and claims and works directly with UMR to coordinate benefits and to make sure anything you pay for prescription medications is applied to their UMR medical plan's out-of-pocket costs when applicable.

The below chart outlines your prescription benefits with CVS Caremark as of January 1, 2026.

SERVICES	CVS CAREMARK PRESCRIPTION COVERAGE	
	NETWORK BENEFITS	OUT-OF-NETWORK BENEFITS
Preventive Drugs	100% Covered, Deductible Waived	Not Covered
Generic Drugs (Tier 1)	You Pay 20% Coinsurance After Deductible	Not Covered
Preferred Brand Drugs (Tier 2)	You Pay 20% Coinsurance After Deductible	Not Covered
Non-Preferred Brand Drugs (Tier 3)	You Pay 20% Coinsurance After Deductible	Not Covered
Specialty Drugs (Tier 4)	You Pay 20% Coinsurance After Deductible	Not Covered

CVS Caremark through RxBenefits network includes all major pharmacy retail chains such as City Market, Safeway, CVS, Costco, King Soopers, Walgreens, Walmart, as well as many independently owned pharmacies.

RxBenefits is the administrative component of our prescription plan and helps with member services and support as well as Prior Authorization requirements for prescriptions that require authorization!

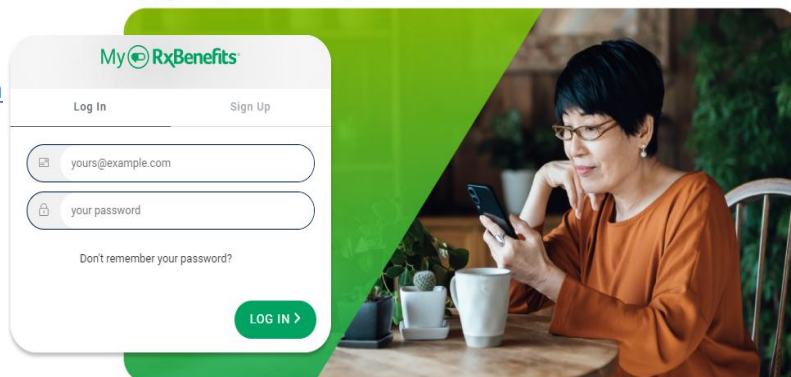
Questions on prescription benefits, pharmacies or how to sign up for Mail Order Prescriptions?

1. Email: customarecare@rxbenefits.com
2. Call 1-800-334-8134

Features include:

- Check drug costs and coverage
- Sign up for mail delivery
- Refills
- Find a pharmacy
- View your ID Card

My RxBenefits | Member Portal



Your pharmacy benefit information is right at your fingertips.

My RxBenefits allows you to access your pharmacy benefits information safely and securely, 24/7, when it's convenient for you.

Key Features for members:

- View up to 18 months of claims history (including claims for eligible dependents)
- View, download, and email copies of ID cards
- Access your account across multiple devices
- Manage communication preferences
- View your pharmacy benefits coverage

Telemedicine



Care 24/7 from your home, office, or anywhere! When you are feeling sick, the last thing you want to do is leave the house. With telemedicine, you never have to. Doctors can treat many common health issues, including:

- Sinus infection
- Skin rash
- Cold and flu
- Ear issues
- Urinary tract infection
- Pink eye
- Strep throat
- And many more!

Teladoc is easy to use!

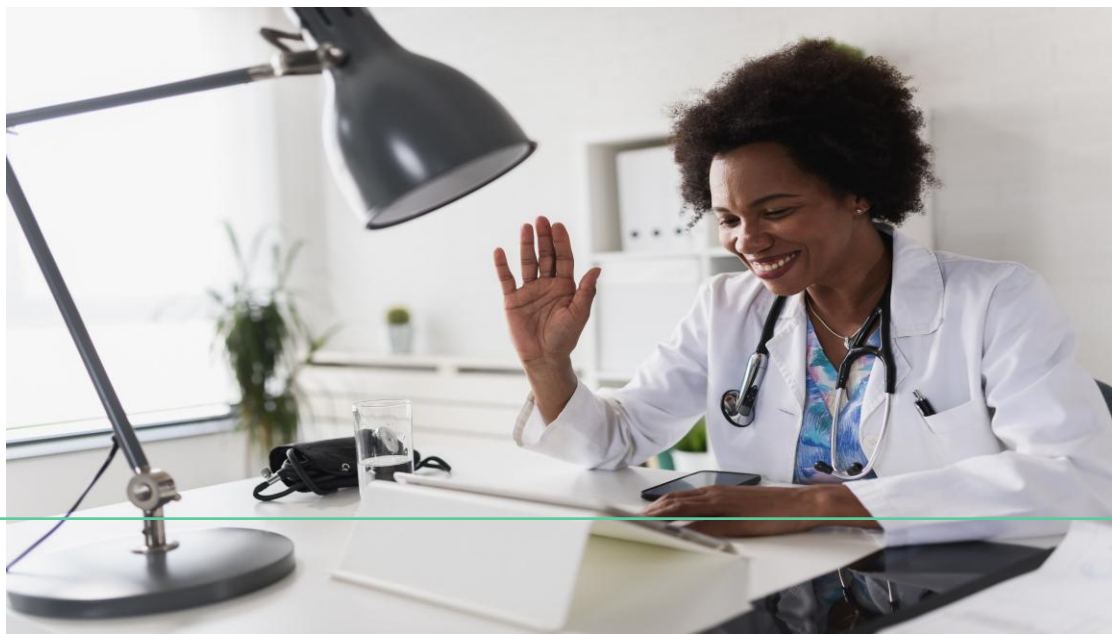
- Book an appointment from anywhere, anytime at www.Teladoc.com or call 1-800-teladoc
- Video chat with a board-certified doctor from your phone, tablet, or computer.
- A prescription can be sent to the pharmacy nearest you.
- Most consultations are completed in less than 20 minutes.

Fee for visits

- General Medicine Visit Fees - \$0
- Mental Health Visit Fees:
 - \$0 for a licensed Therapist
 - \$0 for an initial visit with a psychiatrist
 - \$0 for ongoing visit with a psychiatrist
- Dermatology Visit Fees - \$0

Six ways to save!

- Stay in the network
- Pay with pre-tax dollars
- Understand your coverage
- Know where to go for care
- Take advantage of free preventive care
- Use the mail-order pharmacy



Paying for Your Healthcare

The Town of Frisco offers accounts that allow you to save on your out-of-pocket health care costs. The Town offers a Health Savings Account (HSA), Healthcare Flexible Spending Account (FSA), Limited Purpose Healthcare Flexible Spending Account (LPHSA) and a Dependent Care Flexible Spending Account (DCFSA) through **Rocky Mountain Reserve**.

The money that you put into an FSA is collected from your paycheck before taxes are withheld, which means you don't pay taxes on those dollars. Basically, it is like using a 25% off coupon for your health care and dependent care expenses!

