BUILDING PERMIT SUBMITTAL REQUIREMENTS

A building permit is required for new construction, additions, and alterations. Projects are reviewed in accordance with the adopted **2024 IBC, IRC, & IECC**, alongside local Town of Frisco amendments.

Please note that all new construction, additions, and exterior work will require preliminary approval with the Frisco Planning Division. Please ensure approval is obtained prior to building permit submittal.

All permits are processed through an online software called CommunityCore, a.k.a CommunityConnect. To submit an application, please send the business name, primary contact first and last name, phone number, and email address to: TOFPermits@TownofFrisco.com

Online Application Data Requirements

Be prepared to submit the following information through CommunityCore:

- **Project Street Address & Unit Number(s)**
- **Description of Work**
- **Contractor Name & Town of Frisco Business License**: A current Town Business License is mandatory for all contractors. Please apply online through the Town of Frisco Website.
- **Current Owner Name & Address**
- **Valuation of Work:** The estimated cost of work, including materials and labor. Note: In accordance with Frisco Town Code, the Building Official shall set the final building permit valuation. (ORD 26-09).

Commercial Projects (IBC)

- ☐ **Digital Plan Set Uploaded on CommunityCore**
- ☐ **Structural Calculations** (structural plans must bear the stamp/seal of a Colorado-licensed architect or engineer)
- ☐ **Colorado Wildfire Resiliency Code (CWRC)** compliance required if property falls within a Wildfire Hazard Area.
- ☐ **Construction Management Plan**
- ☐ **Outside Agency Approvals:** Approvals may be required from: Summit Fire & EMS, Frisco Planning, Public Works, Water Superintendent, Engineer, Summit County Environmental Health.

Residential Projects (IRC)

- ☐ **Digital Plan Set Uploaded on CommunityCore** (drawn to scale; structural plans must bear the stamp/seal of a Colorado-licensed architect or engineer).
- ☐ **Colorado Wildfire Resiliency Code (CWRC)** compliance required if property falls within a Wildfire Hazard Area.
- ☐ **Construction Management Plan** (if new construction).
- ☐ **Outside Agency Approvals:** Approvals may be required from: Summit Fire & EMS, Frisco Planning, Public Works, Water Superintendent, Engineer, Summit County Environmental Health.
- ☐ **Energy Compliance Documentation** (U.S. Department of Energy's Efficient New Homes Program requires verification by a third-party energy rater).

Mechanical Permit Requirements

- ☐ **Product Specification Sheets** for all replacement equipment including: boilers, furnaces, fireplaces, ERV, mini-split units.
- ☐ **Engineer's Stamp** on all commercial mechanical layout designs.

Plumbing Permit Requirements

- ☐ **State of Colorado Plumbing License**
- ☐ **Product Specification Sheets** for all replacement equipment including: water heaters, boilers, shower valves.
- ☐ **Engineer's Stamp** on all commercial plumbing plans.

The Purpose of the Permit Process

The permit process establishes minimum standards to safeguard public health, safety, and general welfare through structural integrity, means of egress, sanitation, adequate light and ventilation, energy conservation, and life-safety protections from fire and natural hazards such as wildfires within the built environment.

Please reach out to Kara Fine with any questions at:
TOFPermits@TownofFrisco.com or 303-910-2966