



SUBMITTAL REQUIREMENTS: RAPID REVIEW JOINT SUBMITTAL

General Explanation:

In an effort to ease the paperwork and review period of minor projects, Frisco Community Development has established the Rapid Review Joint Application form. A Rapid Review Joint Application shall not be used for structural changes to the building footprint or height. The Rapid Review Joint Application is submitted and circulated online to both Planning and Building Divisions when applicable. Once the application is submitted online in completion and the fees have been paid, we will make every effort to the turn the permit around within 3 business days. Applications are administratively reviewed and approval is required. Checks and credit cards are accepted on all permits in the chart below online in CommunityCore

HOW TO APPLY FOR PERMIT:

1. Request your CommunityCore login: Email TOFFPermits@townoffrisco.com with your name, email, phone number, and address. Community Development staff will send you an activation link that must be clicked within 5 days to set up your account. Once your account is set up, you can submit your planning application (see step 2).
2. Submit your planning permit application through CommunityCore and upload all pertinent documents in PDF format.

Community development staff will email you when fees are assessed.

Below is information you will need to complete online:

- Project Street Address & Unit Number(s)
 - Applicant Name/Address
 - Description of Work
- Owner Name/Address
 - Contractor Name/Address
 - Contractor's Town of Frisco Business License

Valuation of Work The estimated cost to replace the building or structure in kind, based on current replacement costs The total value of all construction work, including materials, labor, and contractor profit, for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire protection systems and any other permanent equipment. Note: In accordance with Frisco Town Code Section 65-12 A(3), the Building Official shall set final building permit valuation.

CHECK BOXES (as applicable)	PROJECT TYPE	BUILDING REVIEW	BUILDING FEE (as applicable)	PLANNING REVIEW	PLANNING FEE	SUBMITTAL REQUIREMENTS
☐ Replacement: Water Heater Electric (P) Gas (P) ☐ Furnace (M) Boiler (M) (also P, if storage tank) Fireplace (M) ☐ New Construction: Water Heater (P) Furnace/Boiler (M) Fireplace (M) ☐ Remodel (IRC): Plumbing Bldg Permit # Mechanical Bldg Permit #		Yes Yes	Based on Valuation of Work (If Mechanical (M) and Plumbing (P) permits are both required, then fee is x2) Based on Valuation of Building (If Mechanical (M) and Plumbing (P) permits are both required, then fee is x2)	No No	Not Applicable Not Applicable	☐ Product specification sheets required on all replacement equipment, except direct vent fireplaces. Product specification sheets are not required on equipment installed as part of new Commercial construction project. ☐ Engineer's Stamp on all plans for Mechanical and Plumbing (Commercial projects)
☐ Re-Roof: -Residential-IRC ☐ -Commercial-IBC		Yes Yes	\$100 Based on Valuation of Work/ONLY Charged Bldg. Permit Fee	Yes Yes	\$25.00 \$25.00	☐ Product specification sheets and fire rating assembly (must show minimum class B fire rating and 90 mph wind speed) ☐ Color sample and proposed roof material
☐ Window and/or Door (Repair or Replace-ments ONLY)		Yes	Based on Valuation of Work	Yes	\$25.00	☐ Product specification sheets showing U-factors, air-leakage ratings & trim colors ☐ Room-by-room plan with window/door types and sizes ☐ Pictures/drawings of the existing and proposed elevations
☐ Hot Tubs on existing slabs or decks		Yes	\$50.00	Yes	\$25.00	☐ Site plan of the property showing proposed location ☐ If on deck, need Engineer's letter verifying deck is structurally sound
☐ Exterior Light Fixture Replacement		No	Not Applicable	Yes	\$25.00	☐ Cut-sheet of proposed exterior light fixture(s)
☐ Exterior Painting and/or Re-siding		No	Not Applicable	Yes	\$25.00	☐ Pictures or samples of proposed new color & materials ☐ Pictures/drawings of existing & proposed elevations

The Purpose of the Permit Process

The permit process is in place to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment.

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