Did you know that you can save 25% on your health care?*

- Health SAVINGS account
- Health Care Flexible Spending Account

**Actual savings is based on your tax rate.*

Health Savings Account (HSA) vs. Flexible Spending Accounts (FSA):

HSA	HSA	FSA	LPHC FSA	DCFSA
Eligible Plan Members	HDHP Members Only	Non-HDHP Members	HDHP Members	Anyone
Funded By	Town of Frisco and Employee	Employee	Employee	Employee
Money is Available	Town of Frisco Annual Contribution: Deposited Each Pay Period Employee Contributions: Deposited Each Pay Period	January 1	January 1	January 1
Annual Contribution Limits	Employee-only Coverage: \$4,400 Employee + Spouse Coverage: \$8,750 Employee + Child(ren) Coverage: \$8,750 Family Coverage: \$8,750	\$3,400	\$3,400	\$7,500
Town of Frisco Contribution	Employee-only Coverage: \$1,000 Employee + Spouse Coverage: \$1,650 Employee + Child(ren) Coverage: \$1,650 Family Coverage: \$1,650	N/A	N/A	N/A
Spending Deadline	None	12/31/2026	12/31/2026	12/31/2026
Option to Invest and Grow Money	Yes	No	No	No
Eligible Expenses	Healthcare, Dental and Vision Expenses	Healthcare, Dental and Vision	Dental and Vision	Eligible Childcare Expenses: Daycare, After-School Care, Etc.

Health Savings Account

The Town of Frisco will help you start saving!

If you enroll in the UMR HDHP, the Town of Frisco will help you start saving for your health care by contributing money to your HSA. You do not need to contribute your own money, but it is encouraged!

The Town of Frisco's annual contribution is based on your medical plan coverage level:

Employee only: \$1,000

Employees + spouse: \$1,650

Employee + child(ren): \$1,650

Family: \$1,650

Both the Town of Frisco and employee contributions are made per pay period (26 pay periods per year).

Contribute up to the IRS limits

Contributions to an HSA (including the Town of Frisco's contribution) cannot exceed the annual IRS contribution limits. The 2026 IRS maximum contributions are:

Employee-only coverage: \$4,400

All other coverage tiers: \$8,750

Employees age 55+ by December 31 may contribute an additional \$1,000 catch-up contribution to their HSA election for the year.

In order to fund an HSA:

You must be enrolled in the UMR HDHP.

You cannot:

- Be enrolled in a non-HSA-eligible medical plan (e.g., your spouse's HMO plan).
- Be claimed as a dependent on someone else's tax return.
- Be enrolled in Medicare, TRICARE, or TRICARE for Life.
- Have received Veterans Administration benefits in the previous three months, unless you received treatment for a condition that was/is related to your service.

Additional rules apply. Please see [IRS Publication 969](#) for more information.

Registration Information

Register on-line to view bank account balance, reimbursement claim forms, eligible expenses and more.

Website: www.rockymountainreserve.com

Employee ID: Employee Social Security Number with no dashes or spaces

Employer ID: RMRTOF



Flexible Spending Account

Town of Frisco offers three flexible spending account (FSA) options through Rocky Mountain Reserve. The money that you put into an FSA is collected from your paycheck before taxes are withheld, which means you don't pay taxes on those dollars. Basically, it is like using a 25% off coupon for your health care and dependent care expenses!

A few important rules apply to FSAs.
Please read this page carefully before you make your FSA elections!

- FSA dollars must be used by the end of the year. Any unused dollars will be lost
- At the end of the year, you can roll over \$680 from your health care FSA to use in 2026. Funds do not continue to roll over year after year. Any balances over \$680 are forfeited.
- All requests for reimbursement for expenses incurred in the prior year must be submitted to Rocky Mountain Reserve by March 15th of the following year
- FSA elections are required every year during open enrollment should you wish to participate the following year. Current year election **WILL NOT** carry over to the new year.
- A full list of eligible expenses is available at www.rockymountainreserve.com

Health Care FSA – Traditional

Non-HDHP members only

- Health care FSA dollars can be used to pay for eligible out-of-pocket expenses such as deductibles, copays, and other health-related expenses that are not reimbursed by the medical, dental, or vision plans
- You may contribute up to \$3,400 to your health care FSA for the 2026 calendar year. The entire amount you elect is available to you on January 1 or your benefits effective date
- At the end of 2026, you can roll over \$680 from your health care FSA to use in 2027

Limited Purpose Health Care FSA

HDHP members only

- Health care FSA dollars can be used to pay for eligible out-of-pocket expenses for dental and vision if you are enrolled in the UMR HDHP
- You may contribute up to \$3,400 to your health care FSA for the 2026 calendar year. The entire amount you elect is available to you on January 1 or your benefits effective date
- At the end of 2026, you can roll over \$680 from your health care FSA to use in 2027

Dependent Care FSA

- Dependent care FSA dollars can be used to pay for eligible dependent care expenses that allow you and your spouse to work or attend school full time
- Eligible expenses include day care, preschool, summer camp, before- and after-school care, and elder care
- Funds can be used for care for your:
 - Children under 13 years of age;
 - Child over 13, spouse, and/or elderly parent who lives with you and is unable to care for themselves.
- You may contribute up to \$7,500 total to the dependent care FSA for the 2026 calendar year if you are married and file a joint return or if you file a single or head of household return. If you are married and file separate returns, you can each elect \$3,750. You and your spouse cannot exceed the \$7,500 limit.
- Dependent care contributions are deposited each pay period. You can only be reimbursed for amounts up to what is currently in your account.
- Dependent care dollars do not carry over to the next year. Any dollars remaining in your account on December 31 will be lost.

Real Appeal



Real Appeal is a proven online weight loss program that supports you, week by week and day by day. It's available to you and your eligible family members at no additional cost as part of your health benefit plan through UMR.

Helping You Stay on Track

Real Appeal on Rally Coach™ is a proven online weight management program. It's available to you at no additional cost as part of your health insurance.



Online Convenience

Set goals, track your meals and activity, stream expert-led workouts, and access hundreds of recipes.



Personalized Support

Communicate 1:1 with an online coach to discuss your specific health goals and circumstances.



Motivational Resources

Join live sessions with a community of members to learn practical tips for meal prepping, cooking meals with fewer calories, and more.

Get started now at
enroll.realappeal.com
or scan the QR code.



Please have your health insurance ID card handy when enrolling.

Healthy Habits to Reach Your Goals

Eat Your Veggies Twice

Eat 2½ servings each day, equivalent to one cup of cooked, raw, or canned veggies.



Snack on Fruit

Reach your daily fiber needs and satisfy your sweet tooth with two servings a day.

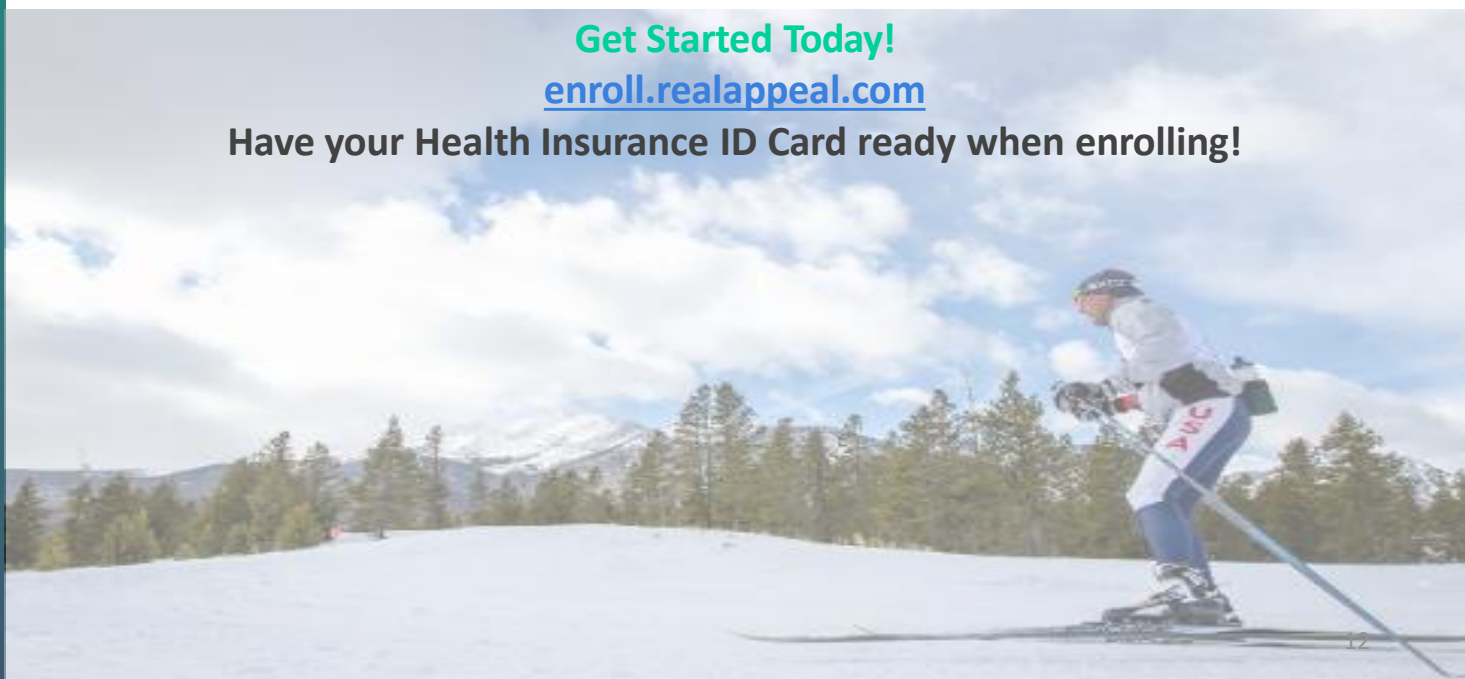
Fill Up on Fiber

Eat more fruits and veggies, along with healthy fats like nuts and avocados.



Get Started Today!
enroll.realappeal.com

Have your Health Insurance ID Card ready when enrolling!



Dental Insurance



This is a self-funded plan administered by UMR.

Town of Frisco's dental plan is administered through UMR. You can choose any licensed dentist and UMR will administer the claims.

The table below summarizes the key features of the dental plans. The coinsurance amounts listed reflect the amount you pay for services. Please refer to the official plan documents for additional information on coverage and exclusions.

SERVICES	IN-NETWORK BENEFITS
Calendar Year Deductible	\$50 Individual \$150 Family
Calendar Year Maximum	\$2,000 Per Person
Preventive Care	Plan Pays 100% Deductible Waived
Basic Services	Plan pays 90%, you pay 10% After Deductible
Major Services	Plan pays 90%, you pay 10% After Deductible
Orthodontic Treatment – Children & Adults	Plan pays 90%, you pay 10% After Deductible
Orthodontic Lifetime Max – Children & Adults	\$2,000 Per Person

2026 DENTAL RATES	EMPLOYEE RATES PER PAYCHECK
Employee Only	\$1.50
Employee + Spouse	\$2.50
Employee + Child(ren)	\$3.50
Employee + Family	\$4.50

Payroll is 26 pay periods per year, but deductions are only taken from 24 pay periods

Why do I need to see a dentist?

A visit to the dentist is about more than just a teeth cleaning. By looking in your mouth, your dentist can tell a lot about your overall health. In fact, he or she may be able to identify early signs of disease, such as diabetes, heart disease, kidney disease, and even some forms of cancer, before you even notice symptoms.

Vision Insurance

This is a fully insured plan.

BENEFITS (PER PERSON)	IN-NETWORK	NON-NETWORK REIMBURSEMENT
Exam	\$0 copay	Reimbursed Up to \$50
Frequency Exams Lenses Contact Lens Care Frames	12 Months 12 Months 12 Months 12 Months	
Lenses Single Vision Bifocal Trifocal Lenticular	\$20 Copay \$20 Copay \$20 Copay \$20 Copay	Varies Based on Lens
Frame Allowance	\$200 Allowance	Reimbursed Up to \$70
Contact Lens Allowance - Elective	\$200 Allowance	Reimbursed Up to \$105
Contact Lens Allowance (Medically Necessary)	Paid in Full	Reimbursed Up to \$210
Can I be Balanced Billed?	No	Yes
Additional discounts	Average of 15% off Laser Vision Correction TruHearing Discounts	n/a
2026 VISION RATES	EMPLOYEE RATES PER PAYCHECK	
Employee Only	\$0.00	
Employee + Spouse	\$4.29	
Employee + Child(ren)	\$4.83	
Employee + Family	\$13.98	

Payroll is 26 pay periods per year but deductions are only taken from 24 pay periods

Why do I need an annual eye exam if I have perfect vision?

Your eyes are your windows to the world. They are also your eye doctor's windows into your body. Just by looking in your eyes, a doctor can find warning signs of serious diseases and conditions like high blood pressure, high cholesterol, thyroid diseases, and certain types of cancer. In fact, eye doctors are frequently the first to detect signs of abnormal health conditions.

Life and Accidental Death and Dismemberment Insurance



Life and accidental death and dismemberment (AD&D) insurance provides financial protection for those who depend on you for financial support. Upon your death, your designated beneficiary will receive the life benefit. If you die as the result of an accident, your beneficiary will receive both the life and AD&D benefits.

Basic Life and AD&D Insurance

The Town of Frisco provides you with basic life and AD&D insurance at no cost to you.

- Employee life insurance benefit: 1.5x annual salary up to a maximum of \$200,000
- Employee AD&D insurance benefit: **matches basic life benefit**

If you are eligible for \$50,000 or more in basic, the Town of Frisco-paid life insurance, you are required to pay income tax on the value of the coverage in excess of \$50,000.

If you purchase voluntary life insurance for yourself or your spouse and/or children when you are first eligible to enroll, you may purchase up to the guarantee issue amounts without completing a statement of health (evidence of insurability). If you do not enroll when first eligible and choose to enroll during a future open enrollment period, you will be required to submit evidence of insurability for any amount of coverage. Coverage will not take effect until approved by Mutual of Omaha.

Voluntary Life and AD&D

Depending on your personal situation, basic life and AD&D insurance might not be enough coverage for your needs. The Town of Frisco provides you the option to purchase voluntary life insurance and AD&D at group rates through Mutual of Omaha.

You may also purchase voluntary coverage for your spouse and eligible children.

Use the calculator at www.mutualofomaha.com to determine how much coverage you may need.

Coverage options:

- **Employee:** \$10,000 increments up to \$500,000 or 5x annual salary, whichever is less;
- Guarantee issue for new hires: \$70,000
- **Spouse:** \$5,000 increments up to 100% of the employee coverage amount up to \$150,000;
- Guarantee issue for new hires: up to \$25,000
- **Dependent children:** \$1,000 increments for a minimum of \$2,000 to maximum \$10,000 in coverage
- **Open Enrollment:** Anyone below \$70k of Vol Life can increase coverage by \$10K without Evidence of Insurability.

Disability Insurance



Town of Frisco provides short- and long-term disability insurance through Mutual of Omaha at no cost to you. If you meet the definition of a disability, you are qualified to receive the benefits provided. All benefits are subject to applicable income tax since this benefit is paid for by the Town. Employees are eligible first of the month following date of hire.

Short-Term Disability Insurance

WEEKLY BENEFIT AMOUNT

If you meet the definition of disability, you would be eligible to receive a weekly benefit if you are disabled equal to 60% of your weekly earnings, to a maximum of \$2,000 per week. This benefit applies to injuries you receive off the job. Since this benefit is paid by the Town, all benefits received are subject to applicable income taxes.

ELIMINATION PERIOD

The Elimination Period is the length of time of continuous disability which must be satisfied before you are eligible to receive benefits. If your disability is due to an injury or sickness, your Elimination Period is 7 consecutive days. Your benefits begin on the 8th day.

BENEFIT DURATION

If you meet the definition of disability, you may receive a benefit for 13 weeks, minus the elimination period (12 weeks total paid).

Long-Term Disability Insurance

BENEFIT AMOUNT

Monthly LTD Benefit:

- 60% of your monthly earnings
- To a monthly maximum of \$8,000
- Subject to applicable income taxes

DEFINITION OF DISABILITY

You are disabled when:

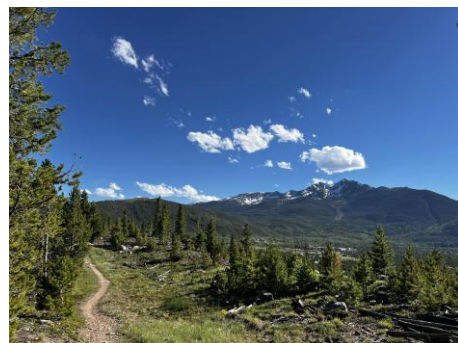
- you are limited from performing the material and substantial duties of your regular occupation; and
- you have a 20% or more loss in indexed monthly earnings due to the same sickness or injury.
- After benefits have been paid for 36 months, you are disabled when due to the same sickness or injury, you are unable to perform the duties of any gainful occupation for which you are reasonably fitted by education, training or experience.

ELIMINATION PERIOD

- The Elimination Period is the length of time of continuous disability which must be satisfied before you are eligible to receive benefits.
- LTD benefits would begin after 90 days of disability, if you are disabled, as described in the definition above.

BENEFIT DURATION

- Your duration of benefits is based on your age when the disability occurs. Your LTD benefits are payable for the period during which you continue to meet the definition of disability up to the Social Security Normal Retirement Age. If your disability occurs at or after age 62, benefits would be paid for a reduced period of time.
- For more details about these benefits, please see information provided by Mutual of Omaha. Human Resources can assist you with this information.



AbsencePro Claim Submission

Contact AbsencePro to notify your need for a leave by either the AbsentPro website or by phone:

Website: AbsencePro.absencemgmt.com

Phone: 1-877-365-2666, Monday – Friday 7:30 a.m. – 9:00 p.m. CST



Employee Assistance Program



Town of Frisco provides you, your covered dependents, and your household members with an employee assistance program (EAP) at no cost to you. The EAP is a valuable resource that can help you identify and resolve many workplace, family, social, economic, and mental health issues.

EAP Benefits

- Completely confidential. Town of Frisco does not receive any information about who contacts the EAP
- Available 24/7/365 via phone or virtually
- Includes 6 counseling sessions per issue, per year
- Online resources
- Unlimited phone consultations

Call or go online to help with:

- Depression
- Conflict resolution
- Drug or alcohol abuse
- Marital or family difficulties
- Legal assistance
- Help finding everyday resources: childcare, pet care, auto repair and more
- Financial counseling

Call: 1-888-731-3EAP (3327)

EAP Code: townoffrisco

Website: eap.healthjoy.com

Voluntary Benefits



Town of Frisco provides you the option to purchase accident and/or critical illness insurance through Mutual of Omaha. The amount you pay for these plans is deducted from your paycheck on a post-tax basis. This ensures that any payments you receive are not taxed.

Voluntary Accident Coverage

Accident insurance pays you a cash benefit in the event you are injured to do an accident. This provides 24 - hour off-job coverage. Below is a highlight of the benefit schedule. For full details, please review the plan documents provided by Mutual of Omaha. **Please see important notice on [page 30](#) regarding this policy.**

Benefit	Amount
Emergency Room	\$200
Urgent Care Center	\$125
Initial Physician Office	\$100
X-Ray	\$75
Hospital Admission	\$1,500
Ground/Air Ambulance	\$300/\$1,500
Fractures/Dislocations	Based on bone/joint and open vs closed: \$200 - \$9,000
Lacerations	Based on size: \$50 - \$800
Surgical	Based on procedure: \$150 - \$2,000

Critical Illness Insurance

Critical illness insurance is a policy that provides a lump-sum, cash benefit if you are diagnosed with a covered illness (e.g. heart attack, stroke, cancer). These diagnoses can cause significant financial burden, especially if you are unable work while receiving treatment. You can use the money you receive however you would like, including to help you pay your mortgage, pay your deductible, seek experimental treatment, or for any other expenses.

Key features:

- You are paid cash directly
- You can use the money for whatever you would like
- It does not matter what medical plan you have
- Health screening benefit: \$50 cash for completing an annual wellness exam or other preventive screening

Coverage options:

- **Employees:** coverage in increments of \$5,000 up to maximum of \$30,000. Guarantee issue is \$20,000
- **Spouse:** coverage can be elected at 100% of the issued employee benefit. Guarantee issue is \$20,000
- **Child:** coverage can be elected at 25% of the issued employee benefit up to a maximum of \$5,000 at NO additional cost

For full plan details, please refer to your Mutual of Omaha documents on the UKG Workforce Ready Benefit Portal

Legal Services



Town of Frisco provides you the option to purchase a legal plan. You can contact your law firm any time you need legal advice or assistance, even 24/7 for covered emergencies.

Use Legal Shield for:

Advice and Consultation - Consult with you on personal legal matters.

Letters and Phone Calls - Make phone calls and write letters on your behalf.

Personal Document Review - Review an unlimited number of legal documents up to 15 pages each.

Trial Defense - Assistance if you're named defendant in a covered civil action suit.

Standard Will Preparation - Will preparation, annual reviews and updates for all covered family members.

Health Care Power of Attorney - Health Care Power of Attorney preparation for all covered family members.

Living Will - Physician/Living Will preparation for all covered family members.

Residential Loan Document Assistance - Mortgage document preparation for the purchase of your primary residence.

Moving Traffic Violations - Assistance with all covered non-criminal and non-commercial moving traffic violations.

Accidents - Defense for covered criminal charges arising from the permitted use of a licensed motor vehicle.

PAYROLL DEDUCTION SEMI-MONTHLY	INDIVIDUAL	FAMILY
LegalShield	\$10.98	\$10.98
IDShield	\$6.48	\$11.48
Combined LegalShield and IDShield	\$17.45	\$20.95
Public Servant Legal Plan	\$10.48	\$10.48
Gun Owner Supplement Plan (Additional cost added to the Core Legal Shield or Public Servant Plan)	\$7.48 Additional	\$7.48 Additional
Home Business Supplement (Additional Cost added to the Core Legal Shield or Public Servant Plan)	\$7.48 Additional	\$7.48 Additional



Protect your identity with ID Shield

MONITORED INFORMATION

- Social Security
- Bank / Credit / Debit Cards
- License / Passport / Identification
- Email / Phone Numbers / Names
- Monthly Credit Score Tracker

MONITORING AND DETECTION

- Credit / New Account / Financial Transactions
- Dark Web / Internet / Peer to Peer / Telecom
- Sex Offender / Criminal / Court Record

UNLIMITED CONSULTATION

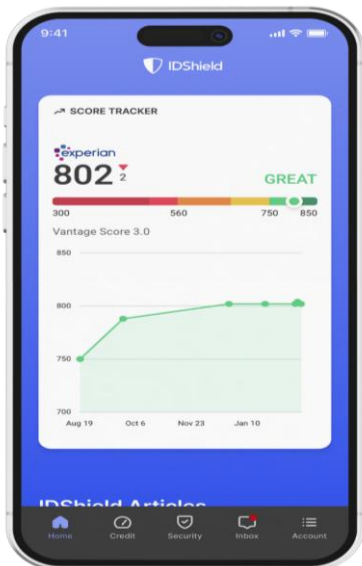
- Privacy Reputation Management
- Lost Wallet Support
- Consultation on analyzing credit reports

COMPREHENSIVE RESTORATION

- \$3 Million Protection Policy
- Unlimited Service Guarantee
- Full-Service Restoration by Licensed Private Investigators
- Pre-Existing Identity Theft Restoration

24/7/365 EMERGENCY ACCESS

LIVE MEMBER SUPPORT



Trend Micro Maximum Security

The cloud-based AI technology offered by Trend Micro delivers highly effective and proactive protection against ever-evolving malware infections.

3 Devices Individual plan/15 Devices Family plan

VPN Proxy One

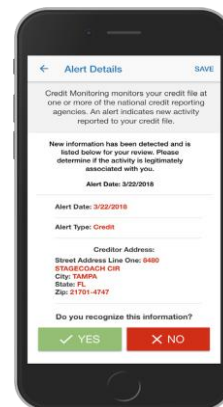
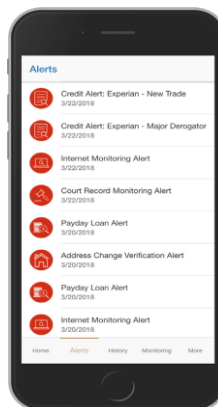
Convenient protection anywhere you connect, including hotels, cafes, offices, and schools through encrypted communications provided by Trend Micro's VPN Proxy One. Filters help block malicious websites, online fraud, and internet scams. Full anonymity - no location or online activity tracking. Safeguards provided when you connect to a risky Wi-Fi network.

3 Devices Individual plan/15 Devices Family plan

Password Manager

Get multiple device protection and privacy for your digital life.

- Helps block dangerous websites
 - Manages and encrypts passwords
 - Saves time
 - Identify and change weak passwords
 - Gives you control
 - Creates unique, tough to hack passwords
- (1=Individual 6=Family)



IDShield™

Member Perks

MEMBERPerks

Access to over 450 companies. The average monthly savings is \$49!

RECEIVE EXCLUSIVE DISCOUNTS

Access your members-only discounts in categories such as:



APPAREL



AUTOMOTIVE



BOOKS, MOVIES & MUSIC



CELL PHONES



ELECTRONICS



FINANCE



FLOWERS & GIFTS



FOOD



HEALTH & WELLNESS



HOME SERVICES



INSURANCE & PROTECTION SERVICES



OFFICE & BUSINESS



REAL ESTATE & MOVING SERVICES



SPORTS & OUTDOORS



TICKETS & ENTERTAINMENT



TRAVEL

WHAT MEMBERS ARE SAYING:

"MEMBERPerks pays for my membership!"

— Martha S.

"I saved 20% at Advance Auto and I also saved 30% on movie tickets on date night with my wife. This membership is it!"

— Andre E.

"I saved hundreds of dollars on a new laptop."

— Anna W.

Enjoy preferred member pricing on some of your favorite brands and services.



Retirement Savings Plans



Town of Frisco retirement plans are administered by Empower. These plans allow you to save and invest for your retirement. On this page, Vesting refers to your ownership of the money in your accounts. You are always 100% vested on your employee contributions. Vesting is applied to employer contributions and earnings. Employees are eligible upon first day of employment.

457(b) Deferred Compensation Plan

The governmental 457(b) deferred compensation plan is a retirement savings plan that eligible employees may use for saving and investing pre-tax dollars through voluntary salary deferral. The Employer match will be deposited into the 401(a) Plan. For Roth IRA enrollment, please contact Empower.

401(a) Defined Contribution Plan

The 401(a) plan is a retirement savings plan designed to allow the Town of Frisco to contribute to the plan on the behalf of the employee. All full-time employees automatically have pre-tax retirement withholding of 3% of eligible wage deducted from their paycheck and contributed to the 401(a) Plan. The Town of Frisco matches at 3%. After the second full year of employment, the Town offers employees an additional matching contribution into the 401(a) account. There is a one-to-one match above the mandatory 3% employee/employer contribution. When you enroll and contribute to the 457(b) plan, Town of Frisco will match 100% dollar for dollar bi-weekly as per the following schedule:

Matching Contribution Schedule: (Maximum)

- 1% - beginning with the 3rd year of employment eligibility
- 2% - beginning with the 4th year of employment eligibility
- 3% - beginning with the 5th year of employment eligibility
- 4% - beginning with the 6th year of employment eligibility

Vesting:

- 33% per completed year of employment, reaching 100% vesting after 3 years

Limitations	2025
457(b) Plan Limits	
Annual Deferral Limit	\$23,500
"Pre-Retirement" Catch-Up Limit (only in the 3 years prior to retirement age set by plan)	\$23,500 (\$47,000 total)
"Age 50" Catch-Up Limit	\$7,500 (\$31,000 total)
NOTE: You cannot use the "Pre-Retirement" Catch-up Contribution Limit and the "Age 50+" Catch-Up Limit at the same time.	
401(a) Plan Limits	
401 Defined Contribution Plans – Annual Additions (\$415(c)(1)(a))	\$70,000
401 Defined Benefit Plans – Maximum Annual Benefit (\$415(b)(1)(a))	\$350,000
Annual Deferral Limit for 401(k) Plans (\$402(g))	\$23,500

EMPOWER Online Account Access / Enrollment

To open your account, view your account or make contribution changes in your plan, log into EMPOWER:

www.participant.empower-retirement.com

For assistance with your account, use the link below to schedule an appointment with our Empower advisor.

<https://huntor-rainwater.empowermytime.com/#/>

RHS – Retirement Health Savings Plan Through MissionSquare

MissionSquare VantageCare Retirement Health Savings (RHS) Plan allows governmental employers to allow their year-round, full-time employees to accumulate assets to pay for health insurance and out-of-pocket medical premiums in retirement. The RHS Plan has a number of advantages including tax-deferred contributions, tax-free income accumulation, and tax-free withdrawals for eligible medical, dental and vision premiums for participants, their spouses and dependents. To enroll or make changes, visit www.missionsq.org **Help Desk:** 800-669-7400

Eligibility, Contributions & Vesting of RHS Plan

- **Eligibility:** All full-time benefited employees
- **Contributions:** Accrued Sick Leave hours in excess of 480 hours, times currently hourly rate will be calculated each year end and remitted by January 15th of the following year.
- **Vesting:** 100% Immediate

Premium Summary

2026 MEDICAL RATES	TOTAL PREMIUM PER MONTH	EMPLOYER CONTRIBUTION PER MONTH	EMPLOYEE COST PER MONTH	EMPLOYEE COST PER PAYCHECK*
Employee Only	\$1,116.83	\$1,059.83	\$57.00	\$28.50
Employee + Spouse	\$2,121.97	\$1,976.97	\$145.00	\$72.50
Employee + Child(ren)	\$1,954.45	\$1,819.45	\$135.00	\$67.50
Family	\$3,238.80	\$2,976.80	\$262.00	\$131.00

EMPLOYER HSA CONTRIBUTIONS

Annual amount dispersed equally over 26 paychecks

Employee Only	Up to \$1,000.00
Employee + Spouse	Up to \$1,650.00
Employee + Child(ren)	Up to \$1,650.00
Family	Up to \$1,650.00

2026 DENTAL RATES	TOTAL PREMIUM PER MONTH	EMPLOYER CONTRIBUTION PER MONTH	EMPLOYEE COST PER MONTH	EMPLOYEE COST PER PAYCHECK*
Employee Only	\$69.74	\$66.74	\$3.00	\$1.50
Employee + Spouse	\$136.85	\$131.85	\$5.00	\$2.50
Employee + Child(ren)	\$152.90	\$145.90	\$7.00	\$3.50
Family	\$198.76	\$189.76	\$9.00	\$4.50

2026 VISION RATES	TOTAL PREMIUM PER MONTH	EMPLOYER CONTRIBUTION PER MONTH	EMPLOYEE COST PER MONTH	EMPLOYEE COST PER PAYCHECK*
Employee Only	\$16.79	\$16.79	\$0.00	\$0.00
Employee + Spouse	\$26.86	\$18.29	\$8.57	\$4.29
Employee + Child(ren)	\$27.42	\$17.76	\$9.66	\$4.83
Family	\$44.20	\$16.25	\$27.95	\$13.98

* Deductions are taken from two paychecks per month

Basic Life, AD&D, Short-Term, Long-Term Disability and the Employee Assistance Program are NO cost to employees and are covered in full by the Town. Cost varies for the Town based on each individual employee and their salary.

Voluntary Premium Summary

MUTUAL OF OMAHA ACCIDENT PREMIUMS

Tier Level	Per Pay Period*
Employee Only	\$3.65
Employee + Spouse	\$5.37
Employee + Child(ren)	\$6.71
Employee + Family	\$8.91

CRITICAL ILLNESS PREMIUMS

Age Band	Per Pay Period* Rates per \$5,000
<25	\$0.73
25-29	\$0.88
30-34	\$1.18
35-39	\$1.63
40-44	\$2.40
45-49	\$3.58
50-54	\$5.13
55-59	\$7.25
60-64	\$10.70
65-69	\$15.00
70-74	\$20.98
75-79	\$26.90

VOLUNTARY LIFE AND AD&D

Age Band	Monthly Rates* per \$1,000
<25-29	\$0.072
30-34	\$0.080
35-39	\$0.090
40-44	\$0.119
45-49	\$0.196
50-54	\$0.305
55-59	\$0.545
60-64	\$0.720
70-100	\$2.402
Children	\$0.110
AD&D	EE/Sp: \$0.03 Child: \$0.04

Employee/Spouse premiums are based on the employee's age on effective date of plan and adjusted 1x per year on plan anniversary

Supplemental Life and AD&D benefit is reduced to 65% at age 75 and 50% at age 80+. Spouse coverage terminates at age 70. Tobacco users have different rates which can be found in the Mutual of Omaha plan documents. The above rates are for non-smokers.

* Deductions are taken from two paychecks per month

SEMI-MONTHLY DEDUCTION	INDIVIDUAL	FAMILY
LegalShield	\$10.98	\$10.98
IDShield	\$6.48	\$11.48
Combined LegalShield and IDShield	\$17.45	\$20.95
Public Servant Legal Plan	\$10.48	\$10.48
Gun Owner Supplement Plan (Additional cost added to the Core Legal Shield or Public Servant Plan)	\$7.48 Additional	\$7.48 Additional
Home Business Supplement (Additional Cost added to the Core Legal Shield or Public Servant Plan)	\$7.48 Additional	\$7.48 Additional

Miscellaneous Town Perks & Benefits

ADDITIONAL BENEFITS	DESCRIPTION:
Paid Holidays	The Town of Frisco recognizes nine paid holidays each year, typically: New Year's Day; MLK, Jr. Day, Memorial Day; Independence Day; Labor Day; Thanksgiving Day and the following Friday; Christmas Eve; and Christmas Day
Personal Time	In addition to the official holidays, full-time year-round employees receive 32 hours of personal time each year to use for other holidays
Annual Leave (Vacation)	Full-time employees accrue Annual Leave with pay based on length of service. In your first twelve months of continuous service, you will accrue 80 hours, and thereafter you continue to earn more hours each year, up to a maximum of 280 hours per year
Sick Leave	Our sick leave policy is established to assist you when you are unable to work due to illness, injury or medical condition. Full-time employees accrue sick leave at the rate of 3.69 hours per worked pay period, up to a maximum of 480 hours.
Wellness Benefit	\$750 annually, effective 1/1/2026
Employee Housing Lottery	For details, please contact Housing Department
Computer Loans	For details, for details: G:\Human Resources and Administration\Forms-Perks-Benefits\Computer Purchase Program
Down Payment Assistance	For details, please contact Finance Department
Firearm Loans	For police only; for details, please see Police Chief
Jury Duty Pay	If you are chosen for Jury Duty, you may receive paid Jury Duty. Please contact HR for details
Ski Passes	Employees are eligible to ski/ride FREE at Copper Mountain Resort. Discounted ski passes to Copper or ski loans are available. For details, please contact HR.
Tubing Hill Access	Unlimited tubing access plus 8 free Friends and Family (F&F) day passes
Nordic Pass	Free pass to Frisco Nordic Center for you & your legal dependents, plus 3 F&F
Bereavement Pay	We have taken into consideration the personal needs which arise from the death of an immediate family member. Up to 5 days may be granted annually with pay; please contact HR for details
Wash Bay	FREE use of the Public Works Wash Bay
Trash	FREE use of the trash at Town Hall
Employee Recognition	Peak Awards, Employee of the Month, Celebrations, and Longevity Recognition
Membership Discount	Silverthorne Recreation Center
Cellphone Discount	with Verizon and Sprint

Benefits and Perks are subject to change anytime with or without notice.

Resources and Contact Information

Do you have a question about your benefits?

If you have a general benefits question, contact the Human Resources-Benefits Department.

- Email: HR@townoffrisco.com
- Phone: 970-668-4572

If you have a plan-specific question regarding:

- Your coverage and benefits.
- Claims processing.
- Pre-authorization.
- Finding a network provider.

Contact the insurance carrier directly or utilize HealthJoy!

Contact the Employee Assistance Program 24/7 for immediate help with work, personal, or financial issues, relationship problems, or other concerns.



Plan	Group #	Phone	Website
Medical & Dental - UMR	76-412959	1-800-426-7453	www.umar.com
Prescription Drugs – CVS Caremark	RXBIN: 004336 RXPCN: ADV RXGRP: RX2169	1-800-334-8134	www.rxbenefits.com
Vision – VSP	12062724	1-800-877-7195	www.vsp.com
HealthJoy – plan questions and assistance	N/A	1-877-500-3212	http://www.healthjoy.com
Spending Accounts - FSA/HSA: Rocky Mountain Reserve	N/A	1-888-722-1223	www.rockymountainreserve.com
Life & Disability – Mutual of Omaha	AF7V	1-800-655-5142	www.mutualofomaha.com
Voluntary Benefits – Mutual of Omaha	AF7V	1-800-655-5142	www.mutualofomaha.com
Empower Retirement	457(b) 100318-01 401(a) 100318-02	1-855-756-4738	https://participant.empower-retirement.com
LegalShield Legal Services	148095	Sherry: 720-810-2416 Cheryl: 720-371-1736	https://www.shieldbenefits.com/townoffrisco
Worldwide Travel Assistance through Mutual of Omaha	AF7V	1-800-856-9947 (US) or 312-935-3658 (Non-US)	ID #: 9900MOO2

Disclosure Notices

The following pages provide employee benefit plan notices. Please read them carefully as we generally provide these once a year during annual open enrollment. You may see some of these notices in other documents as well, but we consolidate the following notices here for your convenience.

Throughout these pages you are invited to contact HR for assistance. For any questions or requests you may have about the pages below, including a request for a paper copy of this notice packet, contact human resources (HR) at 970-668-4572.

Before we get into the notices, some basic rules governing our plan are summarized below:

- You may only enroll when first eligible or during our annual open enrollment each Fall
- **Your election is locked** for the entire plan year, January 1 to December 31
- You can generally submit an election change form within 30 days of a qualifying life event to request a benefit change during the plan year. We may require substantiating documentation of the event, and we may determine the event does not qualify to make the requested change.
- At any time, we may audit dependent status and require current substantiating documentation.
- **Please keep us informed of address or beneficiary changes.**
- When first enrolling in health coverage, a **general notice of rights and responsibilities to continue health coverage under COBRA** is mailed to the home. It explains that when certain life events make an enrolled individual no longer eligible to stay on the plan, coverage might be able to continue for a limited time under COBRA so long as you or your spouse follow our procedures to notify us within 30 days of the qualifying life event.
- Your rights and responsibilities under the FMLA and our company-specific FMLA policies are discussed in our employee handbook.



Medicare Part D Creditability Notice

When you or a family member becomes eligible for Part D (Medicare's prescription drug benefit), it is important to understand when to enroll in Part D. You can wait as long as you maintain "creditable" coverage (i.e., coverage which on average pays at least as well as Part D pays on average). But if you do not have creditable coverage, you need to enroll in Part D at the earliest opportunity.

Below are highlights to note:

- A continuous break in creditable coverage of 63 or more days will trigger a late enrollment penalty payable for life.
- The longer you go without creditable coverage, the higher the penalty. For the rest of your life, you would be charged an additional 1% of Part D base premium for each month you are late.
- When creditable coverage ends, a special enrollment period of two (2) months may be provided to enroll in Part D (but note that this is only available when normal coverage ends, not when retiree or COBRA coverage ends).
- The Part D annual open enrollment occurs each year from October 15th through December 7th for coverage to begin January 1st.

The information below indicates whether prescription drug coverage under our plan is creditable

CREDITABLE COVERAGE	NON-CREDITABLE COVERAGE
UMR HDHP	None (all plans are creditable)

Anyone needing to learn more about Medicare should contact a Medicare-approved counselor in their state at <https://www.medicare.gov/Contacts/#resources/ships>.

Secondary Payor to Medicare Notice

When you or a dependent are determined disabled by the Social Security Administration, it is imperative such individual have Medicare begin immediately after 24 months of Social Security disability. Regardless whether the individual is enrolled in Medicare or not, our plan will calculate how much Medicare would have paid and then pay secondary (meaning it will pay very little or nothing).

If we employ 100 or more full and part-time employees during 50% or more of business days during the previous calendar year, then we will give everyone an update that our plan will begin paying primary (not secondary) to disability-based Medicare. Anyone needing to learn more about Medicare should contact a Medicare-approved counselor in their state at <https://www.medicare.gov/Contacts/#resources/ships>. (Under 100 only)

Women's Health And Cancer Rights Act (WHCRA)

Enrolled individuals may be entitled to certain benefits under the Women's Health and Cancer Rights Act of 1998 (WHCRA). For mastectomy-related benefits, coverage will be provided in a manner determined in consultation with the attending physician and the patient, for:

- All stages of reconstruction of the breast on which the mastectomy was performed;
- Surgery and reconstruction of the other breast to produce a symmetrical appearance;
- Prostheses; and
- Treatment of physical complications of the mastectomy, including lymphedema.

These benefits will be provided subject to the same deductibles and coinsurance applicable to other medical and surgical benefits provided under the medical plan. If you would like more information on WHCRA benefits, please contact HR.

Non-grandfathered Medical Plan Appeals Processes

Your medical plan booklet will explain how to appeal a claim denial through the plan, through a government-authorized third party, and with the help of a consumer assistance office.

Public Health Insurance Marketplace

For individuals needing to purchase health insurance on their own, the Affordable Care Act (ACA) created a new public health insurance Marketplace. This website and call center helps individuals shop for private health insurance, helps individuals enroll in Medicaid or the Children's Health Insurance Program (CHIP), and evaluates eligibility for new tax credits. Open enrollment for public Marketplace coverage occurs each fall for coverage starting January 1, but special enrollment periods may be available for certain life events. Learn more or request assistance at www.healthcare.gov.

Please note that insurance companies are not required to participate in the public Marketplace, so you are unlikely to see all plans available in the community when shopping the public Marketplace.

The public Marketplace can help you determine whether you may be eligible for tax credits under section 36B of the Internal Revenue Code for Marketplace coverage. One tax credit can lower your monthly premium, and the other can lower your cost sharing (such as your deductible). Since tax credits are based on your projected household income and typically paid in advance to the insurance company, there is a chance you may have to repay some or all tax credits on your tax return if your income for the year ends up higher than anticipated.

Tax credits are not available to those eligible for "affordable, minimum value" medical coverage. "Minimum value" means our plan is intended to pay, on average, at least 60% of the costs of medical care received. "Affordable" means our lowest-cost minimum value plan costs you no more than 9.5% (indexed annually) of your household income to be enrolled in single (not family) coverage.

Our plan is intended to be affordable and minimum value. As a result, if you or someone in your family wanted to compare your health insurance options in the public Marketplace to the insurance offered through us, you'll need to remember that:

- You might pay full retail price for public Marketplace insurance (without the new tax credits)
 - a) You would no longer be paying for insurance on a pre-tax basis
- You would navigate any questions you have directly with the insurance company you choose...HR will not be able to assist you with your public Marketplace plan
- Should you desire to come back to our plan in the future, you will either need to:
 - a) experience a "qualifying event" recognized by our plan as a mid-year election change, or
 - b) wait until our next annual open enrollment

Special Medical Enrollment Rights and Responsibilities Under HIPAA

When you are eligible to participate in our group medical plan, you may have to enroll and agree to pay part of the premium through payroll deduction in order to actually participate.

A federal law called the Health Insurance Portability and Accountability Act (HIPAA) requires that we notify you of your right to enroll in the plan under its "special enrollment provision" if you acquire a new dependent, or if you decline coverage under this plan for yourself or an eligible dependent while other coverage is in effect and later lose that other coverage for certain qualifying reasons.

Special Enrollment Provision

- **Loss of Eligibility under Medicaid or a State Children's Health Insurance Program (CHIP).** If you decline enrollment for yourself or for an eligible dependent (including your spouse) while coverage under Medicaid or CHIP is in effect, you may be able to enroll yourself and your dependents in this plan if eligibility is lost for the other coverage. However, **you must request enrollment within 60 days** after the other coverage ends.
- **Loss of Eligibility for Other Coverage.** If you decline enrollment for yourself or for an eligible dependent (including your spouse) while other medical coverage is in effect, you may be able to enroll yourself and your dependents in this plan if eligibility is lost for the other coverage (or if the employer stops contributing toward it). However, you must **request enrollment within 30 days** after the other coverage ends (or after the employer stops contributing toward it).
- **New Dependent by Marriage, Birth, Adoption, or Placement for Adoption.** If you have a new dependent as a result of marriage, birth, adoption, or placement with you for adoption, you may be able to enroll yourself and your new dependents. However, you **must request enrollment within 30 days** after the marriage, birth, adoption, or placement for adoption.
- **Eligibility for Medicaid or CHIP State Premium Assistance Subsidy.** If you or your dependents (including your spouse) become eligible for a state premium assistance subsidy from Medicaid or through CHIP with respect to coverage under this plan, you may be able to enroll yourself and your dependents in this plan. However, **you must request enrollment within 60 days** after your or your dependents' determination of eligibility for such assistance.

To request special enrollment or to obtain more information about the plan's special enrollment provisions, contact HR.

IF YOU DECLINE COVERAGE, YOU MUST COMPLETE A "FORM FOR EMPLOYEE TO DECLINE COVERAGE"

- If you decline enrollment for yourself or for an eligible dependent, you must complete a "Form for Employee to Decline Coverage."
- On the form, you are required to state that coverage under another group health plan or other health insurance coverage (including Medicaid or CHIP) is the reason for declining enrollment, and you are asked to identify that coverage.
- If you do not complete the form, you and your dependents will not be entitled to special enrollment rights upon a loss of other coverage as described above, but you will still have special enrollment rights when you have a new dependent by marriage, birth, adoption, or placement for adoption, or by virtue of gaining eligibility for a state premium assistance subsidy from Medicaid or CHIP with respect to coverage under this plan, as described above.
- If you do not gain special enrollment rights upon a loss of other coverage, you cannot enroll yourself or your dependents in the plan at any time other than the plan's annual open enrollment period, unless special enrollment rights apply because of a new dependent by marriage, birth, adoption, or placement for adoption, or by virtue of gaining eligibility for a state premium assistance subsidy from Medicaid or CHIP with respect to coverage under this plan.

Premium Assistance Under the Medicaid or the Children’s Health Insurance Program (CHIP)

If you or your children are eligible for Medicaid or CHIP and you’re eligible for health coverage from your employer, your State may have a **premium assistance program that can help pay for coverage with us**, using funds from their Medicaid or CHIP programs. If you or your children aren’t eligible for Medicaid or CHIP, you won’t be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace at www.healthcare.gov.

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a State listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available.

If you or your dependents are NOT currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial **1-877-KIDS NOW (1-877-543-7669)** or visit www.insurekidsnow.gov to find out how to apply. If you qualify, ask your State if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren’t already enrolled. This is called a HIPAA “special enrollment” opportunity, and **you must request coverage within 60 days of being determined eligible for premium assistance**. If you have questions about enrolling in your employer plan, contact us at [HR phone] or the Department of Labor at www.askebsa.dol.gov or 1-866-444-EBSA (1-866-444-3272).

If you live in one of the following States, you may be eligible for assistance paying your employer health plan premiums. The following list of States is current as of July 31, 2025. Contact your State for more information on eligibility.

COLORADO – MEDICAID (HEALTH FIRST COLORADO) AND
CHIP (CHILD HEALTH PLAN PLUS, OR CHP+)

HEALTH FIRST COLORADO WEBSITE: <https://healthfirstcolorado.com/>
HEALTH FIRST COLORADO MEMBER CONTACT CENTER:
(800) 221-3943 / STATE RELAY 711
CHP+: <https://hcpf.colorado.gov/child-health-plan-plus>
CHP+ CUSTOMER SERVICE: (800) 359-1991 / STATE RELAY 711
HEALTH INSURANCE BUY-IN PROGRAM (HIBI): <https://www.mychohibi.com/>
HIBI CUSTOMER SERVICE: (855) 692-6442

To see if any other states have added a premium assistance program since July 31, 2025, or for more information on special enrollment rights, contact either:

U.S. Department of Labor
Employee Benefits Security Administration
www.dol.gov/agencies/ebsa
866-444-EBSA (3272)

U.S. Department of Health and Human Services
Centers for Medicare & Medicaid Services
www.cms.hhs.gov
877-267-2323, Menu Option 4x Ext. 61565



THANK YOU!